



Municipality of French River

**MINUTES OF THE
COMBINED COUNCIL MEETING**

held in the Council Chambers
Wednesday, February 1, 2017 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Marc Gagnon, Chief Administrative Officer
Mélanie Bouffard, Clerk
Tom Ng, Treasurer/Tax Collector
Michael Campbell, Chief Building Official

Guests:

Michelle Bélanger, Sudbury East Seniors Support
4 Members of public

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:00 p.m.

Moved By Denny Sharp and Seconded By Gisèle Pageau

Resol. 2017- 23

BE IT RESOLVED THAT the agenda be approved as distributed and amended:

To add Item 6.5 Manitoulin-Sudbury District Services Board, Report by Councillor Dean Wenborne

Carried

2. Moment of reflection

Council paused for a moment of reflection.

3. Disclosure of Pecuniary Interest

None declared.

4. Resolution to resolve into Committee

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2017- 24

BE IT RESOLVED THAT Council now go into Council in Committee to consider delegations, reports and correspondence for consideration.

Carried

COMMITTEE OF THE WHOLE

Councillor Michel Bigras chaired the Council in Committee meeting.

5. Delegations

5.1 Sudbury East Seniors Support, Request for financial assistance towards their deficit

Michelle Bélanger, Acting Executive Director of the Sudbury East Seniors Support requested Council's support. Their agency has operated since 1988, helping French River residents, many who are seniors, stay in their homes and stay connected to the community with programs focusing on personal care, exercises to help with mobility, light housekeeping duties and transportation to medical appointments. They would like to continue to grow from the current 1000 clients and continue to help residents stay safely and comfortably in their homes.

In 2013/2014, the agency acquired a deficit of \$6103.00. Over the last few years, donations were received from various clubs within the community lowering the deficit to \$3,582.00. A financial donation from the municipality would assist the agency and also show the senior residents and the future senior residents that this community is an "age friendly community."

Council offered assistance in exploring other funding or fundraising efforts; the financial support requested could be considered however, the nature of the request is not a common practice for the Municipality and there are no policies in place to set the standard.

6. Management, Committee and Board Reports

6.1 General Government

6.1.1 Budget Process Update

The CAO gave an update of the budget deliberations and meetings held so far. The next budget deliberation could be held during the next Regular council Meeting of February 15th; notice will be given once the date has been set.

Council generally agreed to schedule one public presentation of the Draft Final Budget at the beginning of March at the Alban Community Centre and that summaries of the Draft Budget be included in the notice of the meeting in order to inform the public ahead of time.

There are difficulties in scheduling the meeting to present the Operations Review final report by KPMG as it is important that all Members are present; once the date has been set notice will be given.

The French River Public Library is applying to the Ontario Sports and Recreation Communities Fund for programming; a letter of support from the Municipality will be provided.

6.1.2 Resolution to object the increase in fees above the rate of inflation by the Sudbury & District Health Unit (recommendation from SEMA)

Moved By Ron Garbutt and Seconded By Denny Sharp

Resol. 2017- 25

WHEREAS the Sudbury District Health Unit released their proposed fee schedule for Part VIII services for 2017; and

WHEREAS the proposed fee schedule reflects increases that are above the rate of inflation,

THEREFORE BE IT RESOLVED THAT Council forwards a letter objecting the increases in fees above the rate of inflation to the Sudbury District Health Unit.

Carried

6.1.3 Resolution to participate in a shared Council and Staff training session (recommendation from SEMA)

Moved By Malcolm Lamothe and Seconded By Denny Sharp

Resol. 2017- 26

BE IT RESOLVED THAT Council agrees to schedule or participate in a shared Council and Staff training session on Roles, Responsibilities and Legislative Responsibilities by Amberley Gavel through the Sudbury East Municipal Association (SEMA).

Carried

Break from 6:55 to 7:03pm.

6.1.4 Resolution to forward recommendations to the Sudbury East Planning Board (SEPB) relating to Travel Trailers

The intent was to recommend amendments to the provisions in the Zoning By-law relating to Travel Trailers for the SEPB's consideration. However, Council discussed that establishing an ad hoc committee would allow an opportunity to define the objectives of the amendments.

Moved By Malcolm Lamothe and Seconded By Gisèle Pageau

Resol. 2017- 27

BE IT RESOLVED THAT Council agrees to establish an ad hoc committee to consider amendments to the provisions for Travel Trailers within the Zoning By-law and that the following members be appointed: Denny Sharp as Chair, Ron Garbutt, Malcolm Lamothe and Dean Wenborne.

Carried

The proposed first meeting will be held at 2pm on Friday, February 3rd.

6.1.5 Clerk's Fourth Quarter Report

The Clerk presented the report included in the agenda package.

6.1.6 Report for the presentation of the Draft Council Code of Conduct Policy

The Clerk presented the report included in the agenda package. Council Members were invited to submit their comments and input for consideration in time for the meeting of February 15, 2017.

6.1.7 Resolution to appoint members to the Property Standards Appeal Committee

The Clerk and the Chief Building Official presented additional information pertaining to the appeal committee and Property Standards.

Moved By Denny Sharp and Seconded By Claude Bouffard

Resol. 2017- 28

BE IT RESOLVED THAT Council appoints the following members to the Property Standards Appeal Committee:

1. Art Adams
2. Mike Bouffard
3. Councillor Denny Sharp

Carried

If an additional member of the public applies prior to the hearing, the Council Member appointed would step down.

6.1.8 Resolution to adopt the Procedure By-law 2017-02 (3rd Reading)

Moved By Dean Wenborne and Seconded By Ron Garbutt

Resol. 2017- 29

BE IT RESOLVED THAT By-law 2017-02, being a by-law to govern the calling, place and proceedings of meetings for the Municipality of French River (Procedure By-law) be read a third time and finally passed.

Carried

6.2 Finance Department

6.2.1 Fourth Quarter Report

The Treasurer presented the report included in the agenda package.

6.3 Building Controls / Municipal Law Enforcement Department

6.3.1 Fourth Quarter Report

The Chief Building Official presented the report included in the agenda package.

6.4 French River Public Library Board

6.4.1 Library Board Report

Councillor Gisèle Pageau, representative on the Board, presented the board report.

6.5 Manitoulin-Sudbury District Services Board Report

Councillor Dean Wenborne, representative on the Board, presented the board report.

Council generally agreed that the report be shared at SEMA to improve communication.

7. Correspondence for Council's Consideration

8. Verbal Motion to return into the Regular Meeting

Moved by: Malcolm Lamothe

Resol. 2017- 30

THAT the Committee rise and report.

REGULAR MEETING

Mayor Claude Bouffard resumed the position of Chair for the remainder of the meeting.

9. Resolution adopting proceedings from Council in Committee

Moved By Gisèle Pageau and Seconded By Michel Bigras

Resol. 2017- 31

BE IT RESOLVED THAT the actions taken in Council in Committee in considering delegations, reports and correspondence be confirmed by this Council.

Carried

10. Consent Agenda

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2017- 32

BE IT RESOLVED THAT Council approves the Items of the Consent Agenda under Sections 10.1, 10.3, 10.5 and receives the Items under Sections 10.2, 10.4.

Carried

10.1 Adoption of Minutes

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2017- 33

BE IT RESOLVED THAT Council adopts the following minutes as presented:

Special Council Meeting of held January 14, 2017

Regular Council Meeting held January 18, 2017

Special Council Meeting of held January 25, 2017

Carried

10.2 Minutes Received

10.3 Award of Tenders, Request for Proposals, Funding Matters and Support by Resolution

10.4 Correspondence Received for Council's Information

10.5 By-laws

10.5.1 By-law to adopt an Emergency Management Program (by-law to combine the Emergency Plan, designation of Community

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2017- 34

BE IT RESOLVED THAT By-law 2017-06, being a by-law to adopt an Emergency Management Program be read a first, second and third time and finally passed.

Carried

10.5.2 Confirmation By-law

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2017- 35

BE IT RESOLVED THAT By-law 2017-07, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on February 1, 2017 be read a first, second and third time and finally passed.

Carried

11. Addendums

12. Notices of Motion

13. Announcement and Inquiries

The Mayor announced that the Delegation to MTO at the ROMA Conference was very positive and that a full report will be provided at the next meeting; three matters were presented, curb with paved walkway in the Town of Alban, rumble strips and paved shoulders within the areas on the highways being rehabilitated.

14. Closed Session

Moved By Ron Garbutt and Seconded By Gisèle Pageau

Resol. 2017- 36

BE IT RESOLVED THAT the meeting be closed as authorized in Section 239 of the *Municipal Act*, to discuss the following:

(d) labour relations or employee negotiations, with respect to a performance evaluation of an employee and inform of an employment matter

Carried

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2017- 38

BE IT RESOLVED THAT the open session reconvenes at 9:19 p.m.

Carried

15. Adjournment

Moved By Malcolm Lamothe and Seconded By Gisèle Pageau

Resol. 2017- 39

BE IT RESOLVED THAT the meeting be adjourned at 9:20 p.m.

Carried

MAYOR

CLERK