



AGENDA
REGULAR MEETING OF COUNCIL
held in the Council Chambers
French River Municipal Complex
December 19, 2012 at 7:00 p.m.

1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

2.0 DISCLOSURE OF PECUNIARY INTEREST

3.0 DELEGATIONS

3.1 Monthly Municipal Policing Report, Ontario Provincial Police

4.0 MANAGEMENT AND COMMITTEE REPORTS

4.1 Mayor's Report

4.2 CAO/Clerk's Report

4.2.1 Resolution - Action Report - Real Estate Services *

4.2.2 Resolution - Permanent Hiring of Treasurer/Tax Collector

4.3 Treasurer's Report

4.4 Economic Development Committee

4.4.1 Chair's Report

4.5 Public Works Committee

4.5.1 Chair's Report

4.6 Environmental Advisory Committee

4.6.1 Chair's Report

4.6.2 Resolution - Funding Application to Green Municipal Fund, Noëlville Lagoon study

4.7 Finance and Administration Committee

4.7.1 Chair's Report

4.7.2 Resolution - Action Report - Municipal Infrastructure Investment Initiative (MIII) *
Prioritization of one project to submit an Expression of Interest

4.8 Manitoulin-Sudbury District Services Board

4.8.1 2012 Third Quarter Activity Report p . 7

4.8.2 2012 Third Quarter Financial Report p . 15

- 5.0 CONSENT AGENDA - Resolution to Approve Items 5.1, 5.3, 5.5 and Receive Items 5.2, 5.4**
(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

5.1 Adoption of Minutes by Resolution

- 5.1.1** Special Meeting of Council held November 28, 2012 p . 17
- 5.1.2** Regular Council Meeting held November 21, 2012 p . 20
- 5.1.3** Special Meeting of Council held December 5, 2012 p . 31
- 5.1.4** Committee of the whole meeting held December 5, 2012 p . 33

5.2 Minutes Received by Resolution

- 5.2.1** Environmental Advisory Committee meeting held December 11, 2012 p . 35
- 5.2.2** Finance & Administration Committee held December 12, 2012 p . 39
- 5.2.3** Public Works Committee held December 12, 2012 p . 46
- 5.2.4** Sudbury East Planning Board held October 11, 2012 *
- 5.2.5** Sudbury & District Board of Health held November 15, 2012 *
- 5.2.6** Manitoulin-Sudbury DSB held November 22, 2012 *

5.3 Award of Tenders and Request for Proposals by Resolution

- 5.3.1** Award the Grader Repairs *

5.4 Correspondence for Council's Information Received by Resolution

5.5 Adoption of By-laws by Resolution

- 5.5.1** 2012-66 Shared Chief Building Services Agreement with the Municipalities of p . 49
St.-Charles, Killarney and Markstay-Warren
- 5.5.2** 2012-67 Lease Agreement for a Residential Waste Drop-Off Site with Gary Fryer p . 50
- 5.5.3** 2012-68 Telecom Agreement, for a telecommunication review p . 51
- 5.5.4** 2012-69 Amending Agreement with Stewardship Ontario p . 52
 - 5.5.4.1** Report to provide additional information p . 53
- 5.5.5** 2012-70 Procedure By-law, Changes to implement new Governance Model p . 54
- 5.5.6** 2012-71 Confirmation By-law p . 59

6.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

6.1 Resolution - Aboriginal Affairs and Northern Development Canada p. 60
Nipissing First Nation Reserve No. 10 Boundary Specific Claim

6.2 Resolution - Henvey Inlet First Nation
Nigig Power Corporation- Request for letter of support

7.0 ADDENDUM (if required and by resolution)

8.0 NOTICES OF MOTION

9.0 ANNOUNCEMENTS AND INQUIRIES (from Mayor, Council Members and Public)
(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair (i.e.: conference attendance, meeting report, community event announcement). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.)

10.0 CLOSED SESSION - under section 239 (2) (c) "a proposed or pending acquisition or disposition of land by the municipality or local board" with respect to a proposed land acquisition

11.0 ADJOURNMENT



ORDRE DU JOUR
RÉUNION RÉGULIÈRE DU CONSEIL
qui aura lieu dans la salle du conseil
Complexe municipal de la Rivière des Français
Le 19 décembre 2012 à 19h00

- 1.0 APPEL À L'ORDRE, PRÉSENCE ET L'ADOPTION DE L'ORDRE DU JOUR**
- 2.0 RÉVÉLATIONS D'INTÉRÊT PÉCUNIAIRE**
- 3.0 DÉLÉGATIONS**
 - 3.1** Rapport mensuel, Police provinciale de l'Ontario
- 4.0 RAPPORTS DE LA DIRECTION ET DES COMITÉS**
 - 4.1 Rapports du maire**
 - 4.2 Rapports du directeur administratif/greffier**
 - 4.2.1** Résolution - Rapport d'action - Services immobiliers *
 - 4.2.2** Résolution - Embauche Permanente de la Trésorière/perceptrice des impôts
 - 4.3 Rapports de la trésorière**
 - 4.4 Comité de développement économique**
 - 4.4.1** Rapport du président
 - 4.5 Comité des travaux publics**
 - 4.5.1** Rapport du président
 - 4.6 Comité consultatif de l'environnement**
 - 4.6.1** Rapport du président
 - 4.6.2** Résolution - Soumission d'une demande de subvention à Fonds municipal vert
 - 4.7 Comité de finance et d'administration**
 - 4.7.1** Rapport du président
 - 4.7.2** Résolution - Rapport d'action - Initiative d'investissement dans l'infrastructure * municipale (MIII), Priorités d'un projet
 - 4.8 Conseil des Services du District de Manitoulin-Sudbury**
 - 4.8.1** Rapport du troisième trimestre pour 2012
 - 4.8.2** Rapport financier du troisième trimestre pour 2012

5.0 ORDRE DU JOUR REGROUPE

- Résolution pour adoptes Items 5.1, 5.3, 5.5 et recevoir Items 5.2, 5.4

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé, le reste des items dans l'ordre du jour regroupé sont adopté collectivement. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

5.1 Procès-verbaux adoptés par résolution

- 5.1.1** assemblée spéciale du Conseil le 28 novembre 2012
- 5.1.2** assemblée régulière du Conseil le 21 novembre 2012
- 5.1.3** assemblée spéciale du Conseil le 5 décembre 2012
- 5.1.4** assemblée du comité du plénier le 5 décembre 2012

5.2 Procès-verbaux reçus par résolution

- 5.2.1** Comité consultatif de l'environnement le 11 décembre 2012
- 5.2.2** Comité de finance et d'administration le 12 décembre 2012
- 5.2.3** Comité des travaux publics le 12 décembre 2012
- 5.2.4** Conseil de planification de Sudbury Est le 11 octobre 2012
- 5.2.5** Conseil des services de santé publique le 15 novembre 2012
- 5.2.6** Conseil des services du District de Manitoulin-Sudbury le 22 novembre 2012

5.3 Soumissions et demandes de propositions adoptées par résolution

- 5.3.1** Décerner un contrat pour réparer la niveleuse

5.4 Correspondance à titre de renseignement seulement reçus par résolution

5.5 Règlements adoptées par résolution

- 5.5.1** 2012-66 Entente pour un département de construction commun avec les Municipalités de St.-Charles, Killarney et Markstay-Warren
- 5.5.2** 2012-67 Bail avec Gary Fryer pour un site de dépôt pour déchets résidentiel
- 5.5.3** 2012-68 Entente avec Telecom pour une revue de télécommunication
- 5.5.4** 2012-69 Amendement de l'entente avec Stewardship Ontario
 - 5.5.4.1** Rapport d'information
- 5.5.5** 2012-70 Règlement de Procédure, pour implémenter le nouveau modèle de gouvernance
- 5.5.6** 2012-71 Règlement de confirmation

6.0 CORRESPONDANCE À L'INTENTION DU CONSEIL

6.1 Résolution - Affaires autochtones et développement du Nord Canada
Nipissing First Nation Reserve No. 10 Revendication relative aux limites
spécifiques

6.2 Résolution - Henvey Inlet First Nation
Nigig Power Corporation- Demande d'une lettre d'appui

7.0 ADDENDUM (si requis et par résolution)

8.0 AVIS DE MOTION

9.0 ANNONCES ET QUESTIONS (par membres du Conseil et gens du public)

(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président (ex: participation à une conférence, rapport d'une réunion, annonce d'un événement communautaire). Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.)

10.0 SESSION À HUIS CLOS - section 239 (2) (c) "l'acquisition ou la disposition projetée ou en cours d'un bien-fonds par la municipalité ou le conseil local" au sujet d'une acquisition de terrains proposés

11.0 AJOURNEMENT

2012 Third Quarter Activity Report November 22, 2012

The following is the most recent consolidated Quarterly Report which we are sending to member municipalities and posting on our public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB [2012 Third Quarter \(Unaudited\) Financial Report](#) was presented to the Board and projects a year-end municipal share surplus of \$128,757. This surplus includes Ontario Works allowances forecasted to be under budget by \$67,286. In addition the municipal share of Children Services is forecasted to be under budget by \$41,358; the Social Housing is forecasted to be under budget by \$105,211; and the Emergency Medical Services is over budget by \$76,226. In addition non-reserve interest revenue is forecasted to be \$8,871 under budget.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Emergency Medical Services

Non-Urgent patient Transfers

The topic of non-urgent patient transportation was once again gaining speed in the 3rd quarter. Other DSSAB's have taken aggressive steps to assist in dealing with the issue of ability to respond to medical emergencies. The District of Timiskaming Social Services Administration Board has attempted to mitigate the issue of non-urgent patient transfers with the use of a private Medical Transfer Service (MTS). A company moved in from Quebec offering non-urgent patient transportation to the hospitals within the Timiskaming DSSAB at a cost. The hospitals have been reluctant to start paying for a service that is free from EMS and this has resulted in the Timiskaming DSSAB passing a resolution that in essence allows the Timiskaming DSSAB to stop performing routine non-urgent transfers. The Kenora District Services Board is beginning a process whereby they will start to invoice the hospitals for what they deem to be non-ambulance work; non-urgent transfers.

Additionally, a teleconference was held with the North East LHIN, and EMS Chiefs from the region in late August to discuss the steps that the North East LHIN was going to be taking on this front. The North East LHIN is setting up a committee to review the non-urgent patient transportation issue.

Collective Bargaining

The Collective Agreement between the DSB and OPSEU Local 679 (representing paramedics) expired on the first of this year. As reported previously, after a tentative agreement was reached it was turned down by the Union membership and bargaining was finally set to resume with scheduled dates very early in the 4th quarter.

2013 Budget Process

The 2013 budget process began early this year in July. We started by reviewing the budget as a whole and realigning certain line items to fit better in the system we have today. After that process was complete we took much of August to develop anticipated 2013 expenditures. By mid-September a final EMS budget package was reviewed by the CAO with final comments and alterations being completed by the end of September.

Children's Services

Ministry Updates

As indicated in the previous report, it remains important to note the government's recent release of its discussion paper [Modernizing Child Care in Ontario](#). This paper highlights key action areas for change over the next three years which include: changing the funding formula, providing capital funding priorities, enhancing program quality, modernizing of legislative framework, and supporting accountability and capacity building. As a result of this paper, and as indicated in the OMSSA and NOSDA reports mentioned below, conversations between the Ministry of Education, DSB, OMSSA, and NOSDA have been ongoing about future changes.

OMSSA

Child Care Managers across the Province have worked closely with OMSSA in providing suggestions and responses to address all the identified action areas. OMSSA's collaborative responses can be read in the paper [OMSSA Response to Modernizing Child Care in Ontario](#).

The keys areas of response and importance include:

- Build on Dr. Pascal's vision that CMSM's and DSSABs are leaders amongst leaders in modernizing the child care system.
- The development of a flexible funding model is key to respond to local needs.
- Municipal Service Manager's funding should not be reduced.
- Capacity differences around the Province must be recognized in policy, funding, and implementation.

NOSDA Child Care Managers Group

As a result of the release of MEDU's [Modernizing Child Care in Ontario](#) discussion paper, the NOSDA Child Care Managers have developed a response containing our joint position and suggestions. As discussed, in the [Child Care Modernization - Issue Report](#) to the DSB Board, [NOSDA's feedback on the Modernization of Child Care](#) highlights that Northern communities are unique and require a delivery model that will consider our realities.

The NOSDA keys areas of response and importance include:

- A new approach to base funding should be flexible with broad funding streams.
- An approach to capital funding and planning should result in maintaining Child Care centres in publicly funded schools.
- The advancement of program quality and insurance of this are in investment in the future.
- Modernize the current legislative framework.
- Accountability and capacity building.

In addition to the above, it is important to note that a new funding model must take into account the actual cost of operating as the traditional approach was focused on the number of children in the seats. With the objective to modernize and stabilize the child care sector, the hope is that any decisions or changes made will result in base funding that will allow the streamlining of more flexible child care funds.

Day Care Updates / Full Day Kindergarten

The Ministry's Modernization of Child Care discussion paper indicates their goal to stabilize the child care sector as they adapt to the implementation of Full Day Kindergarten. To date, we have seen some capital funds that will directly assist our affected sites transition into year three of the implementation process. As a result of this additional capital, the Manitoulin-Sudbury DSB reported the announcement of new funding to child care providers to assist with the implementation of Full Day Kindergarten. Also, The Manitoulin-Sudbury DSB held meetings with the provider sites affected by year three of the implementation. These meetings highlighted the funding guidelines and the expectation of the proposals / plans required to access these funds. As per the [Full Day Kindergarten Transition Funding – Issue Report](#) to the DSB Board, proposal's and plans to refocus services on children ages 0-4 have been received, reviewed, and approved. Child care operators have been notified of their approved funds and will begin the task of refocusing programs and planning for their future viability.

Best Start Network

The Best Start Network had its first meeting, following the summer break, on September 18, 2012. At the meeting, our new MCYS representative, Margie Bettiol, was introduced to the Network. Margie announced to the Network that new funding guidelines would be forthcoming concerning the Network's planning funds. Margie's summary of these new guidelines indicated that MCYS was introducing a new accountable system that was influenced by the guidelines surrounding the [Community Integration Leader Projects](#). These new guidelines will ask each Best Start Network to provide a summary of all planning dollars from 2005 in order to access funds for 2013. The guidelines will also determine how much of each Network's current allocation will be dispersed based on where each Network falls on a scale within the new Community Planning Framework. More information on these updated guidelines for [Early Child Development Planning Funding](#) was received following the meeting with further instructions to come in the near future.

Ontario Works

Ontario Works Caseload

In the 3rd quarter of 2012, the Ontario Works Caseload average is 431. Compared to last year at this time, the caseload has decreased by 10% which is mostly due to seasonal employment and the success of our educational and employment programs, especially in the Sudbury East Area. The 2012 budget was based on an estimated monthly maximum caseload of 488. As of September 2012, the caseload totals 425 for the complete District.

As a result, the Ontario Works Allowance gross budget surplus is \$252,269 and the municipal share is \$50,465.

Social Services Solution Modernization Project (SSSMP)

In September, the SSSMP project launched their Site Readiness Materials which are tools that will assist the SSSMP Leads for the Manitoulin-Sudbury DSB in preparing for our 'go-live' date of the new Curam software. This material will also be used as a starting point for us to get our site ready for implementation in Fall of 2013.

Employment Ontario

This latest quarter proved very successful for our Employment Ontario program. We have been delivering Employment Ontario since Aug 2010 and we are in our 3rd year in delivering this important program to the residents of Sudbury North region. As of September 30th, 2012 we exceeded our targets in many areas such as Assisted Services, Training and Education and Customer Satisfaction only to name a few. We are working diligently with the Ministry of Colleges, Training and Universities and the community at large to ensure that we are providing high quality of service. The DSB's Employment Ontario staff continue to expand their suite of services and market the program as effectively as possible. For example, we assisted a new employer in

Chapleau in the recruiting of his new staff. Several DSB clients were hired as a result of our assistance.

Sudbury East Cambrian Services

Alpha en Partage de Sudbury Est will continue to provide supports and guidance to Ontario Works clients in the Sudbury East area to enable them to obtain their Academic and Career Entrance (ACE) certificate or Independent Learning (LC) credits for their Ontario Secondary School Diploma. The Manitoulin-Sudbury DSB will provide financial support to Alpha En Partage to ensure that educational services continue to be offered in that rural and remote area, despite the decision made by Cambrian.

ACE on line is a high school equivalency program for adult learners delivered through Ontario's Community Colleges. It prepares students to apply for and succeed in community college postsecondary programs and apprenticeship training. It is recognized as an OSSD (grade 12) equivalent by Ontario's community colleges and by the Apprenticeship Branch. ACE courses have been evaluated by the Ministry of Education and are determined to be "highly comparable" to Senior Level college stream courses.

For more information on this topic, please review the [Alpha en Partage de Sudbury Est issue report](#) provided to the Board on October 25th, 2012.

Summer Jobs for Youth

Once again this year, the DSB received 100% provincial funding to place students with employers on Manitoulin Island through the Youth Opportunities Strategy. The YMCA Sudbury received the same 100% provincial funding to place students with employers in Sudbury East, Sudbury North and LaCloche Area through the same Strategy.

Placement Results			
Delivered by Manitoulin-Sudbury DSB		Delivered by YMCA	
Manitoulin Island		Sudbury East, Sudbury North and Lacloche Areas	
Funded Youth Placements	40	Cutler	9
Youth who Applied to Program	101	Espanola	4
Employers Applying for Placements	68	Nairn & Hyman	1
Youth Actually Placed	59	Sables/Spanish Rivers	14
F/T Placements (July – Aug)	58		
P/T Placements (Sept – March)	8		
Youth Completing Placements	58		

Just like previous two years, the program allowed student to continue working part-time until March 2013 while attending school subject to available funding. We currently have 10 part-time placements on Manitoulin Island that will continue to work until March 2013 or until the employer closes for the season.

The Summer Jobs for Youth program was over budget by \$27,999 and MCYS has agreed to cover this deficit.

Social Housing

Events:

During the quarter, the consulting portion of the 10-year Housing and Homelessness Plan begun with regular meetings with the Social Planning Council of Sudbury (SPC) to shape the geography of the Consultation Sessions scheduled to begin early in the next quarter.

The Service Manager's Housing Group met in Parry Sound for their quarterly meeting. Topics of discussion included CHPI, Housing and Homelessness Plans, HSA and the delegation of an annual chair rather than a rotating chair for upcoming meetings. The Manitoulin-Sudbury DSB will be chair for the upcoming December meeting and through 2013.

Members of the Integrated Services Team attended the first training session by OMSSA on Risk Management.

Also, Integrated Staff were invited by Algoma DSSAB to join them in Elliot Lake for a day session on Mental Health Awareness.

Provincial Budget

In the [July 24th, 2012 letter](#) from MMAH, the Manitoulin-Sudbury DSB was advised of our preliminary funding allocations under the first phase of the new consolidated funding model; the Community Homelessness Prevention Initiative (CHPI).

Moving to this new funding model marks a shift in our role as Service Manager around the planning, managing, and funding of housing and homelessness services and programs.

The new approach to provincial homelessness program funding will combine funding from the five existing homelessness related programs listed above into a single funding envelope.

The Community Homelessness Prevention Initiative (CHPI) is a 100% provincially funded investment that amounts to approximately \$246 million for 2013-14. This includes the current level of funding associated with the five existing programs. The

amount also includes 50 percent of provincial expenditures from the former Community Start-Up and Maintenance Benefit and the scheduled upload related to CSUMB.

The allocation for each Service Manager is based on a combination of current funding and needs-based funding.

The Manitoulin-Sudbury DSB's 2011 expenses in CSUMB benefit totaled \$262,490. The 50% provincial share totals \$131,245 which was transferred to CHPI.

The Manitoulin-Sudbury DSB currently deliver the Consolidated Homelessness Prevention Program, Emergency Energy Fund and Provincial Rent Bank and receive a total of \$90,269 to deliver them.

On [September 27th, 2012](#), the Manitoulin-Sudbury DSB was informed that we would receive \$94,945 in addition to the monies mentioned above however this is only 72% of the 50% of our provincial share.

Applicants

During the third quarter of 2012 our portfolio saw an overall increase to the waiting list of 7.8%. The overall change from June 30th, 2012 breaks down as follows: 1 Bedroom up by 32 applicants; 2 Bedroom up by 8 applicants; 3 Bedroom up by 2 applicants.

Tenants

During the quarter, 11 new tenancies were created. 10-1-bedroom units and 1 family unit were rented from July 1st – September 30th, 2012. There were a total of 13 move-outs during this period.

Arrears

Arrears for the period averaged 1.5% of total revenue for this quarter. An integrated approach to collecting arrears is utilized to maintain tenancies and ensure timely collection of outstanding rent.

Infrastructure & Asset Management

Life Safety

Scheduling and review of all fire evacuation plans / fire drills has begun for the DSB housing complexes. The fire drill exercise will involve the tenants and the local fire department. Activities will include: a review of what to do in the event of a fire, pulling the fire alarms, a fire safety inspection of the building and confirmation with first responders of the location of the Emergency Key Box that allows access to the building

and all apartments. Inspection of the facilities will be conducted by the local fire department and or the Fire Marshall office.

Energy

The Ontario government recently revised the Ontario Clean Energy Benefit Act, 2010. Effective September 1, 2012, the government is limiting the 10 per cent rebate on electricity bills to the first 3,000 kWh of electricity used a month. The full effect on the DSB which in the past received the rebate on all our facilities is yet to be determined. However, as per the revisions, the DSB has declared with Hydro One the number of individual units in our social housing buildings which on an individual basis will qualify for the rebate. This was necessary as our buildings are bulk metered and Hydro One needs this info to properly calculate the rebate.

Investment in Affordable Housing (IAH)

We have issued our first report to the MMAH regarding IAH progress. Currently we have 15 active files and are on track in meeting our commitment for Year 2 (2012 – 2013) of \$355,558.

Foleyet EMS Base

Leo Santerre and Son Construction began construction on August 8 with a substantial completion target date of October 12. Project has been moving along smoothly. DSB staff has been visiting the site weekly to gauge progress and address any issues.

Summary

We have had a very busy third quarter. If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting please feel free to contact me at the address below.

Fern Dominelli

Chief Administrative Officer
Manitoulin-Sudbury District Services Board
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				Manitoulin-Sudbury DSB				
				3rd Quarter Report (unaudited)				
				AS AT 09/30/2012				
	<u>Total Gross Budget</u>					<u>Municipal Share Budget</u>		
	YTD	YTD	OVER(UNDER)	ANNUAL		YTD	MUNICIPAL	MUNICIPAL
	ACTUAL	BUDGET	BUDGET	BUDGET		MUNICIPAL	SHARE	Over(Under)
							Forecast	Budget
							BUDGET	Forecast
ONTARIO WORKS	\$ 4,158,531	\$ 4,684,903	\$ (526,372)	\$ 6,152,693		\$ 330,049	\$ 1,604,127	\$ 1,671,413
OW 100% Programs	\$ 544,760	\$ 281,532	\$ 263,228	\$ 375,376		\$ -	\$ -	\$ -
CHILD CARE	\$ 1,321,946	\$ 1,338,919	\$ (16,973)	\$ 1,782,568		\$ 420,997	\$ 564,710	\$ 606,068
Best Start Child Care	\$ 1,158,744	\$ 1,252,984	\$ (94,240)	\$ 1,670,645		\$ -	\$ -	\$ -
SOCIAL HOUSING	\$ 2,518,758	\$ 2,559,522	\$ (40,764)	\$ 3,324,151		\$ 1,549,434	\$ 1,876,858	\$ 1,982,069
100% Funded Social Housing	\$ 268,074	\$ 328,170	\$ (60,096)	\$ 437,561		\$ -	\$ -	\$ -
EMS	\$ 8,634,040	\$ 8,850,897	\$ (216,857)	\$ 11,597,112		\$ 3,267,684	\$ 4,387,805	\$ 4,311,579
TOTAL EXPENSES	\$ 18,604,853	\$ 19,296,927	\$ (692,074)	\$ 25,340,106		\$ 5,568,163	\$ 8,433,500	\$ 8,571,128
	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Non-Reserve Interest Revenue	\$ (67,719)	\$ (74,372)	\$ 6,654	\$ (99,163)		\$ (67,719)	\$ (90,292)	\$ (99,163)
TOTAL EXPENSES	\$ 18,537,134	\$ 19,222,555	\$ (685,421)	\$ 25,240,943		\$ 5,500,445	\$ 8,343,208	\$ 8,471,965

Variance Analysis September 30, 2012		
	NET Municipal Variance	Explanation of Forecasted Municipal Share
YTD Actual to YTD Budget:		
Ontario Works	\$ (67,286)	Municipal share of OW allowance is forecasted to be under budget by \$67,286; all other expenses are forecasted to be on budget.
Child Care	\$ (41,358)	Municipal share of Child Care program is forecasted to be under budget by \$12,805 in administration due to a change in staff; program support allocation is forecasted to be under budget by \$28,553;
Social Housing	\$ (105,211)	(\$27,279) + \$132,490 = \$105,211 surplus Non-Profit, Rent Supp and Urban Native expenses are forecasted to be over budget by \$27,279. The direct run housing net of revenue and expenses are forecasted to be under budget by \$132,490: <i>(The \$132,490 forecasted surplus is due to wages \$9,931 under budget; utility costs \$44,277 under budget; administration costs \$17,226 under budget; program support allocation \$61,056 under budget.)</i>
AHP and DOOR Funding	\$ -	AHP and SHRRP are 100% funded
Land Ambulance	\$ 76,226	The EMS forecasted deficit of \$76,226. Massey station staffing enhancement has been deferred to a future year; vehicle maintenance and repair is forecasted to be over budget by \$56,300; vehicle insurance is forecasted to be \$17,500 under budget; operational staffing travel costs are forecasted to be over budget by \$33,002; other transportation and communication costs are budgeted to be \$3,321 over budget; building costs are forecasted to be \$8,497 under budget; other supplies and expenses are forecasted to be \$25,278 under budget, program support allocation is budgeted to be \$34,878 over budget.
Interest Revenue	\$ 8,871	Interest Revenue on Non Reserve accounts revenue is forecasted as a deficit of \$8,871 under budget.
	\$ (128,757)	



MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
November 28, 2012 at 10:00 a.m.

Re: Solar Projects

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Denny Sharp

Members Excused:

Councillor Shawnda Martin-Cross

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Brennan Kenny, Economic Development Officer

Guests:

1 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 7:00 p.m.

Moved By: Larry Bouffard

Resol. 2012- 423

Seconded By: Michel Bigras

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. CAO's Report

The CAO/Clerk summarized his report.

4. Resolution - To approve Site One

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2012- 424

WHEREAS Solaire Municipality of French River Solar Inc. (the "Applicant") proposes to construct and operate a ground mount solar (the "Project") on Martland Township, Concession 2, PT Lot 12, Being Part 1 on Plan 53R-19320 (the "Property") in the Municipality of French River under the Province's FIT Program; and

WHEREAS the Applicant has requested that Council of Municipality of French River indicate by resolution Council's support for the construction and operation of the Project on the Property; and

WHEREAS, pursuant to the rules governing the FIT Program (the "FIT Rules"), Applications whose Projects receive the formal support of Municipalities will be awarded priority points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contracts.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of French River hereby supports the construction and operation of the Project on the Lands.

Carried

5. Resolution - To approve Site Two

Moved By: Larry Bouffard
Seconded By: Michel Bigras

Resol. 2012- 425

WHEREAS Solaire Municipality of French River Solar Inc. (the "Applicant") proposes to construct and operate a ground mount solar (the "Project") on Bigwood Township, Concession 6, PT Lot 10, Being Part 1 on Plan 53R-18486 (the "Property") in the Municipality of French River under the Province's FIT Program; and

WHEREAS the Applicant has requested that Council of Municipality of French River indicate by resolution Council's support for the construction and operation of the Project on the Property; and

WHEREAS, pursuant to the rules governing the FIT Program (the "FIT Rules"), Applications whose Projects receive the formal support of Municipalities will be awarded priority points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contracts.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of French River hereby supports the construction and operation of the Project on the Lands.

Carried

6. Confirmation By-law 2012-65

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2012- 426

BE IT RESOLVED THAT By-law 2012-65, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on November 28, 2012 be read a first, second and third time and finally passed.

Carried

7. Proposed Micro-FIT at Landfill Site

The CAO/Clerk summarized his report submitted under separate cover.

Council directed staff to proceed with solar project research.

8. Others

The Mayor encouraged that questions, comments and inquiries from the public regarding the 2013 budget process be forwarded through the Councillors or through the municipal office to allow them to be considered.

The public was encouraged to attend the public budget meetings and mentioned that the Timetable is available on the website.

9. Adjournment

Moved By: Larry Bouffard
Seconded By: Michel Bigras

Resol. 2012- 427

BE IT RESOLVED THAT the special meeting be adjourned at 10:58 p.m.

Carried

MAYOR

CLERK



MINUTES OF THE REGULAR MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
November 21, 2012 at 7:00 p.m.

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

Members Excused:

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Mélanie Bouffard, Deputy Clerk, Recording Secretary

Guests:

4 guests

1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:00 p.m.

Moved By: PPP
Seconded By: PPP

Resol. 2012- 395

BE IT RESOLVED THAT the agenda be accepted as distributed and amended as follows:

1. Withdrawal of Item 4.6.1 Resolution for the reallocation of funds

Carried

2.0 DISCLOSURE OF PECUNIARY INTEREST

Councillor Mike Bouffard declared a pecuniary interest at Item 5.4.3; he is the owner of the company who has submitted an Application for a Proposed Amendment to Zoning By-law.

3.0 DELEGATIONS

3.1 Ontario Provincial Police

Was not present.

4.0 MANAGEMENT AND COMMITTEE REPORTS

4.1 Mayor's Report

Mayor gave a verbal report.

4.2 CAO/Clerk's Report

4.2.1 New Governance Model

Moved By: PPP

Resol. 2012- 396

Seconded By: PPP

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby adopts the New Governance Model reported on November 7, 2012 as follows:

1. Establish a Standing Committee System of the four (4) established Committees: Public Works, Environmental Advisory, Economic Development and Finance & Administration;
2. Eliminate the monthly Committee of the Whole meetings as of January 1, 2013;
3. Direct to staff to review and prepare the required amendments to the Procedural By-law to implement the new model and present at the December Committee of the Whole for discussion.

Carried

4.2.2 Council & Staff Christmas Gathering

Moved By: PPP

Resol. 2012- 397

Seconded By: PPP

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby agrees that a Council and Staff Christmas Gathering be held on December 24, 2012 as already budgeted.

Carried

4.3 Treasurer's Report

The Treasurer summarized the two written reports that were submitted under separate cover relating to training and methods of payments.

4.4 Economic Development Committee

Councillor Mike Bouffard, Chair of the Committee gave a verbal report.

4.4.1 Amendments to the Terms of Reference

Moved By: PPP

Resol. 2012- 398

Seconded By: PPP

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the amendments to the Terms of Reference of the Economic Development Committee dated November 21, 2012.

Carried

4.5 Environmental Advisory Committee

Councillor Ron Garbutt, Chair of the Committee gave a verbal report.

4.5.1 Resignation of Councillor Michel Bigras and appointment of new member

Mayor opened nominations for appointment.

Michel Bigras Nominated Mike Bouffard

Seconded by Larry Bouffard

Larry Bouffard declined the appointment.

Ron Garbutt Nominated Larry Bouffard

Seconded by Michel Bigras

Larry Bouffard declined the appointment.

Nomination closed.

Moved By: PPP

Resol. 2012- 399

Seconded By: PPP

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby accepts the resignation of Councillor Michel Bigras from the Environmental Advisory Committee;

AND hereby appoints the following member:

1. Councillor

Motion to defer

Moved by **

Seconded by Denny Sharp

Motion to defer to the December Regular Meeting.

Deferral Carried

4.5.2 Amendments to the Terms of Reference

Moved By: PPP

Resol. 2012- 400

Seconded By: PPP

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the amendments to the Terms of Reference of the Environmental Advisory Committee dated November 21, 2012.

Carried

4.6 Finance and Administration Committee

Councillor Michel Bigras, Chair of the Committee gave a verbal report.

4.6.1 Budget Performance Analysis - Reallocation of funds to other accounts or reserves

The Item was Withdrawn.

4.6.2 Amendments to Employee Policy Manual

Moved By: PPP

Resol. 2012- 401

Seconded By: PPP

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River accepts the Employee Policy Manual changes as per the attached sheet dated November 21, 2012.

Carried

4.6.3 Telecom Review

Moved By: PPP
Seconded By: PPP

Resol. 2012- 402

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby agrees to proceed with Option A to engage in business with Telcom Enterprises for a comprehensive review of our current telecommunication services in order to uncover potential savings.

Carried

4.6.4 Permanent Landfill Operator Position

Moved By: PPP
Seconded By: PPP

Resol. 2012- 403

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that the additional Operator position for the Noëlville Landfill Site become permanent effective January 1, 2013.

Carried

4.6.5 Denial of request for free ice time from the French River Minor Hockey and conduct a review to consider the creation of promotional incentives for next winter season

Moved By: PPP
Seconded By: PPP

Resol. 2012- 404

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby denies the request for monthly free ice time from the French River Minor Hockey and directs staff to review the ice time fees and consider the creation of promotional incentives for the next winter season.

Carried

4.6.6 Financial contribution of \$300 to Comité des paniers de Noël

Moved By: PPP
Seconded By: PPP

Resol. 2012- 405

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby agrees to donate \$300.00 to the "Comité des paniers de Noël Région de la Rivière-des-Français" to help fund the preparation and delivery of Christmas Food Baskets to families in need in the French River Area.

Carried

4.7 Public Works Committee

5.0 CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: PPP
Seconded By: PPP

Resol. 2012- 406

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 5.1, 5.3 and 5.5 and receives the Items under Sections 5.2 and 5.4.

Carried

Disclosure of Pecuniary Interest

Name: Councillor Mike Bouffard

Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.

5.1 Adoption of Minutes by Resolution

Moved By: PPP
Seconded By: PPP

Resol. 2012- 407

BE IT RESOLVED THAT the following minutes be adopted as presented:

Special Meeting of Council held September 19, 2012
Regular Council Meeting held October 17, 2012
Special Meeting of Council held November 1, 2012
Special Meeting of Council held November 7, 2012
Committee of the whole meeting held November 7, 2012
Special Meeting of Council held November 15, 2012

Carried

5.2 Minutes Received by Resolution

Moved By: PPP
Seconded By: PPP

Resol. 2012- 408

BE IT RESOLVED THAT the following minutes be received as presented:

Economic Development Committee held September 17, 2012
Environmental Advisory Committee meeting held November 13, 2012
Finance & Administration Committee held November 14, 2012
Public Works Committee held November 14, 2012
Sudbury & District Board of Health held October 18, 2012

Carried

5.3 Award of Tenders and Request for Proposals by Resolution

5.4 Correspondence for Council's Information Received by Resolution

5.4.1 Manitoulin-Sudbury District Services Board, Alpha en Partage de Sudbury Est

Moved By: PPP

Resol. 2012- 409

Seconded By: PPP

BE IT RESOLVED THAT the correspondence dated November 2, 2012 from Manitoulin-Sudbury District Services Board regarding their support towards the programs provided by Alpha en Partage de Sudbury Est be received.

Carried

5.4.2 Lake Nipissing Summit, News Release - Leaders sign declaration to help protect Lake Nipissing

Moved By: PPP

Resol. 2012- 410

Seconded By: PPP

BE IT RESOLVED THAT the correspondence dated October 9, 2012 from Lake Nipissing Summit be received.

Carried

5.4.3 Sudbury East Planning Board, Receipt of 5 Notices of Application

Moved By: PPP

Resol. 2012- 411

Seconded By: PPP

BE IT RESOLVED THAT the following Notice of Applications from the Sudbury East Planning Board be received:

1. Application for a Proposed Amendment to Zoning By-law by 1381429 Ontario Inc. (File ZBA 11-18FR)
 2. Application for a Proposed Amendment to Zoning By-law by 1814746 Ontario Ltd (File ZBA 12-17FR)
 3. Application for Consent and Application for a Proposed Amendment to Zoning By-law by W. Gudrunas Holdings Ltd (Files B/44-45/12/FR &
-

ZBA 12-18FR)

4. Application for a Proposed Amendment to Zoning By-law by Municipality of French River (File ZBA 12-19FR)

5. Application for a Proposed Minor Variance by Lesley Thurston (File B/13/12/FR)

Carried

Disclosure of Pecuniary Interest

Name: Councillor Mike Bouffard

Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.

5.5 Adoption of By-laws by Resolution

The following By-laws were read and adopted:

5.5.1 Smoke Free By-law *(Third Reading with amendments)*

The amendments recommended were submitted and presented in the Agenda Package.

Moved By: PPP
Seconded By: PPP

Resol. 2012- 412

BE IT RESOLVED THAT By-law 2012-39, being a by-law to regulate smoking in public places, in workplaces and in all municipal properties including public outdoor spaces in the Municipality of French River be amended and read a third time and finally passed.

Carried

5.5.2 Agreement with James Cecchetto to grant the right of access over the one foot reserve that fronts the property and Gordon William Drive

Moved By: PPP
Seconded By: PPP

Resol. 2012- 413

BE IT RESOLVED THAT By-law 2012-63, being a by-law to authorize the Mayor and Clerk to enter into an agreement with James Cecchetto to access over a one foot reserve be read a first, second and third time and finally passed.

Carried

5.5.3 Confirmation By-law

Moved By: PPP
Seconded By: PPP

Resol. 2012- 414

BE IT RESOLVED THAT By-law 2012-64, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on November 21, 2012 be read a first, second and third time and finally passed.

Carried

6.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

6.1 Sudbury East Municipal Association (SEMA), Feasibility of social services under SEMA

Moved By: PPP
Seconded By: PPP

Resol. 2012-415

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby supports the Sudbury East Municipal Association (SEMA) and agrees to look into the feasibility of combined social services under SEMA.

Carried

7.0 ADDENDUM (if required and by resolution)

Moved By: PPP
Seconded By: PPP

Resol. 2012- 416

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby allows an Addendum to the Agenda as per the rules of the Procedural By-law 2012-11 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

Moved By: PPP
Seconded By: PPP

Resol. 2012- 417

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby formally adopts the Economic Development Strategic Plan as a working document for future consideration to be reviewed with Budget 2013 requests.

Carried

8.0 NOTICES OF MOTION

9.0 ANNOUNCEMENTS AND INQUIRIES

10.0 CLOSED SESSION

Moved By: PPP
Seconded By: PPP

Resol. 2012- 418

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" with respect to an Application for a Vacancy Permit (Property Taxation).

PPP

Moved By: PPP
Seconded By: PPP

Resol. 2012- 420

BE IT RESOLVED THAT the open session reconvenes at p.m.

PPP

10.1 Resolutions emanating from Closed Session

10.1.1 Approval of Application for Rebate of Property Taxes for Vacancies in Commercial and Industrial Buildings

Moved By: PPP
Seconded By: PPP

Resol. 2012- 421

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Application for Rebate of Property Taxes for Vacancies in Commercial and Industrial Buildings submitted by the property bearing Roll # 5201-050-000-19500-0000.

Carried

11.0 ADJOURNMENT

Moved By: PPP
Seconded By: PPP

Resol. 2012- 422

BE IT RESOLVED THAT the meeting be adjourned at p.m.

Carried

MAYOR

CLERK



MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
December 5, 2012 at 2:00 p.m.

Re: Budget 2013

Members Present:

Councillors Michel Bigras (Chair), Larry Bouffard, Mike Bouffard,
Ronald Garbutt, Denny Sharp

Members Excused:

Mayor Claude Bouffard, Councillor Shawnda Martin-Cross

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Robert Martin, Parks & Recreation Manager
Kyle Anderson, By-Law Enforcement Officer
Brennan Kenny, Economic Development Officer

Guests:

3 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 2:00 p.m.

Moved By: Mike Bouffard
Seconded By: Ron Garbutt

Resol. 2012- 428

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Presentation of Preliminary Budget

The Treasurer made a Power Point Presentation to Council of the 2013 Preliminary Budget using a Results-Oriented principle.

The presentation identified nine specific results that identified the overall goals for 2013. Attached to each result are groups of strategies from each department and proposed by Council. The Treasurer informed the Members that a sheet with the 9 results would be sent by email. The

Members were asked to review and to prioritize, from 1 to 9, the results they would like to see by the end of 2013 and submit in time for the Finance & Administration Committee meeting being held on December 12, 2012 at 10am. The priorities will be ranked based on the consensus of Council, then the strategies (projects/items) associated with the results will then be chosen by Council.

The Draft Budget 2013 was distributed to Council for their review.

4. Others

5. Adjournment

Moved By: Mike Bouffard
Seconded By: Ron Garbutt

Resol. 2012- 429

BE IT RESOLVED THAT the special meeting be adjourned at 2:52 p.m.

Carried

MAYOR

CLERK



**MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING**
held in the Council Chambers
French River Municipal Complex
December 5, 2012 at 7:00 p.m.

Members Present:

Mayor Claude Bouffard, Councillors Michel Bigras (Chair), Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

Members Excused:

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk, Recording Secretary
Julie Bouthillette, Treasurer/Tax Collector
Robert Martin, Parks & Recreation Manager
Kyle Anderson, By-Law Enforcement Officer
Brennan Kenny, Economic Development Officer

Guests:

20 guests

1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:00 p.m.

Moved By Mike Bouffard
Seconded By: Ron Garbutt

Resol. 2012- 430

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. DISCLOSURE OF PECUNIARY INTEREST

None declared.

3. DELEGATIONS

4. ROUTINE MANAGEMENT REPORTS

4.1 Mayor's Report

4.2 CAO/Clerk's Report

4.2.1 Proposed Amendments to the Procedural By-law to implement new governance model

CAO/Clerk summarized written report, further clarification will be provided to the definitions of the committees in the Procedure By-law.

4.3 Treasurer's Report

4.4 Fire Chief's Report

The Fire Chief summarized the fire and emergency calls received in the month of November 2012.

The Fire Department Reports will be submitted to the Finance & Administration Committee on a quarterly basis.

4.5 Parks & Recreation/Facilities Manager's Report

4.6 By-law Enforcement Officer's Report

4.7 Economic Development Officer's Report

4.8 French River Library Chief Executive Officer's Report

The French River Library Chief Executive Officer was absent. Future reports will be submitted to the Finance & Administration Committee.

5. REPORTS FROM COUNCIL COMMITTEES AND BOARDS

6. CORRESPONDENCE

7. ADDENDUM (if required and by resolution)

8. NOTICES OF MOTION

9. ANNOUNCEMENTS AND INQUIRIES

10. CLOSED SESSION

11. ADJOURNMENT

Moved By Ron Garbutt
Seconded By: Mike Bouffard

Resol. 2012- 431

BE IT RESOLVED THAT the meeting be adjourned at 7:23 p.m.

Carried

MAYOR

CLERK



MINUTES OF THE
Environmental Advisory Committee Meeting
held in the Council Chambers
French River Municipal Complex
Tuesday, December 11, 2012 at 10:00am

Members Present:

Councillors Ronald Garbutt (Chair), Denny Sharp and Malcolm Lamothe, Slobodan Nikolic, Mayor Claude Bouffard

Members Excused:

Councillor Michel Bigras, William Nuttley, Greg Lebert

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Kyle Anderson, By-Law Enforcement Officer/Waste Management Coordinator
Mélanie Bouffard, Deputy Clerk, Recording Secretary

Guests:

1 Guest
Councillors Larry Bouffard, Mike Bouffard

1.0 Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:05 a.m.

Moved by: Denny Sharp
Seconded by: Claude Bouffard

Resol. 2012-55

BE IT RESOLVED THAT the agenda be accepted as distributed and amended:

1. Move 6.2.3 to 5.3
2. Addition 6.2.5 Pecuniary Interests-Questions/Clarifications

Carried

2.0 Disclosure of Pecuniary Interest

None declared.

3.0 Delegations

4.0 Adoption of Minutes

Moved by: Denny Sharp
Seconded by: Slobodan Nikolic

Resol. 2012-56

BE IT RESOLVED THAT the following minutes of the Environmental Advisory Committee Meetings be accepted as presented:

Meeting held November 13, 2012

Carried

5.0 Reports

5.1 Chair's Report and Monthly Committee Action Plan

The Chair read and answered questions from the Members relating to the report submitted.

The Members agreed that the Chair proceed with contacting the Sudbury & District Health Unit to explore and open discussions on transferring the authority to the Municipality to create and enforce a protection by-law for their watershed.

5.2 Information Report - Waste Management Coordinator Report: Noëlville Landfill Site Projects for 2013-2014

The Waste Management Coordinator summarized and answered questions from the Members relating to the report that was distributed under separate cover.

5.3 Action Report - Relocation of the Alban Community Centre Waste Transfer Station.

The Chair read the report submitted.

The Members agreed to establish a Project Team to proceed with the studies required to consider the relocation of the Waste Transfer Station; Mr. Lamothe was chosen as the Coordinator for Waste Management Projects. A report will be presented to the committee with recommendation for Council on how to proceed by June 2013.

6.0 General Business

6.1 Old Business

6.1.1 Information Report - Discussion on the Noëlville Lagoons including questions for the Ontario Clean Water Association representative.

The Chair asked the Members to forward any questions relating to the Noëlville Lagoon to the Waste Management Coordinator. The Environmental Officers from MOE are willing to meet next week to have preliminary discussions.

6.1.2 Draft Terms of Reference for an ad hoc committee charged with responsibility for drafting MFR waterways protection by-law

Mr. Nikolic was chosen as the Coordinator for waterways protection.

The Terms of Reference was reviewed; the name of the committee agreed on was 'Waterways Stewardship Sub-Committee'. The amount of members still needs to be confirmed; the item will be brought back in January to further discuss.

Mr. Nikolic left the meeting at 11:30am

6.2 New Business

6.2.1 Action Report - Research and development budget for the Environmental Advisory Committee

The Chair summarized the report submitted.

The CAO informed the Members that the current budget already includes provisions for travelling with the Municipal Vehicle and for meals and that extra resources do not need to be set aside for the few times the members would need to travel.

The Members agreed that a policy should be brought forward for review to establish the use of municipal resources for research to cover all committees.

6.2.2 Action Report - Renewal of the contract with the Ontario Clean Water Association, including a review of currently included and excluded services.

The Chair summarized the report submitted under separate cover and requested that the Members forward questions to the Waste Management Coordinator.

Item moved to 5.3

6.2.4 Action Report - Federation of Canadian Municipalities Green Municipal Fund and conducting a combination feasibility study-field test.

The Waste Management Coordinator summarized the report submitted.

The Members agreed to recommend to Council to proceed with the studies on the Noëlville Lagoon and to direct staff to pursue an application to the Green Municipal Fund.

6.2.5 Pecuniary Interest - Questions and clarification

The Members requested more information about members declaring a pecuniary interest.

An information report will be distributed to guide members.

7.0 Correspondence

7.1 Ecotraction – Ecotraction Pilot Proposal (A green solution to road salts)

The study of the item was referred to the Public Works Committee.

8.0 Notice of Motion

9.0 Announcements

Jo Dippong from the French River Stewardship Council commented that he was pleased and encouraged with the committee's advancements and with the Noëlville Lagoon's fall release report. Mr. Dippong also mentioned that there are opportunities for a joint project with the Stewardship Council to study possible solutions for the Noëlville Lagoon. The Chair requested that he prepare a report for the committee to review.

10.0 Closed Session

11.0 Adjournment

Moved by: Denny Sharp
Seconded by: Malcolm Lamothe

Resol. 2012-57

BE IT RESOLVED THAT the meeting of the Environmental Advisory Committee be adjourned at 12:10 p.m.

Carried

CHAIR

CLERK



MINUTES OF THE
Finance & Administration Committee Meeting
held in the Council Chamber
French River Municipal Complex
December 12, 2012 at 10:00 a.m.

Members Present:

Mayor Claude Bouffard, Councillors Michel Bigras (Chair), Mike Bouffard

Members Excused:

Councillor Larry Bouffard

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Julie Bouthillette, Treasurer/Tax Collector

Guests:

Councillors Ron Garbutt, Denny Sharp
4 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:28 a.m.

Moved By: Mike Bouffard
Seconded By: Claude Bouffard

Resol. 2012-06

BE IT RESOLVED THAT the agenda be accepted as distributed and amended:

1. Item 5.2.2 Action Report - Solar Projects
2. Item 5.1 Treasurer's Report - PSAB Presentation

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

3.1 Shelley Duquette-Lafortune, French River Youth Group

Mrs. Duquette-Lafortune was absent; Lisette Lamoureux-Newton from the Sudbury & District Health Unit made the presentation which was distributed under separate cover.

Mrs. Lamoureux-Newton presented the data from the Resiliency Study that was done in the École Secondaire de la Rivière-des-Français. The result of the study shows a rating of Moderate Strength relating to Community. The students have identified that they do not feel part of the community; that there are concerns with the connection between our youth and the community.

This past year the Sudbury East Partnership Advisory Committee received funding to finance the position of a Youth Co-ordinator and programs/activities for the youth. The French River Dynamic Youth Group was formed, and the initiative has been a great success and well received from the students, parents and area schools.

The French River Dynamic Youth Group requests further funding from the Municipality to continue the youth group in 2013 and beyond.

The studies will continue to monitor the strength and success of the initiatives throughout the community.

**The presentation made by Councillor Denny Sharp is attached to the minutes.*

4. Adoption of Minutes

Moved By: Claude Bouffard

Resol. 2012-07

Seconded By: Mike Bouffard

BE IT RESOLVED THAT the following minutes of the Finance & Administration Committee Meeting be accepted as presented:

Meeting held November 14, 2012

Carried

5.0 Reports and Items for Discussion

5.1. Management Reports - Treasurer's Report

Presentation on Reporting and Budgeting the Public Sector Accounting Board (PSAB) Way

The Treasurer made a presentation on accrual budgeting versus the current cash based budgeting process. Mrs. Roxanne Gervais, the Municipal Auditor from Collins Barrow was present to answer questions relating to the presentation.

5.1.1 Monthly Disbursements

The Members received the Report of the total disbursements for the month of November 2012 in the amount of \$ 826,349.68.

5.1.2 Budget Performance

The Treasurer answered questions that were raised at the last meeting relating to Health Services and Protection Services.

The Treasurer will request more information from the Ontario Provincial Police relating to the amount to be budgeted in 2013 and relating to supplemental invoices received for the year 2012.

The Members reviewed the Budget Performance for the month of November 2012 that was distributed under separate cover.

5.1.3 Prioritization of anticipated budget results

The Treasurer explained that the process of prioritizing the anticipated budget results was not accepted by Council Members; therefore every item being budgeted will be deliberated at the next scheduled Budget Meeting being held on Wednesday, December 19th, 2012 at 1pm. The DRAFT-Budget 2013 sheets were distributed to all Council Members at the Budget Meeting of December 5, 2012.

The Treasurer will propose changes to the timetable for the Budget Deliberations at the next Special Budget Meeting of December 19th, 2012 at 1pm.

5.2 Old Business

5.2.1 Information Report - Corporate Management Team

5.2.2 Action Report - Solar Project

The Members supported the Solar Project change of the 500kw application to a 250kw Ground Mount Solar Application to the OPA.

The Members also agreed to direct the CAO to advise the Sudbury East Planning Board to defer the Application for a proposed Zoning By-law Amendment to the Industrial Park.

5.3 New Business

5.3.1 Action Report - Shared Building Department Agreement

Direction to staff to prepare the By-law for the December Regular Council Meeting to recommend to Council to enter into the agreement.

5.3.2 Action Report - Real Estate Services

The CAO requested that the item be deferred to the Regular Council Meeting of December 19, 2012.

5.3.3 Action Report - Establish Project Team for the Landfill Site Office Space

The Waste Management Coordinator summarized the report and recommended that the Committee establish a project team consisting of himself as the staff resource and a few Councillors to coordinate the construction of the new Noëlville Landfill Site office space.

The Members agreed to establish the Project Team and recommended that Councillor Larry Bouffard and Mike Bouffard be part of the Project Team to coordinate the construction of the new Noëlville Landfill Site office space.

The Waste Management Coordinator will initiate the first meeting in the next week.

5.3.4 Information Report - Announcement of successful candidate for the Landfill Operator Position

5.3.5 Information Report - Community Infrastructure Improvement Fund (CIIF)

5.3.6 Action Report - Municipal Infrastructure Investment Initiative (MIII)

The Treasurer will provide further information at the December Regular Council Meeting to allow Council to consider and prioritize eligible projects for the purpose of the expression of interest that is due on January 9, 2013. A resolution will be presented in order to approve on eligible project.

6. Correspondence

6.1 Henvey Inlet First Nation, Nigig Power Corporation- Request for letter of support

6.1.1 Action Report

Direction to staff to prepare a resolution for the December Regular Council Meeting to recommend to Council to direct staff to send a Letter of Support for the Nigig Power Project in Henvey Inlet First Nation.

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

10. Closed Session

Moved By Mike Bouffard
Seconded By: Claude Bouffard

Resol. 2012-08

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" with respect to an Employment Agreement and the review of the Employees Salary Grid and new/revised Positions.

Carried

Moved By Claude Bouffard
Seconded By: Mike Bouffard

Resol. 2012-09

BE IT RESOLVED THAT the open session reconvenes at 1:42 p.m.

Carried

11. Items Deferred to Next Meeting

12. Adjournment

Moved By: Mike Bouffard
Seconded By: Claude Bouffard

Resol. 2012-10

BE IT RESOLVED THAT the Finance & Administration Committee meeting be adjourned at 1:44 p.m.

Carried

CHAIR

CLERK

The committee has just heard the data and statistics of the Resiliency Study that was done in the local High School, raising some concerns for our youth. If Students of Ecole Secondaire have issues, chances are the students who are leaving the community to attend High School elsewhere are experiencing similar issues...maybe more where their connection to the community is concerned because they are now spending more time away from the community, than in the community. The question is how can the Municipality of French River help our young people?

First I want to introduce our Youth Co-ordinator, Patrick Losier. He has been working hard at reaching out to the kids and is making progress. I hear nothing but positive things from the parents and the schools about Patrick and the programs he is trying to implement. We all know how rare it is for the public to give praise, so I am delighted with the feedback.

The Youth Group's goal is to deliver activities for the young people, based on their own input and direction. We want to provide more than hockey and baseball. While I applaud the efforts of the organizers of our minor sports programs and the new Cadets program, we need to recognize that those activities aren't for every young person. French River Dynamic Youth will be tapping into the resources of the Public Health, Centre de Sante, the Schools, and various community groups, to provide a wide variety of experiences that will support our Youth with Leadership Development opportunities, a variety of physical opportunities, creative opportunities and learning opportunities. We will be bringing in inspirational speakers to motivate and inspire our young people, offering workshops to help them deal with the social pressures of our changing society.

From an Economic Development standpoint, I believe we need to be doing a better job of supporting our families, and providing reasons for young families to want to settle here. What really opened my eyes to the fact the French River needs to do a better job where our youth and families are concerned is that fact that RDH had a hard time filling their skilled trades positions with workers who want to relocate to French River. Who wouldn't want to live in French River?

Apparently young families are looking at our lifestyle and turning away. I don't have hard statistics on how our population is evolving, but it seems to me that we are becoming more of a retirement community. Retirees are fine, but that is quite limiting from a developmental aspect. French River is well placed with the twinning of 69 highway to become a bedroom community to Sudbury, but we need to take steps to breathe some life into our municipality, to make it a more vibrant community with strong support for young families.

French River Dynamic Youth presents a rare opportunity for all of us to invest in the Youth of French River. We have the right partners at the table; the municipality, the professional educators, the Centre de Sante, Public health and the OPP. We also have strong support within all of the social and service clubs in French River.

The current funding through the Healthy Communities Fund Grant finishes at the end of March. French River Dynamic Youth is asking that the Municipality continue the support of the youth group in 2013 and beyond. Continuing the wage for the Youth Co-ordinator position is vital to our survival. History tells us that relying solely on volunteers to run the Youth Group is not sustainable, volunteers burn out, committees argue and fall apart etc. etc. Having one person whose job it is to set the programs for the youth, involve volunteers and co-ordinate events guarantees the continuity of the program.

There is a common philosophy that states "it takes a village to raise a child" and I believe that to be true. We, as politicians can say "we want to support our youth" the question is how far are we willing to go with that support.

Thank you for your attention.



MINUTES OF THE
Public Works Committee Meeting
held in the Council Chamber
French River Municipal Complex
December 12, 2012 at 2:00 p.m.

Members Present:

Mayor Claude Bouffard, Councillors Ronald Garbutt (Chair), Denny Sharp

Members Excused:

Councillor Shawnda Martin-Cross

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Jim Sartor, Public Works Superintendent
Julie Bouthillette, Treasurer/Tax Collector, Recording Secretary

Guests:

0 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 2:00 p.m.

Moved By: Denny Sharp
Seconded By: Claude Bouffard

Resol. 2012-46

BE IT RESOLVED THAT the agenda be accepted as distributed and amended:

1. Addition of Item 5.3.3 Action Report on Municipal Drain
2. Addition of Item 6.1 Correspondence - Matter on Jean Street

Carried

Moved By: Denny Sharp
Seconded By: Claude Bouffard

Resol. 2012-47

BE IT RESOLVED THAT Ron Garbutt acts as Chair for the meeting.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved By: Denny Sharp
Seconded By: Claude Bouffard

Resol. 2012-48

BE IT RESOLVED THAT the following minutes of the Public Works Committee Meeting be accepted as presented:

Meeting held November 14, 2012

Carried

5.0 Reports and Items for Discussion

5.1. Management Reports

5.1.1 Monthly Activity Report

The Public Works Superintendent summarized the written report on the operations during the past month.

5.1.2 Copies of Winter Patrol Record Sheets

The Public Works Superintendent distributed the sheets under separate cover.

5.2 Old Business

5.2.1 Information Report - Lakeview Drive Winter Maintenance

The Public Works Superintendent summarized the written report; the Members agreed with the practice being implemented.

5.3 New Business

5.3.1 Information Report - Equipment for Pot hole repairs

The Public Works Superintendent summarized the written report; the members agreed that it is not feasible to proceed with the equipment at this time; a report from Bruell will be requested relating to the equipment and the practice.

5.3.2 Information Report - Successful Community Infrastructure Improvement Fund (CIIF) for Delamere Road & Dry Pine Bay Road

The Public Works Superintendent informed the Members that the work that will be performed on Delamere Road is from the Church to the 'T' and on Dry Pine Bay Road from the 'T' to Meshaw Falls Bridge.

5.3.3 Action Report - Timony Municipal Drain

The CAO summarized the written report distributed under separate cover.

Direction was given to staff to prepare a Drain Report and to request quotes for both options by December 21, 2012.

A Member brought up an issue in Highway 64 Municipal Drain near Golf Course Road to Lakeview Estates. The Public Works Superintendent will forward the message to K. Smart Associates.

6. Correspondence

6.1 Matter at Jean Street

The Public Works Superintendent summarized the problem on Jean Street; the road was raised to improve the traffic flow which affected a few driveways. Two driveways were initially repaired; however two more seasonal property owners still had issues.

The Members agreed that the Public Works Superintendent repair the remaining driveways by applying Granular A. Councillor Larry Bouffard will be kept informed of the progress.

A Member brought up an issue with the parked limousines on St. David Street North which is a yearly occurring matter that hinders winter maintenance in this area; the Public Works Superintendent will advise the Ministry of Transportation.

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved By: Denny Sharp
Seconded By: Claude Bouffard

Resol. 2012-49

BE IT RESOLVED THAT the Public Works Committee Meeting be adjourned at 3:07 p.m.

Carried

CHAIR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2012-66

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO EXECUTE AN AGREEMENT WITH THE CORPORATION OF THE MUNICIPALITY OF ST.-CHARLES, KILLARNEY, AND MARKSTAY WARREN

WHEREAS Section 20 (1) of the Municipal Act, 2001, S. O. 2001, c. 25 provides that a municipality may enter into an agreement with one or more municipalities or local bodies or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS Council deems it desirable and necessary to enter into an agreement with the Corporation of the Municipality of St.-Charles, Killarney, and Markstay Warren for the continuation of shared services of the Chief Building Official;

AND WHEREAS all municipalities agree that a Building Department is necessary and that the costs for such building department will be borne by all municipalities as per the attached agreement;

AND THEREFORE the Council of the Corporation of the Municipality of French River enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute the agreement between the Municipality of St.-Charles, the Municipality of Killarney, the Municipality of Markstay Warren and the Municipality of French River.
2. That said Agreement is attached hereto as Appendix 'A'.
3. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 19th DAY OF DECEMBER 2012**

MAYOR

*Agreement under separate cover.

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2012-67

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO A
LEASE AGREEMENT FOR RESIDENTIAL WASTE MANAGEMENT DROP-OFF SITE
(Gary Fryer)

WHEREAS the Municipality of French River, operates a Municipal wide Drop-off Waste Management Program in cooperation with private individuals and businesses, which provide locations for receptacles to collect waste materials.

AND WHEREAS Lessor has agreed to lease to the Municipality a portion of their land situated in Bigwood Township, District of Sudbury, as described herein, for the sole purpose of providing a site for the Municipality of French River Waste Management Program waste collection containers.

NOW THEREFORE the Council of the Corporation of the Municipality of French River enacts as follows:

1. That the Mayor and Clerk are hereby authorized to enter into a Lease Agreement with Gary Fryer for a Residential Waste Management Drop-Off Site.
2. The attached Lease Agreement shall form part of this By-law.
3. This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 19th DAY OF DECEMBER 2012.**

MAYOR

*Agreement under separate cover.

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2012-68

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO AN
AGREEMENT WITH TELECOM ENTERPRISES

WHEREAS The Council of the Municipality of French River deems it desirable to execute an Agreement with Telecom Enterprises for a comprehensive telecommunications review.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) The Mayor and Clerk are hereby authorized to execute the Agreement with Telecom Enterprises.
- 2) The attached agreement shall form part of this By-law.
- 3) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 19th DAY OF DECEMBER 2012**

MAYOR

CLERK

*Agreement under separate cover.

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2012-69

BEING A BY-LAW TO AMEND BY-LAW 2011-38 A NEW MUNICIPAL HAZARDOUS OR SPECIAL WASTE SERVICES AGREEMENT WITH STEWARDSHIP ONTARIO

WHEREAS the Municipality of French River and Stewardship Ontario entered into an agreement concerning municipal hazardous or special wastes dated July 1, 2011 (“the Agreement”); and

WHEREAS the parties wish to make certain amendments to the Agreement as set out herein.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

- 1) The Mayor and Clerk are hereby authorized to execute the Amending Agreement effective January 27, 2012.
- 2) The attached agreement shall form part of this By-law.
- 3) Any section marked as “Intentionally Deleted” in the Agreement remains “Intentionally Deleted” and is not replaced by or amended anything in Schedule “A”
- 4) All other provisions of the Agreement remain unamended and in full force and effect.
- 4) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 19th DAY OF DECEMBER 2012**

MAYOR

*Agreement under separate cover.

CLERK



The Corporation of the Municipality of French River

Information Report

Report to: Council
From: Kyle Anderson, Waste Management Coordinator
Subject: Amendment to the Agreement with Stewardship Ontario
Date: December 19th, 2012.

Summary of matter to date

Under the Municipal Special or Hazardous Waste Services Agreement with Stewardship Ontario, the Municipality receives funding for the household hazardous waste event held annually. With the cancellation of the Orange Drop program, Stewardship Ontario is making some changes to this system.

Update

Stewardship Ontario has requested an amendment to the Municipal Special or Hazardous Waste Services Agreement. This amendment would mean that Stewardship Ontario will only fund Phase 1 materials. Phase 2 and 3 materials were scheduled to begin receiving funding for future events, however this will no longer be the case. This amendment will not affect the Municipality's cost for the event in comparison to previous years as most materials received are covered under Phase 1. Further, this amendment must be signed in order for the Municipality to retain any funding for the event.

Kyle Anderson
Waste Management Coordinator

Harold Duff
CAO/Clerk

Procedure By-law 2012-70
Amendments made to implement new governance model
- *Procedure By-law 2012-11 will be repealed*

Changes are identified as follows:

- Items that are ~~stroked-out~~ are to be deleted.
- Items that are underlined are to be added.

PART 1 - DEFINITIONS

“Advisory Committee” means a committee established by Council in accordance with Part 18 composed mainly of stakeholders and citizens and Members of Council which is advisory or consultative in nature with jurisdiction for providing advice and recommendations to Council regarding specific organizational departments, and with regularly scheduled meetings.

Advisory Committees define the committees that include Members of Council & Members of the Public such as the Environmental Advisory & the Economic Development Committees

~~“Committee” means a group composed only of Members of Council, who are appointed by Council to perform a function, or functions, and does not include a committee otherwise defined by statute. Standing Committee of Council which has been duly appointed to deal with specific administrative matters and provides advice and/or recommendations to Council. It shall also include any advisory or other committee, subcommittee or similar entity of which at least 3 of the members are also Members of Council or a local board.~~

Committee defines the overall/standard definition of committee.

“Standing Committee” means a Committee established by Council composed only of Members of Council, with jurisdiction for providing advice and recommendations to Council regarding specific organizational departments, and with regularly scheduled meetings. to address matters which Council has deemed appropriate for the committee to consider. Standing Committees will address on-going administrative matters within the scope and responsibility of Council and will be expected to provide periodic reports to Council presenting advice and/or recommendations on matters under consideration.

Standing Committee defines the committees that are composed of only Members of Member such as Public Works & Finance and Administration Committees.

PART 6 - COMMITTEE OF THE WHOLE MEETINGS

6.1 Committee of the Whole Meetings - General

Committee of the Whole meetings are meetings in which Members of Council meet as a Committee in a less formal matter, for the purposes of discussion and debate. The Committee may provide a recommendation to Council for final decision.

~~6.2 Committee of the Whole Meetings – Time, Date, Location~~

~~Committee of the Whole meetings will be held on a regular basis on the first Wednesday of every month commencing on the first Wednesday of January following an election year and ending on the first Wednesday of November in an election year. Meetings will be held at 7:00 pm on the same basis as the regular Council meetings.~~

6.2 Motion Required

Council may move into Committee of the Whole following a motion to do so, duly moved and seconded.

6.3 Chair- Committee of the Whole

The Deputy Mayor shall be the Chair of the Committee of the Whole meetings.

~~6.4 Committee of the Whole – Minutes~~

~~The Minutes of the Committee of the Whole meetings shall be circulated to the next subsequent Regular Council Meeting for Council's approval.~~

6.4 Rules of Procedure - Exception

The rules set out in this By-law continue to apply during a meeting of the Committee of the Whole, except that Members may speak more than once on a matter, provided that every Member who wishes to speak has done so.

PART 8 – AGENDA

8.1 Agenda Preparation

The Clerk shall prepare in consultation with the Mayor, for the use of the Members, an Agenda in a form that best allows for the most efficient conduct of business. Agendas shall generally follow the following format, but modifications to the matters to be included in the Agenda may be effected without requiring amendment to this by-law:

~~Committee of the Whole Agenda~~

- ~~1. Call to Order, roll call and adoption of the Agenda~~
- ~~2. Disclosures of Pecuniary Interest~~
- ~~3. Delegations~~
- ~~4. Routine Management Reports~~
- ~~5. Reports from Council Committees and Boards~~
- ~~6. Correspondence~~
- ~~7. Addendum~~
- ~~8. Notice of Motion~~
- ~~9. Announcements and Inquiries~~
- ~~10. Closed Session~~
- ~~11. Adjournment~~

*New Addition - Prayer

Regular Council Meeting Agenda

- 1. Call to Order, roll call and adoption of the Agenda
- * **Prayer / Prière**
- 2. Disclosures of Pecuniary Interest
- 3. Delegations
- 4. Management and Committee Reports
- 5. Consent Agenda
 - 5.1 Adoption of Minutes
 - 5.2 Minutes Received
 - 5.3 Award of Tenders and Request for Proposals
 - 5.4 Correspondence for Council's Information
 - 5.5 By-laws
- 6. Correspondence for Council's Consideration
- 7. Addendum
- 8. Notice of Motion
- 9. Announcements and Inquiries
- 10. Closed Session
- 11. Adjournment

8.4 Agenda - Distribution

Prepare and distribute the Agenda along with supporting material for the ~~Committee of the Whole Meetings and for the~~ Regular Council Meetings (as much as feasibly possible) to Council Members and to all Department Heads not less than four (4) working days before the meeting date and will be made available to the general public two (2) working days before the meeting date with the exception of any In Camera Agendas or Items and documents protected under the Freedom of Information Act. Committee Agendas, insofar as practicable, shall be done ~~one (1)~~ two (2) working days prior to the meeting.

PART 12 - DELEGATIONS

12.1 Which Body to Hear Delegations

A delegation may be heard at a Committee ~~of the Whole~~ Meeting or at a Regular Council Meeting.

PART 18 – COMMITTEES OF COUNCIL

18.1 Establishment of Committees of Council

Council may, from time to time, establish a special Committee of Council/Advisory Committee or ~~Task Force~~ Ad Hoc Committee, in response to specific issues requiring immediate or long term attention. No Committee shall have departmental jurisdiction.

~~18.2 Appointment and Operation of Committees of Council~~

~~All policies and procedures for appointment and operation of special Committees of Council/Advisory Committees or Task Forces shall be at the discretion of the majority of Council.~~

Adoption of the Committee's Terms of Reference

The Terms of Reference adopted for each Committee shall include:

- (1) the name of the Committee;
- (2) the type of Committee;
- (3) the composition of the Committee;
- (4) the purposes and objectives of the Committee; and
- (5) the term of the Committee, which shall not exceed the term of Council unless required by statute.

Composition of Committees

Committees shall be composed of members as defined in Part 1 (2), (9) and (28). Stakeholders and citizens shall be recruited in a public and transparent manner and appointed by Council.

Appointment of Members - Advisory Committees (beginning of Term of Council)

The following procedure shall be applied for the appointment of stakeholders and citizens to an Advisory Committee:

- (1) The positions on the committee will be advertised locally for no less than a period of two (2) weeks;
- (2) The resource personnel of the respective Advisory Committee will meet to discuss the relevancy of each candidate based on background, experience and time availability;
- (3) The resource personnel will make a recommendation to Council no later than the first Council meeting of the new term; and
- (4) The members from the previous term may reapply for a new term.

18.3 Appointment of Chair

Council will appoint the Chair for all Committees of Council and the appointed Chair shall remain for the full term of Council.

Filling Vacancies - Advisory Committee

In the event that a position on an Advisory Committee becomes vacant, the following procedure shall be applied:

- (1) Council shall formally accept the resignation of the public member and declare the position vacant;
- (2) The position will be advertised locally for no less than a period of two (2) weeks;
- (3) The Advisory Committee shall form an ad hoc Nominating Committee to assess the relevancy of each candidate based on background, experience and time availability; and
- (4) The Advisory Committee shall make a recommendation to Council in a timely manner for the appointment of the new member.

18.4 Committee Minutes

The Minutes of the Committees of Council shall be adopted by each respective Committee and shall be forwarded to Council in a timely manner, to be received as information.

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2012-71

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER
AT A MEETING HELD THIS 19th DAY OF DECEMBER 2012

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, a Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that proceedings of the Council of the Corporation of the Municipality of French River as herein set forth be confirmed and adopted by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Municipality of French River at the meeting held on this 19th day of December, 2012 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of French River at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of French River are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Municipality of French River referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of French River.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 19th DAY OF DECEMBER, 2012.**

MAYOR

CLERK



Votre référence - Your file

Notre référence - Our file

NOV 28 2012

Mayor Claude Bouffard
Corporation of the Municipality of French River
PO BOX 156
NOËLVILLE ON P0M 2N0

RECEIVED

DEC 03 2012

MUNICIPALITY OF
FRENCH RIVER

RE: Nipissing First Nation Reserve No. 10 Boundary Specific Claim

Dear Mayor Bouffard:

On behalf of the Government of Canada, I wish to inform you that the Nipissing First Nation and the Government of Canada have been working together to resolve a longstanding land claim known as the Reserve No. 10 Boundary specific claim. The claim relates to the incorrect survey of Nipissing Reserve No. 10, whose reserve lands were created pursuant to the Robinson Huron Treaty of 1850. The Nipissing First Nation is located between the City of North Bay and the Municipality of West Nipissing.

The Government of Canada has a policy and process in place for resolving the outstanding specific claims of First Nations through negotiations. To date, Canada has resolved about 359 specific claims through settlements negotiated with First Nations across the country. Settling claims is key to achieving reconciliation and rebuilding relationships with First Nation people in Canada.

The Reserve No. 10 Boundary specific claim was accepted for negotiation in December 2008 and since then, the negotiating table has made efforts to update interested parties as key milestones were reached in the process. As part of our continuing efforts to share information, I am taking this opportunity to confirm that Canada has made an offer to settle the above-noted specific claim and the First Nation has agreed to take this offer to their members for a vote.

I am writing today to inform you of the Additions to Reserve (ATR) component of the proposed specific claim settlement and provide you with an opportunity to seek more information, to ask questions and to share any views you may have.

.../2

Under the proposed settlement, the Nipissing First Nation would have the opportunity, if they so choose, to buy land on the open market and apply, under the Government of Canada's ATR policy, to add up to 106,800 acres of land to their Reserve. Lands would be acquired only on a willing seller, willing buyer basis, and would be added to reserve through the process outlined in Canada's ATR Policy.

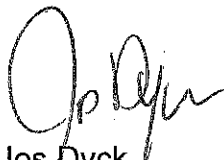
The selection area from which the Nipissing First Nation would be able to acquire lands if they choose to do so would include the Geographic Townships of:

Badgerow, Ballantyne, Bastedo, Beaucage, Bertram, Blair, Blyth, Bonfiled, Boulter, Brown, Burton, Caldwell, Casimir, Charlton, Chisholm, Clarkson, Commanda, Crerar, Dana, Dunnet, East Mills, Falconer, Fell, Ferrie, Ferris, Field, French, Garrow, Gibbons, Gladman, Grant, Gurd, Haddo, Hammell, Hardy, Henry, Himsworth, Hugel, Janes, Jocko, Kirkpatrick, Latchford, Loudon, Lount, Lyman, Machar, MacPherson, Martland, McConkey, McKenzie, McLauren, McWilliams, Merrick, Mulock, Nipissing, Notman, Osborne, Patterson, Pedley, Phelps, Pringle, Ratter, Scollard, Springer, Stewart, Thistle, Widdifield, Wilkes and Wilson.

I invite you to consult Canada's ATR policy at the following website: <http://www.aadnc-aandc.gc.ca/eng/1332267668918>.

Should you have questions or concerns regarding this issue, I would be pleased to hear from you prior to December 28, 2012. I can be reached via telephone at (819) 994-0686 or by email at Jos.Dyck@aadnc-aandc.gc.ca.

Yours sincerely,



Jos Dyck
Federal Negotiator
Aboriginal Affairs and Northern Development Canada

Encl.

c.c.: Chief Marianna Couchie, Nipissing First Nation
Rita Dagenais, Legal Counsel, Department of Justice, Canada
Greg White, Regional Manager, Lands and ATR