



Municipality of French River

AGENDA -Revised REGULAR MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, February 19, 2014 at 7:00 p.m.

1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

2.0 PRAYER

3.0 DISCLOSURE OF PECUNIARY INTEREST

4.0 DELEGATIONS

4.1 Jim Kmit, Parking Issues along North Side of Highway 64 in Alban p. 7

4.2 Ontario Provincial Police - Monthly Municipal Policing Report

5.0 MANAGEMENT AND COMMITTEE REPORTS

5.1 Mayor's Report

5.1.1 Heritage Community Recognition Program,
Certificate of Achievement presented to Joe Dippong

5.1.2 Resolution - National Anthem at Council Meetings

5.1.3 Resolution - Appointment of 1 council member to the Manitoulin-Sudbury
District Services Board

5.2 CAO/Clerk's Report p. 10

5.3 Treasurer's Report

5.4 Economic Development Committee - Chair Councillor Mike Bouffard

5.5 Environmental Advisory Committee - Chair Councillor Ron Garbutt

5.5.1 Resolution - Declare seat vacant and recruit of new member

5.6 Finance and Administration Committee - Chair Councillor Michel Bigras

5.6.1 Resolution - Award of Administration Server & IT Services Contract

5.6.2 Resolution - Collaborative Support French River Curling Club and Approval of a
Trillium Fund Funding Application to purchase ice shaving equipment

5.6.3 Resolution - Review of Policing Services

5.6.4 Resolution - Grants and Subsidy Application from French River Curling Club
for a hall rental fee rebate for their Spring Banquet on March 23

5.6.5 Resolution - Grants and Subsidy Application from Alban Knights of Columbus
for a hall rental fee rebate for their Ice Fishing Tournament March 1

~~5.6.6 Resolution - Council and Volunteer Firefighters Honorariums and Expenses Policy
Amend to reflect 2014 Budget *~~ **Withdrawn/Not required**

* indicates that the item is presented under separate cover / item est sous pli séparé)

5.7 Public Works Committee - Chair Councillor Shawnda Martin-Cross

5.8 Manitoulin-Sudbury District Services Board - Councillor Shawnda Martin-Cross

6.0 CONSENT AGENDA - Resolution to Approve Items 6.1, 6.3, 6.5 and Receive Items 6.2, 6.4
(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

6.1 Adoption of Minutes by Resolution

6.1.1 Regular Council Meeting held January 22, 2014 p. 12

6.2 Minutes Received by Resolution

6.2.1 Economic Development Committee held February 10, 2014 p. 19

6.2.2 Environmental Advisory Committee meeting held February 11, 2014 p. 23

6.2.3 Finance & Administration Committee held February 12, 2014 p. 27

6.2.4 Sudbury East Planning Board held January 9, 2014 p. 32

6.2.5 Sudbury & District Board of Health held January 16, 2014 p. 40

6.2.6 Manitoulin-Sudbury DSB held January 23, 2014 p. 51

6.3 Award of Tenders, Request for Proposals and Funding Matters by Resolution

6.3.1 Ontario Sport and Recreation Communities Funding Application, for recreation programming and youth engagement in French River

6.3.2 Strategic Economic Infrastructure Program Funding Application, for Sucker Creek Wharf Expansion & Rehabilitation

6.4 Correspondence for Council's Information Received by Resolution

6.4.1 61st Annual Ontario Small Urban Municipalities (OSUM) Conference p. 62

6.4.2 Ministry of Natural Resources' proposed Black Bear Pilot p. 66

6.5 Adoption of By-laws by Resolution

6.5.1 2014-04 Amendment of Schedules B & C to By-law 2006-47 p. 68
Agreement with CGIS (web mapping services)

6.5.2 2014-05 Renewal of 9-1-1 Central Emergency Reporting Bureau (CERB) p. 69
Agreement with OPP for Dispatching Services

6.5.3 2014-06 Interim Tax Levy p. 70

6.5.4 2014-07 Tax Ratios p. 73

6.5.5 2014-08 Final Tax Levy p. 74

6.5.6 2014-09 Confirmation By-law p. 79

** indicates that the item is presented under separate cover / item est sous pli séparé)*

7.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

7.1 Resolution - Proclaim April 2, 2014 as World Autism Awareness Day **p . 80**

8.0 ADDENDUM (if required and by resolution)

9.0 NOTICES OF MOTION

10.0 ANNOUNCEMENTS AND INQUIRIES (from Mayor, Council Members and Public)
(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair (i.e.: conference attendance, meeting report, community event announcement). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.)

11.0 CLOSED SESSION - under section 239 (2) (f) "advice that is subject to solicitor-client privilege, including communications necessary for that purpose" with respect to an update on ongoing legal matters

12.0 ADJOURNMENT

** indicates that the item is presented under separate cover / item est sous pli séparé)*



Municipalité de la Rivière des Français

ORDRE DU JOUR - Révisé **RÉUNION RÉGULIÈRE DU CONSEIL**

qui aura lieu dans la salle du conseil
Complexe municipal de la Rivière des Français
Mercredi le 19 février 2014 à 19h00

- 1.0 APPEL À L'ORDRE, PRÉSENCE ET L'ADOPTION DE L'ORDRE DU JOUR**
- 2.0 PRIERE**
- 3.0 RÉVÉLATIONS D'INTÉRÊT PÉCUNIAIRE**
- 4.0 DÉLÉGATIONS**
 - 4.1** Jim Kmit, Stationnement sur la route 64 a Alban
 - 4.2** Police provinciale de l'Ontario - Rapport mensuel
- 5.0 RAPPORTS DE LA DIRECTION ET DES COMITÉS**
 - 5.1 Rapports du maire**
 - 5.1.1** Programme de reconnaissance du Fiducie du patrimoine Ontarien
Certificat présenté a Joe Dippong
 - 5.1.2** Résolution - Hymne national aux réunions du conseil
 - 5.1.3** Résolution - Nomination de 1 membre du conseil au Conseil des services du District de Manitoulin-Sudbury
 - 5.2 Rapports du directeur administratif/greffier**
 - 5.3 Rapports de la trésorière**
 - 5.4 Comité de développement économique - Président Conseiller Mike Bouffard**
 - 5.5 Comité consultatif de l'environnement - Président Conseiller Ron Garbutt**
 - 5.5.1** Résolution - Déclaration d'un siège comme vacant et recrutement d'un membre
 - 5.6 Comité de finance et d'administration - Président Conseiller Michel Bigras**
 - 5.6.1** Résolution - Décerner le contrat pour des services d'informatique
 - 5.6.2** Résolution - Collaboration et support au French River Curling Club et demande de subvention à Trillium pour l'achat d'équipement pour surface de glace
 - 5.6.3** Résolution - Revue des services policiers
 - 5.6.4** Résolution - Demande à la politique de subvention de French River Curling Club pour un rabais du frais de location de la salle le 23 mars
 - 5.6.5** Résolution - Demande à la politique de subvention des Chevaliers de Colomb d'Alban un rabais du frais de location de la salle le 1 mars
 - ~~**5.6.6** Résolution - Amendement de la politique des dépenses de voyage pour les pompiers volontaire et le Conseil pour refléter de Budget 2014~~ *** Retiré**

** indicates that the item is presented under separate cover / item est sous pli séparé)*

5.7 Comité des travaux publics - Présidente Conseillère Shawnda Martin-Cross

5.8 Conseil des Services du District de Manitoulin-Sudbury - Conseillère Shawnda Martin-Cross

6.0 ORDRE DU JOUR REGROUPÉ

- Résolution pour adoptés Items 6.1, 6.3, 6.5 et recevoir Items 6.2, 6.4

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé, le reste des items dans l'ordre du jour regroupé sont adopté collectivement. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

6.1 Procès-verbaux adoptés par résolution

6.1.1 assemblée régulière du Conseil le 22 janvier 2014

6.2 Procès-verbaux reçus par résolution

6.2.1 Comité de développement économique le 10 février 2014

6.2.2 Comité consultatif de l'environnement le 11 février 2014

6.2.3 Comité de finance et d'administration le 12 février 2014

6.2.4 Conseil de planification de Sudbury Est le 9 janvier 2014

6.2.5 Conseil des services de santé publique le 16 janvier 2014

6.2.6 Conseil des services du District de Manitoulin-Sudbury le 23 janvier 2014

6.3 Soumissions et demandes de propositions et affaires financiers adoptées par résolution

6.3.1 Demande de subvention au Fonds ontarien d'action communautaire pour les sports et les loisirs

6.3.2 Demande de subvention au Programme stratégique d'infrastructure économique

6.4 Correspondance à titre de renseignement seulement reçus par résolution

6.4.1 Conférence Annuel des petites municipalités urbaines de l'Ontario (OSUM)

6.4.2 Ministère des richesses naturelles - gestion des ours noirs dans le nord

6.5 Règlements adoptées par résolution

6.5.1 2014-04 Amendement au annexes B & C du Règlement 2006-47
Entente avec CGIS (service de cartographie sur le web)

6.5.2 2014-05 Renouvellement de l'entente avec PPO pour le système de répartition
(9-1-1 Central Emergency Reporting Bureau (CERB))

6.5.3 2014-06 Règlement pour prélèvement d'impôts intérim

6.5.4 2014-07 Règlement des coefficients d'impôts

6.5.5 2014-08 Règlement des taux de l'impôt final

6.5.6 2014-09 Règlement de confirmation

** indicates that the item is presented under separate cover / item est sous pli séparé)*

7.0 CORRESPONDANCE À L'INTENTION DU CONSEIL

7.1 Résolution - Proclamation du 2 avril 2014 comme journée mondiale de l'autisme

8.0 ADDENDUM (si requis et par résolution)

9.0 AVIS DE MOTION

10.0 ANNONCES ET QUESTIONS (par membres du Conseil et gens du public)

(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président (ex: participation à une conférence, rapport d'une réunion, annonce d'un événement communautaire). Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.)

11.0 SESSION À HUIS CLOS - section 239 (2) (f) "les conseils qui sont protégés par le secret professionnel de l'avocat, y compris les communications nécessaires à cette fin" au sujet d'une mise à jour des dossiers légaux

12.0 AJOURNEMENT

** indicates that the item is presented under separate cover / item est sous pli séparé)*



Corporation of the Municipality of French River
 Corporation de la Municipalité de la Rivière des Français
 Box 156, 44 St. Christophe Street / CP 156, 44 rue St. Christophe
 Noëlville, Ontario P0M 2N0
 Telephone / Téléphone : (705) 898-2294
 Facsimile / Télécopieur : (705) 898-2181

Demande pour être une délégation / Delegation Request Form

DATE DE LA RÉUNION / DATE OF MEETING: FEB 19 2014

Nom / Name: JIM KMIT

Date: FEB 1 2014

Adresse/Address: #651 HIGHWAY 64 BOX 212 ALBAN P0M 1A0

Courriel/Email Address: _____

Organisation / Organization: RESIDENCE

Téléphone / Telephone: 705 857 2050 OR 705 857 3213

Sujet - Topic

(S.V.P. inclure documentation d'appui à votre demande)
 (Please enclose documentation supporting your request)

"NO PARKING" SIGNS SHOULD BE ERECTED
 ON THE NORTH SIDE OF HIGHWAY 64
 FROM THE POST OFFICE TO THE CHURCH.
 WHY? - BLOCKING RESIDENCE DRIVEWAYS
 - PARKED VEHICLES CREATE A BLIND SPOT
 FOR ENTERING AND LEAVING DRIVEWAYS
 - BLOCKS EMERGENCY VEHICLES FROM ENTERING
 RESIDENCE DRIVEWAYS

Jim Kmit
 Signature du demandeur / Signature of applicant

[Signature]
 Signature du Greffier / Signature of Clerk

La présentation aura un temps limite de 15 minutes.
 Presentation cannot exceed 15 minutes.

NOTE: VIOLATION OF TRAFFIC AND PARKING BYLAW 100 OVER:

(3) Where angle parking is permitted, no person shall park a vehicle except at an angle with the roadway, indicated by appropriate markings or signs, and no vehicle of an overall length of more than six meters (6m) shall be angle parked.

(4) Entry to an angle parking space of forty-five degrees (45 degrees) or less shall be made from the lane of the highway immediately adjacent to the said angled parking space, having regard for the direction in which the vehicle has been traveling. On emerging from such a space, no person driving any vehicle will proceed in a direction other than the same forward direction used to enter the parking space.

PARKING PROHIBITED

(5) No person shall, at any time, park a vehicle in any of the following places:

- (i) on or overhanging a sidewalk;
- (ii) on a boulevard;
- (iii) within an intersection;
- (iv) on a crosswalk;
- (v) within a designated pedestrian cross-over or within nine meters (9m) of a pedestrian crossover;
- (vi) within three meters (3m) of a fire hydrant measured laterally along the roadway from a point at the edge of the roadway immediately adjacent to the hydrant;
- (vii) within nine meters (9m) of any intersection;
- (viii) within nine meters (9m) of a crosswalk or stop line at an intersection;
- (ix) in front of or within two meters (2m) of the entrance to a private driveway or so as to prevent ingress or egress to or from such driveway;
- (x) in front of or within three meters (3m) of an entrance to or exit from a public lane or driveway;
- (xi) on any centre boulevard or centre strip separating two roadways or adjacent to either side or ends of such middle boulevard or centre strip;
- (xii) unless otherwise specified, on any bridge, or in any subway or underpass, or the approaches thereto;
- (xiii) in such a position as to prevent the convenient removal of any other vehicle previously parked;
- (xiv) on any roadway for a longer period than four consecutive hours; or
- (xv) on any roadway having an overall operational width of less than six meters (6m);
- (xvi) on any private property not used as a parking lot without the consent of the property owner;
- (xvii) on any private property used as a parking lot without the consent of the property owner, if a sign is erected at each entrance to the land clearly indicating the regulation or prohibition, and the parking is in contravention of said regulations;
- (xviii) on municipal property without the consent of the Chief Administrative Officer, or any Municipal Official authorized to grant such consent.

3) PETITION FROM RESIDENCE EFFECTED BY
THE IMPROPER PARKING OF VEHICLES

- PICTURES HAVE BEEN SUPPLIED BY FLEW
CRAFT FROM M.T.O. TO THE DEPUTY CLERK
MELANIE BOUFFARD AT THE MUNICIPALITY
OFFICE



The Corporation of the Municipality of French River

REPORT TO COUNCIL	CAO/07/2014	DATE OF MEETING: February 19 th 2014
------------------------------	--------------------	---

CAO MONTHLY REPORT

SUBJECT

To provide members of Council with an overview of the CAO/Clerk's activities and senior department heads.

DISCUSSION

1. On Thursday February 23rd 2014, the CAO along with the Public Works Lead Hand attended to a site visit of the Noelville Wastewater Treatment Lagoon with 6 potential bidders for the Noelville Wastewater Treatment Lagoon RFP.
2. On Wednesday February 5th 2014, the Deputy Clerk attended an Election Readiness Workshop hosted by the Association of Municipal Clerks and Treasurer of Ontario (AMCTO) in preparation for the upcoming municipal election this fall. The CAO/Clerk will be attending a session later this year.
3. On Wednesday February 5th 2014, at the request of Councillor Denny Sharp, the Mayor, myself and the Superintendent of Public Works attended to a meeting with a group of residents from the Cherriman, Owl's Nest area to discuss about road conditions.
4. On Friday February 7th 2014, the RFP for the Noelville Wastewater Lagoon RFP closed. XXX firms submitted interest. Management is working on a method of evaluation for those proposals and a report will be forthcoming to Council.
5. On Friday February 7th 2014, the Mayor and the CAO attended the Toronto Sportsman Show in order to promote tourism in the community of French River. Councillor Sharp accompanied the Mayor to this event.
6. The weekend of February 7th, 8th and 9th 2014, marked another successful Family Hockey Tournament. My thanks to all staff and all volunteer to organized this well attended event.
7. On Thursday February 13th 2014, the Mayor and I received a presentation of Anna Pilon of CitiSolar and what the company does. The Mayor and the CAO informed Ms. Pilon that at this time no capacity for FIT Projects is available on the Martindale Station.
8. On Friday February 14th 2014, the Mayor, myself and the Treasurer attended to a conference call with Mr. Jim Yardley from Conestoga-Rovers to discuss contractual issues.
9. On Friday February 14th 2014, the CAO had a conference call with Me Rejean Parisé, municipal solicitor, to discuss legal matters.

FINANCIAL CONSIDERATIONS

None.

STRATEGIC PLAN

The CAO/Clerk Activities in general supported all objectives of the Municipality of French River Strategic Plan.

COMMUNICATION PLAN

None required.

RECOMMENDATION

No recommendation from the CAO at this time.

DOCUMENT(S) ATTACHED

None.

A handwritten signature in blue ink, appearing to read 'Sébastien Goyer', with a long horizontal flourish extending to the right.**PREPARED AND SUBMITTED BY:**

Sébastien Goyer, CAO/Clerk

DATE: 17/02/2014



Municipality of French River

MINUTES OF THE REGULAR MEETING OF COUNCIL held in the Council Chambers French River Municipal Complex Wednesday, January 22, 2014 at 7:00 p.m.

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

Members Excused:

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Mélanie Bouffard, Deputy Clerk, Recording Secretary

Guests:

Staff/Sgt Yves Forget, Ontario Provincial Police
Melissa Riou, Director of Planning, Sudbury East Planning Board
3 Members of public

1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:00 p.m.

Moved By: Michel Bigras
Seconded By: Ron Garbutt

Resol. 2014- 03

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. PRAYER

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. DELEGATIONS

4.1 Ontario Provincial Police - Monthly Municipal Policing Report

Staff/Sgt Yves Forget gave the OPP Monthly Policing Report for the month of December 2013.

4.2 Sudbury East Planning Board - Vacant Land Study

Melissa Riou, Director of Planning presented the Vacant Land Study dated January 10, 2014 and answered general questions from Members of Council.

5. MANAGEMENT AND COMMITTEE REPORTS

5.1 Mayor's Report

Mayor gave a verbal report.

5.2 CAO/Clerk's Report

CAO/Clerk summarized written report.

5.3 Treasurer's Report

5.4 Economic Development Committee

Councillor Mike Bouffard, Chair of the committee gave a verbal report.

5.5 Environmental Advisory Committee

Councillor Garbutt, Chair of the committee gave a verbal report.

5.6 Finance and Administration Committee

Councillor Bigras, Chair of the committee gave a verbal report.

5.6.1 Approval of Council participation to Conferences in 2014

Moved By: Michel Bigras

Resol. 2014- 04

Seconded By: Shawnda Martin-Cross

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the attendance of Members of Council at Conferences as per the attached sheet dated January 22, 2014.

Carried

5.6.2 Telephone System for 37 St. Antoine

Moved By: Larry Bouffard

Resol. 2014- 05

Seconded By: Mike Bouffard

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Voice over IP (VoIP) as the Telephone System at 37 St. Antoine for the Economic Development Department for a cost of \$1,488 plus applicable taxes and \$50 per month.

Carried

5.6.3 Noëlville Family Hockey Tournament

Moved By: Larry Bouffard
Seconded By: Denny Sharp

Resol. 2014- 06

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby declares the 2014 Noëlville Family Hockey Tournament being held on February 7th to 9th, 2014 as a community event.

Carried

5.6.4 Authority for No-parking signs on HWY 64 in Town of Alban

Moved By: Ron Garbutt
Seconded By: Shawnda Martin-Cross

Resol. 2014- 07

WHEREAS concerns were expressed by our constituents relating to parking issues;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby respectfully requests the Ministry of Transportation to implement a No Parking regulation on the north side of Highway 64 in the Town of Alban from the hours of 07:00AM to 06:00PM – Monday to Friday.

Motion to Refer

Moved By: Larry Bouffard
Seconded By: Shawnda Martin-Cross

Motion to refer to the Public Works Committee or staff to further study and evaluate the parking issue and that it be brought back for consideration within 90 days.

Referral Carried

5.7 Public Works Committee

Councillor Ron Garbutt gave a verbal report on behalf of Chair Shawnda Martin-Cross.

5.8 Manitoulin-Sudbury District Services Board

Councillor Shawnda Martin-Cross gave a verbal report.

6. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Denny Sharp
Seconded By: Shawnda Martin-Cross

Resol. 2014- 08

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

Item 6.5.2 was taken out of the Consent Agenda to allow debate.

6.1 Adoption of Minutes by Resolution

Moved By: Denny Sharp
Seconded By: Shawnda Martin-Cross

Resol. 2014- 09

BE IT RESOLVED THAT the following minutes be adopted as presented:

Special Meeting of Council held January 8, 2014
Regular Council Meeting held December 18, 2013

Carried

6.2 Minutes Received by Resolution

Moved By: Denny Sharp
Seconded By: Shawnda Martin-Cross

Resol. 2014- 10

BE IT RESOLVED THAT the following minutes be received as presented:

Economic Development Committee held January 13, 2014
Finance & Administration Committee held January 15, 2014
Public Works Committee held January 15, 2014
Sudbury East Planning Board held October 17 & November 14, 2013

Carried

6.3 Award of Tenders and Request for Proposals by Resolution

Moved By: Denny Sharp
Seconded By: Shawnda Martin-Cross

Resol. 2014- 11

BE IT RESOLVED THAT the following Request for Proposals be approved:

1. Request for Proposal for Municipal Insurance
2. Request for Proposal for IT Services and New Server

Carried

6.4 Correspondence for Council's Information Received by Resolution

6.5 Adoption of By-laws by Resolution

The following By-laws were read and adopted:

6.5.1 Authority to borrow money to meet current expenditures

Moved By: Denny Sharp
Seconded By: Shawnda Martin-Cross

Resol. 2014- 12

BE IT RESOLVED THAT By-law 2014-01, being a by-law to authorize the borrowing of money to meet current expenditures be read a first, second and third time and finally passed.

Carried

6.5.2 Approval of the 2014 Budget

Item was separated from the Consent Agenda to allow debate.

6.5.3 Confirmation By-law

Moved By: Denny Sharp
Seconded By: Shawnda Martin-Cross

Resol. 2014- 13

BE IT RESOLVED THAT By-law 2014-03, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on January 22, 2014 be read a first, second and third time and finally passed.

Carried

Items separated from the Consent Agenda to allow debate

6.5.2 Approval of the 2014 Budget

Moved By: Denny Sharp
Seconded By: Michel Bigras

Resol. 2014- 14

BE IT RESOLVED THAT By-law 2014-02, being a by-law to adopt the 2014 Operating and Capital Budget for the Municipality of French River be read a first, second and third time and finally passed.

Carried

7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

8. ADDENDUM (if required and by resolution)

9. NOTICES OF MOTION

10. ANNOUNCEMENTS AND INQUIRIES

Ron Robert of Turenne Road, inquired if the Municipality was aware that the snowmobile trail uses a large portion of Turenne Road, from Ranger Bay to the top of the bridge, the roads gets plowed then the groomer resends the snow on the road and the snow machines don't adhere to the speed limit of the road.

Council recognizes the safety concerns and the importance of addressing matter; it had already been reported and is being attended to.

11. CLOSED SESSION

Moved By: Denny Sharp
Seconded By: Michel Bigras

Resol. 2014- 15

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" with respect to the CAO's 6 month Probationary Performance Evaluation;

AND remote the item pursuant to section 239 (2) (f) "advice that is subject to solicitor-client privilege, including communications necessary for that purpose" since an update on the ongoing legal matters were not received.

Carried

Moved By: Michel Bigras
Seconded By: Shawnda Martin-Cross

Resol. 2014- 17

BE IT RESOLVED THAT the open session reconvenes at 10:00 p.m.

Carried

11.1 Resolutions emanating from Closed Session

11.1.1 Resolution to hire a CAO/Clerk

Moved By: Denny Sharp
Seconded By: Larry Bouffard

Resol. 2014- 18

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby hires Sébastien Goyer as Chief Administrative Officer/Clerk at Step 4 of the CAO/Clerk Pay Grid Rate as a permanent, full time employee as of January 3, 2014.

Carried

12. ADJOURNMENT

Moved By: Michel Bigras
Seconded By: Denny Sharp

Resol. 2014- 19

BE IT RESOLVED THAT the meeting be adjourned at 10:02 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE Economic Development Committee Meeting held in the Council Chamber French River Municipal Complex Monday, February 10, 2014 at 6:00 p.m.

Members Present:

Mayor Claude Bouffard, Councillor Mike Bouffard (Chair), Harold Duff, Nina Judge-Levett, Vassie Lumley, Councillor Denny Sharp, Paul Sharp,

Members Excused:

Claude Dubuc, Raymond Monette, Terry Young

Officials Present:

Sébastien Goyer, CAO/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Brennan Kenny, Economic Development Officer
Trista Verbiwski, Tourism Coordinator
Patrick Losier, Community Development Coordinator

Guests:

0 members of public
Councillor Ron Garbutt

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:10 p.m.

Moved By: Denny Sharp
Seconded By: Harold Duff

Resol. 2014-04

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved By: Denny Sharp
Seconded By: Vassie Lumley

Resol. 2014-05

BE IT RESOLVED THAT the minutes of the Economic Development Committee Meeting held January 13, 2014 be accepted as presented.

Carried

5.0 Correspondance

5.1 2014 Budget

The CAO outlined the 2014 Budget which was distributed in the agenda packages as information.

6.0 Reports and Items for Discussion

6.1.1 Chair's Report

The Chair reported that the Noëlville Hockey Family Tournament held February 7-9th was a great success. The NFT will be celebrating their 40th event in two years and suggested that the EDC get involved in their planning efforts since the Tournament has a positive impact on the community's economy.

6.1.2 Economic Development Manager's Report

The Economic Development Manager summarized the report found in the agenda package and added that the EDCO Conference was well worth attending.

6.1.2.1 Market Study Consultation Ad

The Ad for the Market Study Consultation was distributed in the agenda package and has been highly publicized; there has been a great response for attendance so far.

6.1.3 Tourism Coordinator's Report

The Tourism Coordinator summarized the report found in the agenda package.

The Toronto Sportsman Show proved to be very beneficial, positive and successful. They had the opportunity to speak to 700 people, spent at least 1 minute with each person, have collected 168 email addresses and have handed a large number of visitor guides and pamphlets supplied by local lodges. A great partnership was formed with Ontario Parks, more specifically with Leah Campbell, Assistant Park Superintendent, which will grow into additional partnerships and opportunities to work together in other ventures.

The new Explore/Explorez brand was well received, with several people commenting that they're either heard of the French River or have been there before. The size of the word "French" was an incredibly important part of this success.

6.1.4 Community Development Officer's Report

The Community Development Coordinator summarized the report found in the agenda package. The programming, collaborations and partnerships with local organizations are proving to be very successful, other areas and agencies are recognizing the efforts and are looking into how we are doing things in our community.

6.1.4.1 Activity Calendar - February

The report was submitted in the agenda package.

6.1.5 Strategic Plan/Action Tracking

The report was submitted in the agenda package.

The financial section was omitted from the agenda but will be included in the future.

6.2 Old Business

6.2.1 Draft Policy for Telecommunications Towers

Action: The work on the policy will be delayed for 60 days; announcements were made through the Federal Budget that funds will be available for broadband towers and Industry Canada are changing their standards; options on how to proceed need to be determined.

6.3 New Business

7.0 Notice of Motion

8.0 Announcements and Inquiries

Sébastien announced that Leah Campbell was appointed as Assistant Park Superintendent for the Killarney Provincial Park.

Patrick announced that Flag Day is this Thursday at the Municipal Complex from 10:30-11:30 and the history of the flag will be presented.

Harold shared that the housing group have met with DSB and that positive communications have started relating to the Residence des Pioniers housing.

The Mayor congratulated on the success of the Sportsman's Show, he attended along with Sébastien, Paul and Denny Sharp and was very impressed.

The Mayor mentioned that the Bell Tower installation is progressing well at the Graywalk Farm.

Paul commented that the Multi use trail organization are working with the regional coordinator of Trans Canada Trails, there is a possibility of getting federal funds for walking trails in our area and potential liaisons with MNR and Dokis.

Ron Garbutt shared an Industry Canada Press Release on towers.

9.0 Closed Session

10.0 Adjournment

Moved By: Denny Sharp
Seconded By: Harold Duff

Resol. 2014-06

BE IT RESOLVED THAT the Economic Development Committee meeting be adjourned at 7:32 p.m.

Carried

CHAIR

CLERK

Unapproved



Municipality of French River

MINUTES OF THE *Environmental Advisory Committee Meeting* held in the Council Chambers French River Municipal Complex Tuesday, February 11, 2014 at 10:00am

Members Present:

Councillors Michel Bigras, Ronald Garbutt (Chair), Denny Sharp and Malcolm Lamothe, Greg Lebert

Members Excused:

William Nuttley

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Jim Sartor, Public Works Superintendent

Guests:

0 Members of public
Jeff St. Pierre, OCWA
Natalie Wagar, OCWA

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:00 a.m.

Moved by: Denny Sharp
Seconded by: Michel Bigras

Resol. 2014-01

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved by: Denny Sharp
Seconded by: Michel Bigras

Resol. 2014-02

BE IT RESOLVED THAT the minutes of the Environmental Advisory Committee Meeting held December 10, 2013 be accepted as presented.

Carried

5. Reports

5.1 Management Reports

5.1.1 Chair's Report

The Chair presented the report submitted a report under separate cover.

5.1.1.1 Receipt of Slobodan Nikolic's Resignation

Action: The Committee acknowledged and received the resignation of Mr. Slobodan Nikolic and recommended to Council that an ad be posted to have a member recruited for the remainder of the term of Council.

5.1.2 Waste Management Sub-Committee Report

5.1.2.1 Update of the Waste Disposal Environmental Assessment Report

The CAO presented the report included in the agenda package, the Draft EA had been distributed to Council, Staff and Committee Members for review; the members discussed possible dates for the Committee and Council to meet with CRA and for the public presentation. The Committee had concerns with the complexity of the report and requested that a simplified version and executive summary be provided.

Action: The Committee recommended that meetings be scheduled on February 27th with CRA to present and review the Waste Disposal Environmental Assessment Report with the Committee Members and Staff and to discuss a date for the public presentation. Questions and concerns are to be forwarded to the CAO in time to redirect them to CRA.

5.1.2.2 Update of the RFP for the review of Waste Management Services

The CAO presented the report included in the agenda package and informed that the Draft RFP will be presented at the April meeting; the document will be sent under separate cover to allow the Members to review prior to the meeting.

5.1.3 Septage Sub-Committee Report

5.1.3.1 Discussion of the service provider for the lagoon system

The CAO reminded that at the April 2013 Regular Council Meeting, Council had directed staff to prepare a Request for Proposal for a service provider for the Noëlville Wastewater Treatment Lagoon System. However since then, the study of the lagoon operation received more importance but the work required to prepare the RFP will resume. The Members were requested to submit any questions or concerns to the CAO.

5.1.3.2 Update of the results of the RFP for the Review of the Noëlville Wastewater Treatment Lagoon System Design and Operation

The CAO reported that nine (9) Request for Proposals were received, the evaluation stage will include consultations with other Municipal Environmental Professionals in order to establish criterias for the selection of the successful bidder.

Action: The results will be presented to the Committee prior to being presented to Council.

5.1.3.3 Noëlville Lagoon Monthly Reports

Jeff St. Pierre of OCWA presented the reports included in the agenda package and answered questions from the Committee.

The CAO informed that Mr. St. Pierre is working on a capital plan for maintenance in order to prioritize required and proactive work which will benefit the budget process for operating costs, building reserves and preparing for capital works; a report will be presented to the Committee.

5.1.4 Waterways Sub-Committee Report

Ron Garbutt will take over Mr. Nikolic's mandate with Malcolm Lamothe's assistance and will schedule a subcommittee meeting to continue to investigate on the methods to protect our waterways.

5.2 Old Business

5.3 New Business

5.3.1 Street Light Policy (review of dark sky preserve)

Action: Further research will be done by staff on existing dark sky preserve policies to find potential guidelines to incorporate in the street lighting policy and research on the tower property in Alban to possibly gain access to the hill to view the sky.

6. Correspondence

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

The Public Works Superintendent informed that the Request for Quotes for chipping at the landfill site was a great success and that the work was completed in 8 hours.

The CAO informed that the requested Environmental Manager position was not approved in the Budget, however a lead hand position will be created for the environmental department.

Greg Lebert commented that he was disappointed in the recycling efforts during the recent Family Hockey Tournament Event. The CAO reported that suitable containers were not available in time, that extra garbage containers were added but now that the budget was adopted, resources will be available to purchase suitable recycling containers for all Municipal Buildings.

Action: The discussion of options for recycling containers in all Municipal Buildings will be added to the March meeting.

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved by: Denny Sharp
Seconded by: Michel Bigras

Resol. 2014-03

BE IT RESOLVED THAT the meeting of the Environmental Advisory Committee be adjourned at 11:39 p.m.

Carried

CHAIR

CLERK



Municipality of French River

MINUTES OF THE *Finance & Administration Committee Meeting* held in the Council Chamber French River Municipal Complex Wednesday, February 12, 2014 at 10:00 a.m.

Members Present:

Mayor Claude Bouffard, Councillors Michel Bigras (Chair), Larry Bouffard, Mike Bouffard

Members Excused:

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Julie Bouthillette, Treasurer/Tax Collector
Robert Martin, Parks, Recreation & Facilities Manager
Michael Campbell, Municipal Law Enforcement Officer
Brennan Kenny, Economic Development Manager

Guests:

8 Members of the public
Councillor Denny Sharp
Councillor Ronald Garbutt

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:05 a.m.

Moved By: Larry Bouffard
Seconded By: Mike Bouffard

Resol. 2014-04

BE IT RESOLVED THAT the agenda be accepted as distributed and amended:

To withdraw Item 5.3.2 User Fees & Related Charges, will be pushed to March Meeting.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

3.1 French River Curling Club (FRCC)

Mr. Claude Dupuis, on behalf of the Executive of the French River Curling Club made a presentation requesting the Municipality to endorse and work collaboratively with the Club to apply for a Trillium Fund Capital grant to purchase an ice shaving machine and accessories.

3.1.1 Economic Development Manager's Report

The Economic Development Manager gave a verbal report and recommended to the Committee to support the Club's requests. It has been a collaborative approach between the Club and Municipal Staff to prepare for the Delegation and the proposed funding application, the Club will be providing the required monetary contribution of the funding application. The FRCC are prepared to discuss changes to the current ice rental fee schedule as the costs associated with the initiative will have to be considered.

Action: The Committee recommended to support the French River Curling Club requests to:

- a) partner with FRCC and take the lead in the application process. The Executive of FRCC will do the bulk of the application in collaboration with the municipality and the Economic Development Manager.
- b) assume ownership and ongoing maintenance costs of the machine if the grant application is successful. We believe that the Municipality is the obvious choice as a partner for this initiative since the machine would be used exclusively on municipally owned property.

4. Adoption of Minutes

Moved By: Claude Bouffard
Seconded By: Mike Bouffard

Resol. 2014-05

BE IT RESOLVED THAT the minutes of the Finance & Administration Committee Meeting held January 15, 2014 be accepted as presented.

Carried

5.0 Reports and Items for Discussion

5.1. Management Reports

5.1.1 Treasurer's Report

The Treasurer presented the report and reported that the total disbursements for the month of December 2013 were in the amount of \$1,232,508.79.

5.1.2 Chief Building Officer's Report

The report was submitted in the agenda package.

5.1.3 Municipal Law Enforcement Officer's Report

The Municipal Law Enforcement Officer presented the report and added that there were no parking issues during the Family Tournament; the signage and education methods used proved to be successful.

5.1.4 Parks, Recreation & Facilities Manager's Report

The Parks, Recreation & Facilities Manager presented the report and added that the Preliminary Drainage Report was received yesterday; once staff has reviewed it will be presented to Council.

5.1.5 Economic Development Manager's Report

The report will now be part of the agenda to report on the Department's monthly activities.

The Economic Development Manager presented the report and added that the Market Study Consultation held the night before was very successful with positive feedback of what the public want and don't want as business investment attractions. The workshop package is available by email or mail for those who could not attend.

The Municipality's booth at the Toronto Sportsman Show proved to be very beneficial, positive and successful for a first experience. The next tradeshow is the Suffern World Fishing & Hunting Expo in New York under the Northeastern Ontario Brand, held from February 27 to March 2, the Niagara Sportsman Show in Niagara Falls under the Northeastern Ontario Brand held March 14-16 then the Sudbury Sportsmen Show at the Garson Arena held April 4-6 promoting the French River brand.

5.1.6 French River Public Library Report

A Board Meeting was not scheduled last month therefore a report was not submitted.

5.2 Old Business

5.2.1 Update of Alban Helipad

Councillor Bigras and the CAO gave a verbal report stating that the Alban Helipad has been temporary fixed by the Public Works Department as per the recommendations of Ornge. The Municipality is waiting for solar lights to be provided by Ornge, once the installation is done, Ornge will be inspecting for the approval of a daytime/nighttime site.

Ornge has performed helipad site meetings resulting in a recommendation to take down signs at Cherriman since it is not registered as a nighttime site, and also the planning of a possible relocation of the Alban site; the Members will be kept informed on any progress.

5.2.2 Update of Drainage Issue at Municipal Complex

An update was given at Item 5.1.4.

5.2.3 Discussion on senior housing

The Mayor gave a verbal report on the meetings held with DSB and local senior groups relating to the interest of converting the Résidence des Pioniers building into a Senior Housing Unit and putting priority to seniors on the waiting list.

Action: The Committee recommended to Council to affirm its interest of converting the Résidence des pioniers building into a Senior Housing.

5.2.4 Update on Request for Quotes for Admin Server & IT Services

The Treasurer summarized the report submitted under separate cover.

Action: The Committee recommended to Council to authorize the CAO/Clerk to purchase the new server and that the Municipality enters in a service contract for a period of 3 years with Collins Barrow as our IT Services Contractor to meet our short term and long term IT needs.

The Committee also agreed that the supplies be ordered as soon as possible to avoid any further delays.

5.2.5 Private Sewage System permits and inspection

The CAO summarized the reports and commented that further research is required on the issue of Private Sewage System permits/inspections and that Members will be kept informed on any progress. The local MPPs will also be kept informed on the matter.

5.2.6 Review of Policing Services

The CAO presented the report on the review of the feasibility and options for police services to the Municipality.

Action: The Committee recommended to Council to authorize the Mayor and the CAO to approach the Municipality of West Nipissing to seek their interest in offering feasibility options for police services.

5.3 New Business

5.3.1 Tax Rate and Tax Ratio By-laws Review

The Treasurer summarized the 2014 tax impact report submitted under separate cover representing an average residential tax increase of 2.9%. The total Municipal change is 2.03% while the educational change is 5.35% resulting in an overall average impact of 2.72%

Action: The By-laws will be considered at the February Regular Council Meeting.

5.3.2 User Fees & Related Charges By-law Review

Item removed.

5.3.3 Council Membership Renewals

The list of Council Memberships was provided as information.

6. Correspondence

6.1 Grants and Subsidy Application

Action: The Committee recommended the approval of the Grants & Subsidy Application received from French River Curling Club for a rebate of 200\$ of the Noëlville Community Centre hall rental fee for their Spring Banquet being held on March 23, 2014.

6.2 Grants and Subsidy Application

Action: The Committee recommended the approval of the Grants & Subsidy Application received from the Alban Knights of Columbus for a rebate of 200\$ of the Alban Community Centre hall rental fee for their Annual Ice Fishing Tournament being held on March 1, 2014.

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

The CAO gave a brief overview of the Federal Budget highlights.

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved By: Larry Bouffard
Seconded By: Mike Bouffard

Resol. 2014-

BE IT RESOLVED THAT the Finance & Administration Committee meeting be adjourned at 12:07 p.m.

Carried

CHAIR

CLERK

**SUDBURY EAST PLANNING BOARD
MINUTES
Thursday, January 9th, 2014 at 5:30 p.m.
Sudbury East Planning Board Office
5 Dyke Street, Warren, Ontario**

MEMBERS PRESENT: Michel Bigras, Peter McMullen (5:44), Heide Ralph, Virginia Rook (proxy for Morgan Pitfield), Steve Salonin, Paul Schoppmann, Jim Stankovich

MEMBERS ABSENT: Shawnda Martin-Cross, Mira Melien

OFFICIALS PRESENT: Melissa Riou
Director of Planning/Secretary-Treasurer

Karen Beaudette
Administrative Assistant

PUBLIC PRESENT: Mike Bouffard, Normand Brabant, J.G. Fortin, David Viau (5:32)

1. MEETING CALLED TO ORDER

The meeting was called to order at 5:30 p.m. by the Vice-Chair, Paul Schoppmann.

Member Schoppmann welcomed Killarney Councillor Virginia Rook to the Board. Ms. Rook represents Past-Member Opaleychuk's district in Killarney and is sitting in for Member Pitfield this evening.

2. ADOPTION OF THE AGENDA

Resolution: 14-001

BE IT RESOLVED THAT the agenda for the Sudbury East Planning Board regular meeting of January 9th, be adopted as amended

MOVED BY: Jim Stankovich

SECONDED BY: Virginia Rook
Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest and general nature thereof.

4. ADOPTION OF THE MINUTES

a) Sudbury East Planning Board - Regular meeting of November 14th, 2013.

Resolution: 14-002

BE IT RESOLVED THAT the minutes of the Sudbury East Planning Board's regular meeting of November 14th, 2013, be adopted as distributed.

MOVED BY: Virginia Rook

SECONDED BY: Jim Stankovich

Carried.

5. PRESENTATIONS/DELEGATIONS

a) Mike Bouffard – Subdivision 52T-13001FR

Mr. Bouffard, Mr. J.G. Fortin and Mr. D. Viau were present from the public.

Mr. Bouffard stated that he had contacted the Director of Planning in November and discussed reducing the subdivision application from five lots to one lot as well as requirements for aggregate study. Mr. Bouffard stated that Mr. J. G. Fortin had purchased the lot in 2008. Mr. Bouffard said that he had researched the aggregate study issue as previously requested from the Ministry of Natural Resources (MNR) under 2.4 in the Provincial Policy Statement (PPS). To his understanding, there are no concerns with 2.4 as it addresses Minerals, Mining Operations and Petroleum and does not have any bearing on his property therefore the aggregate study does not need to be done. The Director of Planning stated that requirements extend to section 2.5 for Aggregate Resources. MNR indicated that a study is still required and must be submitted whether there are five lots or one lot and must be completed by a qualified professional or by the applicant.

Member Schoppmann asked if the applicant was submitting a new application. The Director of Planning clarified that the study would address the aggregate issues and then be brought back to the board to have the existing application reduced to one lot.

Mr. Bouffard gave an oral presentation on his findings. Member Schoppmann said that a study is still required as the Board had voted on that the last time Mr. Bouffard's application had been submitted. The Director of Planning stated that Mr. Bouffard should submit his presentation in report format in order for his justification be discussed with the MNR and the Board. Member Bigras asked Mr. Viau if he had a plan of his pit. Mr. Viau said that he did not have it in his possession but should be able to get it from the MNR. Member Bigras asked the Director of Planning if Mr. Viau's plan and any testimony from other parties could then be used as reference material by Mr. Bouffard. The Director of Planning said that yes, any relevant information could be used by Mr. Bouffard.

Member Bigras asked if this written justification were submitted would the application be on the February Planning Board meeting agenda. The Director of Planning said that if the material was received in a timely manner in order for it to be discussed with MNR, then yes, it would be on the February meeting. Mr. Bouffard went on to express his concern that MNR would be consulted again. Member Schoppmann stated that comments have to be received from MNR. Mr. Bouffard said that in his discussions with other planners, only the Ministry of Transportation

gives comments, it is up to the Board to make decisions, policies should be based on an individual basis with no opinions from MNR required, by-laws are made for amendments and that he did not understand the need to request an opinion from the MNR again. Mr. Bouffard went on to say that he will make sure that he gets a report to the Planning Board.

Mr. Fortin said that he really would like to build in between the two properties, both with houses, at the earliest date possible.

Member Schoppmann expressed concern with the process the applications have undergone since 2008.

Member McMullen said that the study is required by the Board. The Board is responsible for making decisions based on opinions from the Director of Planning and other Ministries. That is the difference between good Planning and bad Planning. The Board is the Planning Authority and does require consultation.

Mr. Bouffard said that he would provide a report for the Planning Board.

There were no other comments or questions.

6. ZONING CONFORMITY PERMITS

The Director of Planning stated that there were three Zoning Conformity Permits issued in the last quarter of 2013. An informational report was prepared and presented to the Board Members.

7. CONSENT APPLICATIONS

The Chair advised that a Consent Application be analyzed and discussed before the Planning Board decides whether or not to grant Provisional Consent. Also that the analysis and discussion of a Consent Application serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning advised that Notice of Application was posted in the municipal office and was sent by First Class Mail to the assessed owners within 60 metres of the properties subject to the proposed Consent, and to those persons and agencies likely to have an interest in the application. The Notice was sent on December 20, 2013 (B/25-26/13/SC – Normand Brabant), (B/28/13/SC – Ryan and Jessica Bunyak being over fourteen (14) days prior to this evening's meeting. The Notices were sent by First Class Mail to the assessed owners with 60 metres of the properties subject to the proposed Consent. Included with each Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulations were provided in accordance with the provisions of The Planning Act, R.S.O. 1990, Chapter P.13.

a) B/25-26/13/SC – Normand Brabant

Mr. Brabant was present for comments or questions from the board.

The Director of Planning summarized the application. The application proposes to sever one (1) lot from the subject lands and create a right-of-way (approximately 3.6 metres wide) over the proposed severed lot in order to permit legal access over such lot to a parcel of land to the west (Parcel 3307 S.E.S.). The proposed severed lot is to be approximately 1.8 hectares in lot area with a lot frontage of approximately 182.8 metres; the proposed retained lands are to be approximately 2.0 hectares in lot area with a lot frontage of approximately 152.4 metres.

Similar applications were previously approved by the Planning Board at its meeting of September 17, 2008 and subsequently granted final approval on October 8, 2009. However, the consent was not registered within the required two (2) years and therefore the consents lapsed. Despite the lack of registration, a new assessment roll number was assigned to the property and it appears that the severed parcel has been transferred to a third party in contravention of the Planning Act. The current application will correct the contravention and allow the lots to be registered as was originally intended.

The Municipality of St.-Charles indicated no concerns with the applications.

The Ministry of Transportation requested that notes be added to the conditions advising of the need for building permits and entrance permits and of the MTO Right-of-Way (ROW) and entrance permits prior to the construction of any new entrances prior to registration.

No other comments were received as of the date this report was authored.

Member Stankovich asked Mr. Brabant if he was aware of the dry hydrant being installed on the right of way and the impact it would have on traffic near the property.

Mr. Brabant informed the board that the reason for the initial lapse of the Consents was due to a legal error.

Planning Board members had no other comments or questions.

Resolution: 14-003

BE IT RESOLVED THAT Consent application B/25-26/13/SC submitted by Normand Brabant be recommended for approval as per the report prepared by the Board's Director of Planning.

MOVED BY: Jim Stankovich

SECONDED BY: Steve Saloinin

Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public

body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

b) B/28/13/SC – Ryan and Jessica Bunyak

No one from the public was present for comments or questions from the board. The Director of Planning summarized the application. The application proposes to sever approximately 52.6 hectares from the subject lands and add such lands to the adjacent parcel to the immediate west. The retained lands will have an approximate area of 12.1 hectares and a lot frontage of 390 metres; the proposed enlarged lot will have an approximate area of 117 hectares and a lot frontage of 390 metres. The proposed severed and retained lands will continue to be used for rural uses.

The application conforms to the policies of the Official Plan and meets the requirements of the Zoning By-law. With regard to agency circulation, yesterday staff of the Municipality of St. Charles requested that a condition be added requiring that building permits be obtained or confirmation of building permits be provided to the satisfaction of the Chief Building Official. This was requested in relation to a hunt camp located at the north end of the property.

No other comments or concerns were raised through agency circulation or from the public.

Planning Board members had no other comments or questions.

Resolution: 14-004

BE IT RESOLVED THAT Consent application B/28/13/SC submitted by Ryan and Jessica Bunyak be recommended for approval as per the report prepared by the Board's Director of Planning.

MOVED BY: Steven Saloinin

SECONDED BY: Jim Stankovich

Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

a) Zoning By-law Review update.

The Director of Planning informed the Board that the update is almost complete. The delay is due to outstanding issues with mapping. The Director of Planning is working with CGIS and the MMM Group to rectify these issues. The MMM Group will likely be at either the February or March Sudbury East Planning Board meeting to present the final update.

Member Ralph asked if an amendment to locate mobile homes in trailer parks only was included in the update. In discussion with MMM Group, it wasn't included as it would likely be controversial. Member Ralph requested such an amendment should be included anyhow. The Director of Planning said that the request would be forwarded to the MMM Group.

b) Vacant Land Study.

The Director of Planning presented the draft Vacant Land Study to the Board members. Initially the Vacant Land Study was requested by the Municipality of French River. The Board members were provided with the report as well as a copy of the draft maps for their own municipalities. The Director of Planning stated that the maps were not finalized as this would be done as soon as the maps for the Zoning By-law review were completed. Copies of the study would be forwarded to the CAO of each Municipality. Presentation of the report to area Council's would be made upon request from the CAO. The Director of Planning asked the Board if they would like to adopt the study as a Sudbury East Planning Board background report tonight or wait until the mapping was completed. Member Bigras asked if the study would be updated on an annual basis. The Director of Planning said that the study would be updated annually.

Resolution 14-005

BE IT RESOLVED THAT the Vacant Land Study be adopted as a Sudbury East Planning Board Background Report and to be updated on an annual basis.

MOVED BY: Virginia Rook

SECONDED BY: Jim Stankovich

Carried.

9. NEW BUSINESS

a) Budget

The Board members were provided with several reports: a detailed Budget/Actual 2013 – Budget 2014 report, a comparison of Budget to Actual for the years 2010 to 2013, a Household Count report for the years 2008 to 2013, and an Application Count report for the years 1998 to 2013.

The Director of Planning stated that the revenues for 2013 were down for several reasons: the application numbers were lower than anticipated and more funds were paid to the MMM Group than received by the Municipalities for the Zoning By-law update and anticipated funding

from the Province has not been received to date. Savings will be realized because the Administrative Assistant will be moving from five day work week to a four day work week. 2014 application numbers are based on the average number of applications from 2008 to 2013.

Member Salonin asked why the discrepancy in wages budgeted and actual. The Administrative Assistant informed the board that it was a mathematical error when doing the budget and not calculating the related wage expenses for the Director of Planning's annual wage increase.

The Director of Planning asked if the Board would like to adopt the draft budget at this meeting or wait until the audit is completed. The auditor's will be performing the audit on January 23 and 24, 2014.

Resolution 14-006

BE IT RESOLVED THAT the Draft Budget for 2014 be approved.

MOVED BY: Jim Stankovich

SECONDED BY: Steven Salonin

Carried.

10. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING

There were no notices of motion received by the Secretary-Treasurer prior to the closing of the meeting.

11. PAYMENT OF VOUCHERS

a) November 2013 and December 2013

Resolution: 14-007

BE IT RESOLVED THAT the statement of disbursements for the month of November 2013, in the amount of \$33,999.09 and December, 2013 in the amount of \$13,502.26 to be distributed, and is hereby approved for payment.

MOVED BY: Jim Stankovich

SECONDED BY: Steven Salonin

Carried.

14. ADJOURNMENT – Member Salonin stated that he would not be able to attend the February meeting.

Resolution: 14-008

BE IT RESOLVED THAT the Meeting be adjourned at 6:43 P.M.

AND THAT the next regular meeting be held on February 13th at 5:30 P.M. at the Sudbury East Planning Board Office in Warren.

MOVED BY: Steven Salonin
SECONDED BY: Jim Stankovich
Carried.



CHAIR



SECRETARY-TREASURER

**UNAPPROVED MINUTES – FIRST MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM
THURSDAY, JANUARY 16, 2014, AT 1:30 P.M.**

BOARD MEMBERS PRESENT

Claude Belcourt
Ron Dupuis (*till 1:39 pm via phone*)
Terry Kett
Brenda Spencer

Claude Berthiaume
Evelyn Dutrisac (*till 2:50 pm*)
Ken Noland

Janet Bradley
Brigita Gingras
Paul Schoppmann

BOARD MEMBERS REGRETS

Madeleine Dennis

Rita Pilon

Ursula Sauvé

STAFF MEMBERS PRESENT

Sandra Laclé
Rachel Quesnel (Secretary)

Stacey Laforest
Renée St Onge

Marc Piquette

Todd Robson

Media

R. QUESNEL PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m. Board members were welcomed back and wished a happy, healthy 2014.

- Order in Council from the Minister of Health and Long-Term Care approved December 11, 2013, regarding the re-appointment of Janet Bradley to the Sudbury & District Board of Health

J. Bradley was congratulated on her re-appointment as a provincial appointee to the Sudbury & District Board of Health effective February 22, 2014, to February 21, 2017.

2.0 ROLL CALL

3.0 DECLARATION OF CONFLICT OF INTEREST

None.

4.0 ELECTION OF OFFICERS

APPOINTMENT OF CHAIR OF THE BOARD

Following a call for nominations for the position of Chair of the Board, R. Dupuis was nominated.

There being no further nominations, the nomination for the Sudbury & District Board of Health Chair for 2014 was closed.

R. Dupuis accepted the nomination and the following was announced:

THAT the Sudbury & District Board of Health appoints R. Dupuis as Chair for the year 2014.

Given R. Dupuis was participating via phone, the Board concurred that R. Quesnel proceed with the elections until the appointment of a Vice-Chair at which point consensus would be sought by the Board for the Vice-Chair to Chair today's meeting.

APPOINTMENT OF VICE-CHAIR OF THE BOARD

Following a call for nominations for the position of Vice-Chair of the Board, B. Gingras and M. Dennis were nominated.

There being no further nominations, the nomination for the Sudbury & District Board of Health Vice-Chair for 2014 was closed.

B. Gingras accepted the nomination. Given that M. Dennis has not had the opportunity to accept or reject the nomination for the Vice-Chair position for 2014, the Board agreed to defer the appointment of the Vice-Chair position to the next Board meeting. Consensus was reached that B. Gingras Chair today's Board meeting.

B. GINGRAS PRESIDING

APPOINTMENTS TO THE BOARD EXECUTIVE COMMITTEE

Following a call for nominations for three positions of Board Member at Large to the Board Executive Committee, J. Bradley, B. Spencer, and T. Kett were nominated.

There being no further nominations, the nominations for the Board Executive Committee for the year 2014 was closed.

J. Bradley, B. Spencer, and T. Kett accepted their nominations and the following was announced:

THAT the Sudbury & District Board of Health appoints the following individuals to the Board Executive Committee for the year 2014:

- 1. Janet Bradley, Board Member at Large***
- 2. Brenda Spencer, Board Member at Large***
- 3. Terry Kett, Board Member at Large***
- 4. Ron Dupuis, Chair***
- 5. DEFERRED, Vice-Chair***
- 6. Medical Officer of Health/Chief Executive Officer***
- 7. Director, Corporate Services***
- 8. Secretary Board of Health (ex-officio)***

5.0 DELEGATION / PRESENTATION

- i) Sudbury & District Health Unit Accessibility Plan – Accessibility for Ontarians with Disabilities Act (AODA) Compliance Update**
 - Troy Haslehurst-Walker, Manager, Human Resources, Corporate Services

Troy Haslehurst-Walker was introduced and presented on the Sudbury & District Health Unit (SDHU)'s Accessibility Plan and the SDHU's work to date to ensure compliance with the Accessibility for Ontarians with Disabilities Act (AODA).

As per the AODA's Integrated Standards, the SDHU's released and posted its Accessibility Plan January 1, 2014. The Plan sets out the SDHU commitment to accessibility and establishes goals related to achieving barrier free public health services. Although not required by the Act, the SDHU sought stakeholder input on its Accessibility efforts and the stakeholder feedback is reflected in its Plan.

In 2013, the SDHU formalized its practices into policies as it relates providing accommodation plans and emergency response plans for employees who have a disability. The SDHU is also developing a website that will comply with the AODA standard for information and communication. In addition to continuing to improve practices for information and communication, the SDHU will continue to review and develop its' Employment practices to ensure compliance with the Employment standard requirements for employee supports in all aspects of employment by January 1, 2016.

It was concluded that SDHU staff strive to provide barrier-free public health services while maintaining the principles of dignity, independence, integration and equality of opportunity.

Board members' attention was brought to the accessibility poster displayed in the Boardroom and encouraged to take a copy of the SDHU's Accessibility Plan.

Questions were entertained and Troy Haslehurst-Walker was thanked for her presentation.

6.0 MINUTES OF PREVIOUS MEETING

i) Ninth Meeting – November 21, 2013

01-14 APPROVAL OF MINUTES

Moved by Berthiaume – Dutrisac: THAT the minutes of the Board of Health meeting of November 21, 2013, be approved as distributed.

CARRIED

7.0 BUSINESS ARISING FROM MINUTES

i) Launch of the Sudbury & District Health Unit's Promotional Strategic Plan Video

The Board was filmed at the beginning of the November Board to include a video clip of a Board meeting in the SDHU's promotional strategic plan video to represent the SDHU's leadership strategic plan priority. Various clips were pulled together into a promotional video that is being launched today. The video was unveiled for staff at an all staff meeting this morning and following its launch today, will be available for staff to use to promote the Board's strategic plan.

The video was shown and commendations were extended to the staff who were involved with the development and production of the video. The video and text were found to effectively capture the essence of our mandate and strategic plan priorities.

The video will be available on the SDHU website, Facebook and through Twitter. It was suggested that the video be shared with the media.

8.0 REPORT OF THE MEDICAL OFFICER OF HEALTH AND CHIEF EXECUTIVE OFFICER

i) January 2014 – Medical Officer of Health and Chief Executive Officer (MOH / CEO) Report

The January 2014, Words for Thought as well as updates under the Resources, Research, Evaluation and Development division report highlight the importance of childhood immunization and surveillance. The Sudbury & District Health Unit (SDHU)'s Vaccine Preventable Diseases Program and the Foundational Standard ensures records are maintained on the immunization status of children enrolled in licensed child care programs and attending school. Also, the SDHU conducts epidemiological analysis of surveillance data, including monitoring of trends over time and emerging trends.

The Ministry of Health and Long-Term Care (MOHLTC) has advised local Public Health Units that a provincial audit is underway by the Office of the Auditor General of Ontario (OAGO). Although the full scope and terms of reference for the audit have not yet been released, the objective of the audits conducted by the OAGO are generally to ensure that a program is complying with appropriate legislation, policies and procedures and that it is achieving value-for money. It is not yet known which of the 36 Public Health Units will be contacted.

This year's SDHU United Way workplace campaign exceeded their fundraising goal and raised \$13,571. Board members were thanked for their contributions.

At its November 2013 meeting, the Board passed motion 52-13 to strike a working group to explore options to replace the SDHU statue at the main office. A Joint Board/Staff Public Health Art/Sculpture Feasibility Working Group was established with C. Belcourt as Chair and the working group met on December 19, 2013, and January 3, 2014. Other Board members on the Working Group include R. Dupuis, B. Bradley and U. Sauvé. Conversations will be pursued with the School of Architecture and the Working Group's recommendations will come back to Board for approval.

Dr. Sutcliffe continues to be active in fulfilling her Medical Officer of Health duties both at the local and provincial level and was recently appointed to the MOHLTC's Healthy Active Living Table.

Recent local influenza statistics updated from what is reported in the January MOH/CEO report generated last week were shared. From October 1, 2013, to January 16, 2014, there have been 83 confirmed cases of influenza A in the SDHU catchment area. The influenza vaccine has been administered to 7,916 individuals and 44,335 doses have been distributed to health care practitioners and 9,748 to 40 participating pharmacies.

The SDHU held community influenza clinics in October, November and December and additional clinics were scheduled in January. The influenza vaccine is still available for those who have not received their flu shot yet. This year's flu vaccine is a good match with the circulating flu.

The MOHLTC has announced that as of April 1, 2014, the eligibility for the Healthy Smiles Ontario Program will be expanded to allow more children under the age of 18 years to access dental treatment. Also, six publically funded dental programs will be integrated into one seamless system starting August 2015. This is good news for the citizens of Ontario that is anticipated to provide access to dental health care for approximately 70,000 additional children and youth.

The SDHU's Tobacco Team is collating information collected this summer from various agencies on existing smoking cessation services. A report will be prepared and made available to community agencies in an effort to strengthen coordination and knowledge sharing among cessation service providers. In response to an inquiry, clarification was provided regarding the government's subsidization for cessation programs and the Health Unit's treatment prevention program.

S. Laclé flagged the surveillance updates noted under the Resources, Research, Evaluation and Development Division's report, noting that in addition to the generation of bi-weekly real-time Outbreak Detection system reports, the SDHU conducts daily student absenteeism surveillance with data from over 100 schools. The information gets analyzed by an epidemiologist each morning and schools with significant illness-related absenteeism are brought to the attention of the Environmental Health and Clinical & Family Services divisions for possible follow-up.

Board members were informed that four district office area census profiles were released internally as surveillance reports and will be made available on the SDHU website and to the respective municipalities.

Questions were entertained and the Board voiced an interest to receive additional information to communicate the benefits and effectiveness of the influenza vaccine given the many misconceptions about the vaccine.

02-14 ACCEPTANCE OF REPORT

Moved by Spencer - Schoppmann: THAT the Report of the Medical Officer of Health and Chief Executive Officer for the month of January 2014 be accepted as distributed.

CARRIED

9.0 NEW BUSINESS

i) Items for Discussion

a) Attendance Record – 2013 Board of Health Meetings

A yearly Board attendance summary is circulated to the Board every January and documents attendance of board members. The attendance record was reviewed and Board members were thanked for their commitment and diligence in attending Board meetings.

b) Board of Health Meeting Date

As per the Board's past direction that regular Board meeting scheduled for March be cancelled due to the March school break, a motion was tabled for the Board's consideration.

03-14 BOARD OF HEALTH MEETING DATE

Moved by Schoppmann – Spencer: WHEREAS the Sudbury & District Board of Health regularly meets on the third Thursday of the month, except December, July, and August; and

WHEREAS By-Law 04-88 in the Board of Health Manual stipulates that the Board may, by resolution, alter the time, day or place of any meeting; and

WHEREAS the Board of Health Manual C-II-10 stipulates that the Board of Health Executive Committee also assumes governance of the Board during periods when regular Board meetings are not scheduled; and

WHEREAS the Board of Health has historically cancelled the regular March Board meeting to accommodate the March school break;

THEREFORE BE IT RESOLVED THAT this Board of Health forthwith agrees to discontinue the regularly scheduled Board of Health meeting in March of each year.

CARRIED

c) Private Member's Bill 79, Public Transportation and Highway Improvement Amendment Act, 2013

The Board has frequently expressed its concern regarding the need for adequate infrastructure that promotes physical activity and ensures safety. In response to a question, it was clarified that the motion speaks to King's Highway specifically as the Private Member's Bill is specific to that highway and our motion supports other agencies in an effort to have the bill amended.

The Board agreed on a friendly amendment that copies of the motion be sent to constituent municipalities and the Federation of Northern Ontario Municipalities (FONOM).

04-14 PRIVATE MEMBER'S BILL 79, PUBLIC TRANSPORTATION AND HIGHWAY IMPROVEMENT AMENDMENT ACT, 2013

Moved by Belcourt – Berthiaume: WHEREAS pedestrians and cyclists are increasingly using highways to support healthy lifestyles and expand active transportation; and

WHEREAS paved shoulders on highways enhance public safety for all highway users and support good health; and

WHEREAS the Ontario Traffic Council, Ontario Traffic Manual (OTM) Book 18: Bicycle Facilities. Draft Report V4, May 2013 identifies the need for paved shoulders to be a minimum width of 1.2 metres;

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health join efforts with other health agencies to support an amendment to the Private member's Bill 79 Public Transportation and Highway Improvement Amendment Act, 2013 to construct 1.2 metre paved shoulders on prescribed portions of the King's Highway; and

FURTHER THAT copies of this motion be forwarded to local Members of Provincial Parliament, Ministers of Health and Long-Term Care and Transportation, provincial partners, constituent municipalities, Federation of Northern Ontario Municipalities, and the Association of Local Public Health Agencies.

CARRIED

ii) Correspondence

a) One-Time Funding for the Healthy Communities Fund – Partnership Stream Program

- Letter from the Minister of Health and Long-Term Care to the Sudbury & District Board of Health Chair, dated December 24, 2013

No discussion.

b) Expanding Eligibility and Improving Access to Dental Programs for Low-Income Children and Youth

- Letter from the Ministry of Health and Long-Term Care, dated December 16, 2013

No discussion.

c) Prohibiting All Commercial Advertising Targeting Children Under 13 Years of Age

- Letter from the Grey Bruce Board of Health to Minister of Health and Long-Term Care, dated December 13, 2013

No discussion.

d) International Code of Marketing of Breastmilk Substitute (Code)

- Letter from the Durham Regional Council to Prime Minister, dated December 13, 2013

No discussion.

e) Transportation and Public Health

Sudbury & District Board of Health Motion 47-13

- Letter from the Township of Nairn and Hyman to Sudbury & District Health Unit's Medical Officer of Health, Dr. P. Sutcliffe, dated December 9, 2013
- Letter from Michael Mantha, Member of Provincial Parliament, Algoma-Manitoulin to Dr. P. Sutcliffe, Sudbury & District Health Unit dated November 21, 2013

No discussion.

f) Healthy Smiles Ontario

- Letter from the Durham Regional Council to the Premier of Ontario, dated November 22, 2013

No discussion.

g) Nutritious Food Basket

- Letter from the Durham Regional Council to the Premier of Ontario, dated November 22, 2013

No discussion.

h) Menu Labelling: Improving the Food Environment

- Letter from the Middlesex-London Board of Health dated November 21, 2013

No discussion.

i) Oral Health Care for Low Income People

- Letter from the Simcoe Muskoka District Board of Health Chair to Minister of Health and Long-Term Care, dated November 20, 2013

No discussion.

j) aPHa 2014 Winter Symposium

- Save the Date – February 20 & 21, 2014 – Novotel Toronto Centre Hotel

No discussion.

k) Public Health and Primary Health Care Joint Conference

- Save the Date – June 4 & 5, 2014 – Sheraton Parkway Toronto North

No discussion.

05-14 ACCEPTANCE OF NEW BUSINESS ITEMS

Moved by Spencer – Schoppmann: THAT this Board of Health receives New Business items 9 i) to ii).

CARRIED

10.0 ITEMS OF INFORMATION

- | | | |
|------|--|--------------------------------------|
| i) | Senior Management Executive Committee Minutes | November 6, 2013
December 2, 2013 |
| ii) | Thank You Notes from SDHU Staff to the Board
Re: Staff Appreciation Day | |
| iii) | Public Health Ontario Connections Newsletter | November/December 2013 |
| iv) | Inside Edition | November/December 2013 |
| v) | 2014 Food Safety Calendar | |

The Board acknowledged the thank you notes from staff noting that the staff's appreciation made the granting of the staff appreciation day a reality and was a lovely gesture.

11.0 ADDENDUM

06-14 ACCEPTANCE OF NEW BUSINESS ITEMS

Moved by Belcourt – Berthiaume: THAT this Board of Health deals with the items on the Addendum.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

i) Obituary – John Dennis (spouse of Board member, M. Dennis)

A sympathy card was circulated for the Board members to sign.

ii) 2014 alPHa Winter Symposium

- Program Outline

The 2014 Winter Symposium being held February 20 and 21 at the Novotel Toronto Centre Hotel conflicts with the February 20, 2014, Board meeting. The most important conference for Board members is in June as the Annual General Meeting is held at that time.

T. Kett voiced an interest in attending the 2014 alPHa Winter Symposium. He will connect with R. Quesnel re registration, travel and accommodation.

iii) No Time to Wait: The Healthy Kids Strategy

- Letter from the Wellington-Dufferin-Guelph Public Health Board of Health Chair to the Minister of Health and Long-Term Care dated January 8, 2014

The letter was shared for information. It was noted that this Board previously passed motion #19-13 endorsing Ontario's Healthy Kids Panel Report, No Time to Wait: The Healthy Kids Strategy.

iv) Nutritious Food Basket Report

Sudbury & District Board of Health Motion #58-13

- Letter from the Premier of Ontario to the Sudbury & District Health Unit's Medical Officer of Health dated January 10, 2014

The Premier of Ontario has acknowledged receipt of our letter and motion #58-13 related to the Sudbury & District Health Unit's Nutritious Food Basket and advocacy on the cost of healthy eating.

v) Public Health Ontario (PHO) Connections

- Newsletter, January 2014

Public Health Ontario's external newsletter is shared for information.

vi) It's Not Too Late to Get the Flu Shot

- News Release from the Ministry of Health and Long-Term Care dated January 7, 2014

The province has communicated that it's not too late for Ontarians to get their flu vaccine.

12.0 IN CAMERA

07-14 IN CAMERA

***Moved by Bradley – Berthiaume: THAT this Board of Health goes in camera.
Time: 2:36 p.m.***

CARRIED

B. GINGRAS PRESIDING

- i) Personnel

13.0 RISE AND REPORT

08-14 RISE AND REPORT

***Moved by Bradley – Spencer: THAT this Board of Health rises and reports.
Time: 3:00 p.m.***

CARRIED

B. GINGRAS PRESIDING

It was reported that two personnel items were discussed during the in camera component of today's Board meeting for which the following motions emanated:

09-14 APPROVAL OF IN CAMERA MEETING NOTES

Moved by Kett – Bradley: THAT this Board of Health approve the meeting notes of the November 21, 2013, Board in-camera meeting and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

10-14 MEDICAL OFFICER OF HEALTH LEAVE

Moved by Berthiaume – Spencer: THAT the Board of Health assign the Executive Committee of the Board with responsibility and authority to deal with a personnel issue as required between the date of this meeting and the date of the next meeting of the Board of Health. All actions taken by the Executive Committee will be reported to the full Board at its next scheduled meeting.

CARRIED

14.0 ANNOUNCEMENTS / ENQUIRIES

B. Gingras was thanked for Chairing today's Board meeting.

15.0 ADJOURNMENT

11-14 ADJOURNMENT

Moved by Kett – Schoppmann: THAT we do now adjourn. Time: 3:11 p.m.

CARRIED

(Chair)

(Secretary)

Unapproved



DRAFT MINUTES
of the January 23, 2014
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Lou Addison, André Byham, Les Gamble, Bruce Killah, David Leonard, Jack McMillan, Derek Stephens, Denis Turcot, Paul Moffatt, Shawnda Martin-Cross, Edgar Lovelace

Regrets : Mike Lehoux, Morgan Pitfield, Dennis Golden

Staff: Fern Dominelli, Donna Moroso, Connie Morphet, Mike MacIsaac, Patrick Wittmann, Melody Ouellette, Ehren Baldauf

Media: Michael Erskin, Manitoulin Expositor

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

Les Gamble introduced Patrick Wittmann, Supervisor of Infrastructure and Asset Management.

2.0 ADOPTION OF AGENDA

Resolution No. 14-01

Moved by: Bruce Killah

Seconded by: André Byham

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 Board Member Introductions

5.0 2014 Board Elections

5.1 Chair Nominations & Election

In standing with the DSSAB's Act's annual election requirements, Fern Dominelli, (CAO) presided over the election.

Moved by: Derek Stephens

Seconded by: Jack McMillan

THAT Les Gamble be nominated.

There were no other nominations.

RESOLUTION 14-02

Moved by: Derek Stephens

Seconded by: Jack McMillan

WHEREAS Regulation 278/98 of the District Social Services Administration Boards Act requires that at its first meeting after January 1 in each year, a Board shall appoint one of its members as Chair of the Board.

THEREFORE BE IT RESOLVED THAT Les Gamble is hereby appointed as Chair of the Manitoulin-Sudbury District Services Board for the year 2014.

Carried

Les Gamble assumed the Chair for the remainder of the meeting.

5.2 Vice-Chair Nominations & Election

Fern Dominelli, CAO, called for nominations for Vice-Chair.

Moved by: Les Gamble

Seconded by: Derek Stephens

THAT Bruce Killah be nominated.

There were no other nominations.

Resolution 14-03

Moved by: Les Gamble

Seconded by: Derek Stephens

BE IT RESOLVED THAT Bruce Killah is hereby appointed as Vice-Chair of the Manitoulin-Sudbury District Services Board for the year 2014.

Carried

6.0 DSB Committees & Membership

Fern Dominelli (CAO) proceeded to go through the list of Committees asking for volunteers to serve on each. Members for the 4 most active committees were selected; the remaining committees will be set up as needed. The results are:

6.1 Program Planning Committee (max 5): Jack McMillan, Lou Addison, Dennis Golden, Shawnda Martin-Cross, David Leonard, Les Gamble (ex officio)

6.2 Human Resources Committee (max. 5): Jack McMillan, Edgar Lovelace,

Bruce Killah, Andre Byham, Derek Stephens, Les Gamble (ex officio)

6.3 Property Committee (max. 5): Lou Addison, Bruce Killah, David Leonard, Derek Stephens, Mike Lehoux, Les Gamble(ex officio)

6.4 Finance Committee (max. 6): Shawnda Martin-Cross, Jack McMillan, Paul Moffatt, Denis Turcot, Derek Stephens, André Byham, and Les Gamble (ex officio)

6.5 Strategic Planning Committee (max. 4): Membership to be established when required

6.6 Emergency Planning Committee (max. 5): Membership to be established when required

6.7 French Language Services Committee (max. 3): Membership to be established when required

7.0 Closed Session

Resolution 14-04

Moved by: Shawnda Martin-Cross

Seconded by: Lou Addison

BE IT RESOLVED THAT the Board move into closed session at 10:10 a.m.

Carried

Resolution 14-05

Moved by: Lou Addison

Seconded by: David Leonard

BE IT RESOLVED THAT the Board adjourn this closed session at 10:40 a.m.

Carried

8.0 Business Arising from Closed Session

During its Closed Session, the Board discussed Property and Human Resources Issues.

9.0 Minutes

9.1 Adoption of Minutes

Resolution No. 14-06

Moved by: Andre Byham

Seconded by: David Leonard

BE IT RESOLVED THAT the [Minutes of the November 28, 2013](#) Board meeting be approved.

Carried

9.2 Business Arising from Minutes

There was no business arising from the Minutes.

10.0 New Business

10.1 DSB Signing Authority

Resolution 14-07

Moved by: Lou Addison

Seconded by: Denis Turcot

BE IT RESOLVED THAT the following persons shall have signing authority for the Manitoulin-Sudbury District Services Board, effective as of this date:

Board Member Les Gamble

Board Member Mike Lehoux

Board Member Jack McMillan

Chief Administrative Officer
Director of Finance & Administration
Director of Integrated Social Services
Chief of Emergency Medical Services
Information Systems Manager

Fern Dominelli
Connie Morphet
Donna Moroso
Mike MacIsaac
Iain Stephen

FURTHER BE IT RESOLVED THAT each cheque be signed by two of the above-named persons, and as per the dictates of existing Board [3.03 Financial Approval Policy](#).

Carried

10.2 Apportionment

Board members received the [2014 Apportionment](#). The 2014 Apportionment invoices will be issued shortly.

10.3 TWOMO Election

The TWOMO election will be held this year. We will be looking at vote by mail for this election and we are also considering vote by internet. The vote by internet will increase the costs for the election but it may also increase voter turnout. Once all the details surrounding vote by internet are received it will be reviewed and a decision will be made at that time. The revision to the policy allows for the use of vote by internet if this option is chosen. The revision also appoints the CAO as returning officer for the TWOMO election. A procedure has also been added that outlines the process followed during the TWOMO election. The DSB

is currently in the process of hiring a consultant to assist with the election.

Resolution No. 14-08

Moved by: André Byham

Seconded by: Derek Stephens

BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the revised [TWOMO Elections Policy](#) effective February 1, 2014.

Carried

10.4 EMS Service Review Final Report

Mike MacIsaac, Chief of EMS, walked the board through the [EMS Service Review Final Report](#) and the [EMS Service Review – Issue Report](#). This review occurs every 3 years and is an integral part of the process of re-issuing of a certificate to run an Ambulance Service in the Province of Ontario.

The review consisted of 7 findings that the EMS department has reviewed and acted accordingly. While the report and review focused on the negative findings it must be noted that we are seeing improvement year on year on performance (46% improvement from 2010).

The board raised the question of adding air ride installation on DSB ambulances. This may be a possibility, we could try this with one ambulance in 2014 as we are purchasing 3 new vehicles, and the board was reminded that cost is a factor.

Resolution No. 14-09

Moved by: Derek Stephen

Seconded by: Lou Addison

WHEREAS the Manitoulin-Sudbury DSB Board has reviewed the Ambulance Service Review Final Report prepared by the Ministry of Health & Long Term Care (MOHLTC) Emergency Health Services Branch; and

WHEREAS the Ambulance Service Review Final Report states the Manitoulin-Sudbury DSB meets the certification criteria and the legislated requirements and will be issued a renewed Certificate to operate an ambulance service; and

WHEREAS the Manitoulin-Sudbury DSB Board has reviewed the Ambulance Service Review - Issue Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the [MOHLTC Ambulance Service Review - Final Report](#) and approves the [Ambulance Service Review - Issue Report](#).

Carried

10.5 EMS Investigations Report

Mike MacIsaac, Chief of EMS, walked the board through the [EMS Investigations Report](#). One of the concerns arising out of the Ambulance Service Review (but not detailed as a recommendation as there is no legislation relating to this issue) involved the usage of emergency warning system on emergency calls.

A review of the Patient Care Records revealed that 10 indicated that they were called for a code 4 call (critical) but did not use the emergency warning system (lights and sirens).

On the surface a majority of these 10 calls would not necessarily require the usage of warning systems (under 3 blocks away, patient walked into the station, call occurred in the middle of the night, call occurred down a rural road). All the calls were reviewed and patient care was not compromised.

Four (4) concerns were noted to which the DSB must provide answers; two regarded documentation, two were regarding patient care issues. Having reviewed each call and associated data we believe the concerns of the Ministry of Health and Long Term Care have been addressed.

Resolution No. 14-10

Moved by: Jack McMillan

Seconded by: Edgar Lovelace

WHEREAS the Manitoulin-Sudbury DSB Board has reviewed the Investigation Report prepared by the Ministry of Health & Long Term Care (MOHLTC) Emergency Health Services Branch Investigation Services; and

WHEREAS the Manitoulin-Sudbury DSB has reviewed the investigation report in detail and has responded to all the findings contained within the report with a detailed action plan.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the [Investigation Report](#) and directs staff to follow through with the [DSB Response](#) and [Follow Up Letter](#) to this report.

10.6 NELHIN Non-Urgent Patient Transfer Update

This pilot project has been extended until March 31, 2014. A new proposal for funding was approved however the funding request was reduced by 12%. Our hospital partners were able to commit some funding which reduces the funding loss from 12% to 4%.

The LHIN Steering Committee's consultants have found that the data they were collecting had holes. They were using the Ministry of Health and Long Term Care Ambulance Dispatch Data Access System data to capture EMS implications on

non-urgent transfers. The consultants are now focusing on service derived Electronic Patient Care Report data. This has pushed back the date for completion of the final report to March.

Question into Chapleau being viewed for a potential service, there is no data for Chapleau to Timmins to suggest as a route, not sure if Chapleau to Timmins could support a 5 day model.

The DSB was informed by the MOHLTC that 50/50 Land Ambulance funding cannot be used to fund a non-urgent patient transfer service as they are not considered an emergency service under the Land Ambulance Act.

10.7 Social Housing Smoke Free Building

Donna Moroso, Director of Integrated Social Services, walked the board through the [Social Housing Smoke Free Building - Issue Report](#).

Second-hand smoke in rental units is a very complex issue. There are various factors to be considered. Increased cost to unit turnover, rights versus risks, balancing the rights of smokers and non-smokers alike, discrimination and Human Rights issues and health and welfare of all residents.

Within our housing portfolio, all common areas in apartment buildings are currently non-smoking as per the current Smoke-Free Ontario Act.

Current residents have been asked to complete a survey on their thoughts regarding a smoke-free policy. Results are being compiled and will determine the next steps by way of analyzing the demand for non-smoking buildings.

It is desirable to achieve a smoke-free environment in as many buildings as possible within the Social Housing Portfolio but we are not looking to terminate tenancies for this purpose. Once all survey results are known, staff will determine next steps.

Resolution No. 14-11

Moved by: Derek Stephens

Seconded by: Shawnda Martin-Cross

BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Smoke Free Social Housing Buildings - Issue Report](#) and directs staff to action the recommendations contained within the report.

Carried

10.8 Access to DSB Properties

Connie Morphet, Director of Finance & Administration, walked the board through the new Social Housing [Policy 7.11 Fire and Police Service Access to DSB Buildings](#).

The DSB will be providing Fire and Police services access to our buildings via an electronic keypad. Fire and Police will request and receive the keypad code from their associated dispatch to gain entry to the building when required.

Fire and Police will be allowed to access DSB buildings provided they are following and adhering to any legislation, regulations, authority, policies and procedures required of them in carrying out their normal duties.

Fire and Police service entry is being permitted in order to promote the safety of all tenants and staff.

Resolution No. 14-12

Moved by: Derek Stephens

Seconded by: Bruce Killah

WHEREAS the Manitoulin-Sudbury DSB Board has reviewed Policy 7.11 Fire and Police Service Access to DSB Buildings; and

WHEREAS the Manitoulin-Sudbury DSB is permitting Fire and Police service access in order to promote the safety of all tenants and staff.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves [Policy 7.11 Fire and Police Service Access to DSB Buildings](#).

Carried

10.9 Ontario Government Vendor of Records

A [Vendor of Record \(VOR\)](#) arrangement is a list of vendors selected through an open, competitive procurement process that allows one or more vendors to offer specific goods or services to buyers for a defined time period, with defined terms and conditions and pricing.

By making purchases through VOR arrangements, the DSB may be able to take advantage of advantageous pricing enabling potential savings; streamlined administrative processes that save time and meet our obligations to conduct procurements competitively; and access to pre-qualified list of vendors which provides assurance of vendor quality and capability.

The DSB staff is currently in the process of reviewing all the provincial government VOR's and determining which the DSB will take advantage of.

10.10 Ministry of Municipal Affairs & Housing

Donna Moroso, Director of Integrated Social Services, walked the Board through the [New Reporting Requirements](#) – Annual Housing and Homelessness Plan Public Reporting Effective January 1, 2014.

The new requirements allow maximum local flexibility while ensuring accountability to the public through annual progress reporting.

One of the Service Manager commitments is to report annually to the public on the progress of our Housing and Homelessness Plans starting in 2015 based on previous calendar year activities.

10.11 Sudbury & District Health Unit – 2013 Nutritious Food Basket

Donna Moroso, Director of Integrated Social Services, walked the board through the Sudbury & District Health Units report on the [2013 Nutritious Food Basket](#) program.

Each year the Sudbury & District Health Unit conducts the Nutritious Food Basket survey. It monitors the cost of healthy eating and includes 67 food items. The survey is based on Canada's Food Guide and actual food purchasing patterns of Canadians.

The [Nutritious Food Basket Scenarios](#) highlight the nutritional vulnerability of people who receive social assistance and those earning minimum wage.

The 2013 costing results continue to show that individuals and families living on social assistance, or low income, cannot afford healthy food after paying for housing and other necessities.

The Sudbury & District Health Unit is asking the DSB to urge the provincial government to ensure access to nutritious food, affordable housing and all other necessities for all Ontarians.

Resolution No. 14-13

Moved by: Paul Moffatt

Seconded by: Denis Turcot

WHEREAS the Sudbury & District Board of Health annually monitor the cost of healthy eating in the Sudbury & District Health Unit (SDHU) area in accordance with the Nutritious Food Basket Protocol and the Population Health Assessment and Surveillance Protocol per the Ontario Public Health Standards 2008; and

WHEREAS the 2013 costing results continue to show that individuals and families living on social assistance, or low incomes, cannot afford healthy food after paying for housing and other necessities.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB joins with the Sudbury & District Board of Health to continue to urge the provincial government to ensure access to nutritious food, affordable housing and all other necessities for all Ontarians; and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB joins with the Sudbury & District Board of Health in requesting the provincial government to implement the recommendations of the Healthy Kids Panel report that focus on reducing poverty and that address the food system; and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB share the Sudbury & District Health Unit [Nutritious Food Basket 2013](#) with community agencies, boards, local MPPs, mayors and councils throughout the DSB area.

Carried

10.12 Administrative Relief – SAMS

Donna Moroso, Director of Integrated Social Services, walked the board through the Ministry of Community & Social Services commitment to [funding](#) for additional costs incurred due to the implementation of the Social Assistance Management System (SAMS).

The Ministry is committing to provide additional one-time 100% provincial funding in the amount of \$3 million. In the case of the Manitoulin-Sudbury DSB, we received \$28,800

The intent of the funding is to assist with the additional costs delivery agents will incur related to the SAMS implementation such as re-tooling peripherals, meeting technical specifications, organizational and business process changes, delivery of training, and other allowable Ontario Works administration costs.

Temporary workload reduction measures will take effect for a 9 month period, from January 2014 to September 2014 to allow for pre-implementation and post implementation activities. These reduction measures include extending participation deferrals from 3 months to 6 months and assigning fewer cases for Eligibility Verification Process (EVP) reviews.

11.0 Other Business

NOSDA AGM – The NOSDA Annual General Meeting will be held in Sault Ste. Marie from April 8-10 this year. We will provide the Board with more details once available.

12.0 Next Meeting – February 27, 2014

13.0 Adjournment

Resolution 14-14

Moved by: André Byham

Seconded by: Bruce Killah

BE IT RESOLVED THAT we do now adjourn at 11:45 a.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on February 27, 2014.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)



61st ANNUAL OSUM CONFERENCE & TRADE SHOW
"Conference at the Cottage" April 30, May 1 & 2, 2014



Welcome, Ontario Small Urban Municipalities Conference Delegates & Exhibitors
Conference at the Cottage!

The Town of Parry Sound is pleased to be hosting the 2014 Ontario Small Urban Municipalities (OSUM) Conference, April 30, May 1, 2, 2014.

We are excited about the program which features a variety of topics and presenters, while providing opportunity for networking.

Conference information can be found on the Town of Parry Sound web page at www.townofparrysound.com

If you have questions about the delegate and companion programs, contact Jessie Langford, Administrative Assistant, at 705-746-2101, ext 225 or by email at jlangford@townofparrysound.com

If you wish to participate in the Trade Show, contact April McNamara, Leisure Services Co-ordinator at 705-746-2101, ext 227 or by email at april@townofparrysound.com

While at the conference, we hope you take the time to meet new people, catch up with old friends and share experiences from the world of municipal government.

Our team is looking forward to meeting you in Parry Sound where we will help turn the experiences of the 2014 OSUM Conference into memories!

See you in the spring!

The Town of Parry Sound Team
Mayor Jamie McGarvey
Jessie Langford
April McNamara
Lynn Middaugh



61st ANNUAL OSUM CONFERENCE & TRADE SHOW
"Conference at the Cottage" April 30, May 1 & 2, 2014
DELEGATE REGISTRATION FORM



Full Delegate Package

\$495 + HST (\$64.35) = \$559.35

Each Delegate will receive a registration kit, access to all workshops, Wednesday evening Welcome Reception/Opening Ceremonies & Trade Show including hot and cold Hors D'oeuvres and cash bar, Thursday evening Mayor's Reception, Breakfast and Lunch on Thursday and Friday.

Companion Program

\$150 + HST (\$19.50) = \$169.50

Companion program includes Wednesday evening Welcome Reception & Trade Show, including hot and cold Hors D'oeuvres and cash bar. Join the delegates for the Mayor's Reception Thursday, breakfast on Thursday and breakfast and lunch on Friday.

A pottery studio workshop is planned for Thursday May 1st and will include all materials, instruction and lunch at the West Parry Sound District Museum on Tower Hill.

61st Banquet Dinner and Entertainment \$46 + HST (\$5.98) = \$51.98

The Charles W. Stockey Centre for the Performing Arts will be the venue for the Thursday evening, May 1st 'Surf or Turf' banquet dinner, and live entertainment. The meal options are pan fried pickerel or roast sirloin of beef.

Early Bird Golf Day – Wednesday April 30, 2014 – Seguin Valley Golf Course

\$80 + HST (\$10.40) = \$90.40

Enjoy a fun day of golf at the beautiful Seguin Valley Golf Course. Package includes 18 holes of golf, cart, coffee on arrival, lunch, bottled water and prizes. Shot gun start at 11:30 am.

Accommodations:

Group rates have been set at two of the larger hotels. Additional accommodations are available throughout Parry Sound; please visit www.townofparrysound.com/pagesmith/132 for a full list.

Comfort Inn - \$99.00 (+tax)
Group Confirmation Number: 1290933
120 Bowes Street, Parry Sound, ON P2A 2L7
(705) 746-6221
www.parrysoundcomfortinn.com

Microtel Inn & Suites - \$105 - \$150 (+tax)
Group Confirmation Code: OSUM
292 Louisa Street, Parry Sound, ON P2A 0A1
(705) 746-2700 1-866-745-8666
www.microtelparrysound.com



61st ANNUAL OSUM CONFERENCE & TRADE SHOW
"Conference at the Cottage" April 30, May 1 & 2, 2014
DELEGATE REGISTRATION FORM



Delegate Name: _____
Title/Position: _____
Municipality / Organization: _____
Mailing Address: _____ Postal Code: _____
Tel: _____ Fax: _____ Cell: _____
Email: _____ Companion Name: _____

Registration Type	Base Fee	Taxes	Total Fee	Number of Participants	Total
Delegate Package	\$495.00	+13%	\$559.35	x	
Companion Program	\$175.00	+13%	\$197.75	x	
61 st Banquet Dinner & Entertainment Thursday May 1 st	\$46.00	+13%	\$51.98	Pickeral <input type="checkbox"/> x Roast Beef <input type="checkbox"/> x Vegetarian <input type="checkbox"/> x	
Early Bird Golf Day	\$80.00	+13%	\$90.40	x	
TOTAL:					\$

If you are golfing please list team members. If you do not have a team you will be matched up.

1. _____ 2. _____
3. _____ 4. _____

Refund Policy: Cancellation must be made in writing (mail, email or fax) before April 11, 2014. An administration charge of \$50.00 will apply. Any cancellations after April 11, 2014 will not be refunded.

Trade Show enquiries should be made to: April McNamara, april@townofparrysound.com or (705) 746-2101 x 227

For updates regarding conference programming, please visit: www.osum.ca
www.townofparrysound.com

Payment Method: Cheque payable to: "Town of Parry Sound"

Please mail this registration form and payment to:

Town of Parry Sound Attn: Jessie Langford
52 Seguin Street
Parry Sound, ON
P2A 1B4

Questions or inquiries:

P: (705) 746-2101 x 225
F: (705) 746-7461
E: jlangford@townofparrysound.com
**Forms can be faxed/emailed, with
payment by mail



Ontario
LEGISLATIVE ASSEMBLY

JERRY J. OUELLETTE, M.P.P.

Oshawa

January 9, 2014

Mayor Claude Bouffard & Council
P.O. Box 156, Rue 17 Dollard
Noelville, Ontario
P0M 2N0

RECEIVED
FEB - 6 2014
MUNICIPALITY OF
FRENCH RIVER

Queen's Park Office:
Rm. 322

Legislative Building
Toronto, Ontario
M7A 1A8

Tel. (416) 325-2147
Fax (416) 325-2169

E-mail: jerry.ouellette@pc.ola.org
Website: www.oshawampp.com

Constituency Office:

170 Athol St. E.
Oshawa, Ontario
L1H 1K1

Tel. (905) 723-2411
Fax (905) 723-1054

Dear Mayor & Council,

On November 14th, the Minister of Natural Resources announced a program intended to address public safety and deal with the problem of nuisance bears in northern Ontario.

The two-year MNR pilot project would allow a spring bear hunt for Ontario resident hunters from May 1-June 15 in certain regions of northern Ontario. More specifically, the Minister announced that the spring bear hunt would take place following council approval in Wildlife Management Units (WMUs) near Timmins, Thunder Bay, Sudbury, Sault Ste. Marie and North Bay.

As the MNR critic for the Official Opposition, I am pleased to see the MNR move forward with this program and feel it is long overdue. In fact, I commend the government for adopting our PC caucus policy which was presented back in September at our Policy Convention. As stated, we feel that northerners and northern municipalities should have a greater say in wildlife management decisions that directly affect them.

And while we believe this strategy is a good first step, it falls short by picking and choosing certain regions and individual municipalities over others. Public safety in other smaller, outlying communities is no different than the safety of people in larger urban northern cities. With this in mind, I would like to know your Council's formal position on being excluded from this program and if you would deliberate passing a resolution to receive the same consideration as those municipalities allowed a spring bear hunt under this program.

Thank you for your attention to this important issue and I look forward to your prompt reply.

Yours Sincerely,

Jerry J. Ouellette MPP, Oshawa
Official Opposition Critic, Ministry of Natural Resources



Ministry of Natural
Resources

Office of the Minister

Room 6630, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
Tel: 416-314-2301
Fax: 416-314-2216

Ministère des Richesses
naturelles

Bureau du ministre

Édifice Whitney, bureau 6630
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2301
Télééc.: 416-314-2216



MNR5385MC-2014-19

FEB 03 2014

RECEIVED

FEB - 6 2014

MUNICIPALITY OF
FRENCH RIVER

Ms. Mélanie Bouffard
Deputy Clerk
The Municipality of French River
PO Box 156
44 St. Christophe Street, Suite 1
Noëlville ON P0M 2N0

Dear Ms. Bouffard:

I am pleased to have received your letter, dated December 20, 2013, informing me of the Municipality of French River's resolution to support the Ministry of Natural Resources' proposed Black Bear Pilot.

Once I have a sense of the interest from the various municipalities in each Wildlife Management Unit where the pilot is proposed, my ministry will consult publicly on the Environmental Registry. We will keep you informed as this proposed pilot progresses.

The ministry, through the Bear Wise program, stresses that prevention of conflict by reducing attractants is a key component of any strategy to reduce conflict. The ministry will continue to strongly encourage municipalities to take steps to prevent human-bear conflict and I look forward to working with you on this.

Public safety is our main concern. We are listening to Ontarians and we will continue to listen.

Thank you for your interest in managing Ontario's black bear population.

Sincerely,

David Oraziotti
Minister of Natural Resources

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2014-04

**BEING A BY-LAW TO AMEND BY-LAW 2006-47, SCHEDULES 'B' & 'C' OF THE
AGREEMENT TO PROVIDE SPATIAL LAND INFORMATION MANAGEMENT
SYSTEM (SLIMS) SERVICES**

WHEREAS By-law 2006-47 of the Municipality of French River has been passed, being a By-law for the provision of technical services to assist the Corporation in improving its current mapping and the provision of web-enabled GIS services;

AND WHEREAS Council has requested CGIS to render certain technical mapping services;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute the changes to Schedules 'B' & 'C' of the Spatial Land Information Management System (SLIMS) Services Agreement.
2. That the following Schedules attached hereto and forms part of this By-law:
 - a) Schedules 'B' Integrated GIS Modules
 - b) Schedules 'C' Agreement Term, Fees
3. That By-law shall come into force and take effect on the day it is passed.
4. That any Schedule Schedules 'B' & 'C' inconsistent with this By-law are hereby rescinded.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 19TH DAY OF FEBRUARY 2014.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2014-05

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO EXECUTE AN
AGREEMENT WITH THE ONTARIO PROVINCIAL POLICE
FOR THE PROVISION OF 9-1-1 CERB SERVICES

WHEREAS Section 10(2) of the Municipal Act, S.O. 2001, c. 25, provides that Council may pass By-Laws for the health, safety, and well-being of persons;

AND WHEREAS Council deems it desirable and necessary to enter into agreements with the Ontario Provincial Police for the provision of a 9-1-1 Public Emergency Reporting Services;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

- 1) That the Mayor and Clerk are hereby authorized to execute agreements with HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF ONTARIO as represented by the MINISTRY OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES on behalf of the ONTARIO PROVINCIAL POLICE for the management and operation of the Central Emergency Reporting Bureau (CERB) for the provision of a 9-1-1 Public Emergency Reporting Services.
- 2) That the said agreement is attached hereto as Schedule A respecting and form part of this By-law.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) That this By-law comes into force and takes effect upon the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 19TH DAY OF FEBRUARY 2014.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2014-06

BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY

WHEREAS Section 317(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a local municipality, before the adoption of the estimates for the year, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes.

AND WHEREAS Section 317(3) of the Municipal Act, 2001, provides that the amounts levied are subject to the following rules:

1. The amount levied on a property shall not exceed the prescribed percentage or 50 percent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year.
2. The percentage under paragraph 1 may be different for different property classes but shall be the same for all properties in a property class; and
3. For the purposes of calculating the total amount of taxes for the previous year under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of the previous year because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. Pursuant to Section 317 of the Municipal Act, 2001, an interim levy is imposed on the assessment of all property in the Municipality of French River;
2. The amount levied shall be 50 percent, for all property classes, of the total amount of taxes for municipal and school purposes and the total amount of local improvement charges levied on the property for the previous year as determined under subsection 317 (3) of the Municipal Act, 2001.
3. The said interim taxes shall be paid in two (2) installments as follows:
 - 3.1. One half of the interim taxes rounded upwards to the next whole dollar shall become due and payable on the 26th day of March 2014.
 - 3.2. The balance of the interim taxes shall become due and payable on the 23rd day of April 2014.

- 3.3. Non payment of the amount on the dates stated in accordance with this section shall constitute a default.
- 3.4. In default of such payment or any part of the installments by the day named for the payment of such amounts, the subsequent installment or installments shall forthwith become due and payable.
4. The Tax Collector shall, no later than twenty-one days prior to the due date of the first installment, mail or cause to be mailed to the address of residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
5. Immediately after the due dates stated in section 3 of this By-law, the Tax Collector shall immediately collect at once, by distress or otherwise under the provisions of the statutes, all such installments or parts thereof that have not been paid on or before the respective dates provided, together with the said percentage penalty charges as they are incurred.
6. The Tax Collector is hereby authorized to accept part payment from time to time on any taxes due, and to give receipt for such part payment provided that the acceptance of any such part payment shall not affect the collection of any percentage penalty charge imposed and collectable under this By-law with respect to non payment of taxes or any installment thereof.
7. Taxes shall be payable to the Corporation of the Municipality of French River and are payable:
- at the Municipal Office, 44 St. Christophe Street, Suite 1, Noëlville, Ontario
 - by First Class Mail to P.O. Box 156, Noëlville, Ontario P0M 2N0
 - at all Caisse Populaire Locations
 - by Pre-Authorized Payment by registration only
 - Online by using the services of AccèsD at <https://accesd.desjardins.com>
 - Online by using the services of TelPay Inc. at <http://www.telpay.ca/ppay1.html>
8. Penalties and interest apply as follows:
- 8.1. On all taxes of the interim levy, which are in default on the 26th day of March 2014 and the 23rd day of April 2014, a penalty of 1.25% shall be added and thereafter a penalty of 1.25 % per month will be added on the first day of each and every month the default continues, until December 31, 2014.
- 8.2. On all taxes of the interim levy in default on January 1st, 2015, interest will be added at the rate of 1.25% per month for each month or fraction thereof of default;
- 8.3. On all other taxes in default on January 1st, 2014, interest shall be added at the rate of 1.25% per month or fraction thereof, and all by-laws and parts of by-laws inconsistent with this provision are hereby rescinded.

8.4. Penalties and interest on all taxes of the interim levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

9. This By-law shall take force and effect on the day of its final passing.

10. All By-laws and parts of By-laws inconsistent with this By-law are hereby rescinded.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 19TH DAY OF FEBRUARY 2014.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2014-07

BEING A BY-LAW TO ESTABLISH THE TAX RATIOS FOR THE YEAR 2013

WHEREAS, pursuant to Section 308(4) of the Municipal Act, S.O. 2001, Chapter M.25, as amended, the Council of a municipality shall pass a by-law establishing the tax ratios for the year for the municipality;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER HEREBY ENACTS AS FOLLOWS:

1. That the 2014 tax ratios for the municipality shall be as follows:

Residential/Farm	1.00000
Multi-Residential	1.22050
Commercial	1.31900
Industrial	1.62520
Farmlands	0.25000
Managed Forests	0.25000

2. That the 2014 Commercial Subclass Reduction Factor be set at 0.65 and the Industrial Subclass Reduction Factor be set at 0.65.
3. That all other by-laws inconsistent with this by-law are hereby repealed.
4. That this by-law shall come into force and take effect immediately upon the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 19th DAY OF FEBRUARY 2014**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2014-08

BEING A BY-LAW TO PROVIDE FOR THE ADOPTION OF THE CURRENT ESTIMATES
AND TAX RATES, AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN
DEFAULT OF PAYMENT THEREOF FOR THE YEAR 2014

WHEREAS Section 290 of the Municipal Act, 2001, S.O. 2001, c 25, provides that the Council of a local municipality shall, in each year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, boards, commissions and other bodies;

AND WHEREAS the Council of The Corporation of the Municipality of French River has considered the estimates of the municipality and boards thereof, and has determined the necessary sums to be raised by means of taxation for the year 2014;

AND WHEREAS the assessment roll with 2008 current value assessments on all property classes on which year 2012 taxes are to be levied has been returned;

AND WHEREAS Section 312 (2) of the Municipal Act, 2001, S.O. 2001, c 25, provides that the Council of a local municipality shall, each year, pass a by-law to levy a separate tax rate on the assessment in each property class;

AND WHEREAS Sections 307 and 308 of the said Act require tax rates for certain classes or subclasses of property;

AND WHEREAS Section 345 of the Municipal Act, 2001, S.O. 2001, c 25, provides that the Council of a local municipality, in accordance with this section, may pass by-laws to impose late payment charges for the non-payment of taxes or any instalment by the due date;

NOW THEREFORE the Council of the Corporation of the Municipality of French River hereby enacts as follows:

1. Adoption of Annual Estimates

1.1 THAT the following sums be raised by means of taxation for the year 2014

Municipal Purposes	\$ 3,905,000
Education Purposes	\$ 1,050,169
Total	\$ 4,955,169

1.2 THAT the 2014 levy for all purposes be set at \$ \$ 4,955,169.

2.0 Tax Rates

2.1 THAT the tax rates as set out in the table below, are hereby adopted to be applied against the whole of the assessment for real property classes according to the last revised assessment roll:

	Residential	Multi-residential	Commercial			Industrial			Pipelines	Farm	Managed Forests
	Occupied	Occupied	Occupied	Excess Land	Vacant Land	Occupied	Excess Land	Vacant Land	Occupied	Occupied	Occupied
General	0.00875987	0.01069142	0.01155426	0.00751027	0.00751027	0.01423653	0.00925375	0.00925375	0.00000000	0.00218997	0.00218997
Education	0.00203000	0.00203000	0.01220000	0.00854000	0.00854000	0.01220000	0.00793000	0.00793000	0.00000000	0.00050750	0.00050750
Combined	0.01078987	0.01272142	0.02375426	0.01605027	0.01605027	0.02643653	0.01718375	0.01718375	0.00000000	0.00269747	0.00269747

Special garbage collection \$100.00/household

3.0 Sewage Service Rates

3.1 Where sewage service rates are imposed upon the owners or occupants of land, 100% of the said sewage service rate less amounts levied on the interim billing shall be due and payable on the final levy, in accordance with the provisions of this By-law, and provisions herein relating to due dates, penalties and collection shall also apply to sewage service rates.

4.0 Due Dates

4.1 THAT the said final levy shall become due and payable in two (2) installments for all property classes as follows:

August 27th 2014:

- 50% of the final levy
- 50% of the annual sewage service rate

September 24th, 2014:

- The balance of the final levy
- The balance of the sewage service rate

5.0 Notice of Taxes

- 5.1 The Tax Collector shall, no later than twenty-one days prior to the due date of the installment, mail or cause to be mailed to the address of residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice setting out the rates used in calculating the taxes, sewage service rates and other amounts, the respective dates by which they are to be paid to avoid penalty, and the particulars of the penalties imposed by this By-law for default.

6.0 Payment and Collection

- 6.1 After the due date stated in section 4.1 of this By-law, the Tax Collector shall immediately collect at once, by distress or otherwise under the provisions of the statutes, all such installments or parts thereof that have not been paid on or before the respective dates provided, together with the said percentage charges as they are incurred.
- 6.2 The Tax Collector is hereby authorized to accept part payment from time to time on account of any taxes or sewage service rates due, and to give a receipt for such part payment provided that the acceptance of any such part payment shall not affect the collection of any percentage penalty charge imposed and collectable under this By-law with respect to non-payment of taxes or any installment thereof.

7.0 Method of Payment

- 7.1 Taxes shall be payable to the Corporation of the Municipality of French River and are payable:
- at the Municipal Office, 44 St. Christophe Street, Suite 1, Noëlville, Ontario
 - by First Class Mail to P.O. Box 156, Noëlville, Ontario P0M 2N0
 - at all Caisse Populaire Locations
 - by Pre-Authorized Payment by registration only
 - Online by using the services of AccèsD at <https://accesd.desjardins.com>
 - Online by using the services of *TelPay Inc.* at <http://www.telpay.ca/ppay1.html>

8.0 Default of Payment

- 8.1 Non-payment of any part of the installment due by the date stated in section 4.1 shall constitute a default.
- 8.2 In default of payment or any part of the installments by the day named for the payment of such amounts, the subsequent installment or installments shall forthwith become due and payable.

9.0 Penalty and Interest Charges

- 9.1 On all taxes of the levy and sewage service rates which are in default the first day after the appropriate due date, a penalty of 1.25 percent shall be imposed on all unpaid amounts on the first day of default, and thereafter a penalty of 1.25 percent per month shall be added on the first day of each and every month the default continues until December 31st, 2014.
- 9.2 On all taxes and sewage service rates in default on January 1st, 2014, interest shall be added at the rate of 1.25 percent per month on the first day of each and every month the default continues.
- 9.3 Penalties and interest added on all taxes and sewage service rates in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.

- 10. Tax adjustments relating to:**
-Correction of errors, etc., in assessment roll
-Change re land omitted from tax roll
-Supplementary assessments to be added to tax roll
-Request for reconsideration adjustment
-Vacancy applications
-Class Changes
-

- 10.1 Notwithstanding the provisions of this By-law, any additional taxes payable as the result of additions to the roll pursuant to Section 32(1), 33 and 34 of the Assessment Act, R.S.O. 1990, Chapter A31, as amended, shall be that portion of the amount of taxes which would have been levied for the current year if the assessment had been made in the usual way, and that portion shall be in the portion of the number of months remaining in the current year after the month in which the notice provided for herein, is delivered or sent and shall be entered in the Collector's Roll and collected in the same manner as if the assessment had been made in the usual way and more particularly described as follows:

All tax adjustments posted to the collectors roll between:

- | | | | |
|---|------------------------------|--------|-------------------|
| - | October 2013 to March 2014 | due on | May 28, 2014 |
| - | April 2014 to September 2014 | due on | November 27, 2014 |
| - | | | |

11.0 Force and Effect

- 11.1 This By-law shall take force and effect on the day of its final passing.
- 11.2 All By-laws and parts of By-laws inconsistent with this By-law are hereby rescinded.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED

THIS 19th DAY OF FEBRUARY 2014

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2014-09

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER
AT A MEETING HELD THIS 19TH DAY OF FEBRUARY 2014

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, a Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that proceedings of the Council of the Corporation of the Municipality of French River as herein set forth be confirmed and adopted by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Municipality of French River at the meeting held on this 19th day of February 2014 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of French River at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of French River are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Municipality of French River referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of French River.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 19TH DAY OF FEBRUARY 2014.**

MAYOR

CLERK

November 27, 2013

RECEIVED
DEC 3 2013
MUNICIPALITY OF
FRENCH RIVER



Municipality French River
44 St. Christophe Street, Suite 1 Noelville, Ontario P0M 2N0

To Whom It May Concern:

April 2, 2014, marks a historic day in Canada for the autism community. For the second year, Canadians will officially recognize World Autism Awareness Day.

As a means of increasing public awareness about Autism Spectrum Disorder (ASD) and the day-to-day issues faced by people with autism and their families, Autism Ontario is inviting municipalities across the province to raise awareness of ASD by participating in our 2014 "Raise the Flag" campaign.

By officially proclaiming April 2, 2014 as World Autism Awareness Day and participating in Autism Ontario's "Raise the Flag" campaign, your message to the people and families affected by ASD living in your community and province-wide is loud and clear that their struggles matter to all Ontarians.

Autism Ontario is the leading source of information on autism and one of the largest collective voices representing the autism community in Ontario. Today, 1 in 94 children are diagnosed with autism in Canada. Through improved public awareness, Autism Ontario strives to increase opportunities and acceptance for over 100 000 people living with Autism Spectrum Disorder in Ontario, ensuring that each person with ASD is provided the means to achieve quality of life as a respected member of society.

If your community is interested in supporting autism awareness by participating in Autism Ontario's "Raise the Flag" campaign on April 2, 2014, please register your municipality at www.raisetheflagforautism.com or email us at Natasha@autismontario.com

For questions regarding participation, please contact Autism Ontario at 1-800-472-7789 and ask to speak with Natasha Bowes (x233) or Shane Cunningham (x223).

Sincerely,

Natasha Bowes
Fundraising Coordinator