



AGENDA

REGULAR MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
February 20, 2013 at 7:00 p.m.

1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

2.0 PRAYER

3.0 DISCLOSURE OF PECUNIARY INTEREST

4.0 DELEGATIONS

- 4.1** Ontario Provincial Police
Monthly Municipal Policing Report
- 4.2** Presentation of New Municipal Website
Brennan Kenny, Economic Development Officer

5.0 MANAGEMENT AND COMMITTEE REPORTS

5.1 Mayor's Report

5.2 CAO/Clerk's Report

- 5.2.1** Presentation of the Queen Elizabeth II Diamond Jubilee Medal of Honour to Mayor Claude Bouffard
- 5.2.2** Action Report - Municipal Strategic Planning p. 7
- 5.2.3** Resolution - Creation of Municipal Strategic Plan Steering Committee
- 5.2.4** Information Report - Results of the submission of the Expression of Interest to the Municipal Infrastructure Investment Initiative (MIII) *

5.3 Treasurer's Report

5.4 Economic Development Committee

5.5 Environmental Advisory Committee

5.6 Finance and Administration Committee

- 5.6.1** Resolution - OPP Cost Review
- 5.6.2** Resolution - Employee Policy Manual - Employee Classification, Employee Compensation Plan Schedule and Job Descriptions
- 5.6.3** Resolution - Employee Policy Manual - Student Employment Policy
- 5.6.4** Resolution - Funding Applications to Hydro One Small Business Lighting for the Alban Fire Station and the Alban Community Centre
- 5.6.5** Resolution - Library Control Evaluation
- 5.6.4** Resolution - Support of the Municipality of West Nipissing's position regarding Municipal Role in Aggregate Permits

** indicates that the item is presented under separate cover / item est sous pli séparé)*

5.7 Public Works Committee

5.7.1 Resolution - 2013 Roads Capital Program p. 10

5.7.2 Resolution - 2013 Bridges Capital Program

5.7.3 Resolution - Conveyance of portion of Dokis Road to Municipality

5.8 Manitoulin-Sudbury District Services Board

6.0 CONSENT AGENDA - Resolution to Approve Items 6.1, 6.3, 6.5 and Receive Items 6.2, 6.4

(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

6.1 Adoption of Minutes by Resolution

6.1.1 Special Meeting of Council held January 16, 2013 p. 11

6.1.2 Regular Council Meeting held January 16, 2013 p. 15

6.1.3 Special Meeting of Council held January 24, 2013 p. 26

6.2 Minutes Received by Resolution

6.2.1 Economic Development Committee held February 11, 2013 p. 29

6.2.2 Environmental Advisory Committee meeting held February 12, 2013 p. 34

6.2.3 Finance & Administration Committee held February 13, 2013 p. 38

6.2.4 Public Works Committee held February 13, 2013 p. 43

6.2.5 Manitoulin-Sudbury DSB held January 24, 2013 p. 46

6.2.6 Sudbury & District Board of Health held January 17, 2013 p. 63

6.2.7 Health & Safety Meeting held December 20, 2012 p. 73

6.3 Award of Tenders, Request for Proposals and Funding Matters by Resolution

6.3.1 Resolution - Contribution Agreement for the Community Infrastructure Improvement Fund - C1703 Rehabilitation and Improvement of Delamere Road

6.3.2 Resolution - Contribution Agreement for the Community Infrastructure Improvement Fund - C1705 Improvements to the French River Landfill

6.3.3 Resolution - Contribution Agreement for the Community Infrastructure Improvement Fund - C1707 Rehabilitation and Improvement to Dry Pine Bay Road

6.3.4 Resolution - Funding Application to Ontario Sport and Recreation Communities Fund to develop a physical fitness and youth participation program

6.3.5 Resolution - Funding Application to the Ministry of Northern Development and Mines' Youth Internship and Co-op Program for the position of the Community Development Officer

** indicates that the item is presented under separate cover / item est sous pli séparé)*

6.4 Correspondence for Council's Information Received by Resolution

6.5 Adoption of By-laws by Resolution

- 6.5.1** 2013-01 Zoning By-law Amendment (1814746 Ontario Inc. - Lacombe) p . 75
- 6.5.2** 2013-05 Authority to borrow money to meet current expenditures p . 81
- 6.5.3** 2013-06 Fees & Related Charges p . 83
- 6.5.4** 2013-07 Interim Tax Levy p . 90
- 6.5.5** 2013-08 Tax Ratios p . 93
- 6.5.6** 2013-09 Final Tax Levy p . 94
- 6.5.7** 2013-10 Funding Agreement for the Investment Readiness Asset Inventory & p . 99
Strategy Development project to complete a community profile and
an asset inventory
- 6.5.8** 2013-11 Zoning By-law Amendment (1381429 Ontario Inc. - Bouffard) p . 100
- 6.5.9** 2013-12 Zoning By-law Amendment (Municipality of French River) p . 102
- 6.5.10** 2013-13 Confirmation By-law p . 105

7.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

- 7.1** Resolution - French River Snowmobile Association p . 106
OFSC Snowmobile Trail Land Use Permission for Montée Boisvenue Road
- 7.2** Resolution - 2013 FONOM/MMAH Northeastern Municipal Conference - Delegates p . 107
- 7.3** Resolution - Manitoulin Island Cycling Advocates (MICA) p . 108
Request for support letter for the Georgian Bay Cycling Route Project
- 7.4** Resolution - Sudbury East Planning Board, Receipt of a Notice of Application p . 110
Application for Consent by Couvrette/Roy (File B/02-06/13/FR)
- 7.5** Resolution - Georgian Bay in Crisis p . 113
Request for Support

8.0 ADDENDUM (if required and by resolution)

9.0 NOTICES OF MOTION

10.0 ANNOUNCEMENTS AND INQUIRIES (from Mayor, Council Members and Public)

(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair (i.e.: conference attendance, meeting report, community event announcement). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.)

11.0 CLOSED SESSION - under section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" with respect to a personnel & legal matter and the CAO Recruitment

12.0 ADJOURNMENT

** indicates that the item is presented under separate cover / item est sous pli séparé)*



ORDRE DU JOUR

RÉUNION RÉGULIÈRE DU CONSEIL

qui aura lieu dans la salle du conseil
Complexe municipal de la Rivière des Français
Le 20 février 2013 à 19h00

1.0 APPEL À L'ORDRE, PRÉSENCE ET L'ADOPTION DE L'ORDRE DU JOUR

2.0 PRIERE

3.0 RÉVÉLATIONS D'INTÉRÊT PÉCUNIAIRE

4.0 DÉLÉGATIONS

- 4.1 Police provinciale de l'Ontario
Rapport mensuel
- 4.2 Présentation du nouveau site web de la municipalité
Brennan Kenny, Agent du développement économique

5.0 RAPPORTS DE LA DIRECTION ET DES COMITÉS

5.1 Rapports du maire

5.2 Rapports du directeur administratif/greffier

- 5.2.1 Présentation de la médaille du jubilé de diamant de la Reine Elizabeth II
au Maire Claude Bouffard
- 5.2.2 Rapport d'action - Planification stratégique
- 5.2.3 Résolution - Création du comité de Planification stratégique
- 5.2.4 Rapport d'information - Résultat de la soumission d'intérêt à l'Initiative
d'investissement dans l'infrastructure municipale (MIII) *

5.3 Rapports de la trésorière

5.4 Comité de développement économique

5.5 Comité consultatif de l'environnement

5.6 Comité de finance et d'administration

- 5.6.1 Résolution - Rapport sur les couts OPP
- 5.6.2 Résolution - Manuel des politiques des employées - Classification, Plan de
compensation et descriptions de poste
- 5.6.3 Résolution - Manuel des politiques des employées - emploi d'étudiants
- 5.6.4 Résolution - Subvention éclairage pour petite entreprise - Hydro One pour la
station d'incendie à Alban et le Centre communautaire d'Alban
- 5.6.5 Résolution - Évaluation du control de bibliothèques publiques
- 5.6.4 Résolution - Appui de la position de la Municipalité de Nipissing Ouest dans le
rôle des municipalités et les permis d'agrégats

* indicates that the item is presented under separate cover / item est sous pli séparé)

5.7 Comité des travaux publics

5.7.1 Résolution - Programme capitaux pour les chemins 2013

5.7.2 Résolution - Programme capitaux pour les ponts 2013

5.7.3 Résolution - Transfer d'une portion du chemin Dokis Road à la municipalité

5.8 Conseil des Services du District de Manitoulin-Sudbury

6.0 ORDRE DU JOUR REGROUPE

- Résolution pour adoptés Items 6.1, 6.3, 6.5 et recevoir Items 6.2, 6.4

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé, le reste des items dans l'ordre du jour regroupé sont adoptés collectivement. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

6.1 Procès-verbaux adoptés par résolution

6.1.1 assemblée spéciale du Conseil le 16 janvier 2013

6.1.2 assemblée régulière du Conseil le 16 janvier 2013

6.1.3 assemblée du comité du plénier le 24 janvier 2013

6.2 Procès-verbaux reçus par résolution

6.2.1 Comité de développement économique le 11 février 2013

6.2.2 Comité consultatif de l'environnement le 12 février 2013

6.2.3 Comité de finance et d'administration le 13 février 2013

6.2.4 Comité des travaux publics le 13 février 2013

6.2.5 Conseil des services du District de Manitoulin-Sudbury le 24 janvier 2013

6.2.6 Conseil des services de santé publique le 17 janvier 2012

6.2.7 Comité de santé et sécurité le 20 décembre 2012

6.3 Soumissions et demandes de propositions et affaires financiers adoptées par résolution

6.3.1 Résolution - Entente de contribution pour le Fonds d'amélioration de l'infrastructure communautaire - C1703 Amélioration du Chemin Delamere

6.3.2 Résolution - Entente de contribution pour le Fonds d'amélioration de l'infrastructure communautaire - C1705 Amélioration du Site d'enfouissement

6.3.3 Résolution - Entente de contribution pour le Fonds d'amélioration de l'infrastructure communautaire - C1707 Amélioration du Chemin Dry Pine Bay

6.3.4 Résolution - Soumission d'une demande de subvention à Fonds ontarien communautaire pour les sports et les loisirs pour développer un programme d'activités physiques et un programme pour les jeunes

6.3.5 Résolution - Soumission d'une demande de subvention à la Société de gestion du fonds du patrimoine du Nord de l'Ontario - Éducation coopérative et de stages pour les jeunes pour la position de l'Agent du développement communautaire

** indicates that the item is presented under separate cover / item est sous pli séparé)*

6.4 Correspondance à titre de renseignement seulement reçus par résolution

6.5 Règlements adoptées par résolution

- 6.5.1** 2013-01 Amendement de zonage (1814746 Ontario Inc. - Lacombe)
- 6.5.2** 2013-05 Règlement pour l'autorité de faire un emprunt
- 6.5.3** 2013-06 Fees & Related Charges
- 6.5.4** 2013-07 Interim Tax Levy
- 6.5.5** 2013-08 Tax Ratios
- 6.5.6** 2013-09 Final Tax Levy
- 6.5.7** 2013-10 Funding Agreement for the Investment Readiness Asset Inventory & Strategy Development project to complete a community profile and an asset inventory
- 6.5.8** 2013-11 Amendement de zonage (1381429 Ontario Inc. - Bouffard)
- 6.5.9** 2013-12 Amendement de zonage (Municipalité de la Rivière des Français)
- 6.5.10** 2013-13 Règlement de confirmation

7.0 CORRESPONDANCE À L'INTENTION DU CONSEIL

- 7.1** Résolution - Association des motoneiges de la Rivière des Français - OFSC
Permis d'utilisation pour une piste de motoneige sur Montée Boisvenue
- 7.2** Résolution - Conférence FONOM/MMAH 2013 - Délégués
- 7.3** Résolution - Manitoulin Island Cycling Advocates (MICA)
Demande d'appui pour une piste cyclable - projet Georgian Bay
- 7.4** Résolution - Conseil de planification de Sudbury Est, Reçu d'une Avis d'application
Demande de consentement par Couvrette/Roy (File B/02-06/13/FR)
- 7.5** Résolution - Georgian Bay in Crisis
Demande d'appui

8.0 ADDENDUM (si requis et par résolution)

9.0 AVIS DE MOTION

10.0 ANNONCES ET QUESTIONS (par membres du Conseil et gens du public)

(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président (ex: participation à une conférence, rapport d'une réunion, annonce d'un évènement communautaire). Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.)

11.0 SESSION À HUIS CLOS - section 239 (2) (b) "des renseignements privés concernant une personne qui peut être identifiée, y compris des employés de la municipalité ou du conseil local" au sujet d'une affaire personnel/légale et pour le recrutement d'un directeur

12.0 AJOURNEMENT

** indicates that the item is presented under separate cover / item est sous pli séparé)*



The Corporation of the Municipality of French River

Action Report

Report to: Mayor and Members of Council
From: Brennan Kenny, Economic Development Officer
Subject: Municipal Strategic Planning
Date: February 20, 2013

Origin

The need for strategic planning has been clearly defined by this Council. Council decided during the 2013 budget deliberations that this project would be led using staff resources, referencing the Ministry of Municipal Affairs and Housing when appropriate.

Background

The last strategic plan was introduced in 2007 and is out of date. While some recommendations from this plan were completed, many of them were not implemented. It is the goal of the Municipality that this plan be a “living document”, in that once it is complete, it is regularly reviewed and its key performance indicators are scrutinized.

Discussion

Staff has discussed the process internally and debated what would be the most efficient process moving forward.

Staff has also completed a SWOT analysis, and shared their values for the corporation and the community moving forward. This would be available to the steering committee.

Financial Considerations

Small fee for facilitation of public consultations (taken from 2013 budget).

Conclusion/Recommendation

Council must decide whether this strategic planning process is worthwhile to complete. Staff has several recommendations moving forward regarding process and Council involvement. They are as follows:

A steering committee is formed which will lead the process. This could be formed of 2-3 Council members, 3 staff and 2 members of the public. The Economic Development Officer and the CAO / Clerk would facilitate the process internally.

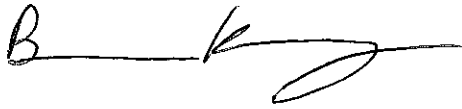
The process would be further developed by the steering committee and would be flexible throughout. Each month, there would be a report at the Council meetings to inform Council and the public of the progress that the Municipality has made within the month.

The steps the Municipality could take to move forward in the planning process could be as follows:

Timeline	Action
Staff Meeting January 31	Assess capabilities, who will be involved in the process, and staff's expectations of the process.
Council February 20	Council acceptance of entering into this process, direction to staff to create strategic plan steering committee, election of Councillors) to committee. Advertise information in tax bills newsletter.
Public Consultation	(2 weeks) – online survey and placed in newspaper – what does the public want to see in the process, what are their goals and values.
Steering Committee Meeting	Review of public consultation, SWOT analysis and review of process.
Council March 20	Update to Council on the process and meeting scheduling. (This will happen every month and will not be noted moving forward in the process).
Steering Committee Meeting	Early development of broad goals (ie: transparency, more efficient operations, etc – this is results-oriented) and guiding values (ie: small town character, family values, stewardship, enhanced social experience, etc) -committee will prioritize goals and values using "dotmocracy" exercise
Steering Committee Meeting	Review of broad goals and values, development of vision for community, mission for corporation, and specific objectives relating to service levels.
Public Consultations	(Must include seasonal residents) - two sessions (Alban-Noëlville), facilitated by a third party used to compare specific objectives, mission, vision and values and ask for input. Could combine one of these sessions with a town hall for efficiency/maximized use of resources.
Steering Committee Meeting	Review notes from public consultations, include in plan, begin to operationalize and timeline the objectives (internal process).
Steering Committee Meeting	Development of a communications plan.

This process, including the operationalization of the objectives will lead into the budget 2014 process, and should provide a smooth transition from planning to implementation.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'B. Kenny', with a long horizontal stroke extending to the right.

Brennan Kenny
Economic Development Officer

A handwritten signature in black ink, appearing to be 'H. Duff', with a stylized, cursive script.

Harold Duff
CAO/Clerk

**Municipality of French River
2013 Road Improvement Program**

Road	Description of Work
4 – 002 Delamere Road	<ul style="list-style-type: none"> • Spot road base improvements including spot surface treatment various locations for Part 'A' (Sta. 0+000 at Hwy. 64 to Sta. 3+000) • Spot road base improvements various locations for Part 'B' (Sta. 3+000 to Sta. 9+300 at Owl's Nest Road intersection)
8 – 006 Pine Beach Road	<ul style="list-style-type: none"> • Granular lift from Sta. 0+000 (Hwy. 64) to Sta. 0+350, spot road base improvements beyond, surface treatment full length.
5 – 020 Bellevue Road	<ul style="list-style-type: none"> • Spot ditching and granular lift on cul-de-sac
4 – 008 Courchesne Road	<ul style="list-style-type: none"> • Spot road base improvements, granular lift and surface treatment full length
7 – 002 Golf Course Road	<ul style="list-style-type: none"> • Granular lift and surface treatment from Sta. 0+000 (Hwy. 64) to Sta. 0+250.
6 – 016 Labelle Road	<ul style="list-style-type: none"> • Spot ditching, spot road improvements, and granular lift from Sta. 0+000 (Hwy. 535) to Sta. 0+700
7 – 016 Dry Pine Bay Road	<ul style="list-style-type: none"> • Tree removal, spot road base improvements, surface treatment



**MINUTES OF THE
SPECIAL MEETING OF COUNCIL**
held in the Council Chambers
French River Municipal Complex
January 16, 2013 at 6:00 p.m.

Re: To consider proposed amendments to Zoning By-law 2003-23

Members Present:

Mayor Claude Bouffard (Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

Members Excused:

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary

Guests:

5 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:00 p.m.

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2013- 5

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

The Chair advised that the Director of Planning was not able to attend the meeting due to the weather conditions and that she had submitted her notes relating to the applications. The CAO fulfilled her duties for the purpose of the meeting.

The Chair summarized the procedure of a Public Hearing to deal with the consideration of a proposed general amendment to Zoning By-law 2003-23 and invited the CAO to advise how, when and to whom Notice of the Public Hearings were circulated.

The CAO informed Council that the Notice of the Public Hearings were posted in the Municipal Office and were sent by First Class Mail on December 19th, 2012 (1814746 Ont Ltd and Donna Spencer) and on December 20th, 2012 (Gudrunas) (being over twenty (20) days prior to this

evening's meeting) to the assessed owners within 120 metres of the properties subject to the proposed Zoning By-law Amendments, and to those persons and agencies likely to have an interest in the applications.

The CAO informed Council that an explanation of the purpose and effect of the proposed Zoning By-law Amendments and a key map showing the location of the properties were included with each Notice.

3. Application from (1814746 Ont Ltd)

The Chair then declared this portion of the Hearing to be a Public Hearing to deal with the consideration of the proposed general amendment to Zoning By-law 2003-23, Application No. ZBA 12-17FR (1814746 Ont Ltd) and invited the Director of Planning to summarize the purpose and effect of the proposed Zoning By-law Amendment and to provide any additional information and correspondence relevant to the application.

The CAO read the information sent by Ms. Riou summarizing the purpose and effect of the application and advised that correspondence was received from the Ministry of Transportation advising that the applicant must be made aware of permitting and sign requirements. (details in the Planner's Report)

The Chair invited the applicant to make a presentation.

The applicant was not present.

The Chair asked if there are any questions or comments from members of the public, to please stand, give their name and full mailing address to the Clerk.

No questions or comments from members of the public.

The Chair asked if there are any questions or comments from Council to the applicant, the Director of Planning, or any person who have made presentation.

Councillor Mike Bouffard had questions and requested clarification on the matter and presence of an impound yard within the town limits of Alban.

Councillor Larry Bouffard also had a few concerns and suggested that considering the questions from Council could not be answered at the time, that the Zoning By-law Amendment being considered at the Regular Council Meeting be deferred to next month and that Ms. Riou be present to answer questions at next month's Special Meeting.

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at tonight's Regular Council Meeting.

4. Application from W. Gudrunas Holdings Ltd

The Chair then declared this portion of the Hearing to be a Public Hearing to deal with the consideration of the proposed general amendment to Zoning By-law 2003-23, Application No. ZBA 12-18FR (W. Gudrunas Holdings Ltd) and invited the Director of Planning to summarize the purpose and effect of the proposed Zoning By-law Amendment and to provide any additional information and correspondence relevant to the application.

The CAO read the information sent by Ms. Riou summarizing the purpose and effect of the application and advised that no comments or correspondence was received.

The Chair invited the applicant to make a presentation.

The applicant was not present.

The Chair asked if there are any questions or comments from members of the public, to please stand, give their name and full mailing address to the Clerk.

No questions or comments from members of the public.

The Chair asked if there are any questions or comments from Council to the applicant, the Director of Planning, or any person who have made presentation.

No questions or comments from Council.

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at tonight's Regular Council Meeting.

5. Application from Donna Spencer

The Chair then declared this portion of the Hearing to be a Public Hearing to deal with the consideration of the proposed general amendment to Zoning By-law 2003-23, Application No. ZBA 12-21FR (Donna Spencer) and invited the Director of Planning to summarize the purpose and effect of the proposed Zoning By-law Amendment and to provide any additional information and correspondence relevant to the application.

The CAO read the information sent by Ms. Riou summarizing the purpose and effect of the application and advised that no comments or correspondence was received.

The Chair invited the applicant to make a presentation.

The applicant was not present.

The Chair asked if there are any questions or comments from members of the public, to please stand, give their name and full mailing address to the Clerk.

Alan Courchesne, son of the applicant questioned Condition No. 5 regarding the 5% cash in lieu or conveyance of land.

The Members informed that the Condition was a standard item added to all applications but not relevant to their application.

The Chair asked if there are any questions or comments from Council to the applicant, the Director of Planning, or any person who have made presentation.

No questions or comments from Council.

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at tonight's Regular Council Meeting.

6. Others

7. Adjournment

Moved By: Larry Bouffard
Seconded By: Michel Bigras

Resol. 2013- 6

BE IT RESOLVED THAT the special meeting be adjourned at 6:17 p.m.

Carried

MAYOR

CLERK



**MINUTES OF THE
REGULAR MEETING OF COUNCIL**
held in the Council Chambers
French River Municipal Complex
January 16, 2013 at 7:00 p.m.

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

Members Excused:

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Julie Bouthillette, Treasurer/Tax Collector
Robert Martin, Parks & Recreation Manager

Guests:

Staff/Sgt Yves Forget, Ontario Provincial Police
10 guests

**1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE
AGENDA**

The Chair called the meeting to order at 7:00 p.m.

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2013- 7

BE IT RESOLVED THAT the agenda be accepted as distributed and amended:

Add Addendums:

1. Action Report - Municipal Delegation Request Form for the ROMA/OGRA Combined Conference relating to hydro capacity
2. Action Report - Application for Modification of Buffer Zone - Tree Harvest By-law
3. Information Report - New Smoke Free By-law - Designated Parklands

Carried

2. PRAYER

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. DELEGATIONS

The following item was moved ahead by consensus of Council

5.8 Ontario Provincial Police

Staff/Sgt gave the OPP Monthly Policing Report for the month of December 2012.

4.1 Ronald Robert, French River Citizens' Association,

Mr. Robert made a presentation relating to the Association's Mandate, Good Governance, Budget and Fit Solar Projects.

4.2 Bryan Searle, Municipal Advisor from the Ministry of Municipal Affairs & Housing, Presentation on Strategic Planning

Mr. Bryan Searle was not present due to weather conditions.

5. MANAGEMENT AND COMMITTEE REPORTS

5.1 Mayor's Report

The Mayor summarized a written report.

5.2 CAO/Clerk's Report

5.2.1 Information Report - 2012 in Review

The CAO/Clerk summarized written report.

5.2.2 Information Report - Municipal Infrastructure Investment Initiative

The CAO/Clerk summarized written report.

5.3 Treasurer's Report

5.3.1 Adoption of the 2013 Budget

Moved By: Denny Sharp

Seconded By: Ron Garbutt

Resol. 2013- 8

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the 2013 Operational and Capital Budget as presented and dated January 16, 2013.

Councillor Garbutt raised a point of privilege.

The Chair asked Councillor Garbutt to state his point of privilege.

Councillor Garbutt expressed his "Point of Personal Privilege" and requested that it be noted that he was uncomfortable that Council did not have the complete budget document, the supporting documents that could be referenced at a later time, a one source document outlining all of the projects and services and costs being provided to our tax payers, that he was in favour and believed in the budget process, but was uncomfortable with the lack of support data from which the decisions were made. He requested that the vote for the budget be recorded and he voted against the budget as a matter of principle.

Councillor Garbutt requested a Recorded Vote.

Recorded Vote

	FOR	AGAINST
COUNCILLOR Michel Bigras	x	
COUNCILLOR Larry Bouffard	x	
COUNCILLOR Mike Bouffard	x	
COUNCILLOR Ron Garbutt		x
COUNCILLOR Shawnda Martin-Cross	x	
COUNCILLOR Denny Sharp	x	
MAYOR Claude Bouffard	x	

Carried

5.4 Economic Development Committee

5.5 Environmental Advisory Committee

The Chair of the Committee gave a verbal report and summarized the last meeting held.

5.6 Finance and Administration Committee

5.6.1 Zoning By-law Amendment for the Public Works Garage Site

The CAO/Clerk advised that since the Agenda was prepared, that further information was received indicating the lack of hydro capacity and that the following resolution was not required at this time.

Moved By: Denny Sharp
Seconded By: Michel Bigras

Resol. 2013- 9

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby directs staff to apply for a Zoning By-law Amendment for the Public Works Garage Site from Residential 1 to Industrial 1 to fulfil the requirements of the OPA for a Solar Project.

Motion to defer

Moved By: Ron Garbutt
Seconded By: Shawnda Martin-Cross

Motion to defer for a period of three months in order to receive further information.

Deferral Carried

5.6.2 ROMA/OGRA Combined Conference, Feb 24-27, 2013 - Delegates

Moved By: Larry Bouffard
Seconded By: Denny Sharp

Resol. 2013- 10

BE IT RESOLVED THAT Council of the Municipality of French River hereby approves that the following members of Council and staff attend ROMA/OGRA Combined Conference, February 24-27, 2013 held at the Fairmont Royal York Hotel in Toronto.

- 1) Jim Sartor
- 2) Councillor Michel Bigras
- 3) Councillor Michel Bouffard
- 4) Councillor Ron Garbutt

Carried

5.6.3 Adoption of Privacy Policy

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2013- 11

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby adopts the Privacy Policy dated February 16, 2013.

Carried

5.6.4 Township of the Archipelago, Georgian Bay Low Water Levels

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 12

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby supports the Township of the Archipelago in their position on Georgian Bay Low Water Levels;

AND THAT a copy of the resolution be forwarded to the Township of the Archipelago.

Carried

5.6.5 Grant & Subsidy Application

Moved By: Michel Bigras
Seconded By: Ron Garbutt

Resol. 2013- 13

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Alban Community Centre received from the Chevalier de Colomb, Conseil 10585 (Alban) for their 18th Annual Fishing Derby being held on March 2, 2013.

Carried

5.7 Public Works Committee

5.8 Item Moved ahead in Delegation section of the Meeting.

6. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Larry Bouffard
Seconded By: Denny Sharp

Resol. 2013- 14

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

Items 6.5.1 was taken out of the Consent Agenda to allow debate.

6.1 Adoption of Minutes by Resolution

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 15

BE IT RESOLVED THAT the following minutes be adopted as presented:

Special Meeting of Council held December 19, 2012
Regular Council Meeting held December 19, 2012
Special Meeting of Council held January 4, 2013

Carried

6.2 Minutes Received by Resolution

Moved By: Larry Bouffard
Seconded By: Michel Bigras

Resol. 2013- 16

BE IT RESOLVED THAT the following minutes be received as presented:

Economic Development Committee held January 7, 2013
Environmental Advisory Committee meeting held January 8, 2013
Finance & Administration Committee held January 9, 2013
Public Works Committee held January 9, 2013
Health & Safety Meeting held October 18, 2012
French River Public Library held October 16 & November 20, 2012

Carried

6.3 Award of Tenders and Request for Proposals by Resolution

6.4 Correspondence for Council's Information Received by Resolution

6.4.1 Correspondence regarding the Comprehensive Zoning By-law for the Official Plan for the Sudbury East Planning Area

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 17

BE IT RESOLVED THAT the correspondence dated December 20, 2012 from Sudbury East Planning Board regarding the Comprehensive Zoning By-law for the Official Plan for the Sudbury East Planning Area be received.

Carried

6.4.2 Sudbury East Planning Board, Receipt of 2 Notices of Application

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 18

BE IT RESOLVED THAT the following Notice of Applications received from the Sudbury East Planning Board be received:

1. Application for Consent and Application for a Proposed Amendment to Zoning By-law by Brian & Julia O'Rawe (Files B/51/12/FR & ZBA 12-24FR)
2. Application for Consent by Gerald & Carmen Chartrand (File B/52/12/FR)

Carried

6.5 Adoption of By-laws by Resolution

The following By-laws were read and adopted:

6.5.1 Item was separated from the Consent Agenda to allow debate.

6.5.2 Zoning By-law Amendment (W. Gudrunas Holdings Ltd)

Moved By: Michel Bigras

Resol. 2013- 19

Seconded By: Shawnda Martin-Cross

BE IT RESOLVED THAT By-law 2013-02, being a by-law to amend Zoning By-law 2003-23, as amended (W. Gudrunas Holdings Ltd) be read a first, second and third time and finally passed.

Carried

6.5.3 Zoning By-law Amendment (Donna Spencer)

Moved By: Shawnda Martin-Cross

Resol. 2013- 20

Seconded By: Michel Bigras

BE IT RESOLVED THAT By-law 2013-03, being a by-law to amend Zoning By-law 2003-23, as amended (Donna Spencer) be read a first, second and third time and finally passed.

Carried

6.5.4 Confirmation By-law

Moved By: Michel Bigras

Resol. 2013- 21

Seconded By: Shawnda Martin-Cross

BE IT RESOLVED THAT By-law 2013-04, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on January 16, 2013 be read a first, second and third time and finally passed.

Carried

Items separated from the Consent Agenda to allow debate

6.5.1 Zoning By-law Amendment (1814746 Ontario Ltd)

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 22

BE IT RESOLVED THAT By-law 2013-01, being a by-law to amend Zoning By-law 2003-23, as amended (1814746 Ontario Ltd) be read a first, second and third time and finally passed.

Motion to defer

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Motion to defer to the next Special Council Meeting to receive additional information and clarification from the Director of Planning.

Deferral Carried

7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

7.1 Noëlville Family Hockey Tournament, Request to be declared a Community Event

Moved By: Michel Bigras
Seconded By: Shawnda Martin-Cross

Resol. 2013- 23

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby declares the 2013 Noëlville Family Hockey Tournament as a community event being held on February 8, 9 and 10, 2013.

Carried

7.2 Ministry of Citizenship and Immigration, Ontario Medal for Young Volunteers

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 24

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby supports the nomination of a young volunteer by the French River Youth Group or the École Secondaire de la Rivière des Français.

Carried

7.3 Ministry of Natural Resources, Lake Nipissing Fishery Management Plan Advisory Council

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 25

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby nominates the following Councillor to represent the Municipality on the Advisory Council created by the Ministry of Natural Resources that will serve as a focus group to provide advice and recommendations to the Ministry on the development of the 2014-2034 Lake Nipissing Fishery Management Plan:

Councillor Ron Garbutt

Carried

8. ADDENDUM (if required and by resolution)

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 26

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby allows three (3) Addendums to the Agenda as per the rules of the Procedural By-law 2012-70 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

8.1 Municipal Delegation Request Form for the ROMA/OGRA Combined Conference, Feb 24-27, 2013

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 27

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby directs staff to prepare a Municipal Delegation Request Form for the ROMA/OGRA Combined Conference for the opportunity to meet with the Minister of Energy concerning the shortage of hydro capacity to connect proposed solar installations in our area.

Carried

8.2 Action Report - Application for Modification of Buffer Zone - Tree Harvest By-law

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 28

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the application from Mr. Robert Nadon to modify the buffer zone from the Tree Harvest By-law for the properties at Lots 1 & 2, Cosby Township on Trout Lake Road, allowing for 1 in 3 trees to be selectively cut and replaced by saplings within the 30m buffer zone.

Carried

8.3 Information Report - New Smoke Free By-law - Designated Parklands

The CAO/Clerk summarized the report submitted by the By-law Enforcement Officer and clarified that the next steps will be taken at the February Finance and Administration Committee; a list of possible spaces to be designated as 'parkland' as defined in the Smoke Free By-law.

The Mayor suggested that public input be considered on which areas should be designated as parkland.

9. NOTICES OF MOTION

10. ANNOUNCEMENTS AND INQUIRIES

Mr. Ronald Robert from the French River Citizens' Association requested receipt of a line by line report of the 2013 Budget.

Mr. Bertrand informed that the portable sign at the corner of the Monetville Public School and Highway 64 blocks the sight of vision and poses a safety hazard.

Dan Lafrenière of the Ontario Federation of Snowmobile Clubs (OFSC) announced that OFSC & the Ministry of Transportation have agreed to provide free trail day passes on Family Day (February 18th), applications must be done online to receive the free pass. He will provide the website link to add to the Municipal Website.

11. CLOSED SESSION

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 29

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2)(b) "personal matters about an identifiable individual, including municipal or local board employees" with respect to a code of conduct matter, a personnel & legal matter, CAO Recruitment Options and under section 239 (2) (c) "a proposed or pending acquisition or disposition of land by the municipality or local board" with respect to a proposed land disposition and solar site.

Carried

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 31

BE IT RESOLVED THAT the open session reconvenes at 9:51 p.m.

Carried

12. ADJOURNMENT

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 32

BE IT RESOLVED THAT the meeting be adjourned at 9:52 p.m.

Carried

MAYOR

CLERK



MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
January 24, 2013 at 10:00 a.m.

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, , Denny Sharp

Members Excused:

Councillor Shawnda Martin-Cross

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Brennan Kenny, Economic Development Officer
Jim Sartor, Public Works Superintendent

Guests:

Bryan Searle
6 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:00 a.m.

Moved By: Larry Bouffard
Seconded By: Ron Garbutt

Resol. 2013- 33

BE IT RESOLVED THAT the agenda be accepted as distributed and amended:

Add Addendum:

Registrations to Personal Responsibilities, Workshop Session offered by AMO

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Bryan Searle, Ministry of Municipal Affairs & Housing

Presentation on Strategic Planning

Mr. Searle made a presentation on the purpose, the components, the benefits and the process for the development of a Municipal Strategic Plan.

4. Request from the French River Citizens' Association for the 2013

Detailed Budget Report

Moved By: Ron Garbutt
Seconded By: Larry Bouffard

Resol. 2013- 34

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the release of the 2013 Detailed Budget.

Carried

Addendum

Moved By: Ron Garbutt
Seconded By: Larry Bouffard

Resol. 2013- 35

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby allows an Addendum to the Agenda as per the rules of the Procedural By-law 2012-70 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

Moved By: Larry Bouffard
Seconded By: Ron Garbutt

Resol. 2013- 36

BE IT RESOLVED THAT Council of the Municipality of French River hereby approves that the following Councillors attend AMO's Personal Responsibilities Workshop on February 24, 2013 held at the Fairmont Royal York in Toronto.

- 1) Denny Sharp
- 2) Mike Bouffard

Carried

Moved By: Ron Garbutt
Seconded By: Larry Bouffard

Resol. 2013- 37

BE IT RESOLVED THAT the special meeting be adjourned at 12:43
p.m.

Carried

MAYOR

CLERK



MINUTES OF THE
Economic Development Committee Meeting
held in the Council Chamber
French River Municipal Complex
February 11, 2013 at 6:00 p.m.

Members Present:

Councillor Mike Bouffard (Chair), Raymond Monette, Terry Young, Stéphane Méthot, Debbie Chartrand, Councillor Denny Sharp, Vassie Lumley

Members Excused:

Claude Dubuc

Officials Present:

Claude Bouffard, Mayor
Brennan Kenny, Economic Development Officer

Guests:

1 Guest

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:00 p.m.

Moved By: Debbie Chartrand

Resol. 2013-05

Seconded By: Terry Young

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

None.

4. Adoption of Minutes

Moved By: Stéphane Méthot

Resol. 2013-06

Seconded By: Denny Sharp

BE IT RESOLVED THAT the following minutes of the Economic Development Committee Meeting be accepted as presented:

Meeting held January 7, 2013

Carried

5.0 Reports and Items for Discussion

5.1.1 Chair's Report

-The Chair expressed a sense of motivation to move forward with projects approved within the municipal budget.

5.1.2 Sub-Committee Reports

5.1.2.1 Agricultural Sub-Committee

Attended Cattleman's Association meeting. Possibility of discussing with local retailers the issue of carrying local products. May petition the board of the Co-op. Should be an education process on the benefits of local cooperation with vendors. Raymond Monette will lead the process to create a working group to deal with such issues.

5.1.2.3 Tourism Sub-Committee

Nothing to report. Will be eliminated starting March 2013.

The work groups that took place concerning the projects included in the 2013 budget will move forward as ad-hoc committees and will be placed in the agenda within this section moving forward. They include not-for-profit networking, investment readiness, signage/branding, and community promotion. The Tourism Coordinator ad-hoc committee is no longer needed as the process will continue with interviews.

Furthermore, the current "Youth Steering Group" related to youth development within the community will become a subcommittee of the EDC starting March 2013, with the Community Development Officer acting as resource.

5.1.3 Economic Development Officer's Report

See attached report.

5.2 Old Business

5.2.1 Budget 2013

See attached summary of department budget.

5.2.2 Work Plans

All work planning committees met with the exception of signage/branding due to scheduling issues. This group will meet soon to discuss. Notes were summarized for the committee and will become more formalized in the coming months. Highlights include:

- The Tourism Coordinator start date is approximately April 1, 2013
 - The not-for-profit networking event will take place in early April 2013
 - The committee discussed the use of the "Land of the Voyageurs" mark and discussed perhaps using the brand "French River". This process will require public consultation, an external branding consultant, and work planning moving forward.
-

5.3 New Business

5.3.1 Review of Procedural By-Law

Each volunteer with the exception of Claude Dubuc, who was absent, signed their form verifying that they understand the code of conduct and procedural by-law. The document was reviewed with the committee.

6. Correspondence

The committee was informed that Joerg Buechli will no longer form part of

the committee and that the vacancy will be advertised throughout the community in the coming weeks.

7. Addendum

None.

8. Notice of Motion

None.

9. Announcements and Inquiries

The committee discussed the role of external support groups such as RDEE, FedNor, NOHFC and Economic Partners. From this point forward, the relationship will be on a project-by-project basis for the sake of consistency.

10. Closed Session

None.

11. Items Deferred to Next Meeting

None.

12. Adjournment

Moved By: Denny Sharp
Seconded By: Vassie Lumley

Resol. 2013-07

BE IT RESOLVED THAT the Economic Development Committee meeting be adjourned at 8:08 p.m.

Carried

CHAIR

CLERK



The Corporation of the Municipality of French River

Information Report

Report to: Members of the Economic Development Committee
From: Brennan Kenny, Economic Development Officer
Subject: EDO Monthly Report
Date: February 11, 2013

Summary of matter to date

N/A

Update

New Website

Most of the features within the website are now working as they should, the notices board is slowly populating and the events calendar will grow in the coming months. There have been notices posted around town indicating to the public that there is a new website and some of the features it holds.

Budget 2013

The 2013 budget has been passed and a copy of the department's budget is enclosed. This does not include salaries and benefits, and represents a total increase from last year if capital for the industrial, which was not completed, is excluded.

Work Planning

There have been four work planning sessions over the past few weeks. These were very worthwhile, and each group may be required to meet sporadically throughout the year to discuss the program. We're also soliciting support from the public to join these committees, and a couple of members have already stepped forward to aid in tourism, for example.

General News

We continue to await word on our investment readiness application which was made to NOHFC.

A Youth Internship application will be submitted to the NOHFC for the purpose of the Community Development Officer position, with a start date of April 1.

I will be aiding Council in the facilitation of their five year municipal strategic plan over the next year, once the process is approved. This will likely begin in March. There will be extensive public consultation. This works hand-in-hand with the asset management plan we're developing and the Economic Development Strategic Plan, and will have budget implications for 2014 and beyond.

OPERATING BUDGET (Salaries/Benefits excluded) - Economic Development 2013

ECONOMIC DEVELOPMENT OFFICER (EDO)	Expenditures	Possible Funding	Municipal Contribution
Freight & Courier	100		100
Office Supplies	500		500
Advertising & Promotion	2,000		2,000
Local Mileage	5,000		5,000
Convention & Seminars	700		700
Professional Dues	450		450
Meals & Accommodations	1,500		1,500
Training & Tuition	1,800		1,800
Total Economic Development Officer	12,050		12,050
PROJECTS RELATING TO THE EDO	Expenditures	Possible Funding	Municipal Contribution
Investment Readiness			
Investment Readiness	20,000		10,000
Funding from Ministry of Northern Development/Mines		10,000	
	20,000	10,000	10,000
Community Signage	40,000	20,000	20,000
Not-for-Profit Networking and Planning Events	1,000		1,000
	41,000	20,000	21,000
TOURISM COORDINATOR (TC)	Expenditures	Possible Funding	Municipal Contribution
Freight & Courier	100		100
Office Supplies	500		500
Advertising & Promotion	2,000		2,000
Local Mileage	5,000		5,000
Convention & Seminars	1,500		1,500
Professional Dues	400		400
Meals & Accommodations	1,000		1,000
Training & Tuition	500		500
Total Tourism Coordinator	11,000		11,000
PROJECTS RELATING TO THE TC			
Community Branding	10,000	5,000	5,000
Promotional Guide for 2014	10,000	5,000	5,000
Community Promotion	15,000		15,000
	35,000	10,000	25,000
Total Economic Development Officer	73,050	30,000	43,050
Total Tourism Coordinator	46,000	10,000	36,000
TOTAL OPERATING BUDGET	\$ 119,050	\$ 40,000	\$ 79,050



MINUTES OF THE
Environmental Advisory Committee Meeting
held in the Council Chambers
French River Municipal Complex
Tuesday, February 12, 2013 at 10:00am

Members Present:

Councillors Michel Bigras, Ronald Garbutt (Chair), Denny Sharp and Malcolm Lamothe, Greg Lebert, William Nuttley, Mayor Claude Bouffard

Members Excused:

Slobodan Nikolic

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Kyle Anderson, By-Law Enforcement Officer/Waste Management Coordinator
Mélanie Bouffard, Deputy Clerk, Recording Secretary

Guests:

0 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:00 a.m.

Moved by: Michel Bigras
Seconded by: Malcolm Lamothe

Resol. 2013-4

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved by: Greg Lebert
Seconded by: William Nuttley

Resol. 2013-5

BE IT RESOLVED THAT the minutes of the Environmental Advisory Committee Meeting of January 8, 2013 be accepted as presented.

Carried

5. Reports

5.1 Management Reports

5.1.1 Chair's Report

The Chair summarized his report that was submitted under separate cover.

Councillor Sharp commented that the Municipality of West Nipissing should be included as well as a participating authority.

Mr. Lamothe commented that the project might be best served by Council Members of the municipalities because of the political aspects.

The Chair mentioned that the ground work such as the gathering of information, the review and research should be done by the public members of the committee and sub-committee. However, there are steps and areas that will become political and best served by Councillors.

Action: The Members gave consensus to proceed with investigating the feasibility of setting up a Conservation Authority to protect Lake Nipissing and French River Watershed and to direct the Waterways Sub-Committee to carry out that investigation and provide the committee with a full report by the April Meeting.

5.1.2 Waste Management Lead Report

Mr. Lamothe submitted his report under separate cover relating to the Waste Management Ad hoc Committee.

A methodology was presented as a problem solving technique to be used as a guide to arrive at the sub-committee's recommendation for the collection of waste and recyclables and the control of their disposals.

The mandate of the sub-committee is to review the practices and processes and where possible, identify potential improvements or modifications to the current practices; recommendations would be presented to the committee for consideration and possibly referred to Council.

Action: Mr. Lamothe and Waste Management Coordinator will meet and report on an update on options and times frames at the March Meeting.

Mr. Lebert asked the Waste Management Coordinator on how the collection of fees was going at the Landfill Site with the second attended.

The Waste Management Coordinator informed that he had not compared the collection of tipping fees yet but that there was a huge difference with the overall operations of the site such as control on disposals and the management of the tipping face.

5.1.3 Septage Lead Report

Mr. William Nuttley was nominated as the Lead to coordinate the projects for the Septage Projects.

The Chair updated Mr. Nuttley on items relating to the lagoons, the grant application submission and previous meetings.

Action: The Waste Management Coordinator will contact Mr. Nuttley to update him further on the items that will be coordinated under the Septage Sub-Committee.

5.1.4 Waterways Lead Report

Mr. Slobodan was nominated as the Lead but was away on vacation at the time of the meeting.

5.2 Old Business

5.2.1 Information Report - Noëlville Lagoons including the renewal of the service contract with Ontario Clean Water

The Waste Management Coordinator summarized the report submitted under separate cover and informed that individual quotes will be requested for each item listed as Additional Recommended Services.

Action: The Members agreed with the additional recommended services as listed in the report and added the installation of a depth measurement device at the lagoons. The agreement will be presented at the March Environmental Advisory Committee Meeting and then reviewed at the March Finance & Administration Committee Meeting prior to the March Regular Council Meeting.

5.2.2 Discussion on the water ways protection sub-committee

The Chair will submit the information that he gathered to the Lead.

The Waste Management Coordinator informed that only three membership applications were received; another means of promotion will be taken.

5.3 New Business

5.3.1 Discussion on the meeting with the Sudbury District Health Unit

The Chair informed that the meeting that was set for January 29th was cancelled due to weather; Councillor Sharp and the Waste Management Coordinator agreed to attend the meeting once re-scheduled.

5.3.2 Review of Procedure By-law

The CAO reported that a copy of the Procedure By-law which includes the Code of Conduct was distributed to the Public Members of the Committee for their review and understanding. The Confirmation of Understanding form must be signed and submitted to the Chair.

5.3.3 Information Report - Landfill Operations

There were no questions relating to the Report.

6. Correspondence

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

The Mayor suggested that the name of the Ad hoc Committee Leads be added to the Agenda Format to identify them.

The Chair informed that he was nominated to represent the Municipality on the Advisory Council created by the Ministry of Natural Resources that will serve as a focus group to provide advice and recommendations to the Ministry on the development of the 2014-2034 Lake Nipissing Fishery Management Plan; the first meeting was being held tonight in North Bay and the Chair will keep the committee informed.

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved by: Michel Bigras
Seconded by: Denny Sharp

Resol. 2013-6

BE IT RESOLVED THAT the meeting of the Environmental Advisory Committee be adjourned at 11:25 p.m.

Carried

CHAIR

CLERK



MINUTES OF THE
Finance & Administration Committee Meeting
held in the Council Chamber
French River Municipal Complex
February 13, 2013 at 10:00 a.m.

Members Present:

Mayor Claude Bouffard, Councillors Michel Bigras (Chair), Larry Bouffard, Mike Bouffard

Members Excused:

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Julie Bouthillette, Treasurer/Tax Collector
Robert Martin, Parks & Recreation Manager
Kyle Anderson, By-law Enforcement Officer
Linda Keenan, Library Chief Executive Officer

Guests:

2 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:00 a.m.

Moved By: Larry Bouffard

Resol. 2013-4

Seconded By: Mike Bouffard

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved By: Mike Bouffard

Resol. 2013-5

Seconded By: Claude Bouffard

BE IT RESOLVED THAT the minutes of the Finance & Administration Committee Meeting of January 9, 2013 be accepted as presented.

Carried

5.0 Reports and Items for Discussion

5.1. Management Reports

5.1.1 Monthly Disbursements

The total disbursements reported for the month of January 2013 were in the amount of \$ 560,537.45.

5.1.2 Budget Performance

The Treasurer informed that the reports were not ready because of the timing of the last month of the year and the first month of the new year.

The unaudited final December Budget Performance Report will be distributed under separate cover by the first week of March.

The January report requires that the 2013 Budgeted Items be broken down into the appropriate months, the Department Heads have submitted their 2013 Work Plan which will determine how to allocate the budgeted amounts.

5.1.3 Supplemental Tax Levy

The Treasurer gave a description of Supplemental Tax Levies and informed that the Supplemental Tax Bills would be sent after the due dates of the Interim Levy to avoid interfering with the tax billing due dates and amounts.

The Treasurer also informed that the Supplemental Tax Levies from November to April will now be processed in May with a June due date and the Supplemental Tax Levies from May to October will be processed in November with a December due date; this process will be included in a policy for consistency.

5.2 Old Business

5.2.1 Action Report - Employee Policy Manual

The Employee Classification, Employee Compensation Plan Schedule and Job Descriptions were presented under separate cover.

The CAO summarized the report.

Action: The Members recommended that a Resolution be presented at the February Regular Council Meeting to adopt the Employee Classification, Employee Compensation Plan Schedule and Job Descriptions as part of the Employee Policy Manual.

5.2.2 Action Report - Council & Volunteer Firefighters Policy

The CAO summarized the report.

Action: The Members agreed to defer the policy to the March Meeting to allow Council to further review it.

The following items were identified as requiring further discussions:

Item 3.1 a) review of annual remuneration for Council Members

Item 5.a) removal of 'overnight' and review of per diem rate for half days;

Item 6. b) review the mileage rate of \$.50

5.2.3 Action Report - Student Employment Policy

The CAO summarized the report.

Action: The Members recommended that a Resolution be presented at the February Regular Council Meeting to adopt the policy.

5.2.4 Action Report - Smoke Free By-law, designation of 'Parkland' areas

The By-law Enforcement Officer summarized the report.

Action: The Members agreed that no further action be taken to designate parks as smoke free spaces considering playgrounds and recreation fields are already designated as smoke free.

5.3 New Business

5.3.1 Action Report - Administrative & Landfill Site Fees and Charges

Action: The Members recommended the changes, the 2013 Fees and Charges By-law will be presented at the February Regular Council Meeting.

5.3.2 Action Report - Hydro One Small Business Lighting Grant

The Parks & Recreation Manager summarized the report.

Action: The Members recommended Option 1; a Resolution will be presented at the February Regular Council Meeting.

5.3.3 Action Report - Library Control Evaluation

The CAO summarized the report.

Councillor Larry Bouffard commented that he has received complaints concerning the hours of operations of the Alban Branch and requested that the library prepare a questionnaire to receive feedback from the public relating to preferred alternate hours.

The Library Chief Executive Officer commented that the Alban Branch has been open late within the last few years and that statistics proved lack of usage during those late hours.

Action: The Members recommended that a Resolution be presented at the February Regular Council Meeting to direct staff to approach the library board to see what questions and concerns they may have regarding having the administrative and human resources component of the library operations fall with the Municipality and to follow up by drafting an action plan to move forward.

The method of reviewing the Alban Branch hours would follow that process.

5.3.4 Action Report - OPP Cost Report

The CAO summarized the report.

Action: The Members recommended that a Resolution be presented at the February Regular Council Meeting to direct staff to move forward with a review of both the informal and the formal costing systems and possible partnership with SEMA.

5.3.5 Information Report - Taxing Structure

The Treasurer summarized the report.

5.3.6 Information Report - Tax Impact Report

The Treasurer summarized the report and informed that the taxation by-laws will be presented at the February Regular Council Meeting.

5.3.7 Information Report - Planning Circulation Procedure

The CAO summarized the report.

5.3.8 Information Report - French River Public Library Monthly Financial Report

The Chair requested that a three year Statistical Report be submitted by the Library Chief Executive Officer.

6. Correspondence

6.1 Sudbury East Planning Board, Circulation for Comments - Application for Consent SEPB File B/02-06/13/FR-Couvrette

The CAO summarized the report.

Action: The Resolution to receive the Application will be presented at the February Regular Council Meeting.

The Mayor excused himself at 12:00pm.

6.2 Municipality of West Nipissing, Request for support - Municipal role in Aggregate Permits

Action: The Members recommended that a Resolution of Support be presented at the February Regular Council Meeting.

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

Councillor Denny Sharp

-suggested that Item 6. Mileage Expenses from the Council Policy be discussed relating to the mileage from the Councillors' qualifying address.

- commented on the importance of the issues with the Taxation Structure and that the Municipality should lobby for better tax tools, the Chair advised that a Notice of motion should be presented to Council

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved By: Mike Bouffard

Resol. 2013-6

Seconded By: Larry Bouffard

BE IT RESOLVED THAT the Finance & Administration Committee meeting be adjourned at 12:15 p.m.

Carried

CHAIR

CLERK



**MINUTES OF THE
Public Works Committee Meeting**
held in the Council Chamber
French River Municipal Complex
February 13, 2013 at 2:00 p.m.

Members Present:

Mayor Claude Bouffard, Councillors Ronald Garbutt, Shawnda Martin-Cross (Chair), Denny Sharp

Members Excused:

Councillor

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Jim Sartor, Public Works Superintendent

Guests:

0 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 2:15 p.m.

Moved By: Ron Garbutt
Seconded By: Claude Bouffard

Resol. 2013-4

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2013-5

BE IT RESOLVED THAT the minutes of the Public Works Committee Meeting of January 9, 2013 be accepted as presented.

Carried

5.0 Reports and Items for Discussion

5.1. Management Reports

5.1.1 Monthly Activity Report

The Director of Public Works summarized his report and answered questions relating to winter maintenance operations.

5.2 Old Business

5.2.1 Action Report - LED Lighting

The Director of Public Works summarized his report.

Action: The Members agreed that the Director of Public Works proceed with making arrangements to borrow the LED lights as a trial, to have them installed by J.P. Beaulieu and then report the cost comparisons to our high pressure sodium lights.

5.2.2 Information Report - Sedgwick Road Extension Assumption & Easement

The CAO summarized his report.

5.3 New Business

5.3.1 Action Report - Road Management Plan 2013

The Director of Public Works summarized his report.

Action: The Members recommended that a Resolution be presented at the February Regular Council Meeting with the proposed road capital plan priority and the capital bridges work.

5.3.2 Action Report - Conveyance of a portion of Dokis Road to Municipality

Action: The Members recommended that a Resolution to authorize the Acknowledgement & Direction be presented at the February Regular Council Meeting.

6. Correspondence

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2013-6

BE IT RESOLVED THAT the Public Works Committee Meeting be
adjourned at 2:50 p.m.

Carried

CHAIR

CLERK

DRAFT MINUTES
of the January 24, 2013
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Lou Addison, André Byham, Sonja Flynn, Les Gamble, Dennis Golden, Bruce Killah, Mike Lehoux, David Leonard, Jack McMillan, Derek Stephens, Denis Turcot, Paul Moffatt, Shawnda Martin-Cross, Edgar Lovelace

Regrets :

Staff: Fern Dominelli, Donna Moroso, Connie Morphet, Mike MacIsaac, Steve Broadhurst, Melody Ouellette

Media: Alicia McCutcheon, Manitoulin Expositor
Dawn Lalonde, Mid-North Monitor

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 13-01

Moved by: Bruce Killah

Seconded by: André Byham

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 Board Member Introductions

Les introduced new board member Edgar Lovelace who represents TWOMO. Edgar is replacing Louise Ross who left the Board for personal reasons.

Shawnda Martin-Cross, Councillor, Municipality of French River, returned to the board to replace Mayor Morgan Pitfield from Killarney.

5.0 2013 Board Elections

5.1 Chair Nominations & Election

In standing with the DSSAB's Act's annual election requirements, Fern Dominelli, (CAO) presided over the election.

Moved by: Mike Lehoux
THAT Les Gamble be nominated.
There were no other nominations.

Seconded by: Jack McMillan

RESOLUTION 13-02

Moved by: Mike Lehoux

Seconded by: Jack McMillan

WHEREAS Regulation 278/98 of the District Social Services Administration Boards Act requires that at its first meeting after January 1 in each year, a Board shall appoint one of its members as Chair of the Board;

BE IT RESOLVED THAT Les Gamble is hereby appointed as Chair of the Manitoulin-Sudbury District Services Board for the year 2013.

Carried

Les assumed the Chair for the remainder of the meeting and thanked the Board for their confidence. Les noted that the DSB has many accomplishments to be proud of over the past year and hopes to continue down the same path.

5.2 Vice-Chair Nominations & Election

Les Gamble called for nominations for Vice-Chair.

Moved by: Bruce Killah
THAT Mike Lehoux be nominated.
There were no other nominations.

Seconded by: Lou Addison

Resolution 13-03

Moved by: Bruce Killah

Seconded by: Lou Addison

BE IT RESOLVED THAT Mike Lehoux is hereby appointed as Vice-Chair of the Manitoulin-Sudbury District Services Board for the year 2013.

Carried

6.0 DSB Committees & Membership

Fern Dominelli (CAO) proceeded to go through the list of Committees asking for volunteers to serve on each. The results are:

6.1 Program Planning Committee:

Jack McMillan, Lou Addison, Dennis Golden, David Leonard, Sonja Flynn and Les Gamble (ex officio)

6.2 Human Resources Committee:

Mike Lehoux, Jack McMillan, Bruce Killah, Derek Stephens, Shawnda Martin-Cross and Les Gamble (ex officio)

6.3 Property Committee:

Lou Addison, Paul Moffatt, André Byham, Sonja Flynn, David Leonard and Les Gamble (ex officio)

6.4 Finance Committee: Mike Lehoux, Paul Moffatt, Denis Turcot., Shawnda Martin-Cross, Derek Stephens, André Byham and Les Gamble (ex officio)

6.5 Strategic Planning Committee:

Shawnda Martin-Cross, Sonja Flynn, Denis Turcot. Derek Stephens and Les Gamble (ex officio)

6.6 Emergency Planning Committee:

Bruce Killah, Sonja Flynn, Lou Addison, Ted Lovelace, Shawnda Martin-Cross and Les Gamble (ex officio)

6.7 French Language Services Committee:

André Byham, Mike Lehoux, Denis Turcot and Les Gamble (ex officio)

7.0 Closed Session

Resolution 13–04

Moved by: David Leonard

Seconded by: Mike Lehoux

BE IT RESOLVED THAT the Board move into closed session at 10:10 a.m.

Carried

Resolution 13 – 05

Moved by: Derek Stephens

Seconded by: Bruce Killah

BE IT RESOLVED THAT the Board adjourn this closed session at 10:30 a.m.

Carried

During its Closed Session, the Board discussed Property and Human Resources Issues.

8.0 Business Arising from Closed Session

André Byham, Chair of the Property Committee, informed the Board of the following property matters discussed at the Property Committee Meeting held January 23, 2013:

- Foleyet EMS crew quarters;
- Killarney EMS base lease;
- Disposition of Social Housing Property in Gore Bay

He continued to report on the disposition of the Social Housing property adjacent to 3 Water Street in Gore Bay.

- At the September Board meeting the Board was presented with 2 options for the disposition of the vacant Social Housing property located in Gore Bay.
- The Board has directed the CAO to meet with the CAO for the Town of Gore Bay to discuss the options as presented.
- DSB staff met with the CAO & Mayor of Gore Bay on Dec 11, 2012 to discuss the possible sale of the property to the town.
- After the meeting the town indicated they would submit an offer in the form of a letter to the DSB.
- The Property Committee has reviewed the offer from the Town of Gore Bay and has made recommendations to the Board.

Resolution 13–06

Moved by: André Byham

Seconded by: Sonja Flynn

WHEREAS the Town of Gore Bay by [Resolution 13106](#) agreed in principle to accept a vacant parcel of land located adjacent to the 3 Water Street Social Housing Property for the purpose of developing affordable Senior's Housing; and

WHEREAS the Town of Gore Bay has made an offer to purchase the land from the Manitoulin-Sudbury DSB; and

WHEREAS the Manitoulin-Sudbury DSB Property Committee has reviewed the offer to purchase and has provided its recommendation to the DSB Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the Property Committee's recommendation and directs the CAO to proceed based on the Property Committee's recommendation.

Carried

9.0 Minutes

9.1 Adoption of Minutes – [November 22, 2012](#)

Resolution No. 13-07

Moved by: Mike Lehoux

Seconded by: Jack McMillan

BE IT RESOLVED THAT the Minutes of the November 22, 2012 Board meeting be approved.

Carried

9.2 Business Arising from Minutes

There was no business arising from the Minutes.

10.0 Committee Reports

10.1 Property Committee

10.1.1 Gore Bay Social Housing Property

10.2 Program Planning Committee

10.2.1 [Healthy Communities Fund Policy](#)

[Healthy Communities Fund Issue Report](#)

Program Planning Committee Chair, Lou Addison, reminded the Board of the removal of the Community Start-Up and Maintenance Benefit from Social Assistance. Due to this the Healthy Communities Fund policy had to be revised.

Donna Moroso, Director of Integrated Social Services, walked the Board through the changes.

Donna explained that 50% of the provincial expenditures from CSUMB are being transferred to the Ministry of Municipal Affairs and Housing and are being consolidated into one funding envelope along with the Homelessness Funding.

The new envelope is called the Community Homelessness Prevention Initiative (CHPI) and is a 100% provincially funded investment that amounts to approximately \$246 million for 2013-14. This includes the current level of funding associated with the five existing programs.

The CHPI brings funding for the following five provincial homelessness-related programs together under a single policy and accountability framework:

- Consolidated Homelessness Prevention Program (MCSS)
- Emergency Energy Fund (MCSS)
- Emergency Hostel Services (MCSS)
- Domiciliary Hostel Program (MCSS)
- Provincial Rent Bank (MMAH)

Community Homelessness Prevention Initiative Guidelines

The Community Homelessness Prevention Initiative (CHPI) aims to prevent, address and reduce homelessness by improving access to adequate, suitable and affordable housing that is linked to flexible support services based on peoples' needs.

The Province has established two key program outcomes for the CHPI, which will measure performance and ensure accountability:

- a) People experiencing homelessness obtain and retain housing; and,
- b) People at risk of homelessness remain housed.

DSSAB/CMSM's are required to deliver services that will address both program outcomes.

DSSAB/CMSM's are also required to develop and submit an Investment Plan (IP) that will outline how their funding allocations will be used each year.

Under the CHPI, DSSAB/CMSM's have the flexibility to use funding for any of the following four service categories:

1. Emergency Shelter Solutions
2. Housing with Related Supports
3. Other Services and Supports
4. Homelessness Prevention

As a result of the new Community Homelessness Prevention Initiative guidelines, staff have reviewed the current Healthy Communities Fund policy and have made the changes necessary to ensure that the new guidelines are being followed when allocating the funds to low income families.

Summary of the new Healthy Communities Fund Policy:

The Manitoulin-Sudbury DSB's Healthy Communities Fund is comprised of four separate service components:

1. Emergency Shelter Solutions
2. Housing with Related Supports
3. Other Services and Supports
4. Homelessness Prevention

The four service categories capture services and activities designed to meet the needs of households who are:

- Currently homeless; or
- At risk or in imminent risk of homelessness

Emergency Shelter Solutions

Local non-profit community organizations can access the Manitoulin-Sudbury DSB's emergency shelter solutions under the HCF funding to assist individuals with emergency food and shelter costs.

Housing with Related Supports, Other Services and Supports, Homelessness Prevention

Eligibility for these components will be limited to one issuance within a 12 month period. Under exceptional circumstances clients may be able to exceed the above policy with the approval of the Director of Integrated Social Services.

Eligibility for the housing with related supports, other services and supports and the homelessness prevention will be based on the most recent Low Income Cut-Off (LICO), for the appropriate family size published by Statistics Canada. In order to qualify for these benefits, all individuals applying must demonstrate that they have exhausted all other possible financial resources including disposition of assets where reasonable.

In order to qualify for the Healthy Communities Fund, individuals need to complete the Healthy Communities Fund application as well as an action plan.

Resolution 13-08**Moved by:** Lou Addison**Seconded by:** Dennis Golden

WHEREAS the Ministry of Municipal Affairs & Housing has announced the new [Community Homelessness Prevention Initiative \(CHPI\) Guidelines](#); and

WHEREAS the Program Planning Committee has reviewed the Healthy Communities Fund Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves [Healthy Communities Fund - Issue Report](#) and directs staff to implement the recommendations within the report.

Carried

10.2.2 [Our Kids Count Policy](#)**[Our Kids Count - Issue Report](#)**

Program Planning Committee Chair, Lou Addison, expressed the need to revise the Our Kids Count Policy due to the elimination of the Community Start-Up and Maintenance Benefit.

Donna Moroso, Director of Integrated Social Services, walked the Board through the changes.

As a result of the elimination of CSUMB, the Our Kids Count Policy has been revised to ensure that we provide services to all low income families in our district and that we remain on budget with our expenses.

The Our Kids Count program is a Social Assistance Reinvestment program that assists all low-income families by:

- Supporting parents on social assistance as they move into employment with improved access to essential benefits and services for their children;
- Providing much needed support to parents who are employed in low-income jobs to stay employed.

The strategy of the Social Assistance Reinvestment is to reduce child poverty by providing income supplements and other assistance outside of social assistance so that families can keep those supports as they move into jobs.

The program is comprised of three separate components:

1. Recreational Bursaries

The Manitoulin-Sudbury DSB will cover (a portion of) the registration fee for children in low-income families residing within the DSB's catchment area to participate in recreational or summer/after school programs – organized sports like soccer, baseball, skating, etc.

The yearly maximum of \$500 per child is being reduced to \$300 per child.

2. Early Childhood services & Supplementary Health Benefits

The Manitoulin-Sudbury DSB will assist families with the cost of items related to a child's health and safety to low income families residing within the DSB's catchment area for items such as: strollers, car seats, emergency formula and diapers, etc.

The yearly maximum of \$500 per child is being reduced to \$300 per child.

3. Informal Child Care Subsidies

To support parents as they move from social assistance to employment in areas where licensed childcare is not available, the Manitoulin-Sudbury DSB has created informal childcare subsidies.

The eligibility for subsidy is being reduced from a one year period to a three to six month period.

Eligibility for these benefits will be based on the most recent Low Income Cut-Off (LICO), for the appropriate family size published by Statistics Canada instead of the previous Canadian Council on Social Development.

Families in receipt of OW and/or ODSP automatically qualify.

Resolution 13–09

Moved by: Lou Addison

Seconded by: Shawnda Martin-Cross

WHEREAS the Program Planning Committee has reviewed the Our Kids Count Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Our Kids Count - Issue Report](#) and directs staff to implement the recommendations within the report.

Carried

10.2.3 [Mandatory & Discretionary Benefits Policy - Issue Report](#)

[Summary of Ontario Works Policy Changes](#)

Program Planning Committee Chair, Lou Addison, informed the Board that as of July 1, 2012 the province capped the discretionary benefits provided under the Ontario Works program. This has resulted in a need to review and revise the DSB Ontario Works Policies.

Donna Moroso, Director of Integrated Social Services, walked the Board through the changes.

The DSB expenditures on Discretionary Benefits in 2011 were \$147,034. Prior to July 1st, 2012 the formula was \$8.75/case for non-health related Discretionary Benefits. The new formula is \$10/case on combined health and non-health related Discretionary Benefits, this was effective July 1, 2012.

Based on our analysis of these new rules the Manitoulin-Sudbury DSB has an annual allocation of approximately \$145,000 for health and non-health related Discretionary Benefits. This amount would seem manageable as it is close to our actual expenditures but with the elimination of the Community Start-Up and Maintenance Benefit on January 1, 2013 it will put a lot of pressure on the Discretionary Benefits allocation. Based on figures provided by the Ministry of Community and Social Services, the Manitoulin-Sudbury DSB spent \$284,615 on the CSUMB benefit over a 12 month period from April 2011 to March 2012.

The vast majority of the items covered by the CSUMB benefit are also eligible under Discretionary Benefits, so the items requested under CSUMB will become requests that will be made under the Discretionary Benefits policy.

This will mean that many requests for assistance which qualify under the Discretionary Benefits will need to be denied as staff try to live within the provincial maximum on Discretionary Benefits.

Staff will need to track and monitor this closely to ensure we do not exceed our provincial maximum. Any expenditure that exceeds the provincial maximum will not be cost shared by the province and will be a 100% municipal cost.

Resolution 13–10**Moved by:** Lou Addison**Seconded by:** Bruce Killah

WHEREAS the Ministry of Community & Social Services has made significant changes to the Social Assistance system in Ontario by eliminating the Community Start-Up and Maintenance Benefit (CSUMB) and capping the issuance of Discretionary benefits; and

WHEREAS the Program Planning Committee has reviewed the Ontario Works Discretionary and Mandatory Benefits Policy - Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves [Ontario Works Mandatory and Discretionary Benefits Policy - Issue Report](#) and directs staff to implement the recommendations within the report; and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board approves the changes, additions and deletions to the Ontario Works Policy Manual as detailed in the [Summary of Policy Changes](#) document effective February 1, 2013.

Carried

10.2.4 [Special Priority Policy](#)

Program Planning Committee Chair, Lou Addison, informed the Board that the DSB was creating a new local policy in relation to Special Priority status within the Social Housing Program.

Donna Moroso, Director of Integrated Social Services, walked the Board through the changes.

The purpose of the policy is to define the process involved with our special priority applications. Up until now, we have followed the regulations and had no local policy. The Special Priority policy is being prepared so that staff and clients know what our policy is and how we apply the rules.

Service Managers have the flexibility to determine wait-list priorities. We have chosen to remain with one priority, and that is the Special Priority Status for victims of family violence.

When the waiting list has more than one Special Priority applicant approved, the applicants are listed at the top of the waiting list in chronological order.

Special Priority status only applies to Rent-Geared-to-Income (RGI) eligible applicants.

Resolution 13–11**Moved by:** Lou Addison**Seconded by:** André Byham

WHEREAS the Program Planning Committee has reviewed the new Special Priority Policy and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the new [Special Priority Policy](#) contained within the Social Housing Policy Manual effective February 1, 2013.

Carried

10.2.5 [Fire Code Policy – Social Housing](#)

Chair of the Program Planning Committee, Lou Addison relayed to the Board that due to some recent incidents within our Social Housing portfolio staff found it necessary to update the Social Housing Fire Code Policy.

Steve Broadhurst, Supervisor of Infrastructure and Asset Management, walked the Board through the changes.

Due to a small fire, in which no one was hurt, but there was property damage, it was discovered during the investigation by the Fire Marshal that the smoke detector had been disabled.

Based on these findings the Fire Marshall inspected six other units and found that three other smoke detectors had been disabled.

Going forward as a matter of policy and process for DSB staff, where DSB staff discovers a smoke detector has been disabled, is missing or impaired, they will report this immediately to their supervisor, who will notify the Fire Marshal's office for investigation.

In the interim the smoke alarm will be put back in operating condition and the tenant will be advised not to tamper or disconnect the smoke detector.

Smoke detectors will be checked for compliance during the annual unit checks as well as anytime a DSB custodian is in a unit for service request work.

Although these changes may seem like common sense, we felt it was important to update our policies and procedures so staff and tenants have clear direction in dealing with these issues.

The Board inquired about the effect of the new fire code on DSB Social Housing properties. The Board was advised that although there are new Fire Codes in

place regarding smoke detectors, our buildings will be grandfathered; the new codes would only apply to new construction.

The Board inquired if there were any clauses in the DSB lease with tenants regarding the proper use of smoke detectors and other alerting devices. The Board was advised that there is a clause in the DSB lease agreement that refers to the disabling of smoke detectors.

Resolution 13–12

Moved by: Lou Addison

Seconded by: Jack McMillan

WHEREAS the Program Planning Committee has reviewed the revised Fire Code Policy for DSB Social Housing units and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the revised [Fire Code Policy](#) contained within the Social Housing Policy Manual effective February 1, 2013.

Carried

11.0 New Business

11.1 DSB Signing Authority

Resolution No. 13-13

Moved by: Derek Stephens

Seconded by: Shawnda Martin-Cross

BE IT RESOLVED THAT the following persons shall have signing authority for the Manitoulin-Sudbury District Services Board, effective as of this date:

Board Member	Les Gamble
Board Member	Mike Lehoux
Board Member	Jack McMillan
Chief Administrative Officer	Fern Dominelli
Director of Finance & Administration	Connie Morphet
Director of Integrated Social Services	Donna Moroso
Chief of Emergency Medical Services	Mike MacIsaac
Information Systems Manager	Iain Stephen

AND ALSO BE IT RESOLVED THAT each cheque be signed by two of the above-named persons, and as per the dictates of existing Board policy.

Carried

The Board was reminded that any cheque over \$50,000 requires a Board Members signature.

11.2 General Administration Manual

Policy [B.2.02 General Meeting](#)

Resolution 13–14

Moved by: André Byham

Seconded by: Lou Addison

BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the revised policy [B.2.02 General Meeting](#) contained within the General Administration Manual effective February 1, 2013.

Carried

11.3 [New Child Care Funding Model - Issue Report](#)

Chair of the Program Planning Committee, Lou Addison informed the Board that the Ministry of Education had developed a new funding formula which has resulted in a 40% increase to the Manitoulin-Sudbury District Services Board Child Care funding envelope.

Donna Moroso, Director of Integrated Social Services, walked the Board through the new funding formula.

In addition to this increased funding, comes increased flexibility to distribute these funds, and the ability to create policies and procedures that stabilize the child care sector. Now, as system service manager's, we will be able to stabilize the child care system through funding and rules that are attentive to our unique needs.

As a result of these significant changes, the Manitoulin-Sudbury District Services Board will be meeting with our partner child care agencies in the near future. The Manitoulin Sudbury District Services Board remains committed to supporting each of our child care agencies in the invaluable work they do to support the children, families, and economy of our communities. Recognizing the value of their work, knowledge, and experience, the purpose of the meeting will be to collaborate on the development of a new system of support which will turn the focus, from a system of complicated and restrictive grants and allocations, to a simplified system involving an Operating Budget that will better support our local child care system.

Resolution No. 13-15**Moved by:** Sonja Flynn**Seconded by:** David Leonard

WHEREAS the Ministry of Education has announced a new Child Care Funding Model; and

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed the Child Care Funding Model Issue Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves [Child Care Funding Model - Issue Report](#) and directs staff to implement the recommendations within the report.

Carried

11.4 Non-Urgent Inter-facility Patient Transportation

Chair of the Program Planning Committee, Lou Addison, reminded the Board of the 2 proposals submitted by the DSB regarding the North East LHIN Expression of Interest on the topic of Non-Urgent Patient Transportation.

[NE LHIN LaCloche Manitoulin](#)

[NE LHIN Chapleau](#)

Mike MacIsaac, Chief of EMS, reported on the outcome of these proposals.

Earlier this month we were notified that our LaCloche-Manitoulin proposal was approved and will be fully funded by the NELHIN as per the submitted budget for a period of up to six months. We were also advised that our Chapleau proposal was declined.

The LaCloche-Manitoulin plan was one of only three approved for the trial in Northeastern Ontario.

Planning to move forward has begun involving meetings with the hospital partners (Espanola Regional Hospital & Health Centre & Manitoulin Health Centre) and the NELHIN. The two decommissioned ambulances are being serviced, job postings are out, estimates are being generated for approved equipment, development of the Policy & Procedure Manual is underway utilizing current EMS documentation as a guideline, and evaluation criteria are being established jointly with the other two successful proposals.

There was one obstacle in the proposal surrounding the availability of the Central Ambulance Communications Centres (CACC) to continue booking and dispatching these transfers. The Ministry of Health & Long Term Care (MOHLTC)

has denied our request to continue with CACC involvement much to the dismay of all involved in this project. It is disappointing that a project initiated by the LHIN regarding efficient patient care does not receive the support of the Emergency Health Services Branch of the MOHLTC. Regardless, preparations are underway to move forward without CACC involvement. An internal solution is being developed; one that will hopefully achieve greater results than if we were to have CACC being involved. We will be utilizing one of the EMS Managers to oversee this project from an operational perspective on an as needed basis.

To reiterate the goal of this project, we are looking to test the efficiencies of an alternate level of patient transportation in between healthcare facilities. We will be utilizing non-ambulance transportation with the aim of reducing transportation wait times, getting patients to their appointments on time, increasing the responsiveness of EMS to medical emergencies, and creating just an overall positive patient experience.

Anticipated start time on the road is March 4, 2013.

We are delighted that the NELHIN has reviewed our proposal and believes there is merit in testing a system as planned. Time will tell whether this could truly be a made in the North solution to the longstanding issue of non-urgent patient transportation.

12.0 Other Business

Fern Dominelli, CAO, informed the Board that the DSB received an extra [\\$60,000 in Investment in Affordable Housing - Ontario Renovates](#) funding which must be utilized Feb 28th on home renovations. The DSB has many applications on file waiting for funding, so there should be no issue using these funds by the due date.

13.0 Next Meeting – February 28, 2013 at Espanola DSB office

14.0 ADJOURNMENT

Resolution No. 13-16

Moved by: Shawnda Martin-Cross

Seconded by: André Byham

BE IT RESOLVED THAT we do now adjourn at 11:35 a.m. until the next regular meeting to be held in the DSB's Espanola Mead Boulevard Board Room on February 28, 2013. Mike and ted will not be present at the next meeting.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)

**MINUTES – FIRST MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
BOARDROOM, SECOND FLOOR, SUDBURY & DISTRICT HEALTH UNIT
THURSDAY, JANUARY 17, 2013, AT 1:30 P.M.**

BOARD MEMBERS PRESENT

Claude Belcourt
Madeleine Dennis
Brigita Gingras
Rita Pilon
Brenda Spencer

Claude Berthiaume
Ron Dupuis
Terry Kett
Ursula Sauvé

Janet Bradley
Evelyn Dutrisac
Ken Noland
Paul Schoppmann

STAFF MEMBERS PRESENT

Marc Piquette
Dr. Penny Sutcliffe

Rachel Quesnel (Secretary)
Shelley Westhaver

Renée St Onge

Todd Robson

Media

R. QUESNEL PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m.

2.0 ROLL CALL

3.0 DECLARATION OF CONFLICT OF INTEREST

None.

4.0 ELECTION OF OFFICERS

APPOINTMENT OF CHAIR OF THE BOARD

Following a call for nominations for the position of Chair of the Board, Ron Dupuis was nominated.

There being no further nominations, the nomination for the Sudbury & District Board of Health Chair for 2013 was closed.

Ron Dupuis accepted the nomination and the following was announced:

THAT the Sudbury & District Board of Health appoints Ron Dupuis as Chair for the year 2013.

R. DUPUIS PRESIDING

APPOINTMENT OF VICE-CHAIR OF THE BOARD

Following a call for nominations for the position of Vice-Chair of the Board, Madeleine Dennis was nominated.

There being no further nominations, the nomination for the Sudbury & District Board of Health Vice-Chair for 2013 was closed.

Madeleine Dennis accepted the nomination and the following was announced:

THAT the Sudbury & District Board of Health appoints Madeleine Dennis as Vice-Chair for the year 2013.

APPOINTMENTS TO THE BOARD EXECUTIVE COMMITTEE

Following a call for nominations for three positions of Board Member at Large to the Board Executive Committee, Brenda Spencer, Ursula Sauvé, and Janet Bradley were nominated.

There being no further nominations, the nominations for the Board Executive Committee for the year 2013 was closed.

Janet Bradley, Ursula Sauvé, and Brenda Spencer accepted their nominations and the following was announced:

THAT the Sudbury & District Board of Health appoints the following individuals to the Board Executive Committee for the year 2013:

- 1. Brenda Spencer, Board Member at Large***
- 2. Ursula Sauvé, Board Member at Large***
- 3. Janet Bradley, Board Member at Large***
- 4. Ron Dupuis, Chair***
- 5. Madeleine Dennis, Vice-Chair***
- 6. Medical Officer of Health/Chief Executive Officer***
- 7. Director, Corporate Services***
- 8. Secretary Board of Health (ex-officio)***

5.0 DELEGATION / PRESENTATION

i) Infant Feeding Study

- Shannon Dowdall-Smith, Specialist, Clinical and Family Services Division
- Michael King, Epidemiologist, Resources, Research, Evaluation and Development Division

Shannon Dowdall-Smith and Michael King were introduced and welcomed to present findings from an infant feeding study.

The purpose of the study was to increase understanding of patterns of infant feeding practices and factors that influence these practices during the period of birth to 12 months as well as to inform programming decisions at the Sudbury & District Health Unit (SDHU).

The study has provided large volumes of rich data and analysis from the surveys that were conducted; however, today's presentation focused primarily on results of the breastfeeding duration. Board members were informed that in addition to the summary report included in today's Board agenda package, a technical report containing detailed analysis and interpretation of all of the topics will be released at the end of February and will be available through the SDHU internet.

Questions were entertained. It was concluded that the reports will be shared with staff as well as other service providers who can benefit from this local data not previously available. It was acknowledged that it would be useful to conduct the study again in a few years to have comparative data. Presenters were thanked for their presentation.

6.0 MINUTES OF PREVIOUS MEETING

i) Ninth Meeting – November 15, 2012

01-13 APPROVAL OF MINUTES

Moved by Dutrisac – Noland: THAT the minutes of the Board of Health meeting of November 15, 2012, be approved as distributed.

CARRIED

7.0 BUSINESS ARISING FROM MINUTES

i) Board Member Self-Evaluation of Performance

Further to the November 15, 2012, Board meeting where a 22-question survey tool was distributed to Board of Health members, survey findings received have been compiled for the Board's review and discussion.

Seven out of 13 surveys distributed were completed for a response rate of 54%. Dr. Sutcliffe reviewed the findings and concluded that overall, the responding Board members evaluated their own performance and processes very positively.

8.0 REPORT OF THE MEDICAL OFFICER OF HEALTH AND CHIEF EXECUTIVE OFFICER

i) January 2013 – Medical Officer of Health and Chief Executive Officer (MOH / CEO) Report

As noted in the CTV news report quoted in the MOH/CEO report under *Words for thought*, the new year started off very busy at the health unit due to work related to influenza, outbreaks in institutions and E. coli. Dr. Sutcliffe stated that currently, there are 8 respiratory outbreaks with 6 of these identified as Influenza A. Also, to date we have had 57 confirmed influenza A and 1 influenza B. An additional flu clinic will be held at the SDHU on Saturday to accommodate an increased demand for the influenza vaccination. Dr. Sutcliffe reported that staff are handling the work well and that good systems are in place to respond to the community needs.

Recruitment has been successful for the position of Director of the Resources, Research, Evaluation and Development division and the Board congratulated Renée St Onge for her permanent appointment to the senior management team.

The SDHU held another very successful United Way workplace fundraising campaign and raised \$16,356. The Health Unit was awarded the United Way's Team Spirit Award at their 2012 Campaign Touchdown event for having reached its campaign goal in just eight days. Board members were thanked for their support and for participating in this year's campaign.

Board members were reminded of the Funding Review Working Group established by the MOHLTC introduced in 2009 and formally established in 2010. The Working Group had gone into hiatus to be struck again and it is anticipated that they will be consulting with the field regarding a proposed public health funding model. The Board will be kept apprised of any new developments.

The Healthy Kids Panel has wrapped up its work and finalized its recommendations. The Panel's report is expected to be delivered to the Minister of Health and Long-Term Care by late winter/early spring of 2013. Dr. Sutcliffe acknowledged that the SDHU staff played an important part in gathering data and supporting the MOH in her role as a Healthy Kids Panel member.

The Family Health Team and dietitians are working with local residents to improve food skills through the NOAH project.

As Chief Nursing Officer, S. Westhaver will be chairing the newly approved Professional Practice Committee. The Committee has interdisciplinary representation to promote excellence in public health practice across all disciplines.

Although an update will be included in next month's Board report, Dr. Sutcliffe noted the excellent work the Environmental Health division staff engaged in with respect to investigation and reporting of E. coli cases locally that were linked to the E. coli outbreak in the maritimes.

SDHU health promotion staff have been working for many years on reducing childhood obesity and have recently invited community partners to participate in training to learn about and consider adopting the balanced approach to health in their own organization.

A new demographic profile report and fact sheet are available. Board members received a copy of the fact sheet in today's board package and those interested are invited to take a copy of the complete report. The Demographic Profile reflects information from the mandatory 2011 Census conducted by Statistics Canada and includes information such as population change since 2006.

The Board-approved 2013-2017 strategic plan was recently launched at an all staff meeting.

02-13 ACCEPTANCE OF REPORT

Moved by Noland – Berthiaume: THAT the Report of the Medical Officer of Health and Chief Executive Officer for the month of January 2013 be accepted as distributed.

CARRIED

9.0 NEW BUSINESS

i) Items for Discussion

a) Attendance Record – 2012 Board of Health Meetings

As per Board Policy G-I-30, a yearly Board attendance summary is prepared and shared with the Board every January.

b) Board of Health Meeting Date

In previous years, depending on the circumstances, the Board has either cancelled or rescheduled the March Board meeting, recognizing the annual March break.

03-13 BOARD OF HEALTH MEETING DATE

Moved by Noland – Schoppmann: WHEREAS the Sudbury & District Board of Health regularly meets on the third Thursday of the month; and

WHEREAS By-Law 04-88 in the Board of Health Manual stipulates that the Board may, by resolution, alter the time, day or place of any meeting;

THEREFORE BE IT RESOLVED THAT this Board of Health agrees that the regular Board of Health meeting scheduled for March 21, 2013, be cancelled.

CARRIED

c) Reallocation of Budgeted In-Year Surplus Funds

Dr. Sutcliffe indicated that the proposed motion is housekeeping in nature and documents, for greater transparency, the process we have in place for reallocating within year gapped funds to needs that arise within year.

04-13 REALLOCATION OF BUDGETED IN-YEAR SURPLUS FUNDS

Moved by Berthiaume – Dutrisac: WHEREAS, the Sudbury & District Board of Health is committed to promoting organizational excellence, establishing a strong foundation for effective and efficient program and service delivery and further enhancing organizational performance, accountability and sustainability; and

WHEREAS, these goals are consistent with the management and governance requirements set out in the Health Protection and Promotion Act, the new Public Health Accountability Agreement and the new Ontario Public Health Organizational Standards; and

WHEREAS the Board of Health approved budget represents a reasonable estimate of anticipated expenses required to support operations; and

WHEREAS as a result of operational realities budgeted expenditures are often not fully realized, enabling unanticipated one-time cost pressures to be managed with in-year budget reallocations; and

WHEREAS by formally acknowledging the practice and requirements regarding the reallocation of budgeted in-year funds, the Board of Health demonstrates accountability, transparency and appropriate financial stewardship;

THEREFORE BE IT RESOLVED THAT the Board of Health confirm the authority of the Medical Officer of Health/Chief Executive Officer to authorize the reallocation of gapped or surplus funds from the Board of Health approved budget to address Health Unit needs; such authority being exercised in compliance with the SDHU by-laws, policies and procedures, including, without restricting the generality of the foregoing, SDHU financial, signing, authorization and procurement by-laws, policies and procedures; and also exercised in compliance with the Public Health

Accountability Agreement, the Ontario Public Health Organizational Standards and any applicable restrictions in funding terms and conditions; and

FURTHER THAT the Medical Officer of Health/Chief Executive Officer will, in the monthly report of the Medical Officer of Health/Chief Executive Officer, inform the Board of Health regarding the surplus funding processed in the period covered by the report.

CARRIED

d) Baby-Friendly™ Designation

The Family Health Team manager, Megan Dumais, was invited to make a presentation to the Board regarding the Baby Friendly Initiative (BFI). Dr. Sutcliffe noted that this presentation will help further inform the proposed motion and complements today's earlier presentation on the infant feeding study.

The Ministry has outlined specific BFI requirements to be achieved over the next three years:
Preliminary: to be achieved by end of 2012 or early 2013
Intermediate: to be achieved by end of 2013 or early 2014
Advanced: to be achieved by end of 2014 or early 2015

M. Dumais explained the Baby-Friendly Initiative, the 10 steps to successful breastfeeding, key community partners who are working with the SDHU to move BFI forward, as well as the associated challenges and opportunities. In addition to seeking the Board's support for moving the BFI designation process forward, next steps in achieving the BFI designation includes amending the 2003 SDHU BFI policy to be more relevant and in-line with BFI expectations and providing future policy orientation to the Board.

Questions were entertained and in response to a question regarding any resource implications, Dr. Sutcliffe noted that there is an increasing expectation that this type of work related to performance targets be delivered with flatlined funding. The BFI will primarily be delivered through the Healthy Babies Healthy Children Program and Family Home Visitors. Our work in educating Best Hubs staff and successes of our Breastfeeding Companion (ABC) program were highlighted.

M. Dumais was thanked for her presentation.

05-13 BABY-FRIENDLY™ DESIGNATION

Moved by Schoppmann- Spencer: WHEREAS exclusive and sustained breastfeeding provides a biologically efficient system that provides nutritional, immunological, and emotional nurturing for normal growth and development during the vulnerable first years of a child's life; and

WHEREAS Health Canada, the Canadian Pediatric Society, the Dietitians of Canada, and the Public Health Agency of Canada state that breastfeeding exclusively for the first six months, and sustained for up to two years or longer with appropriate complementary feeding is important for the nutrition, immunologic protection, growth, and development of infants and toddlers; and

WHEREAS 82% of mothers in the Sudbury & District Health Unit area intended to breastfeed, but only 50% of mothers were feeding breastmilk in hospital and at discharge; and

WHEREAS achieving Baby-Friendly™ designation is a new Ministry of Health and Long-Term Care Accountability Agreement requirement for all public units;

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health direct the Medical Officer of Health to achieve Baby-Friendly™ designation; and

FURTHER THAT the Board of Health request that all municipalities within the Sudbury & District area protect, promote, and support breastfeeding through best practices as outlined in the Baby Friendly Initiative

CARRIED

ii) Correspondence

a) Tobacco Cessation Funding

- Letter from the Peterborough County-City Board of Health to the Assistant Deputy Minister, Kate Manson-Smith, dated November 5, 2012

No discussion.

b) Active Transportation

- Motion from the Timiskaming Board of Health dated November 7, 2012

No discussion.

c) Health Impacts of Gambling Expansion In Toronto

- Letter to Interested Persons from the Toronto Board of Health dated November 19, 2012

No discussion.

d) Menu Labelling in Ontario Restaurants and Food Premises

- Letter from the Simcoe Muskoka Board of Health to the Minister of Health and Long-Term Care dated November 21, 2012

It was noted that this issue, previously introduced as Bill 86, will have to be re-introduced given the prorogation of the legislature last fall. The MOH clarified that there was broad support for the Bill and anticipates further movement at the provincial level to move this issue forward.

e) Sodium Reduction for Canada

- Letter from the Simcoe Muskoka Board of Health to the Federal Minister of Health and Long-Term Care dated November 21, 2012

There has been significant debate on this Bill since the federal government indicated it supported a voluntary approach. We will look into where the Bill stands in the legislative process at this point.

f) Public Health Inspector Student Practicum Placement

- Letter from the Minister of Health and Long-Term Care to the Sudbury & District Board of Health Chair, dated November 22, 2012

No discussion.

**g) aPHa's 2013 Winter Symposium
February 14 & 15, 2013, Toronto**

- Save the Date Flyer

No discussion.

h) Built Environment and Health

(Sudbury & District Board of Health Motion #45-12 Built Environment and Health)

- Letter from the Minister of the Environment to the Sudbury & District Health Unit Medical Officer of Health dated December 6, 2012

No discussion.

i) Nutritious Food Basket for Ontario

- Letter from the Ministry of Health and Long-Term Care dated December 10, 2012

No discussion.

j) Healthy Communities Fund Partnership Stream Funding

- Letter from the Minister of Health and Long-Term Care to the Sudbury & District Board of Health Chair dated December 19, 2012

No discussion.

k) Smoke-Free Ontario Strategy Funding

- Letter from the Minister of Health and Long-Term Care to the Sudbury & District Board of Health Chair dated December 21, 2012

No discussion.

06-12 ACCEPTANCE OF NEW BUSINESS ITEMS

Moved by Spencer – Dennis: THAT this Board of Health receives New Business items 9 i) to ii).

CARRIED

10.0 ITEMS OF INFORMATION

i)	Senior Management Executive Committee Minutes	October 1, 2012 November 9, 2012
ii)	Thank You Notes from SDHU Staff to the Board Re: Staff Appreciation Day	
iii)	Ontario Medical Review Journal article, <i>"Prescribing for health – a "wide-angle" view: patient health inequities and the social determinants of health,</i> Penny Sutcliffe, MD, MHSc, FRCPC	December 2012
iv)	Ministry of Health and Long-Term Care's Health Promotion Division Realignment	December 18, 2012
v)	Public Health Ontario Connections Newsletter	November 2012 December 2012
vi)	aPHa's Public Health Pulse Newsletter	Fall 2012
vii)	Ontario Chronic Disease Prevention Alliance (OCDPA) Dialogue Explorations & Perspectives Newsletter	November 2012
viii)	Demographic Fact Sheet	December 2012
ix)	2012 Health Unit Profiles, Initial Report on Public Health	
x)	Infant Feeding Study	January 2013
xi)	Inside Edition	December 2012

These items are shared for the Board's information.

11.0 ADDENDUM

None.

12.0 IN CAMERA

07-13 IN CAMERA

***Moved by Pilon – Belcourt: THAT this Board of Health goes in camera.
Time: 2:35 p.m.***

CARRIED

NAME PRESIDING

- i) Personnel

13.0 RISE AND REPORT

08-13 RISE AND REPORT

***Moved by Belcourt – Pilon: THAT this Board of Health rises and reports.
Time: 2:45 p.m.***

CARRIED

R. DUPUIS PRESIDING

It was reported that the following motion emanated from the in-camera component of today's Board meeting:

09-13 APPROVAL OF IN-CAMERA MEETING NOTES

Moved by Belcourt – Pilon: THAT this Board of Health approve the meeting notes of the November 15, 2012, Board in-camera meeting and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

14.0 ANNOUNCEMENTS / ENQUIRIES

In response to an inquiry, Dr. Sutcliffe clarified the School of Architecture has indicated it is interested in some type of partnership to explore options for the replacement of the SDHU's damaged Mother and Child statue deemed unrepairable.

The Board thanked Dr. Sutcliffe and staff for their work related to outbreaks, influenza and E. coli.

15.0 ADJOURNMENT

10-13 ADJOURNMENT

Moved by Dennis – Spencer: THAT we do now adjourn. Time: 2:49 p.m.

CARRIED

(Chair)

(Secretary)

**MINUTES OF THE HEALTH AND SAFETY COMMITTEE MEETING
HELD AT THE MUNICIPAL COMPLEX BOARDROOM
December 20, 2012 at 10:30 a.m.**

Members Present:

Kyle Anderson, Don Boucher, Mélanie Bouffard, Harold Duff, Linda Keenan, Bob Martin (Chair), Mike Lalonde (Co-chair)

Members Excused:

Guests:

0 guests

1. Call to order

10:30 a.m.

2. Adoption of the Agenda

Moved By: Linda Keenan
Seconded By: Don Boucher

2012-17

BE IT RESOLVED THAT the agenda be accepted as presented.

Carried

3. Adoption of the Committee Minutes

Moved By: Mike Lalonde
Seconded By: Linda Keenan

2012-18

BE IT RESOLVED THAT the October 18, 2012 committee minutes be accepted as distributed.

Carried

4. Communications/Training Schedule

5. Previous Business

5.1 Municipal Complex Evacuation Plan

The draft plan was distributed; it will be reviewed and distributed to the other tenants for review and brought back in February 2013.

Training for fire extinguishers is required, either from a member of the Fire Department or the service provider. The Chair will look into it.

5.2 Health & Safety Recognition Policy

The current Health & Safety Recognition Policy was distributed; the members were asked to review it and to bring back recommendations on how to improve it.

The following suggestions were made:

- that the process become part of the annual Employee Performance Review Process done by Department Heads. The recommended recognitions could be submitted to the CAO

- an annual time could be set up to recognize employees

- highlight certain dates (example, two, four, five year) for a more significant reward

The recommendations will be brought back in February then recommended to the Finance & Administration Committee.

6. Accident Report

None reported.

7. Workplace Inspection Report

Workplace Inspection Reports were handed in to the Chair to file.

8. Health and Safety, Concerns/Suggestions

The Members agreed that a Report be prepared by the Chair to be submitted at the Finance & Administration Committee after each meeting in order to address issues and make recommendations.

Don brought up a concern at the Station 2; the rescue vehicle must have a step installed to enter the unit at the rear, the step is about 23 inches from the ground, it is hazardous to the firefighters especially in bunker gear. It was suggested that a slide out step be installed.

Linda commented that there are items (wood, metal) left on the side of the Library (Fire Hall) in Noëlville. The items are unsightly and could be hazardous; they were supposed to be cleaned up. The Chair will address it.

Kyle informed that a Project Team was established for the construction of the Landfill Building.

Linda did research on online WHIMIS training and had forwarded two links to the Chair who will verify them and advise the employees that require the training.

9. New Business, Training up-date

Next meeting Thursday, February 7, 2013 at 10:30 am.

10. Adjournment

Moved By: Linda Keenan

Seconded By: Don Boucher

2012-19

BE IT RESOLVED THAT the Health and Safety Committee Meeting be adjourned at 11:01a.m.

Carried

Robert Martin, CHAIR

Mike Lalonde, CO-CHAIR

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-01

BEING A BY-LAW TO AMEND ZONING BY-LAW 2003-23, AS AMENDED
(1814746 Ontario Ltd)

WHEREAS By-law 2003-23 of the Municipality of French River has been passed, being a Zoning By-law to regulate the use of land and the character, location, and use of buildings and structures, in the Municipality of French River, under the authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River may amend such By-law in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River has received an application to amend such By-law;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. Schedule 9 (Bigwood Township) of By-law 2003-23 of the Municipality of French River, as amended, is hereby further amended by the addition of Special Provision 68 (S68), on Part of Lot 8, Concession 6, in the Township of Bigwood, now in the Municipality of French River, Territorial District of Sudbury, being Part 3, Plan SR-90, Parcel 33750 Sudbury East Section, and as shown on Schedule "A-1" affixed hereto.
2. Section 8 of By-law 2003-23 of the Municipality of French River is hereby amended by the addition of the following Special Provision:
 68. Notwithstanding any provisions to the contrary of Section(s) 7.12 of By-law 2003-23, within the lands zoned Industrial General (MG), described as Part of Lot 8, Concession 6, in the Township of Bigwood, now in the Municipality of French River, Territorial District of Sudbury, being Part 3, Plan SR-90, Parcel 33750 Sudbury East Section, the following special provisions shall apply:
 - (i) Permitted Uses:
 - a motor vehicle sales area
 - a building supplies outlet
 - a business or professional office
 - a contractor's establishment
 - a craftsman shop
 - a dwelling unit
 - a garden centre and nursery
 - a parking lot
 - a warehouse

- the existing two-unit dwelling
- an impound yard (defined as, an area used exclusively for the storage of motor vehicles impounded pursuant to order of a public law enforcement agency or insurance organization licensed to conduct business in the Province, and stored solely for the purpose of law enforcement investigation, insurance investigation, title clearance and transfer and/or litigation. This definition does not include the dismantling or disassembly of vehicles except pursuant to litigation, the sale of vehicle parts nor the storage of non-impounded vehicles or their parts).

3. Zone Requirements:

- A visual barrier, acting as a screen between uses, shall be constructed along the side lot lines and the rear lot line, being not less than 1.5 metres high
- the visual barrier shall consist of a fence or a continuous unpierced planting of suitable trees or shrubs, together with a reserved width of planting area appropriate for healthy plant growth

Motor Vehicle Sales Area

- a maximum of 10 cars may be available for purchase from the lot at any given time

Impound Yard

- the portion of the lot used as an impound yard shall be fenced and buffered with a planting strip as per Section 6.34 of the Zoning By-law.
- no vehicle shall be impounded for more than 90 days
- no disassembly or salvaging of vehicles shall be permitted on site
- a maximum of 25 vehicles may be impounded at any given time

All other provisions of By-law 2003-23 as applicable to the Industrial General Zone (MG) shall apply.

4. Schedule "A-1" is hereby declared to form part of this By-law.
5. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13.

READ A FIRST AND SECOND TIME THIS 20th DAY OF FEBRUARY, 2013.

MAYOR

CLERK

READ A THIRD TIME AND FINALLY PASSED this _____ day of _____, 2013.

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-05

BEING A BY-LAW TO AUTHORIZE THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES

WHEREAS the Council of the Corporation of the Municipality of French River deems it necessary to borrow funds from time to time to meet, until the taxes are collected, the current expenditures of the Corporation for the current year under the provisions of the Municipal Act, 2001 S.O. 2001, c. 45, as amended to October 22, 2008;

AND WHEREAS Section 407 of the Municipal Act, 2001 S.O. 2001, c. 45, as amended to October 22, 2008, provides authority for a council by By-law to authorize the head of council and the Treasurer to borrow from time to time, by way of promissory note or bankers' acceptance, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Corporation for the current year,

AND WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Corporation, except with the approval of the Ontario Municipal Board, is limited by Section 407 of the Municipal Act.

NOW THEREFORE the Council of the Corporation of the Municipality of French River enacts as follows:

1. The Head and the Treasurer of the Corporation are hereby authorized on behalf of the Corporation to borrow from time to time, from the Caisse Populaire d'Alban and the Caisse Populaire de Noëlville, herein after referred to as the Bank, funds to meet, until the taxes are collected, the current expenditures of the Corporation for the year including the amount required for the purposes mentioned in the Municipal Act, as amended, and to give, on behalf of the Corporation, to the Bank a promissory note or notes, sealed with the corporate seal and signed by them for the money so borrowed with interest at a rate not exceeding Prime plus one quarter per cent per annum, which may be paid in advance or otherwise.
2. The total amount which may be borrowed at any one time under this By-law, together with the total of any similar borrowing that has not been repaid, shall not exceed, from January 1st until September 30th of the current year, 50 percent of the estimated revenues of the Corporation as set forth in the estimates adopted for the year. Such borrowing shall not exceed, from October 1st until December 31st of the current year, 25 percent of the said estimated revenues of the Corporation as set forth in the estimates adopted for the year. For purposes of this By-law, the estimated revenues of the corporation shall not include revenues derivable or derived from (a) arrears of taxes, fees or charges, or (b) a payment from a reserve fund of the municipality, whether or not the payment is for a capital purpose.

3. All sums borrowed from the Bank, for any or all the purposes mentioned in the Sec. 407 of the Municipal Act, as amended, shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
4. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed under the authority of this By-law, as well as all other sums borrowed in this year and any previous years, from the Bank for any purposes mentioned in the Municipal Act, 2001, S.O. 2001, C. 25, as amended, together with interest thereon, all of the money collected or received from any other source, which may lawfully be applied for such purpose.
5. This By-law shall come into force and take effect on the day it is passed.
6. Any and all By-laws inconsistent with this By-law are hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 20TH DAY OF FEBRUARY, 2013.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-06

**BEING A BY-LAW TO SET FEES AND RELATED
CHARGES SET OUT BY THE MUNICIPAL COUNCIL OF FRENCH RIVER**

WHEREAS Section 391(1) of the Municipal Act, 2001 S.O. 2001, c. 45, as amended to October 22, 2008, gives Council the authority to pass by-law imposing fees or charges on any class of persons;

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- (c) for the use of its property including property under its control.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby set out such fees and related charges in Schedule “A” attached.

AND THAT this By-law shall take force and effect on the day of its final passing.

AND THAT all By-laws and parts of By-laws inconsistent with this By-law are hereby rescinded.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 20TH DAY OF FEBRUARY, 2013.**

MAYOR

CLERK

Schedule "A" To By-law 2013-06
Municipality of French River
FEES AND RELATED USER CHARGES

ADMINISTRATION	
LOTTERY LICENCES	
Bingo	3%
Raffles	3%
Break Open Tickets	\$ 20.00 per box
PHOTOCOPIES	
Public	\$ 0.30 + appl. taxes
Double sided	\$ 0.40 + appl. taxes
Non profit groups, w/paper	\$ 0.10 + appl. taxes
Non profit groups, no paper	\$ 0.15 + appl. taxes
11" x 17" paper	\$ 0.40 + appl. taxes
Large Scale - Scanning/Copying/Printing	\$1.00 p/sq.f + appl. taxes
FAXES	
Sent	\$ 3.00 + appl. taxes
Received	\$ 3.00 + appl. taxes
DOG TAGS	
Dog Tag (per calendar year)	\$15.00
Replacement Dog Tag (if lost)	\$10.00
OTHER	
Tax Certificates	\$ 30.00
Property Search	\$ 50.00
NSF Cheque	\$ 25.00
Tenders (as per the Procurement Policy)	\$ 50.00
Encroachment Permit	\$100.00

FIRE DEPARTMENT	
Fire Permit - Brush	\$ 10.00
Fire Permit - Incinerator	\$ 30.00
File Search	\$ 50.00 + appl. taxes
Fire Reports	\$ 75.00 + appl. taxes
Pool Filling - fee per load	\$165.00 + appl. taxes

CEMETERIES	
Fees Regulated by By-law 2006-01	
LOT PURCHASE	
Regular Lot 4' x 10'	\$ 351.00 + appl. taxes
Cremation Lot 2'x 2'	\$ 145.00 + appl. taxes
COLUMBARIUM - EXTERIOR NICHE WALL	
Level F	\$ 1,440.00 + appl. taxes
Level E	\$ 1,335.00 + appl. taxes
Level D	\$ 1,335.00 + appl. taxes
Level C	\$ 1,335.00 + appl. taxes
Level B	\$ 1,155.00 + appl. taxes
Level A	\$ 1,120.00 + appl. taxes
INTERMENT	
Adult Casket	\$ 330.00 + appl. taxes
Adult Casket - Saturday Interment - additional fee of:	\$ 75.00 + appl. taxes
Adult Casket - Sunday Interment - additional fee of:	\$ 125.00 + appl. taxes
Exterior Vault (Adult Casket)	\$ 354.00 + appl. taxes
Infant Casket	\$ 108.00 + appl. taxes
Cremated Remains	\$ 100.00 + appl. taxes
Cremated Remains - Saturday Interment - additional fee of:	\$ 50.00 + appl. taxes
Cremated Remains - Sunday Interment - additional fee of:	\$ 75.00 + appl. taxes
2nd Entombment of Cremated Remains in niche unit	\$ 150.00 + appl. taxes
2 nd Entombment of Cremated Remains in niche unit, on Saturday - additional fee of:	\$ 50.00 + appl. taxes
2 nd Entombment of Cremated Remains in niche unit, on Sunday - additional fee of:	\$ 75.00 + appl. taxes
ADDITIONAL SERVICES	
Disinterment and reburial in any other location in the same cemetery - Adult Casket	\$ 700.00 + appl. taxes
Disinterment and reburial in any other location in the same cemetery - Cremated Remains	\$ 200.00 + appl. taxes
Disinterment for reburial in another cemetery	\$ 350.00 + appl. taxes
Transfer of deed	\$ 10.00 + appl. taxes
Recording change of ownership	\$ 10.00 + appl. taxes
Issuing new deed	\$ 10.00 + appl. taxes
MONUMENT INSTALLATION	
Setting markers (as per regulations for flat markers)	\$ 50.00 + appl. taxes
Upright Markers (4 feet or less)	\$ 100.00 + appl. taxes
Upright Markers (more than 4 feet)	\$ 200.00 + appl. taxes
FEES FOR ETCHING ON EXTERIOR NICHE WALL	
Etched scenes, verses, emblems	\$ 75.00 + appl. taxes
Portraits	\$ 300.00 + appl. taxes
To complete previously inscribed unit (example: year of death)	\$ 100.00 + appl. taxes
Etched scenes, verses, emblems (with second inscribed name/date)	\$ 100.00 + appl. taxes
Portraits (with second inscribed name/date)	\$ 300.00 + appl. taxes

COMMUNITY SERVICES	
ICE RENTAL - for 2013/2014 Winter Season effective September 1, 2013	
Public Skating, 12 & under	FREE
Public Skating, Adult	FREE
Public Skating, Family	FREE
Schools, hourly during school time	\$ 37.28 + appl. taxes
Minor Sports, hourly	\$ 65.35 + appl. taxes
Adults, hourly	\$ 82.37 + appl. taxes
Family Fun Skate, hourly	\$ 65.35 + appl. taxes
Shinney, drop in per person	\$ 4.42 + appl. taxes
Shinney, private rental per person (min. 10 peoples)	\$ 4.42 + appl. taxes
Curling, per set up	\$156.00 + appl. taxes
Curling, per hour	\$ 65.35 + appl. taxes
BALL FIELD RENTAL	
Youth League, per team for season	\$ 25.00 + appl. taxes
Adult League, per team for season	\$ 65.00 + appl. taxes
Weekend Ball Tournament, per team - maximum of 30 teams	\$ 30.00 + appl. taxes
ADVERTISING	
Arena Wall Space (4' x 8'), per year	\$ 60.00 + appl. taxes
Arena Dasher Boards (4' x 8'), per year	\$ 210.00 + appl. taxes
Zamboni, per year	\$ 260.00 + appl. taxes
Ice Surface - Painted	\$ 120.00 + appl. taxes
Ice Surface - Flag	\$ 60.00 + appl. taxes
OUTSIDE VENDORS	
Outside Vendors, daily	\$ 50.00 + appl. taxes
Outside Vendors (weekend)	\$ 95.00 + appl. taxes
NOËLVILLE COMMUNITY CENTRE	
Upstairs Hall, daily	\$ 300.00 + appl. taxes
Upstairs Hall, daily (Commercial)	\$ 350.00 + appl. taxes
Upstairs Hall, Meetings / Seminars, hourly	\$ 30.00 + appl. taxes
Arena Pad, daily	\$ 540.00 + appl. taxes
Arena Pad, daily (Commercial)	\$ 633.45 + appl. taxes
Arena Pad, hourly	\$ 35.00 + appl. taxes
Special Occasions Permit after 1am	\$ 40.00 + appl. taxes
Youth Sports / Programs, per person (min. of 10 peoples)	\$ 2.88 + appl. taxes
Adult Sports / Programs, per person (min. of 10 peoples)	\$ 4.87 + appl. taxes
Arena Complex (hall, kitchen, ice pad, arena grounds, both ball fields in Noëlville & Alban ball fields if necessary)	\$ 2,655.00+ appl. taxes
Mezzanine, daily	\$ 100.00 + appl. taxes
Youth Centre, hourly	\$ 30.00 + appl. taxes
ALBAN COMMUNITY CENTRE	
Hall, daily	\$ 375.00 + appl. taxes
Hall, daily (Commercial)	\$ 500.00 + appl. taxes
Hall, daily with Attendant	\$ 450.00 + appl. taxes
Special Occasions Permit after 1am	\$ 40.00 + appl. taxes
Youth Sports / Programs, per person (min. of 10 peoples)	\$ 2.88 + appl. taxes
Adult Sports / Programs, per person (min. of 8 peoples)	\$ 4.87 + appl. taxes

Meetings / Seminars, hourly	\$ 40.00 + appl. taxes
Funeral, daily (Kitchen Included)	\$ 120.00 + appl. taxes

KITCHEN (ALBAN OR NOËLVILLE HALL)	
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Kitchen, daily	\$ 90.00 + appl. taxes
Kitchen, daily (2 meals)	\$ 150.00 + appl. taxes
SOCAN Fee, dances/receptions	\$ 59.16 + appl. taxes

PARKS	
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Picnic Tables, daily	\$ 6.02 + appl. taxes
Picnic Shelter, daily reservations with hydro & garbage pick-up	\$ 40.00 + appl. taxes
Picnic Shelter, daily reservations without hydro & garbage pick-up	\$ 30.00 + appl. taxes
Municipal Complex Council Chamber, hourly	\$ 30.00 + appl. taxes

PUBLIC WORKS DEPARTMENT	
DRIVEWAY CULVERT REPLACEMENT	
Per meter, 12 inch culvert	\$ 125.00 + appl. taxes
Per meter, 15 inch culvert	\$ 140.00 + appl. taxes
Per meter, 18 inch culvert	\$ 145.00 + appl. taxes
Per meter, 24 inch culvert	\$ 155.00 + appl. taxes
DRIVEWAY CULVERT ADJUSTMENT	
Per meter, 12 inch culvert	\$ 65.00 + appl. taxes
Per meter, 15 inch culvert	\$ 70.00 + appl. taxes
Per meter, 18 inch culvert	\$ 75.00 + appl. taxes
Per meter, 24 inch culvert	\$ 80.00 + appl. taxes
911 SIGNS	
Per sign (including installation)	\$ 75.00 + appl. taxes
Per sign (excluding installation)	\$ 40.00 + appl. taxes

LANDFILL DISPOSAL FEES	
Chipping - per sq.ft.	\$ 2.50
Chipping (for additional storey) - per sq.ft.	\$ 2.00
Debris Separation - per load	\$ 486.00
TIPPING FEES - RESIDENTIAL	
Tires, per tire	No Cost
Tire, with rim	\$ 6.00
Tandem	\$ 90.00
Tandem - Contaminated Waste	\$ 340.00
Tri-axle	\$ 110.00
Tri-axle - Contaminated Waste	\$ 425.00
Tractor Trailer	\$ 180.00
Residential, Industrial, Commercial construction and demolition waste (drywall, insulation, shingles, carpets, ect.)	\$ 12.00 per cubic yard
TIPPING FEES - NON-RESIDENT	
Tires, per tire	No Cost
Tire, with rim	\$ 6.00
Tandem	\$ 125.00
Tandem - Contaminated Waste	\$ 465.00
Tri-axle	\$ 155.00
Tri-axle - Contaminated Waste	\$ 580.00
Residential, Industrial, Commercial construction and demolition waste - per cubic yard (drywall, insulation, shingles, carpets, ect.)	\$ 14.00
Landfill Pass Non Resident	\$ 100.00
Landfill Pass Non Resident Commercial	\$ 600.00

BUILDING CONTROL - Fees Regulated by By-law 2005-59	
Note: The rate to be charged against each \$ 1,000.00 of construction shall be \$ 8.00 with a minimum fee of \$ 80.00.	
RESIDENTIAL BUILDINGS	VALUATION
Single Storey dwellings & additions	\$ 120.00 per sq.ft.
Second Storeys or more & additions	\$ 100.00 per sq.ft.
Unfinished dwellings and cabins	\$ 70.00 per sq.ft.
Finish basement	\$ 20.00 per sq.ft.
Renovation	based on contract price
ACCESSORY BUILDINGS	
Garages, storage, buildings, boathouses	\$ 30.00 per sq.ft.
Porches, carports, boat ports	\$ 25.00 per sq.ft.
Sundecks, balconies	\$ 20.00 per sq.ft.
Solariums, sunrooms	\$ 70.00 per sq.ft.
COMMERCIAL BUILDINGS	
Office space, showrooms, restaurants, etc.	\$ 100.00 per sq.ft. or based on contract price (greater of)
Accessory buildings	\$ 40.00 per sq.ft.
Farm Buildings	\$ 25.00 per sq.ft.
Swimming Pools/Enclosures	\$ 10.00 per sq.ft.
Solar Panel Installation	\$ 200.00
CLASS OF PERMIT	PERMIT FEE
Construction	As determined in section above
Demolition	\$ 80.00
Demolition other than residential	\$ 160.00
Temporary Buildings	\$ 80.00
Partial (eg. Foundation only)	\$ 80.00
Renewal	\$ 80.00
Conditional Permit	
Residential Buildings	\$ 50.00
Non-Residential	\$ 100.00
Plumbing	
Construct plumbing or revise a permit	\$ 60.00
Additional fee per fixture or appliance for residential building	\$ 5.00
Additional fee per fixture or appliance for building other than residential	\$ 10.00
Alter, renew or repair plumbing or to make a revision to a permit, per unit or suite	\$ 10.00
Additional fee per fixture or appliance	\$ 5.00
To construct, alter, renew or repair a building sewer	\$ 40.00
To disconnect, plumbing from a septic tank and connect to a building sewer no additional fixture or appliances	\$ 20.00
When plumbing inspector has been notified and the inspection is not ready or if the installation fails to conform to the requirements, additional fee shall be paid for each additional inspection	\$ 50.00
Sub-division site planning	
Fee to charge for inspection	\$ 150.00
Fee to charge for Administration	\$ 150.00
Fee to charge for sub-dividers agreement if completed by Municipal Staff	\$1,000.00

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-07

BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY

WHEREAS Section 317(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a local municipality, before the adoption of the estimates for the year, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes.

AND WHEREAS Section 317(3) of the Municipal Act, 2001, provides that the amounts levied are subject to the following rules:

1. The amount levied on a property shall not exceed the prescribed percentage or 50 percent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year.
2. The percentage under paragraph 1 may be different for different property classes but shall be the same for all properties in a property class; and
3. For the purposes of calculating the total amount of taxes for the previous year under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of the previous year because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. Pursuant to Section 317 of the Municipal Act, 2001, an interim levy is imposed on the assessment of all property in the Municipality of French River;
2. The amount levied shall be 50 percent, for all property classes, of the total amount of taxes for municipal and school purposes and the total amount of local improvement charges levied on the property for the previous year as determined under subsection 317 (3) of the Municipal Act, 2001.
3. The said interim taxes shall be paid in two (2) installments as follows:
 - 3.1. One half of the interim taxes rounded upwards to the next whole dollar shall become due and payable on the 27th day of March 2013.
 - 3.2. The balance of the interim taxes shall become due and payable on the 24th day of April 2013.

- 3.3. Non payment of the amount on the dates stated in accordance with this section shall constitute a default.
- 3.4. In default of such payment or any part of the installments by the day named for the payment of such amounts, the subsequent installment or installments shall forthwith become due and payable.
4. The Tax Collector shall, no later than twenty-one days prior to the due date of the first installment, mail or cause to be mailed to the address of residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
5. Immediately after the due dates stated in section 3 of this By-law, the Tax Collector shall immediately collect at once, by distress or otherwise under the provisions of the statutes, all such installments or parts thereof that have not been paid on or before the respective dates provided, together with the said percentage penalty charges as they are incurred.
6. The Tax Collector is hereby authorized to accept part payment from time to time on any taxes due, and to give receipt for such part payment provided that the acceptance of any such part payment shall not affect the collection of any percentage penalty charge imposed and collectable under this By-law with respect to non payment of taxes or any installment thereof.
7. Taxes shall be payable to the Corporation of the Municipality of French River and are payable:
- at the Municipal Office, 44 St. Christophe Street, Suite 1, Noëlville, Ontario
 - by First Class Mail to P.O. Box 156, Noëlville, Ontario P0M 2N0
 - at all Caisse Populaire Locations
 - by Pre-Authorized Payment by registration only
 - Online by using the services of AccèsD at <https://accesd.desjardins.com>
 - Online by using the services of TelPay Inc. at <http://www.telpay.ca/ppay1.html>
8. Penalties and interest apply as follows:
- 8.1. On all taxes of the interim levy, which are in default on the 27th day of March 2013 and the 24th day of April 2013, a penalty of 1.25% shall be added and thereafter a penalty of 1.25 % per month will be added on the first day of each and every month the default continues, until December 31, 2013.
- 8.2. On all taxes of the interim levy in default on January 1st, 2014, interest will be added at the rate of 1.25% per month for each month or fraction thereof of default;
- 8.3. On all other taxes in default on January 1st, 2013, interest shall be added at the rate of 1.25% per month or fraction thereof, and all by-laws and parts of by-laws inconsistent with this provision are hereby rescinded.

8.4. Penalties and interest on all taxes of the interim levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

9. This By-law shall take force and effect on the day of its final passing.

10. All By-laws and parts of By-laws inconsistent with this By-law are hereby rescinded.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 20th DAY OF FEBRUARY 2013**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-08

BEING A BY-LAW TO ESTABLISH THE TAX RATIOS FOR THE YEAR 2013

WHEREAS, pursuant to Section 308(4) of the Municipal Act, S.O. 2001, Chapter M.25, as amended, the Council of a municipality shall pass a by-law establishing the tax ratios for the year for the municipality;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER HEREBY ENACTS AS FOLLOWS:

1. That the 2013 tax ratios for the municipality shall be as follows:

Residential/Farm	1.00000
Multi-Residential	1.22050
Commercial	1.31900
Industrial	1.62520
Farmlands	0.25000
Managed Forests	0.25000

2. That all other by-laws inconsistent with this by-law are hereby repealed.
3. That this by-law shall come into force and take effect immediately upon the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 20th DAY OF FEBRUARY 2013**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-09

BEING A BY-LAW TO PROVIDE FOR THE ADOPTION OF THE CURRENT ESTIMATES AND TAX RATES, AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR THE YEAR 2013.

WHEREAS Section 290 of the Municipal Act, 2001, S.O. 2001, c 25, provides that the Council of a local municipality shall, in each year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, boards, commissions and other bodies;

AND WHEREAS the Council of The Corporation of the Municipality of French River has considered the estimates of the municipality and boards thereof, and has determined the necessary sums to be raised by means of taxation for the year 2013;

AND WHEREAS the assessment roll with 2008 current value assessments on all property classes on which year 2012 taxes are to be levied has been returned;

AND WHEREAS Section 312 (2) of the Municipal Act, 2001, S.O. 2001, c 25, provides that the Council of a local municipality shall, each year, pass a by-law to levy a separate tax rate on the assessment in each property class;

AND WHEREAS Sections 307 and 308 of the said Act require tax rates for certain classes or subclasses of property;

AND WHEREAS Section 345 of the Municipal Act, 2001, S.O. 2001, c 25, provides that the Council of a local municipality, in accordance with this section, may pass by-laws to impose late payment charges for the non-payment of taxes or any instalment by the due date;

NOW THEREFORE the Council of the Corporation of the Municipality of French River hereby enacts as follows:

1. Adoption of Annual Estimates

1.1 THAT the following sums be raised by means of taxation for the year 2013

Municipal Purposes	\$ 3,770,892
Education Purposes	\$ 984,497
Total	\$ 4,755,389

1.2 THAT the 2013 levy for all purposes be set at \$ \$ 4,755,389.

2.0 Tax Rates

2.1 THAT the tax rates as set out in Columns 2, 3 and 4, below, are hereby adopted to be applied against the whole of the assessment for real property classes as set out in Column 1, below, according to the last revised assessment roll:

	(Column 1) Property Class	(Column 2) MUNICIPAL Tax Rate	(Column 3) EDUCATION Tax Rate	(Column 4) TOTAL Tax Rate
1	Residential	0.00949921	0.00212000	0.01161921
2	Multi-Residential	0.01159379	0.00212000	0.01371379
3	Commercial-Occupied	0.01252946	0.01260000	0.02512946
4	Commercial-Vacant, Excess	0.00877062	0.00882000	0.01759062
5	Industrial-Occupied	0.00877062	0.00882000	0.01759062
6	Industrial-Vacant, Excess	0.01543812	0.01260000	0.02803812
7	Farmlands	0.00237480	0.00053000	0.00290480
8	Managed Forest	0.00237480	0.00053000	0.00290480

Special garbage collection \$100.00/household

3.0 Sewage Service Rates

3.1 Where sewage service rates are imposed upon the owners or occupants of land, 100% of the said sewage service rate less amounts levied on the interim billing shall be due and payable on the final levy, in accordance with the provisions of this By-law, and provisions herein relating to due dates, penalties and collection shall also apply to sewage service rates.

4.0 Due Dates

- 4.1 THAT the said final levy shall become due and payable in two (2) installments for all property classes as follows:

August 28 th 2013:	- 50% of the final levy - 50% of the annual sewage service rate
September 25 th , 2013:	- The balance of the final levy - The balance of the sewage service rate

5.0 Notice of Taxes

- 5.1 The Tax Collector shall, no later than twenty-one days prior to the due date of the installment, mail or cause to be mailed to the address of residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice setting out the rates used in calculating the taxes, sewage service rates and other amounts, the respective dates by which they are to be paid to avoid penalty, and the particulars of the penalties imposed by this By-law for default.

6.0 Payment and Collection

- 6.1 After the due date stated in section 4.1 of this By-law, the Tax Collector shall immediately collect at once, by distress or otherwise under the provisions of the statutes, all such installments or parts thereof that have not been paid on or before the respective dates provided, together with the said percentage charges as they are incurred.
- 6.2 The Tax Collector is hereby authorized to accept part payment from time to time on account of any taxes or sewage service rates due, and to give a receipt for such part payment provided that the acceptance of any such part payment shall not affect the collection of any percentage penalty charge imposed and collectable under this By-law with respect to non-payment of taxes or any installment thereof.

7.0 Method of Payment

- 7.1 Taxes shall be payable to the Corporation of the Municipality of French River and are payable:

- at the Municipal Office, 44 St. Christophe Street, Suite 1, Noëlville, Ontario
- by First Class Mail to P.O. Box 156, Noëlville, Ontario P0M 2N0
- at all Caisse Populaire Locations
- by Pre-Authorized Payment by registration only
- Online by using the services of AccèsD at <https://accesd.desjardins.com>
- Online by using the services of TelPay Inc. at <http://www.telpay.ca/ppay1.html>

8.0 Default of Payment

- 8.1 Non-payment of any part of the installment due by the date stated in section 4.1 shall constitute a default.
- 8.2 In default of payment or any part of the installments by the day named for the payment of such amounts, the subsequent installment or installments shall forthwith become due and payable.

9.0 Penalty and Interest Charges

- 9.1 On all taxes of the levy and sewage service rates which are in default the first day after the appropriate due date, a penalty of 1.25 percent shall be imposed on all unpaid amounts on the first day of default, and thereafter a penalty of 1.25 percent per month shall be added on the first day of each and every month the default continues until December 31st, 2013.
- 9.2 On all taxes and sewage service rates in default on January 1st, 2014, interest shall be added at the rate of 1.25 percent per month on the first day of each and every month the default continues.
- 9.3 Penalties and interest added on all taxes and sewage service rates in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.

- 10. Tax adjustments relating to:**
- Correction of errors, etc., in assessment roll**
 - Change re land omitted from tax roll**
 - Supplementary assessments to be added to tax roll**
 - Request for reconsideration adjustment**
 - Vacancy applications**
 - Class Changes**
-

- 10.1 Notwithstanding the provisions of this By-law, any additional taxes payable as the result of additions to the roll pursuant to Section 32(1), 33 and 34 of the Assessment Act, R.S.O. 1990, Chapter A31, as amended, shall be that portion of the amount of taxes which would have been levied for the current year if the assessment had been made in the usual way, and that portion shall be in the portion of the number of months remaining in the current year after the month in which the notice provided for herein, is delivered or sent and shall be entered in the Collector's Roll and collected in the same manner as if the assessment had been made in the usual way and more particularly described as follows:

All tax adjustments posted to the collectors roll between:

- | | | | |
|---|------------------------------|--------|-------------------|
| - | October 2012 to March 2013 | due on | May 29, 2013 |
| - | April 2013 to September 2013 | due on | November 27, 2013 |

11.0 Force and Effect

11.1 This By-law shall take force and effect on the day of its final passing.

11.2 All By-laws and parts of By-laws inconsistent with this By-law are hereby rescinded.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 20th DAY OF FEBRUARY 2013**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-10

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER
INTO A FUNDING AGREEMENT WITH THE MINISTRY OF NORTHERN
DEVELOPMENT AND MINES

WHEREAS The Council of the Municipality of French River deems it desirable to execute a Funding Agreement with Ministry of Northern Development and Mines for the Investment Readiness Asset Inventory and Strategy Development project to complete a community profile and an asset inventory;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) The Mayor and Clerk are hereby authorized to execute a Funding Agreement with Ministry of Northern Development and Mines for the Investment Readiness Asset Inventory and Strategy Development project.
- 2) The attached Funding Agreement shall form part of this By-law.
- 3) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 20th DAY OF FEBRUARY, 2013**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-11

BEING A BY-LAW TO AMEND ZONING BY-LAW 2003-23, AS AMENDED
(1381429 Ontario Inc.)

WHEREAS By-law 2003-23 of the Municipality of French River has been passed, being a Zoning By-law to regulate the use of land and the character, location, and use of buildings and structures, in the Municipality of French River, under the authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River may amend such By-law in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River has received an application to amend such By-law;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. Schedule 11 (Scollard Township) of By-law 2003-23 of the Municipality of French River, as amended, is hereby further amended by changing the Open Space Zone (OS) to a Residential Rural Zone (RR), on Part of Lots 23 & 24, Concession 5, in the Township of Scollard, now in the Municipality of French River, Territorial District of Sudbury, Parcels 3329 & 4088 Sudbury East Section, and as shown on Schedule "A-1" affixed hereto.
3. Schedule "A-1" is hereby declared to form part of this By-law.
4. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13.

READ A FIRST AND SECOND TIME THIS 20th DAY OF FEBRUARY, 2013.

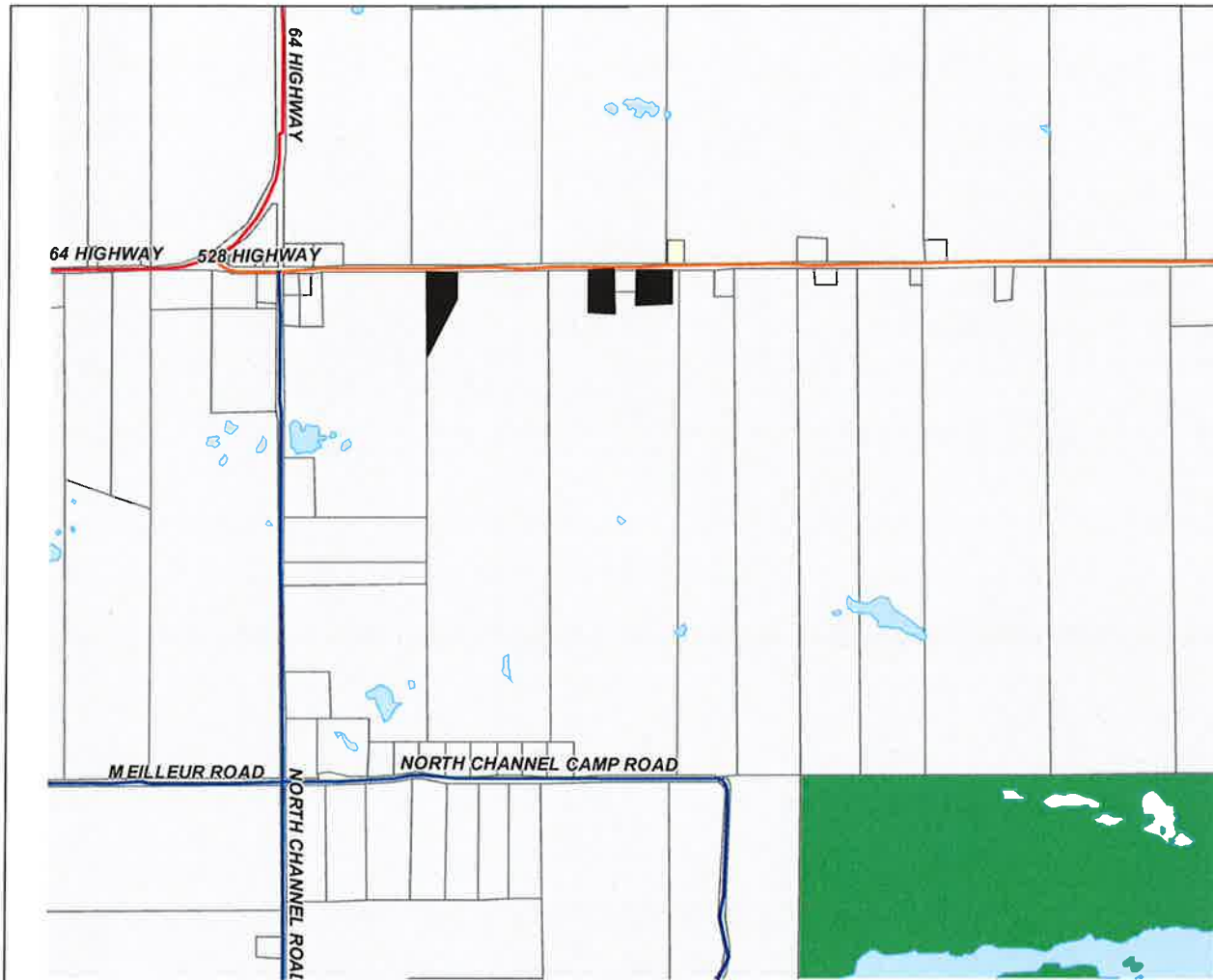
MAYOR

CLERK

READ A THIRD TIME AND FINALLY PASSED this _____ day of _____, 2013.

MAYOR

CLERK



This is Schedule "A-1" to By-law 2013- of the Municipality of French River,
passed this 23rd day of January, 2013.

Mayor

Clerk



Lands zoned Residential Rural (RR), on Part of Lots 23 & 24, Concession 5, in the Township of Scollard, now in the Municipality of French River, Territorial District of Sudbury; Part of Parcels 3329 & 4088 Sudbury East Section.
(Roll No. 5201-050-000-369)

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-12

BEING A BY-LAW TO AMEND ZONING BY-LAW 2003-23, AS AMENDED
(Corporation of the Municipality of French River)

WHEREAS By-law 2003-23 of the Municipality of French River has been passed, being a Zoning By-law to regulate the use of land and the character, location, and use of buildings and structures, in the Municipality of French River, under the authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River may amend such By-law in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River has received an application to amend such By-law;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. Schedule 9 (Bigwood Township) of By-law 2003-23 of the Municipality of French River, as amended, is hereby further amended by deleting the Commercial Highway Zone (CH) with Special Provision 51 (S51) and replacing it with Commercial Highway Zone (CH) with Special Provision, on Part of Lot 10, Concession 6, in the Township of Bigwood, now in the Municipality of French River, Territorial District of Sudbury, being Part 1, Plan 53R-18486, (Part of Parcel 14127 S.E.S), and as shown on Schedule “A-1” affixed hereto.
2. Section 8 of By-law 2003-23 of the Municipality of French River is hereby amended by the addition of the following Special Provision:
 - S67. Notwithstanding any provisions to the contrary of Section 7.8.1 of By-law 2003-23, within the lands zoned Commercial Highway (CH), described as Part of Lot 10, Concession 6, in the Township of Bigwood, now in the Municipality of French River, Territorial District of Sudbury, being Part 1, Plan 53R-18486, (Part of Parcel 14127 S.E.S), the following special provisions shall apply:
 - (i) Permitted Uses:
 - A business or professional office
 - A contractor’s establishment
 - A convenience store
 - A craftsman shop
 - A garden centre and nursery
 - A market place

- A model home
- A motor vehicle sales area
- A plaza complex
- A restaurant
- A retail store
- A veterinary establishment
- A warehouse

All other provisions of By-law 2003-23 as applicable to the Commercial Highway Zone (CH) shall apply.

3. Schedule "A-1" is hereby declared to form part of this By-law.
4. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13.

READ A FIRST AND SECOND TIME THIS 20th DAY OF FEBRUARY, 2013.

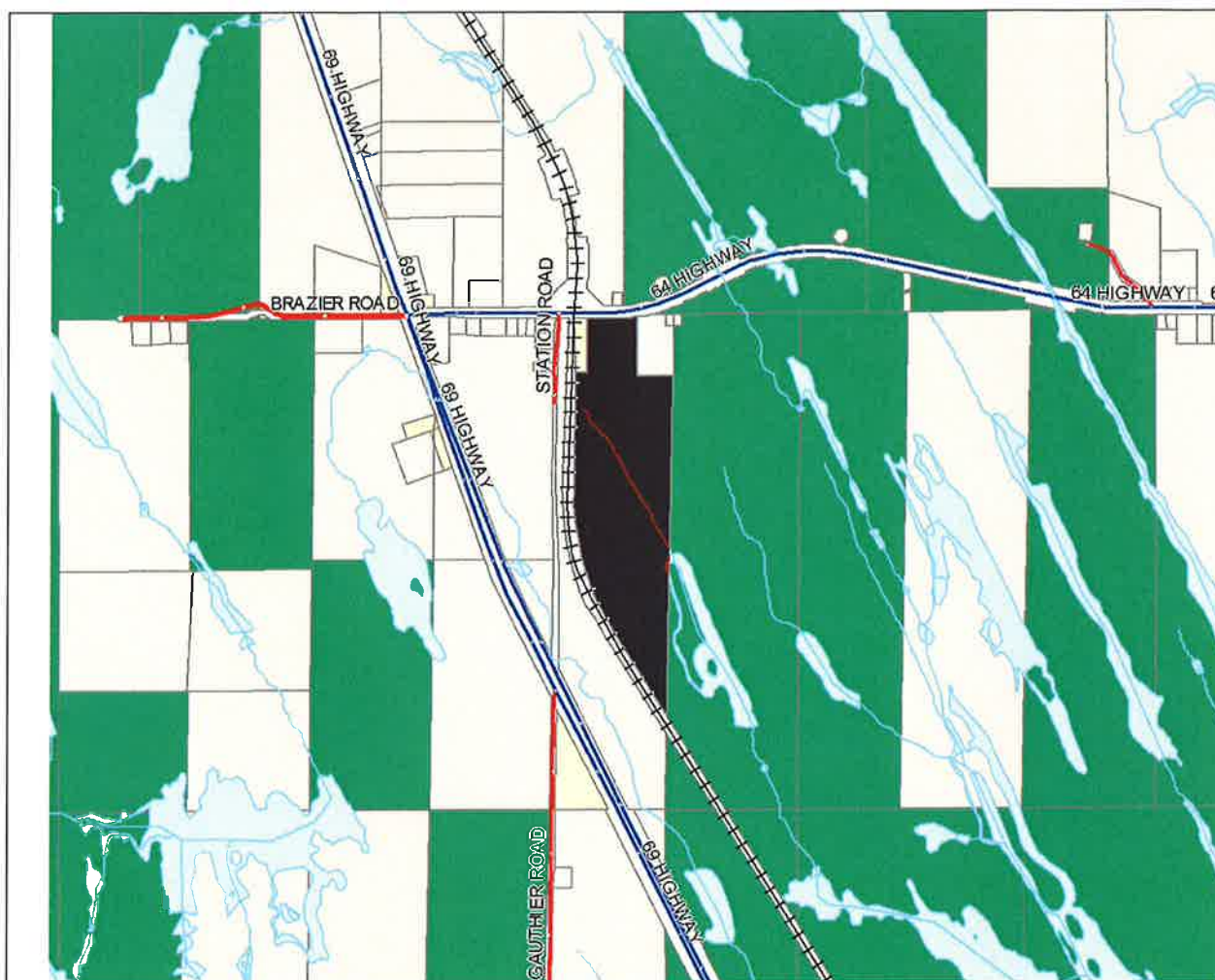
MAYOR

CLERK

READ A THIRD TIME AND FINALLY PASSED this _____ day of _____, 2013.

MAYOR

CLERK



This is Schedule "A-1" to By-law 2013- of the Municipality of French River, passed this 20th day of February, 2013.

Mayor

Clerk



Lands zoned Commercial Highway (CH), subject to Special Provision 67 (S67), on Part of Lot 10, Concession 6, in the Township of Bigwood, now in the Municipality of French River, Territorial District of Sudbury; being Part 1, Plan 53R-18486, Part of Parcel 14127 Sudbury East Section.
(Roll No. 5201-030-000-402-05)

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-13

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER
AT A MEETING HELD THIS 20TH DAY OF FEBRUARY 2013

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, a Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that proceedings of the Council of the Corporation of the Municipality of French River as herein set forth be confirmed and adopted by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Municipality of French River at the meeting held on this 20th day of February 2013 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of French River at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of French River are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Municipality of French River referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of French River.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 20TH DAY OF FEBRUARY, 2013.**

MAYOR

CLERK

The Corporation of the Municipality of French River

Dear Sirs:

We have been informed that the Corporation of the Municipality of French River (the "Municipality") has closed Monte Boisvenue Road. With the Municipality's permission, The French River Snowmobile Association grooms part of that road as part of the existing C Trail. To formalize that permission and to ensure that the Municipality is covered by the OFSC liability insurance we request that you complete and sign the attached land use permit at your earliest convenience.

We trust that the information provided meets your requirements and the request meets with your approval. Should you require additional information, or wish to discuss these or any other matters, please do not hesitate to contact us at your convenience.

Yours very truly



Rich Saul, President

French River Snowmobile Association

2013 FONOM / MMAH Northeastern Municipal Conference

Connecting and Strengthening Communities

Dates: May 8th - 10th, 2013

Location: Charles W. Stockey Centre for the Performing Arts
2 Bay Street, Parry Sound, Ontario

Preparations are now underway for the upcoming 2013 FONOM / MMAH Northeastern Municipal Conference hosted by the municipalities of the West Parry Sound area May 8th - 10th. This annual conference is the perfect opportunity to gain valuable insight into various municipal issues, while reconnecting with municipal colleagues from across Northeastern Ontario.

Conference Highlights Include:

- Update on provincial legislation
- Information and insights on various municipal issues
- Banquet
- Annual Awards Presentation
- Annual FONOM Business Meeting

Opening Reception and Trade Show:

May 8th, 4:30 - 7:00pm

For further information regarding venues, accommodations and other local information, please visit:
www.townofparrysound.com

For all other conference inquiries, please contact:

Jessie Langford, Administrative Assistant
Department of Development & Leisure Services
Town of Parry Sound
705-746-2101, ext 225
jlangford@townofparrysound.com



FONOM
The Federation of Northern Ontario Municipalities

 **Ontario**
Ministry of Municipal Affairs and
Housing

Hosted by the West Parry Sound Municipalities

Archipelago, Carling, McDougall, McKellar, Parry Sound, Seguin, Whitestone

Manitoulin Island Cycling Advocates (MICA)
6152 King St
Mindemoya ON
P0P 1S0
705 377 4471
www.manitoulincycling.com

3. Feb. 2013

Dear Members of Municipal Council,

MICA has launched its advocacy role for the Georgian Bay Cycling Route project. The route encompasses all of the Georgian Bay Basin, a portion of the North Shore Rainbow Country, the Bruce Peninsula and Manitoulin Island. It involves three Regional Tourist Organizations and is over 900km in length. It builds on infrastructure achievements completed over the past two years across Northern and Southern Ontario. We are currently in phase two of our FedNor application and have started other funding avenues.

MICA seeks a support letter in principle for the Georgian Bay Cycling Route Project.

The following are some expected benefits of the Georgian Bay Cycling Route:

- **Opens local and international economic marketing options**
- **Encourages safe, active living all around the Georgian Bay Basin**
- **Brings back tourism to regions bypassed by four lane highways**
- **Provides the Greater Toronto Area with a sustainable green holiday option**
- **Assists the M.S. Chi-Cheemaun ferry in attracting more tourists**
- **Links existing infrastructure**
(e.g., paved shoulders on Hwy 6, Bike Train to Orillia, Park Bus to Owen Sound/Tobermory)
- **Links with the Trans Canada Trail**

Please find additional statistics and detailed information attached.

Please also note for your information that:

Ontario has made Cycling Infrastructure eligible under the Municipal Infrastructure Investment Initiative, but as we understand it, it must be part of a Municipality's complete Asset Management Plan.

Thank you for your support.
Maja Mielonen
MICA Chair

February 20, 2013

Dear Manitoulin Island Cycling Advocates,

Please consider this a letter of endorsement from the Municipality of French River for the Georgian Bay Cycling Route proposed by the Manitoulin Island Cycling Advocates (MICA).

This more than 900 km route, encompassing the Georgian Bay basin, the Bruce Peninsula and Manitoulin Island, will pass through some of the most scenic tourist areas in Ontario. We therefore agree that it will do much to promote cycling tourism in the Georgian Bay area.

We also agree that the route will contribute significantly towards implementation of the Ontario Ministry of Transportation's new Cycling Strategy recommendations (draft paper, 11/12). These recommendations include support for "the development of local municipal cycling networks" and "a province-wide cycling network." The GB Cycling Route will encourage the development of local cycling networks and provide important links to northern and southern Ontario. Municipalities are encouraged to integrate "their proposed cycling infrastructure into their asset management plans" to receive funding from the province. Improved cycling infrastructure will make cycling safer and promote a healthier lifestyle.

According to the MTO Cycling Strategy paper, over 600,000 Ontarians ride their bikes on a daily basis. With access to the GB Cycling Route available via ParkBus and Bike Train, cyclists in the GTA are sure to be attracted. We can also see that the route will become a well known cycling destination attracting international cycling tourists. As interest in cycling continues to grow, it is quite likely that, just like La Route Verte in Quebec, the GB Cycling Route will begin to generate "\$30,000 per kilometre."

French River is actively involved with trail creation, as the first portion of our multi-use trail network is set to open in the spring of 2013. An active trail network throughout the region will aid with local and regional tourism efforts.

For the reasons stated above, we heartily endorse MICA's proposal for a Georgian Bay Cycling Route.

Yours truly,

Claude Bouffard
Mayor, Municipality of French River



January 16, 2013

MUNICIPALITY OF FRENCH RIVER
Melanie Bouffard, Deputy-Clerk
P.O. Box 156
44 St. Christophe Street, Suite 1
NOELVILLE, ON, P0M 2N0

Dear Ms. Bouffard:

Re: **Application - SEPB File Nos. B/02-06/13FR**
Applicant(s)/Owner(s): Ronald and Darlene Couvrette; Ronald Couvrette; Heather and Vincent Roy
Agent(s): exp Services Inc. (Steve Gossling)
Part of Lot 3, Concession 6
in the Township of Bigwood
now in the Municipality of French River
Territorial District of Sudbury
being Part 5, Plan 53R-17937
Parcels 9534, 9535, 9444 Sudbury East Section
(Roll Nos. 5201-030-000-561-20; 5201-030-000-559/560; 5201-030-000-565)

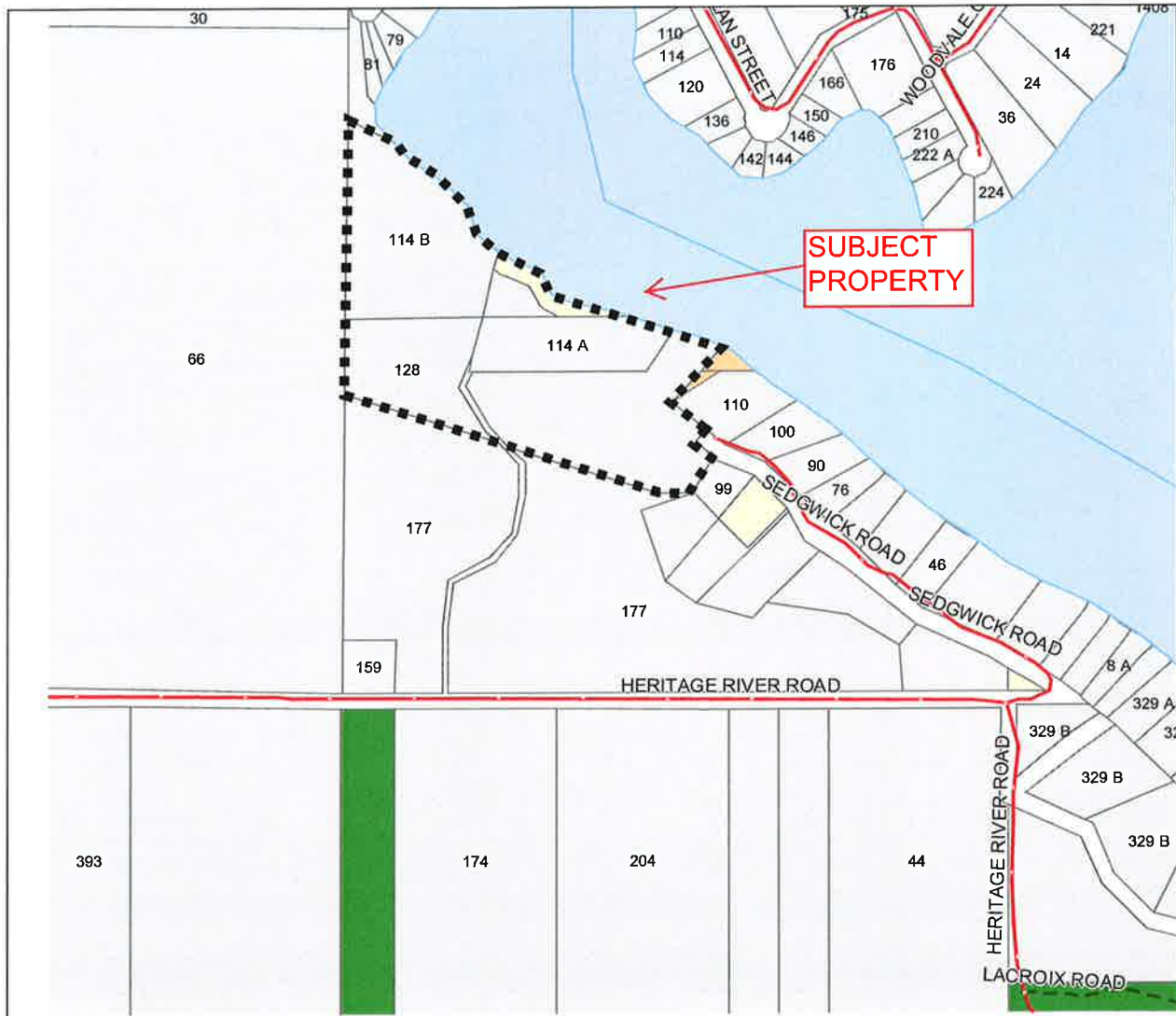
The Sudbury East Planning Board has received applications for consent which proposes to create three (3) lots, one (1) right-of-way, and one (1) lot addition from the subject lands on Sedgewick Road in the Municipality of French River. Identical applications were approved by the Sudbury East Planning Board on December 8, 2011, and while the majority of conditions were fulfilled, the applications lapsed before receiving final consent (B/27-30/11/FR).

Please provide any comments you may have regarding this application by February 21, 2013.

Yours truly,

Melissa Riou, MCIP, RPP
Secretary-Treasurer

MR:kb



KEY MAP

Consent Applications

(Ronald and Darlene Couvrette; Ronald Couvrette; Heather and Vincent Roy)

Part of Lot 3, Concession 6

in the Township of Bigwood

now in the Municipality of French River

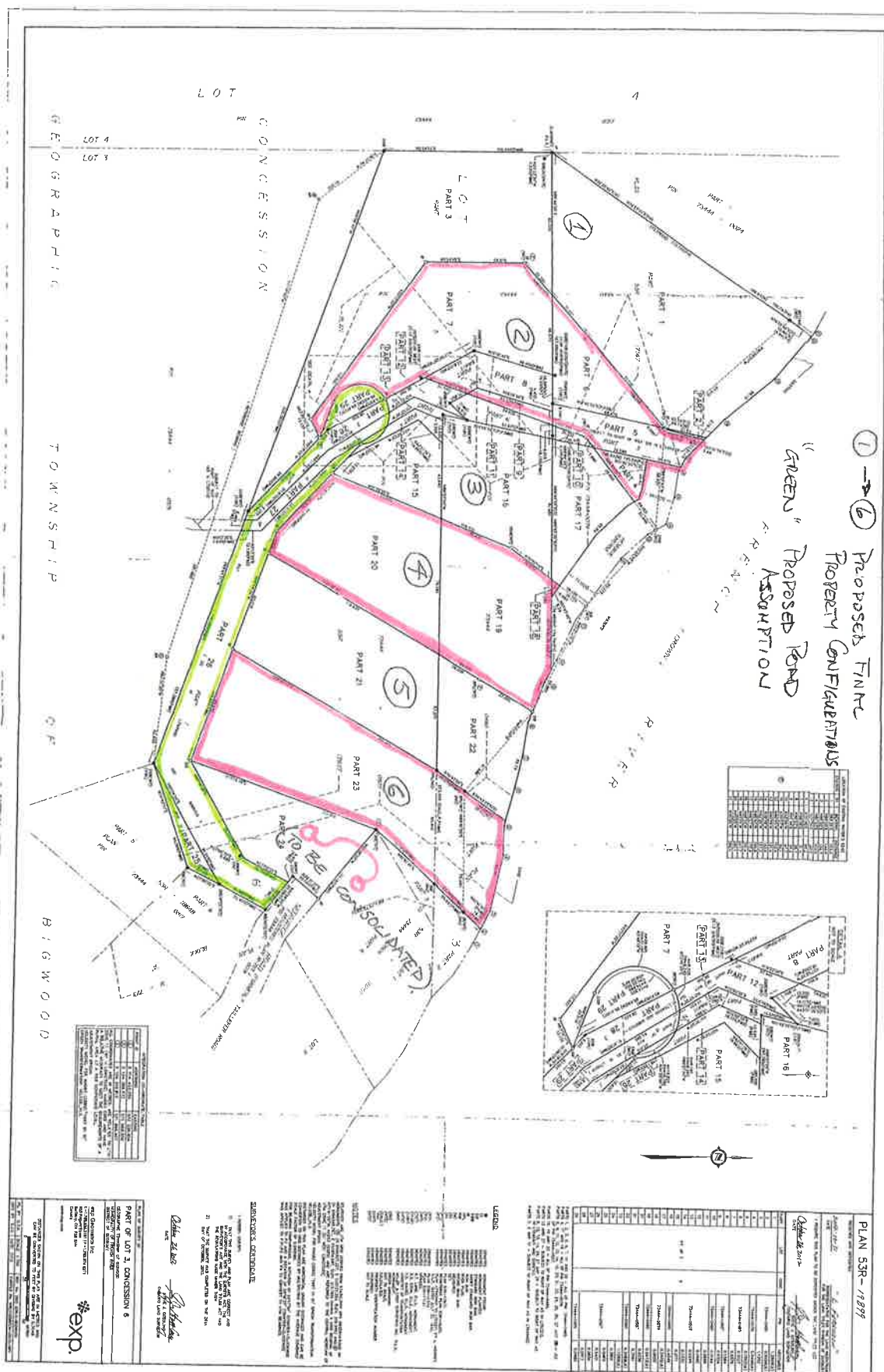
Territorial District of Sudbury

being Part 5, Plan 53R-17937

Parcels 9534, 9535, 9444 S.E.S.

(Roll Nos. 5201-030-000-561-20; 5201-030-000-559/560; 5201-030-000-565)

(SEPB File Nos. B/02-06/13/FR)



Georgian Bay in Crisis

Whereas the Great Lakes have experienced declining water levels over the past 20 years, and

Whereas nowhere has it been so obvious as in Georgian Bay, currently the largest fresh water archipelago in the world, and

Whereas in 2013 water levels in Georgian Bay dropped over 67 cm, and

Whereas this significant drop of water level is now below any documented historic level, and

Whereas, the “Ribbon of Life”—wetlands, shorelines, fish and animal habitat—is at risk, and

Whereas access to residences, viability of business operations, First Nations’ and municipal infrastructure, are all at risk because of this major change in water level, and

Whereas the economic prospects for the Georgian Bay watershed communities are in jeopardy, and

Whereas the Chiefs, Mayors, and Reeves whose jurisdictions front on the Bay now declare that Georgian Bay is in crisis, and

Whereas it seems entirely probable that, under current circumstances, the water levels in the Great Lakes will continue to decline for the foreseeable future, and

Whereas Federal and Provincial Governments have responsibilities to preserve and protect the Great Lakes, and

Whereas Federal and Provincial Governments must quickly develop action plans to alleviate the 2012 low water impact on Georgian Bay communities, and

Whereas Federal and Provincial Governments need not only to accept that Georgian Bay is in crisis but also to consider how to protect the long term viability of the Great Lakes, and

Whereas Federal and Provincial Governments need to proclaim that they are committed to the preservation of the Great Lakes and need to give the highest priority to taking strong actions to remedy this crisis,

Be it now resolved that the Georgian Bay Chiefs, Mayors, and Reeves recommend the following actions be included as part of the Federal and Provincial plans to remediate water levels in the Great Lakes and to ensure clean water, with high quality fish and animal habit, alongside healthy and vibrant communities.