



AGENDA
REGULAR MEETING OF COUNCIL
held in the Council Chambers
French River Municipal Complex
July 17, 2013 at 7:00 p.m.

1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

2.0 MEET & GREET - meeting will recess until 7:30pm to introduce the following persons:

- Sébastien Goyer, Chief Administrative Officer/Clerk for the Municipality of French River
- Michel Mayer, Executive Director for the Sudbury East Community Health Centre

3.0 PRAYER

4.0 DISCLOSURE OF PECUNIARY INTEREST

5.0 DELEGATIONS

- 5.1** Linda Duff, French River Royal Canadian Army Cadet Corps p . 7
Request to renew the subsidized use of the Alban Community Centre for 2013-2014

- 5.2** Dean Wenborne p . 8
Presentation of a petition opposing the removal trees on Dry Pine Bay Road

6.0 MANAGEMENT AND COMMITTEE REPORTS

6.1 Mayor's Report

- 6.1.1** Resolution - Nomination of Claude Bouffard to the Board of Directors of the p . 13
Association française des municipalités de l'Ontario
- 6.1.2** Resolution - Reschedule Regular Council Meeting of August 21 to Wednesday,
August 28, 2013 due to the AMO Conference held in Ottawa on
August 18-21, 2013
- 6.1.3** Resolution - Review of Social Services

6.2 CAO/Clerk's Report

6.3 Treasurer's Report

6.4 Economic Development Committee - Chair Councillor Mike Bouffard

- 6.4.1** Information Report - Canada Day 2013 Recap p . 14
- 6.4.2** Resolution - Appointment of Harold Duff as member

6.5 Environmental Advisory Committee - Chair Councillor Ron Garbutt

** indicates that the item is presented under separate cover / item est sous pli séparé)*

- 6.6 Finance and Administration Committee - Chair Councillor Michel Bigras**
 - 6.6.1** Resolution - Allocation of funds, relocation of the Economic Development Department to 37 St. Antoine Street and to pursue a partnership with the Sudbury East Board of Trade
 - 6.6.2** Resolution - Approval of Letter of Support for the request from a commercial property owner to purchase Crown Land
- 6.7 Public Works Committee - Chair Councillor Shawnda Martin-Cross**
 - 6.7.1** Resolution - Adoption of Municipal Drains Report 2013
 - 6.7.2** Resolution - Adoption of Road Management Plan 2013-2017
 - 6.7.3** Resolution - Road Improvement Work for Dry Pine Bay Road
- 6.8 Manitoulin-Sudbury District Services Board - Councillor Shawnda Martin-Cross**
 - 6.8.1** 10 Year Housing & Homelessness Plan *

6.9 Ontario Provincial Police - Monthly Municipal Policing Report

- 7.0 CONSENT AGENDA - Resolution to Approve Items 7.1, 7.3, 7.5 and Receive Items 7.2, 7.4**
 (For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

7.1 Adoption of Minutes by Resolution

- 7.1.1** Regular Council Meeting held June 19, 2013 p . 15
- 7.1.2** Special Meeting of Council held July 10, 2013 p . 28

7.2 Minutes Received by Resolution

- 7.2.1** Sudbury East Planning Board held June 13, 2013 p . 31
- 7.2.2** Sudbury & District Board of Health held June 20, 2013 p . 38
- 7.2.3** Manitoulin-Sudbury DSB held June 27, 2013 p . 47

7.3 Award of Tenders, Request for Proposals and Funding Matters by Resolution

- 7.3.1** Award of Surface Treatment Program Contract

7.4 Correspondence for Council's Information Received by Resolution

- 7.4.1** Thank you received from the Sudbury East Seniors Support for the automatic door p . 65

7.5 Adoption of By-laws by Resolution

- 7.5.1** 2013-24 Appointment of Sébastien Goyer as Chief Administrative Officer/Clerk p . 66
- 7.5.2** 2013-25 Confirmation By-law p . 67

8.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

- 8.1** Resolution - Eric Bouffard p . 68
 Suggestion for the naming of the new site of the French River Cenotaph

** indicates that the item is presented under separate cover / item est sous pli séparé)*

- 8.2** Resolution - Ontario Urban Forest Council p . 69
Proclamation calling for a Federal and Provincial role in Urban Forestry
- 8.3** Resolution - Corporation of the Township of Killaloe-Hagarty-Richards p . 71
Toronto Transit
- 8.4** Resolution - Ontario Heritage Trust p . 72
Invitation for nominations for the 2013 Recognition Programs
- 8.5** Resolution - Société Alzheimer Society p . 73
Dementia Care Strategy

9.0 ADDENDUM (if required and by resolution)

10.0 NOTICES OF MOTION

11.0 ANNOUNCEMENTS AND INQUIRIES (from Mayor, Council Members and Public)

(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair (i.e.: conference attendance, meeting report, community event announcement). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.)

12.0 CLOSED SESSION - under section 239 (2) (e) "litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board" with respect to the Prevost Road Local Improvement and Expropriation

- under section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" to inform of the selection process of the potential candidate for the Municipal Law Enforcement Officer position

13.0 ADJOURNMENT



ORDRE DU JOUR

RÉUNION RÉGULIÈRE DU CONSEIL

qui aura lieu dans la salle du conseil
Complexe municipal de la Rivière des Français
Le 17 juillet 2013 à 19h00

1.0 APPEL À L'ORDRE, PRÉSENCE ET L'ADOPTION DE L'ORDRE DU JOUR

2.0 SESSION D'ACCUEIL - la réunion sera suspendu jusqu'à 19h30 pour introduire les personnes suivantes:

- Sébastien Goyer, Directeur général/greffier pour la Municipalité de la Rivière des Français
- Michel Mayer, Directeur général pour le Centre communautaire de Sudbury- Est

3.0 PRIERE

4.0 RÉVÉLATIONS D'INTÉRÊT PÉCUNIAIRE

5.0 DÉLÉGATIONS

- 5.1** Linda Duff, French River Royal Canadian Army Cadet Corps
Demande de renouveler la subvention pour l'utilisation du Centre Communautaire d'Alban pour 2013-2014
- 5.2** Dean Wenborne
Présentation d'une pétition qui oppose la coupe d'arbres sur le chemin Dry Pine Bay Road

6.0 RAPPORTS DE LA DIRECTION ET DES COMITÉS

6.1 Rapports du maire

- 6.1.1** Résolution - Nomination de Claude Bouffard au conseil d'administration de l'Association française des municipalités de l'Ontario
- 6.1.2** Résolution - Change de date de la Réunion régulière du Conseil du 21 août à mercredi le 28 août 2013 dû à la Conférence AMO à Ottawa du 18-21 août 2013
- 6.1.3** Résolution - Revu des services sociaux

6.2 Rapports du directeur administratif/greffier

6.3 Rapports de la trésorière

6.4 Comité de développement économique - Président Conseiller Mike Bouffard

- 6.4.1** Rapport d'information - Fête du Canada 2013
- 6.4.2** Résolution - Nomination de Harold Duff comme membre

6.5 Comité consultatif de l'environnement - Président Conseiller Ron Garbutt

** indicates that the item is presented under separate cover / item est sous pli séparé)*

- 6.6 Comité de finance et d'administration - Président Conseiller Michel Bigras**
 - 6.6.1** Résolution - Allocation de fonds, déménagement du Département développement économique à 37 rue St. Antoine et pour poursuivre un partenariat avec la Chambre de commerce de Sudbury Est
 - 6.6.2** Résolution - Lettre d'appui pour la demande d'un propriétaire commercial pour l'achat de terrain de la Couronne
- 6.7 Comité des travaux publics - Présidente Conseillère Shawnda Martin-Cross**
 - 6.7.1** Résolution - Adoption du Rapport des drains municipaux 2013
 - 6.7.2** Résolution - Adoption du Plan d'aménagement des chemins 2013-2017
 - 6.7.3** Résolution - Travaux d'aménagement des routes sur le chemin Dry Pine Bay
- 6.8 Conseil des Services du District de Manitoulin-Sudbury - Conseillère Shawnda Martin-Cross**
 - 6.8.1** Planification de logement de 10 ans *
- 6.9 Police provinciale de l'Ontario - Rapport mensuel**

7.0 ORDRE DU JOUR REGROUPÉ

- Résolution pour adoptés Items 7.1, 7.3, 7.5 et recevoir Items 7.2, 7.4

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé, le reste des items dans l'ordre du jour regroupé sont adoptés collectivement. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

7.1 Procès-verbaux adoptés par résolution

- 7.1.1** assemblée régulière du Conseil le 19 juin 2013
- 7.1.2** assemblée spéciale du Conseil le 10 juillet 2013

7.2 Procès-verbaux reçus par résolution

- 7.2.1** Conseil de planification de Sudbury Est le 13 juin 2013
- 7.2.2** Conseil des services de santé publique le 20 juin 2013
- 7.2.3** Conseil des services du District de Manitoulin-Sudbury le 27 juin 2013

7.3 Soumissions et demandes de propositions et affaires financières adoptées par résolution

- 7.3.1** Décerner le contrat du traitement en surface

7.4 Correspondance à titre de renseignement seulement reçus par résolution

- 7.4.1** Remerciement d'Aide aux Séniors de Sudbury Est pour la porte automatique

7.5 Règlements adoptés par résolution

- 7.5.1** 2013-24 Nomination de Sébastien Goyer, Directeur administratif/greffier
- 7.5.2** 2013-25 Règlement de confirmation

8.0 CORRESPONDANCE À L'INTENTION DU CONSEIL

- 8.1** Résolution - Eric Bouffard
Suggestion de nom pour le nouveau site du cenotaph

** indicates that the item is presented under separate cover / item est sous pli séparé)*

- 8.2 Résolution - Ontario Urban Forest Council
Proclamation demandant pour un rôle Fédéral et Provincial dans la foresterie urbaine
- 8.3 Résolution - Corporation du Canton de Killaloe-Hagarty-Richards
Transportation à Toronto
- 8.4 Résolution - Fiducie du patrimoine Ontarien
Invitation pour des nominations au programme de reconnaissance 2013
- 8.5 Resolution - Société Alzheimer Society
Stratégie pour les soins de démence

9.0 ADDENDUM (si requis et par résolution)

10.0 AVIS DE MOTION

- 11.0 ANNONCES ET QUESTIONS** (par membres du Conseil et gens du public)
(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président (ex: participation à une conférence, rapport d'une réunion, annonce d'un évènement communautaire). Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.)

- 12.0 SESSION À HUIS CLOS** - section 239 (2) (e) "les litiges actuels ou éventuels, y compris les questions dont les tribunaux administratifs sont saisis, ayant une incidence sur la municipalité ou le conseil local" au sujet de l'aménagement local et l'expropriation du chemin Prévost
- section 239 (2) (b) "des renseignements privés concernant une personne qui peut être identifiée, y compris des employés de la municipalité ou du conseil local" pour informer du procès de sélection du candidat potentiel au poste d'Agent d'exécution des règlements municipaux

13.0 AJOURNEMENT



Corporation of the Municipality of French River
Corporation de la Municipalité de la Rivière des Français
Box 156, 44 St. Christophe Street / CP 156, 44 rue St. Christophe
Noëlville, Ontario P0M 2N0
Telephone / Téléphone : (705) 898-2294
Facsimile/Télécopieur : (705) 898-2181

RECEIVED
JUN - 3 2013
MUNICIPALITY OF
FRENCH RIVER

Demande pour être une délégation / Delegation Request Form

DATE DE LA RÉUNION / DATE OF MEETING: July - 2013

Nom / Name: LINDA DUFF Date: June 3, 2013

Adresse/Address: 313 Forest Hill Rd. Monetville

Courriel/Email Address: wildmoher@gmail.com

Organisation / Organization: French River Royal Canadian Army Cadet Corps

Téléphone / Telephone: 705-898-1268

Sujet – Topic

(S.V.P. inclure documentation d'appui à votre demande)
(Please enclose documentation supporting your request)

Request of Council for renewal of ^{municipal} subsidized
use of Alban Community Centre for Cadet
year 2013 - 2014

Linda Duff
Signature du demandeur / Signature of applicant

[Signature]
Signature du Greffier / Signature of Clerk

La présentation aura un temps limite de 15 minutes.
Presentation cannot exceed 15 minutes.



Corporation of the Municipality of French River
Corporation de la Municipalité de la Rivière des Français
Box 156, 44 St. Christophe Street / CP 156, 44 rue St. Christophe
Noëlville, Ontario P0M 2N0
Telephone / Téléphone : (705) 898-2294
Facsimile/Télécopieur : (705) 898-2181

Demande pour être une délégation / Delegation Request Form

DATE DE LA RÉUNION / DATE OF MEETING: Regular Council Meeting July 17th

Nom / Name: DEAN WENBORNE Date: July 8, 2013

Adresse/Address: 51 WHITE PINE LANE

Courriel/Email Address: DEAN.WENBORNE@GMAIL.COM

Organisation / Organization: _____

Téléphone / Telephone: 705-857-0035

Sujet – Topic

(S.V.P. inclure documentation d'appui à votre demande)

(Please enclose documentation supporting your request)

TREE CUTTING ON DRY PINE BAY ROAD
PETITION ATTACHED.

P. Wenborne
Signature du demandeur / Signature of applicant

[Signature]
Signature du Greffier / Signature of Clerk

La présentation aura un temps limite de 15 minutes.
Presentation cannot exceed 15 minutes.

Hi Melanie,
Thanks for the assistance today.
Enclosed is the information that has been sent to all the Councillors as background regarding our petition to protect trees.
If there is anything else I should do or send that will help please advise.
I look forward to presenting the petition and speaking to same.
Regards,
Dean Wenborne

From: **Denny Sharp** <dsharp@frenchriver.ca>
Date: Fri, Jul 5, 2013 at 11:39 AM
Subject: Re: Roads and Pine Trees
To: Dean Wenborne <dean.wenborne@gmail.com>

Thanks for the background information Dean. Denny

Sent from my iPad

On 2013-07-04, at 9:41 PM, Dean Wenborne <dean.wenborne@gmail.com> wrote:

Greetings all,
Enclosed is an e-mail I recently sent to Councillor Martin-Cross that is pretty much self-explanatory. I am forwarding it to all of you so that Council is fully informed of the issue
Needless to say our residents and cottagers along the roads in question feel very strongly about this issue.
My hope is that we will have the support of council in our wish to keep our big and precious white Pine Trees.
In my 66 years of living and travelling on these roads I have never seen an issue-safety or otherwise- that would warrant the removal of the trees in question. Over the years that we operated Sand Beach Lodge we had many, many trucks including tractor-trailers that came to the lodge on a weekly basis without any difficulty.
Removal of the trees in question would be quite an expensive operation due to the proximity of hydro lines and buildings. Probably a tree removal service would be required. I am sure you would agree that the funds required would be much better spent on road surface upgrading.
Presently a petition is being circulated to all the residents and cottagers that are available at this time with overwhelming support.
Thank you for giving our concerns your attention and hopefully full support.
Dean Wenborne

From: **Dean Wenborne** <dean.wenborne@gmail.com>
Date: Wed, Jul 3, 2013 at 9:34 PM
Subject: Roads and Pine Trees
To: smartin-cross@frenchriver.ca

Hi Shaunda,
I am writing to ask for your assistance on an issue that is very important to all the residents and cottagers on Dry Pine Bay Road-especially the last mile- on White Pine Lane and Pine Ridge Drive.

As you know the municipality is soon starting a major repair job on that last portion of Dry Pine Bay Road. You are probably also aware that the work as it stands also includes the removal of several large Pine Trees.

On learning this all the residents are very upset and determined to not let this happen. Some have threatened to chain themselves to the trees. A petition is being circulated to make Mayor and Council aware of the very real concern that everyone has.

Shaunda, you of all people know this road and know that there has never been a need to remove those trees. They have never caused any real problem in the 70 year history of the road and add tremendously to the tourism appeal of the drive in here.

The speed limit on the road is 50 KMH and everyone drives slowly and carefully because they must. The added cost to remove those trees and stumps is considerable and would be much better spent on the road repairs.

On behalf of all the folks on the roads concerned please intervene and use your councillor power to make sure our trees stay.

Dean Wenborne

[705-857-0035](tel:705-857-0035)

TO MAYOR AND COUNCIL

MUNICIPALITY OF FRENCH RIVER

JULY 7, 2013

The undersigned who live or cottage on the last two KM of Dry Pine Bay Road, White Pine Lane and Pine Ridge Drive, by signing this petition, wish to express their complete and unequivocal opposition to the removal of any of the mature White Pine Trees that are adjacent to the aforementioned roads.

In the 70 year history of these roads the subject trees have never caused any driving difficulties or snow-plowing problems and are what make driving our roads such a beautiful experience.

PLEASE-use the tree cutting funds to repair our roads and leave our beautiful pines!

PRINT NAME	ADDRESS	PHONE NO	SIGN NAME
C. CHENEFILS	DRY PINE BAY RD	857-2832	C. Chenefils
M. HARRISON	" "	" "	M. Harrison
Sue TREMBLAY	" "	561-25161	Sue Tremblay
GUY TREMBLAY	" "	" "	Guy Tremblay
Audrey Cherevaty	DRY PINE BAY	857-5454	Audrey Cherevaty
Rita Struik	DRY PINE BAY	857-2537	Rita Struik
Nancy Struik	Dry pine bay	857-2537	Nancy Struik
Kathryn Struik	dry pine bay	857-2537	Kathryn Struik
Laura Struik	" " "	857-2537	Laura Struik
Matthew Struik	" " "	" "	Matthew Struik
NEIL OBERHOLZER	" " "	857-5345	Neil Oberholzer
SHERAN OBERHOLZER	808 DRY PINE BAY RD.	857-5345	Sheran Oberholzer
Kim Sheldrake	200 Dry Pine Bay Rd	857-2102	Kim Sheldrake
Ben Sophon	200 Dry Pine Bay Rd	857-2102	Ben Sophon
Sally Taylor	135 Pine Ridge Dr.	857-0895	Sally Taylor
David Taylor	" "	" "	David Taylor
David Cochrane	147 Pine Ridge Dr.	857-2395	David Cochrane
Laurie Cochrane	147 Pine Ridge Dr.	857-2395	Laurie Cochrane
Andrew Cochrane	147 Pine Ridge Dr.	857-2395	Andrew Cochrane
KAREN Pollard	191 Pine Ridge Dr.	857-0352	Karen Pollard
Bob Pollard	" "	" "	Bob Pollard
OTTO GOEHRING	189 PINE RIDGE DR.	857-3456	Otto Goehring
DORIS GOEHRING	" "	857-3456	Doris Goehring
Jean + Mike Peters	247B Pine Ridge Dr.	857-2734	Jean + Mike Peters
Janet + Roger Dickhout	24C Pine Ridge Dr.	857-2315	Janet + Roger Dickhout
Jill McTavish	757 Dry Pine Bay	561-6767	Jill McTavish
Eric Twoo	757 Dry Pine Bay	586-2608	E. Twoo
Carolyn Whiting	735 Dry Pine Bay Rd	857-2106	Carolyn Whiting
George Whiting	735 Dry Pine Bay Rd	857-2106	G. Whiting

TO MAYOR AND COUNCIL

MUNICIPALITY OF FRENCH RIVER

JULY 7, 2013

The undersigned who live or cottage on the last two KM of Dry Pine Bay Road, White Pine Lane and Pine Ridge Drive, by signing this petition, wish to express their complete and unequivocal opposition to the removal of any of the mature White Pine Trees that are adjacent to the aforementioned roads.

In the 70 year history of these roads the subject trees have never caused any driving difficulties or snow-plowing problems and are what make driving our roads such a beautiful experience.

PLEASE-use the tree cutting funds to repair our roads and leave our beautiful pines!

PRINT NAME	ADDRESS	PHONE NO	SIGN NAME
BEV. LONG	847-DRY-PINE	857-8186	<i>Bev Long</i>
Jean Long	"	857-3186	<i>J. Long</i>
Linda Beauchien	Dry Pine Rd	662-9454	<i>L. Beauchien</i>
GAB GAUDETTE	Dry Pine Bay Rd	919 3515	<i>G. Gaudette</i>
Marilyn Rysdale	Dry Pine Rd	857-2158	<i>M. Rysdale</i>
Norman Rysdale	Dry Pine Rd	857-2158	<i>N. Rysdale</i>
CHARLES BOOTH	Dry Pine Rd	705673 808	<i>Charles Booth</i>
BARBARA BOOTH	Dry Pine Bay Rd-8186	705 562 5181	<i>Barb Booth</i>
Art + Christine Twiss	747 Dry Pine Bay	857-2894	<i>Art Twiss</i>
Sheryl + Gary Allen	635 Dry Pine Bay	857-3672	<i>Sheryl Allen</i>
HELEN BROWN	651 Dry Pine Bay	857-1943	<i>Helen Brown</i>
DOUG KOZMAN	701 DRY PINE BAY	857-3470	<i>Doug Kozman</i>
Beth Thall		857-2682	<i>B. Thall</i>
ERIK THALL		857 2682	<i>E. Thall</i>
Roscoe Lemieux	AIRAN - OPT.	857-2420	<i>Roscoe Lemieux</i>
MARLENE COLGROVE	113 PINE RIDGE DRIVE	647 888 2397	<i>Marlene Colgrove</i>
GORDON BARRY COLGROVE	113 PINE RIDGE DRIVE	416 975 2397	<i>Gordon Colgrove</i>
Jeff Colgrove	113 PINE RIDGE DRIVE	647 885 3159	<i>Jeff Colgrove</i>
Sarah Colgrove	113 PINE RIDGE DRIVE	416 888 2421	<i>Sarah Colgrove</i>
Laura Colgrove	105 " "	416 629 1759	<i>Laura Colgrove</i>
JULIA ORAWE	SAND BEACH LODGE	705 857 2098	<i>Julia Orawe</i>
BRIAN ORAWE	SAND BEACH LODGE	"	<i>Brian Orawe</i>
Lana Peters	Sand Beach Lodge	"	<i>Lana Peters</i>
Alex Lukic	Sand Beach Lodge	"	<i>Alex Lukic</i>
Blaire Leduc	586 A Dry Pine Rd	705-857-2430	<i>Blaire Leduc</i>
Denise Leduc	586 A Dry Pine Rd	705-857-2430	<i>Denise Leduc</i>
Lindsay Leduc	586 B Dry Pine Rd	705-857-2430	<i>Lindsay Leduc</i>
ERLA WENBORNE	51 White Pine Ln	705-857-0035	<i>Erla Wenborne</i>
DEAN WENBORNE	51 White Pine Ln	857-0035	<i>Dean Wenborne</i>



Association française des
municipalités de l'Ontario

ASSEMBLÉE GÉNÉRALE ANNUELLE

Septembre 2013, Nipissing Ouest

Formulaire de mise en candidature au conseil d'administration

Nom du candidat(e) :

Proposé(e) par :

De la municipalité/
Membre associé :

Appuyé(e) de :

De la municipalité/
Membre associé :

Que (nom) :

De la municipalité/
Membre associé :

Soit candidat(e)
Au poste de :

Date :

Signature du candidat : _____

Section réservée au comité des élections

Formulaire reçu le : _____ Heure : _____ Par : _____

Association française des municipalités de l'Ontario
1173, chemin Cyrville, Ottawa, Ontario, KJ1 7S6
Téléphone : 613-746-7707 Télécopieur : 613-746-8187
dg@afmo.on.ca



The Corporation of the Municipality of French River

Information Report

Report to: Mayor and Members of Council
From: Brennan Kenny, Economic Development Manager
Subject: Canada Day 2013 Recap
Date: July 17, 2013

Summary of matter to date

Council wished to pursue a second annual Canada Day celebration in 2013. A funding application was sent to Celebrate Canada Fund and \$2,000 was received for the event.

It was held at the Alban Community Centre with a full itinerary, including a free Council BBQ, pig roast, youth activities, live entertainment, and a large fireworks show at night, among other things.

Update

The event was extremely successful. Both MPP's and the MP were represented, and the BBQ was a huge success.

French River Multi Use Trail Association is interested in continuing the partnership in the coming years for dinner. The pig roast sold out of tickets and was an extremely worthwhile endeavor.

The market had over 20 vendors ranging from social clubs to commercial goods.

Staff members already have a few thoughts regarding the next event, including location, time, and schedule, and may form a volunteer committee next year to aid with planning.

Special thanks to Trista Verbiwski, Patrick Losier, Bob Martin and Chad Purcell, along with our volunteers, including Council and CAO, for helping to make this day a success.

Respectfully submitted,

Brennan Kenny
Economic Development Manager

Approved by CAO/Clerk



MINUTES OF THE REGULAR MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
June 19, 2013 at 7:00 p.m.

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

Members Excused:

Officials Present:

Mélanie Bouffard, Deputy Clerk, Recording Secretary
Julie Bouthillette, Treasurer/Tax Collector
Robert Martin, Parks, Recreation & Facilities Manager
Brennan Kenny, Economic Development Officer
Jim Sartor, Public Works Superintendent
Rheal Pitre, Chief Building Official

Guests:

Staff/Sgt Yves Forget, Ontario Provincial Police
14 guests

1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:00 p.m.

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2013- 184

BE IT RESOLVED THAT the agenda be accepted as distributed and amended:

To add an Addendum
8.1 Approval of Roads Management Plan 2013-2017

Carried

2. PRAYER

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. DELEGATIONS

4.1 Ontario Provincial Police

Staff/Sgt Yves Forget gave the OPP Monthly Policing Report for the month of May 2013 and offered his support to the Municipality in pursuing Pedestrian Crossings on Provincial Highways within the communities.

5. MANAGEMENT AND COMMITTEE REPORTS

5.1 Mayor's Report

Mayor gave a verbal report.

5.1.1 Resolution to approve delegates at the Nipissing Summit

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2013- 185

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that the following members of Council attend the Nipissing Summit held May 9 & 10th, 2013 in North Bay.

- 1) Denny Sharp
- 2) Claude Bouffard

Carried

5.1.2 Report submitted by Councillor Ron Garbutt - FONOM Conference

Councillor Ron Garbutt summarized the report.

5.2 CAO/Clerk's Report

5.2.1 Resolution to appoint Mrs. Suzanne Guilbeault to the French River Library Board to fill a vacancy

Moved By: Michel Bigras
Seconded By: Ron Garbutt

Resol. 2013- 186

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints Suzanne Guilbeault to the French River Library Board for the remainder of the 2010-2014 term.

Carried

5.3 Treasurer's Report

5.4 Economic Development Committee

Councillor Mike Bouffard, Chair of the committee gave a verbal report.

5.4.1 Resolution receiving the resignation of a member of the public and declare the seat as vacant

Moved By: Shawnda Martin-Cross

Resol. 2013- 187

Seconded By: Michel Bigras

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby accepts the resignation of Stéphane Méthot; and

THAT the seat be declared vacant.

Carried

5.4.2 Information Report - Strategic Plan Update

The Economic Development Manager summarized the report.

5.4.3 Information Report - Canada Day Update

The Economic Development Manager summarized the report.

5.5 Environmental Advisory Committee

Councillor Garbutt, Chair of the committee gave a verbal report.

5.5.1 Request for Proposal to hire an engineering firm

Moved By: Ron Garbutt

Resol. 2013- 188

Seconded By: Michel Bigras

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby directs staff to prepare a Request for Proposal to hire an engineering firm to develop a report on the lagoon and the possibility of acquiring additional land.

Carried

5.6 Finance and Administration Committee

Councillor Bigras, Chair of the committee informed that the 2014 Budget Deliberation planning is under way, the Draft Budget Timetable for 2014 was distributed and will be reviewed at the July Finance & Administration Committee meeting.

5.6.1 Automatic Door Opener at the Seniors Support Office in the Municipal Complex

Moved By: Michel Bigras

Resol. 2013- 189

Seconded By: Ron Garbutt

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves Option 1 of the report dated June 12, 2013 to install an Automatic Door Opener at the Senior Support Office in the Municipal Complex for an additional cost of \$1,935 plus applicable taxes and that the funds be taken out of the reserves.

Carried

5.6.2 OPP Service Agreement

Moved By: Michel Bigras

Resol. 2013- 190

Seconded By: Larry Bouffard

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves to remain with the current OPP service arrangement under Section 5.1 of the Police Act.

Carried

5.6.3 Revised Employee Compensation Plan Schedule

Moved By: Michel Bigras

Resol. 2013- 191

Seconded By: Larry Bouffard

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby adopts the attached revised Employee Compensation Plan Schedule.

Carried

5.6.4 New Job Description of Manager of Environmental Services & Municipal Law Enforcement Officer

Moved By: Ron Garbutt
Seconded By: Shawnda Martin-Cross

Resol. 2013- 192

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the attached Manager of Environmental Services & Municipal Law Enforcement Officer Job Descriptions.

AND THAT the Employee Policy Manual be updated to reflect the new Job Descriptions.

Carried

5.6.5 Drainage Issue at the Municipal Complex Property

Moved By: Michel Bigras
Seconded By: Ron Garbutt

Resol. 2013- 193

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby directs staff to:

1. Seek legal advice on the options to pursue the architect/engineer and construction company for the poor design and drainage issues at the Municipal Complex property;
2. Report at the July Meeting on how much it would cost to receive a report from an engineering firm that would provide options to remedy the matter; and
3. Release Request for quotes for the installation of a sump pit below the ventilation system as an immediate and interim option.

Carried

5.6.6 Renewal of the Municipal Complex Janitorial Contract

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2013- 194

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby directs staff to pursue renewing the current contract with Reliable Cleaning Services for a further one year term and to pursue the research needed to prepare a Request for Tender for Janitorial Services for all Municipal Buildings for 2014.

Carried

5.6.7 National Bank “One for Youth” Fund Program

Moved By: Michel Bigras
Seconded By: Shawnda Martin-Cross

Resol. 2013- 195

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby agrees to apply for the National Bank “One for Youth” Funding Program.

Carried

5.6.8 Roof Canopy at the Alban Library

Moved By: Ron Garbutt
Seconded By: Shawnda Martin-Cross

Resol. 2013- 196

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves Option 1 of the report dated June 12, 2013 to build a roof canopy at the Alban Library for an additional cost of \$3,000 plus applicable taxes and that the funds be taken out of the reserves.

Carried

5.6.9 Temporary Employee Compensation

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 197

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that Jim Sartor, Public Works Superintendent look after the environmental area and that Richard Chartrand, Lead Hand assist with the public works duties and that both persons receive 10% remuneration for their extra duties given that there is an interim need to manage the workload of environment and roads.

Carried

5.7 Public Works Committee

5.7.1 Damaged Plow / Sander Truck

Moved By: Shawnda Martin-Cross
Seconded By: Larry Bouffard

Resol. 2013- 198

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby accepts the \$5,000 offer from Sudbury Truck & Trailer for the damaged Plow/Sander Truck and that a condition be added that we are not liable for any additional outstanding invoice.

Carried

5.7.2 Agreement for Engineering Services

Moved By: Shawnda Martin-Cross
Seconded By: Larry Bouffard

Resol. 2013- 199

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints Mr. Neil Castonguay for Engineering Services on a as need basis for an hourly rate of \$120 as an interim solution until a Request for Tender is released.

Carried

5.8 Manitoulin-Sudbury District Services Board

Councillor Shawnda Martin-Cross gave a verbal report.

5.8.1 2013 First Quarter Activity Report dated May 23, 2013

6. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Shawnda Martin-Cross
Seconded By: Larry Bouffard

Resol. 2013- 200

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

6.1 Adoption of Minutes by Resolution

Moved By: Ron Garbutt
Seconded By: Shawnda Martin-Cross

Resol. 2013- 201

BE IT RESOLVED THAT the following minutes be adopted as presented:

Regular Council Meeting held May 15, 2013

Carried

6.2 Minutes Received by Resolution

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 202

BE IT RESOLVED THAT the following minutes be received as presented:

Economic Development Committee held June 10, 2013
Environmental Advisory Committee meeting held June 11, 2013
Finance & Administration Committee held June 12, 2013
Public Works Committee held June 12, 2013
Sudbury East Planning Board held March 14, 2013
Health & Safety Meeting held April 11, 2013
French River Public Library Board held March 19 & April 16, 2013
Sudbury & District Board of Health held May 16, 2013
Manitoulin-Sudbury DSB held May 23, 2013

Carried

6.3 Award of Tenders and Request for Proposals by Resolution

6.4 Correspondence for Council's Information Received by Resolution

6.4.1 Letter from Claude Gravelle, M.P for Nickel Belt

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 203

BE IT RESOLVED THAT the correspondence dated June 3, 2013 from Claude Gravelle, M.P for Nickel Belt Offering supporting the Municipality of French River for any infrastructure funding applications to the Federal Government be received.

Carried

6.4.2 Notice of Ontario Family Fishing Events, Fish Licence-Free July 6-14, 2013

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2013- 204

BE IT RESOLVED THAT the correspondence dated May 17, 2013 from Ontario Family Fishing Events giving notice of the Fish Licence-Free July 6-14, 2013 be received.

Carried

6.5 Adoption of By-laws by Resolution

The following By-laws were read and adopted:

6.5.1 Confirmation By-law

Moved By: Michel Bigras
Seconded By: Shawnda Martin-Cross

Resol. 2013- 205

BE IT RESOLVED THAT By-law 2013-23, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on June 19, 2013 be read a first, second and third time and finally passed.

Carried

7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

7.1 French River Multi-Use Trail Association

Moved By: Michel Bigras
Seconded By: Shawnda Martin-Cross

Resol. 2013- 206

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby permits the French River Multi-Use Trail Association access to the Municipal Complex Property and the Industrial Park Property for the purpose of planning and building of non-motorized trails.

Motion to Amend

Moved By Denny Sharp
Seconded By Ron Garbutt

To add:

AND THAT the trails be subject to review and approval by Municipal Staff before proceeding.

Amendment Carried

Resolution now reads:

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby permits the French River Multi-Use Trail Association access to the Municipal Complex Property and the Industrial Park Property for the purpose of planning and building of non-motorized trails.

AND THAT the trails be subject to review and approval by Municipal Staff before proceeding.

Carried

8. ADDENDUM (if required and by resolution)

Moved By: Shawnda Martin-Cross

Resol. 2013- 207

Seconded By: Michel Bigras

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby allows an Addendum to the Agenda as per the rules of the Procedural By-law 2012-11 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

Moved By: Shawnda Martin-Cross

Resol. 2013- 208

Seconded By: Michel Bigras

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Roads Management Plan 2013-2017.

Motion to refer

Moved By Denny Sharp

Seconded By Ron Garbutt

To refer to the July Public Works Committee for further review.

Referral Carried

The Mayor requested that questions and comments be submitted to the Deputy Clerk prior to the meeting.

9. NOTICES OF MOTION

9.1 Notice of Motion submitted by Councillor Ron Garbutt for the Creation of a Standard Priority Road Matrix

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2013- 209

WHEREAS road capital upgrades and maintenance are of major importance to the taxpayers of this municipality, and

WHEREAS approximately one third of the municipal tax dollars is spent on roads, it is crucial that the methodology of prioritizing the order of these upgrades must be determined in a fair and logical process with a minimum of subjectivity to ensure tax dollars are maximized and efficiently spent on the roads, which are of most benefit to the municipality, and

WHEREAS it is of equal importance that the process be open and transparent, and

WHEREAS the only method of ensuring fairness is to apply the same weighted factors to each specific road when determining priorities by using a standard matrix of weighted factors determined by council and public works.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby endorses the creation of a “Standard Priority Road Matrix” by council & public works for determining capital road work priorities, and

FURTHER THAT the “Standard Priority Road Matrix” be created and used for prioritizing all capital road upgrades in the future starting with the 2014 capital roads budget, and

FURTHER THAT the “Standard Priority Road Matrix” be placed on the Municipal website so that the municipal taxpayer is aware of the factors and process used by this municipality in determining the priority of capital road upgrades.

Motion to defer

Moved by Michel Bigras
Seconded by Shawnda Martin-Cross

To defer to the July Regular Council Meeting and that the item also be brought forward at the July Public Works Committee meeting for further discussion.

Deferral Carried

10. ANNOUNCEMENTS AND INQUIRIES

11. CLOSED SESSION

Moved By: Shawnda Martin-Cross
Seconded By: Larry Bouffard

Resol. 2013- 210

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (d) "labour relations or employee negotiations" to review an Offer of Employment and to finalize the recruitment process for the position of CAO/Clerk and pursuant to section 239 (2) (c) "a proposed or pending acquisition or disposition of land by the municipality or local board" with respect to a proposed land acquisition.

Carried

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2013- 212

BE IT RESOLVED THAT the open session reconvenes at 8:58 p.m.

Carried

10.1 Resolutions emanating from Closed Session

10.1.1 Resolution to hire a CAO/Clerk

Moved By: Michel Bigras
Seconded By: Shawnda Martin-Cross

Resol. 2013- 213

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby hires Sébastien Goyer as Chief Administrative Officer/Clerk for a probationary period of 6 months;

AND THAT he be placed at Step 3 of the CAO/Clerk Pay Grid as of July 2, 2013.

Carried

12. ADJOURNMENT

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2013- 214

BE IT RESOLVED THAT the meeting be adjourned at 9:01 p.m.

Carried

MAYOR

CLERK



MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
July 10, 2013 at 11:30 p.m.

Re: 2013 Municipal Insurance Renewal

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Denny Sharp

Members Excused:

Councillor Shawnda Martin-Cross

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Sébastien Goyer, Chief Administrative Officer/Clerk (Incoming)
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Julie Bouthillette, Treasurer/Tax Collector

Guests:

Guest:
Wendy Plante, Rivet Insurance

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 11:35 p.m.

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2013- 215

BE IT RESOLVED THAT the agenda be accepted as distributed and amended to add:

Resolution - Temporary Appointment of a Community Emergency Management Coordinator

Carried

2. Disclosure of Pecuniary Interest

None declared.

The Chair called a Recess to host a Meet & Greet Lunch for Sébastien Goyer with Council and Staff.

Recess at 11:40am
Reconvened at 12:08pm

3. Treasurer's Report, 2013 Insurance Coverage Option

The Treasurer and Mrs. Plante of Rivet Insurance presented the 2013 Comprehensive Municipal Insurance Renewal Report.

Councillor Denny Sharp left the meeting at 12:25pm.

Councillor Michel Bigras requested clarification from Rivet Insurance on whether Council Members are covered relating to the Water Quality Regulations and the courses required.

Council requested to know the judgment of the lawsuit against the Fire Department as information for future preventative, protocol and procedures for risk management.

Council discussed the denial of the 30 day extension to the renewal and that it will not be favourable for next year's renewal for Rivet Insurance and BFL.

Council requested to have at least 60 days to review any future proposed insurance renewals.

The Treasurer's recommendation is that the 2013-2014 insurance program be approved as submitted by Rivet Insurance through BFL as detailed in Option 1 with a premium of \$93,057.00 and to report in fall 2013 to the Finance and Administration Committee in regards to the 2014-2015 annual insurance detailing the process for the RFP and a concrete timetable.

4. Resolution - Renewal of the 2013 Municipal Insurance

Moved By: Larry Bouffard
Seconded By: Denny Sharp

Resol. 2013- 216

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that the Comprehensive Municipal Insurance contract with Rivet Insurance be renewed for a period of one year in the amount of \$93,057 including PST.

Carried

5. Temporary Appointment of a Community Emergency Management Coordinator

Moved By: Larry Bouffard
Seconded By: Denny Sharp

Resol. 2013- 217

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints Sébastien Goyer as Community Emergency Management Coordinator (CEMC).

Carried

6. Adjournment

Moved By: Larry Bouffard
Seconded By: Denny Sharp

Resol. 2013- 218

BE IT RESOLVED THAT the special meeting be adjourned at 12:55
p.m.

Carried

MAYOR

CLERK

**SUDBURY EAST PLANNING BOARD
MINUTES
Thursday, June 13, 2013 at 5:30 p.m.
Sudbury East Planning Board Office
5 Dyke Street, Warren, Ontario**

MEMBERS PRESENT: Michel Bigras, Clyde Opaleyчук, Heide Ralph, Paul Schoppmann, Jim Stankovitch,

MEMBERS ABSENT: Shawnda Martin-Cross, Mira Melien, Morgan Pitfield, Steve Salonin

OFFICIALS PRESENT: Melissa Riou
Director of Planning/Secretary-Treasurer

Karen Beaudette
Administrative Assistant

PUBLIC PRESENT: Margaret Schwartzentruber

1. MEETING CALLED TO ORDER

The meeting was called to order at 5:30 p.m. by the Chair, Clyde Opaleyчук.

2. ADOPTION OF THE AGENDA

13-032 MOVED BY: Paul Schoppmann
SECONDED BY: Jim Stankovitch

BE IT RESOLVED THAT the agenda for the Sudbury East Planning Board regular meeting of June 13th, 2013 be adopted as distributed.
Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest and general nature thereof.

4. ADOPTION OF THE MINUTES

a) Sudbury East Planning Board - Regular meeting of March 14th, 2013.

13-033 MOVED BY: Jim Stankovich
SECONDED BY: Michel Bigras

BE IT RESOLVED THAT the minutes of the Sudbury East Planning Board's regular meeting of March 14th, 2013, be adopted as distributed.
Carried.

5. PRESENTATIONS/DELEGATIONS – No Presentations or Delegations

6. CONSENT APPLICATIONS

The Chair advised that a Consent Application be analyzed and discussed before the Planning Board decides whether or not to grant Provisional Consent. Also that the analysis and discussion of a Consent Application serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning advised that Notice of Application was posted in the municipal office and was sent by First Class Mail to the assessed owners within 60 metres of the properties subject to the proposed Consent, and to those persons and agencies likely to have an interest in the application. The Notices were sent on May 27, 2013 (B/08/13/MW – Montour Family Trust), and May 31, 2013 (B/09/13/FR – Margaret Schwartzentruber) being over fourteen (14) days prior to this evening's meeting. The Notices were sent by First Class Mail to the assessed owners with 60 metres of the properties subject to the proposed Consent. Included with each Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulations were provided in accordance with the provisions of The Planning Act, R.S.O. 1990, Chapter P.13.

a) B/08/13/MW – Montour Family Trust

No member of the public was present to answer any questions from the board.

The subject property is located on Kukagami Lake Road. The subject land is currently zoned Rural (RU) and the proposed severed lot is proposed to be re-zoned Rural Residential (RR). The current application proposes to sever 0.9 hectares of the property and has a lot frontage of 69.8 metres. The proposed severed lot contains an existing dwelling and accessory structure. The proposed retained lands are to be approximately 22.7 hectares in lot area with a lot frontage of approximately 60.0 metres. The proposed severed lot is to continue to be used for residential purposes; the proposed retained lands are to remain vacant at present.

The severance generally complies with the policies of the Official Plan. The retained lot will continue to meet the requirements of the RU Zone, while the lot to be severed meets the requirements of the RR Zone – to which it is proposed to be re-zoned – the application will be considered by Council for the Municipality of Markstay-Warren at its meeting next Monday, June 13th, 2013.

Comments were received from MNR indicating that Species' at Risk, the Eastern Whip-poor-will and Blanding's Turtles have been observed in the general area, and suitable habitat for both species appears to be present within the subject property boundaries. Prior to development

the applicant may wish to undertake surveys to determine risk of contravening the Endangered Species Act – this has been added as a note to the conditions of approval – but – no new buildings are proposed.

The CAO for the Municipality of Markstay-Warren provided an opinion that the reduced frontage of the retained lot will not create any access issue from either Kukagami Lake Road or Amell Street.

No other comments or concerns were received through agency circulation or from the public.

There were no questions or discussions from the board.

13-034 MOVED BY: Michel Bigras
SECONDED BY: Paul Schoppmann

BE IT RESOLVED THAT Consent application B/08/13/MW submitted by the Montour Family Trust be recommended for approval as per the report prepared by the Board's Director of Planning.

Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

b) B/09/13/FR – Margaret Schwartzentruber

Margaret Schwartzentruber was present from the public for any questions from the Board.

The subject property is located on Monetville Road in the Municipality of French River and proposes to sever one Rural lot from the subject lands. The proposed severed lot is to be approximately 64.8 hectares in lot area with a lot frontage of approximately 30 metres. The proposed severed lands are currently vacant and are to be used for rural uses; the proposed retained lands contain a dwelling and accessory structures are to continue to be used for rural uses. The two parcels were formerly two separate parcels, however have merged on title due to the pattern of ownership.

Each parcel has an area of 64.8 hectares. The southern parcel (3829) has 804 metres of frontage on Monetville Road which is municipally maintained year-round. The northern parcel (248) fronts on a portion of Monetville Road which is not currently maintained or assumed by

the Municipality. As a condition of consent the municipality has requested that the road abutting Parcel 248 be surveyed and transferred to the Municipality, which will provide the required frontage for the severed parcel, as well as insure access to existing parcel to the north of Parcel 248.

The Deputy Clerk for the Municipality of French River advised that both parcels are affected by the Quesnel-Lefebvre Drain; however, Drainage Assessment is already apportioned for each individual lot.

The Chief Building Official for the Municipality of French River requested that the existing road along the west side of parcel 248 be surveyed and registered to the satisfaction of the Municipality of French River.

No other comments or concerns were received through agency circulation or from the public.

Margaret Schwartzentruber addressed the Planning Board. Her lawyer, Alain Michel, was unable to attend the meeting.

Ms. Schwartzentruber asked that the Planning Board waive or strike the Draft Conditions #3 and #4 from the Draft Conditions which pertain to request to survey of the road and 5% cash in lieu of Parkland. Ms. Schwartzentruber indicated that there was already 30 metres of the road frontage required.

Until 1999, the Municipality of French River had maintained the 200 to 300 metres of road in question. Ms. Schwartzentruber has maintained this road at her own expense, approximately \$350.00 to \$400.00 per year, since 1999. There are three landowners to the north of the parcel in question and there is crown land separating her parcel and the three landowners. These landowners maintain the road in question at their own expense. There is no Right of Way or Easement agreement in place with these landowners and has never been.

Ms. Schwartzentruber said that the cost of surveying would be prohibitive and could be even more so with the wording "to the satisfaction of the Municipality of French River" in the Draft Conditions.

The Director of Planning stated that the two parcels were merged on title and that normally a survey would not be required for the severance. The Director of Planning also stated that the 5% in lieu of Parkland Dedication fee is at the discretion of the Municipality of French River in accordance with their policy. In the road mapping at the Sudbury East Planning Board office, there is no history of the road. The Municipality of French River has informed the office that this is a historical road and settlers accessed the land from the river using this road.

Member Bigras asked if there was any documentation available to support any maintenance done by the Municipality of French River on the road. Ms. Schwartzentruber stated that there is a Municipal drain on the property and the Municipality has used the trail to access the drain for maintenance purposes. Member Stankovich stated that the Municipality would have to get on the property to maintain the drain whether there was a road or not. Member Bigras said that even though the Municipality maintains the drain, they would not have to maintain the road. Ms. Schwartzentruber said that access will not be denied and that access cannot be impeded as stated in the Roads Act.

The Director of Planning stated that to waive or strike Draft Condition #3 is up to the board and that as no evidence of road maintenance by the Municipality was presented, the application could be deferred if the board wished to look into the matter further.

Member Schoppmann stated that on any property with a municipal road, the onus is on the landowner to survey the road. The Director of Planning stated that in this case with two separate parcels merged on title, a survey was not required.

Member Bigras asked if there was any maintenance done historically. The Director of Planning said there was no documentation and evidence of any work would be required from the Municipality of French River. Ms. Schwartzentruber stated that the road is not maintained now and if maintenance was required she had been informed that she would have to request it in writing. Ms. Schwartzentruber also stated that the previous owners had put a gate on the property to prevent the snow plow turning in their yard as it disturbed their animals.

Member Bigras stated that if this is not a municipal road, he would vote to strike the draft condition. The Director of Planning took out the Roads By-law and stated that per the By-law, it was not listed as a road. The Northerly limit of the road was at the property line. Member Bigras stated that as the road was not listed in the By-law, he would strike the Draft Condition.

Ms. Schwartzentruber asked if Draft Condition #4 could be struck also. The Director of Planning stated that typically the 5% in lieu of Parkland Dedication does not apply in these cases and only applies to new parcels; this is a technical severance only.

13-035

MOVED BY: Michel Bigras

SECONDED BY: Jim Stankovitch

BE IT RESOLVED THAT Consent Application B/09/13/FR submitted by Margaret Schwartzentruber recommended for approval as per the report prepared by the Board's Director of Planning striking draft conditions #3 and #4.

Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

7. BUSINESS ARISING FROM PREVIOUS MEETINGS

a) Vacant Land Study – The Director of Planning has completed a draft of the Vacant Lands Study and presented a copy for the Members to look at. There is a summary of the number of Rural Residential and Rural lots and also vacant lots in the Settlement Areas. Historical building permit trends have to be added as well as the uptake on buildings erected after Consents have been granted. The Director of Planning said that a copy of the draft would be provided to the staff at each Municipality after more review by the Board.

b) Comprehensive Zoning By-law Review - Update

There were two open houses held on May 30, 2013. The first was held in St. Charles and was attended by 4 members of the public and 6 members of council and staff. The second session was held in French River and was attended by 1 member of the public and 3 members of council and staff. The Director of Planning stated that notices of the next meeting could be sent out in the July tax bills and a decision would have to be made as to where the next meetings would be held. Markstay-Warren has requested that one of the meetings should be held in Markstay or Warren. Killarney or French River Visitor's Center might both be a possibility for the second meeting.

Member Stankovich stated that September would be too late for the meeting as all of the seasonal ratepayers would be gone. Member Ralph said that the locations would be nice and central. The Director of Planning stated that the consultant would be contacted to see if the meeting could be moved to early September or late August.

8. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING

There were no notices of motion received by the Secretary-Treasurer prior to the closing of the meeting.

9. PAYMENT OF VOUCHERS

a) March 2013

13-036 MOVED BY: Paul Schoppmann

SECONDED BY: Michel Bigras

BE IT RESOLVED THAT the statement of disbursements for the month of March 2013, in the amount of \$17,463.64 to be distributed, and is hereby approved for payment.

Carried.

c) April 2013

13-037 MOVED BY: Jim Stankovich

SECONDED BY: Heide Ralph

BE IT RESOLVED THAT the statement of disbursements for the month of April 2013, in the amount of \$16,222.63 to be distributed, and is hereby approved for payment.

Carried.

d) May 2013

13-038 MOVED BY: Heide Ralph

SECONDED BY: Paul Schoppmann

BE IT RESOLVED THAT the statement of disbursements for the month of May 2013, in the amount of \$15,652.90 to be distributed, and is hereby approved for payment.

Carried.

10. ADJOURNMENT

13-039 MOVED BY: Heide Ralph

SECONDED BY: Jim Stankovich

BE IT RESOLVED THAT the Meeting be adjourned at 6:25 P.M.

AND THAT the next regular meeting be held on July 11th at 5:30 P.M. at the Sudbury East Planning Board Office in Warren.

Carried.


CHAIR

SECRETARY-TREASURER

**UNAPPROVED MINUTES – FIFTH MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
FAMILY HEALTH TEAM, ESPANOLA
THURSDAY, JUNE 20, 2013, AT 1:30 P.M.**

BOARD MEMBERS PRESENT

Claude Belcourt
Madeleine Dennis
Ken Noland
Paul Schoppmann

Claude Berthiaume
Ron Dupuis
Rita Pilon
Brenda Spencer

Janet Bradley
Brigita Gingras
Ursula Sauvé

BOARD MEMBERS REGRETS

Evelyn Dutrisac

Terry Kett

STAFF MEMBERS PRESENT

Sandra Laclé
Rachel Quesnel (Secretary)

Renée St. Onge
Dr. Penny Sutcliffe

Marc Piquette
Stacey Laforest

Todd Robson

R. DUPUIS PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m. Board members were thanked for travelling to Espanola. B. Gingras stated she was pleased that the Board of Health meeting was being held in her area and extended a warm welcome to everyone.

2.0 ROLL CALL

3.0 DECLARATION OF CONFLICT OF INTEREST

None.

4.0 DELEGATION / PRESENTATION

i) Panorama - Transforming Public Health in Ontario

- Lisa Schell, Manager, Clinical and Family Services

L. Schell was introduced and welcomed to present, Panorama, an information system to support the control of infectious disease that has been a long-time in the making. This is a provincial initiative and all 36 public health units will be using it by August 2014.

Panorama is a pan-Canadian information system that will provide public health units with a provincial repository of communicable disease investigations, case, contacts and outbreak data.

Panorama will be a foundation for a provincial immunization registry, which will improve the understanding of immunization coverage rates in our province and immunization delivery programs. It will also be a shared view of provincial vaccine inventory, increasing the efficiency of vaccine delivery systems and reducing vaccine wastage.

The system will provide tools to collect, share, and analyze the health information that is critical in managing public health cases and outbreaks such as influenza and any of the infectious disease outbreaks that occur in Ontario.

Results and benefits observed from the participating health units from the pilots conducted in 2012 were outlined. In August of 2013, six provincial health units will be implementing the immunization modules and the implementation of immunization and inventory modules in all 36 public health units is slated for August 2014.

Questions were entertained. The role of public health units as it relates to the Immunization of Schools Pupils Act was explained. In response to a question, it was clarified that health care providers currently do not share systematically immunization records with local public health units. The long-term goal of Panorama is to integrate with the health care electronic records to collect immunization data system-wide provincially. There will be ongoing assessments of the Panorama program as it gets implemented.

L. Schell was thanked for her presentation.

5.0 MINUTES OF PREVIOUS MEETING

i) Fourth Meeting – May 16, 2013

30-13 APPROVAL OF MINUTES

Moved by Spencer – Schoppmann: THAT the minutes of the Board of Health meeting of May 16, 2013, be approved as distributed.

CARRIED

6.0 BUSINESS ARISING FROM MINUTES

i) Opportunity for All: The Path to Health Equity

- Letter to the Premier of Ontario from Dr. P. Sutcliffe, Medical Officer of Health, Sudbury & District Health Unit, dated May 16, 2013

The Board's motion #26-13 *Opportunity for All: The Path to Health Equity*, has been shared with the Premier of Ontario in follow-up to the Board's discussion at the May 16, 2013, Board meeting. The letter summarizing the Board's motion has also been shared with many other stakeholders including other boards of health across the province.

ii) Association of Local Public Health Agencies (ALPHA)'s 2013 Annual Conference, June 2 to 4, 2013

M. Dennis, B. Spencer, J. Bradley, and U. Sauvé reported on the ALPHA annual conference, the resolutions passed during the resolution session, the Board of Health Section meeting and shared take-aways from the conference and conference keynote speakers. The Board members indicated that the conference is a great learning opportunity and encouraged other Board members to attend future conferences.

The Board members reported that they were pleased to be in attendance to see Dr. P. Sutcliffe receive alPHa's Distinguished Service Award. The plaque and trophy that Dr. Sutcliffe received were displayed for all Board members to see and the Board presented Dr. Sutcliffe with flowers and a card in recognition of her award and commitment to public health.

Dr. Sutcliffe noted that for future alPHa annual general meetings, the draft resolutions will be tabled at the Board of Health meeting if they are received in time. Past position statements or motions approved by our Board on any of the resolutions will be shared with Board members who will be attending the conferences. Dr. Sutcliffe added that Board members are expected to be open to listen to the discussions and debates on the proposed resolutions; therefore, prior opinions are helpful but may be informed and altered depending on the discussions emanating from the floor at resolution sessions.

Through its strategic planning process, alPHa is reviewing its model for the Council of Ontario Medical Officers of Health (COMOH) and Board of Health Sections given the changing environment. alPHa will be seeking feedback over the summer and fall regarding their draft strategic plan. The draft plan will be shared with the Board members for their information.

7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH AND CHIEF EXECUTIVE OFFICER

i) June 2013 – Medical Officer of Health and Chief Executive Officer (MOH / CEO) Report

Words for Thought in the June Board report quotes a Canadian Institute for Health Information (CIHI) article: *Publicly Financed Health Care In Canada* that is included with today's agenda package under Items of Information. Board members are encouraged to read the article which speaks to who pays for and who uses our public health.

Members were reminded that the Board of Health does not meet in July and August and, during that time, the Board Executive Committee assumes governance.

A print copy of the Sudbury & District Health Unit's 2012 annual report was distributed to the Board members via today's addendum package. The annual report will be released in an electronic format which features less text and effective use of images. Board members are encouraged to see the report online.

Dr. Sutcliffe's meeting with the Executive Director of the Shkagamik-Kew Health Centre has been deferred to next week.

Dr. Sutcliffe and the Board thanked S. Westhaver for having taken on the additional role of Acting Director of Environmental Health until recruitment was complete. S. Laforest was congratulated on her interim appointment of Acting Director of the Environmental Health division. S. Westhaver will continue to act as mentor for S. Laforest.

The SDHU's annual staff half day was held the morning of May 28 and featured a humorist and motivational speaker. Board of Health Chair, R. Dupuis, participated in the employee service recognition ceremony.

This month's MOH report to the Board includes the twice-yearly Corporate Services update and provides examples of where we are working to achieve efficiencies.

Various work on our facilities is underway and includes plans to resurface a section of the parking lot at the main office this summer and upgrading rooftop mechanical systems. We continue to develop our own electronic records management strategy.

Changes to the Volunteer Resources Program and processes have been incorporated in an attempt to realize efficiencies.

A recent tender was awarded through a Request for Proposal to have the SDHU website redesigned. The target timeline is for the project to be completed by 2014.

In addition to the numerous updates from the program areas, Dr. Sutcliffe highlighted for the Board that staff in the Sexual Health Program have done some sensitisation work to fight against homophobia. Environmental Health staff liaised with the City of Greater Sudbury regarding the temporary relocation of Moosonee evacuees to Sudbury.

Although not reported in the June report, Dr. Sutcliffe shared that the Health Unit through the Environmental Health team had significant involvement related to the recent CP train derailment and our response to the drinking water issues.

The SDHU staff worked with the CGS on a promotional campaign to raise awareness of the new by-law prohibiting smoking in municipal parks and the Board Chair joined the CGS Mayor at a media event on May 29 to promote the by-law. The CGS, SDHU as well as Michael Perley made presentations on smoke-free municipal spaces and open patios to the CGS Council on June 11.

RRED Director, R. St Onge, and staff were congratulated for the development of the district office profiles for the Sudbury East, Espanola, Manitoulin, and Chapleau district office areas. These reports, which provide a snapshot of the health of the population for those areas, were included in today's Board agenda package as Items of information.

Questions were entertained and it was clarified that the CGS will be enforcing the by-law prohibiting smoking in municipal parks.

31-13 ACCEPTANCE OF REPORT

Moved by Schoppmann - Noland : THAT the Report of the Medical Officer of Health and Chief Executive Officer for the month of June 2013 be accepted as distributed.

CARRIED

8.0 NEW BUSINESS

i) Items for Discussion

a) Sudbury & District Health Unit's 2013-2017 Performance Monitoring Plan

- Briefing Note to the Board Chair from Dr. Sutcliffe, Medical Officer of Health and Chief Executive Officer dated June 13, 2013
- 2013-2017 Performance Monitoring Plan, June 2013

Dr. Sutcliffe made a brief presentation to summarize what is being presented today related to organizational performance monitoring, what is being asked of the Board as well as to provide highlights for the related briefing note, draft 2013-2017 performance monitoring plan, and motion tabled for the Board's consideration.

It was recapped that, at the October 2012 meeting, the Board endorsed the 2013-2017 Strategic Plan with the accompanying strategy map which described linkages between the strategic plan and the foundation of our organization, and directed the MOH to operationalize the strategic priorities, ensuring regular progress reports to the Board of Health.

The proposed performance monitoring plan being presented today recommends two reporting components

1. strategic priority narratives through qualitative reporting
2. monitoring indicators through quantitative reporting to the Board.

The qualitative reporting will include five program narratives or one narrative per priority that will be provided to the Board three times a year as a means of monitoring our actions and progress in integrating the strategic priorities into the SDHU activities. These will help engage staff, give life to our strategic priorities, and link them to our public health work.

For the quantitative reporting, an annual report will be submitted in February with reporting on 13 indicators of excellence that will help us measure our success for each foundational pillar.

R. St Onge, Director of the RRED division along with the Manager of Professional Practice and Development carried out much of the groundwork to develop a final performance monitoring plan to help identify for the Board how we are keeping on track and report on how we are holding ourselves accountable. Staff consulted with other health units, conducted a literature search, and identified what indicators we could reasonably collect.

The Board's approval is being sought for the Performance Monitoring Plan.

Also, Board members are asked to advise the Board Secretary if they are interested in participating on a Board/staff working group that will review the monitoring reports; provide interpretative comments and assist in presenting annually to the full Board.

It was clarified that the vision is to have at least 2-3 board members and 2-3 staff members on the working group.

Questions were entertained and it was clarified that we have consulted with other health units as some are taking a similar approach to performance monitoring.

32-13 SUDBURY & DISTRICT HEALTH'S UNIT 2013-2017 PERFORMANCE MONITORING PLAN

Moved by Belcourt – Pilon: WHEREAS the Sudbury & District Board of Health endorsed the 2013-2017 Strategic Plan and accompanying Strategy Map and directed the Medical Officer of Health to operationalize the strategic priorities, ensuring regular progress reports to the Board of Health; and

WHEREAS the Sudbury & District Board of Health is working toward achieving its vision of Healthy Communities for All; and

WHEREAS the Sudbury & District Board of Health is committed to accountability and continuous quality improvement through regular monitoring of performance at multiple levels; and

WHEREAS the Sudbury & District Board of Health is committed to continuing accreditation-related activities to guide our own path forward despite the recent termination of funding to the Ontario Council on Community Health Accreditation (OCCHA) by the Ministry of Health and Long-Term Care;

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health approve the 2013-2017 SDHU Performance Monitoring Plan, which will be used to guide the SDHU toward excellence and quality improvement; and

FURTHER THAT the 2013-2017 SDHU Performance Monitoring Plan be supported as a means to provide the Board of Health with accountability measures on key focus areas grounded within the 2013–2017 Strategy Map; and

FURTHER THAT the 2013-2017 SDHU Performance Monitoring Plan be considered as complementing other monitoring activities such as Accreditation and the Ministry of Health and Long-Term Care's Accountability Agreement Performance Indicators; and

FURTHER THAT the Sudbury & District Board of Health direct the Medical Officer of Health to operationalize the 2013-2017 SDHU Performance Monitoring Plan.

CARRIED

ii) Correspondence

a) Tanning Bed Legislation

- Letter from the Durham Regional Council to the Premier of Ontario dated June 7, 2013

No discussion.

b) Ontario's Action Plan for Seniors

- Letter from the Durham Regional Council to the Premier of Ontario dated June 7, 2013

No discussion.

c) Sudbury & District Board of Health Motion 04-13

- Fax from The Corporation of the Township of Baldwin dated May 22, 2013, and response letter from the Sudbury & District Board of Health dated May 23, 2013

No discussion.

d) Built Environment and Human Health

- Letter from the Durham Regional Council to the Premier of Ontario dated May 17, 2013

No discussion.

e) No Time to Wait: The Healthy Kids Strategy Report

- Letter from the Durham Regional Council to the Premier of Ontario dated May 17, 2013

No discussion.

f) Nicotine Replacement Therapy

- Letter from the Durham Regional Council to the Premier of Ontario dated May 17, 2013

No discussion.

g) Menu Labelling

- Letter from the Durham Regional Council to the Premier of Ontario dated June 7, 2013
- Letter from the Simcoe Muskoka Board of Health to the Minister of Health and Long-Term Care dated May 15, 2013

No discussion.

h) Opportunity for All: The Path to Health Equity

Sudbury & District Board of Health Motion

- Letter from the Township of Nairn and Hyman to the Premier of Ontario dated June 10, 2013

No discussion.

33-13 ACCEPTANCE OF NEW BUSINESS ITEMS

Moved by Berthiaume – Belcourt: THAT this Board of Health receives New Business items 8 i) to ii).

CARRIED

9.0 ITEMS OF INFORMATION

- | | | |
|------|---|-------------|
| i) | Senior Management Executive Committee Minutes | May 1, 2013 |
| ii) | Public Health Ontario Connections | May 2013 |
| iii) | District Office Profiles – RRFSS Oversample | |
| iv) | Canadian Institute for Health Information (CIHI) article:
<i>Publicly Financed Health Care in Canada:
Who Pays and Who Benefits Over a Lifetime?</i> | May 2013 |
| v) | Inside Edition | May 2013 |

The District Office Profiles – RRFSS Oversample reports were recommended for reading for the Board members as the reports provide interesting and relevant data for our district areas.

These items are shared for the Board's information.

10.0 ADDENDUM

34-13 ADDENUM

Moved by Dennis – Bradley: That this Board of Health deals with the items on the Addendum.

CARRIED

i) Governance and Structure of the Association of Local Public Health Agencies (alPHA) and the Ontario Public Health Association (OPHA)

- Letter from the Peterborough Country-City Health Unit to the alPHA Board President dated June 17, 2013

Further to today's update from the alPHA conference and upcoming consultation related to the alPHA strategic plan, Dr. Sutcliffe noted there is a lot of history on the governance issue of the provincial associations and this letter is shared for information at this point in time.

ii) Children in Need of Treatment (CINOT) Program and Healthy Smiles Ontario (HSO)

- Letter from the Durham Regional Council to the Premier of Ontario dated June 7, 2013

The Durham Regional Council is proactively advocating for the continuing of the 100% provincial funding as these programs were previously announced as three year funded programs. Funding advocacy is not recommended at this point as alPHA has passed a motion to this effect on behalf of its member health units.

iii) Healthy Kids Panel: *No Time to Wait: The Healthy Kids Strategy*

- Letter from the Perth District Board of Health to the Minister of Health and Long-Term Care dated May 31, 2013

The Perth Board of Health has written a letter of support to the ministry for the Healthy Kids Panel report and recommendations.

iv) Sudbury & District Health Unit's Inside Edition

- Internal Staff Newsletter – June 2013

This newsletter, prepared for staff, is shared for the Board's information. The Board copy is the only printed version as staff receive the newsletter electronically.

v) Sudbury & District Health Unit's 2012 Annual Report

A print copy of the the Sudbury & District Health Unit's 2012 annual report was distributed for the Board. The 2012 annual report will be available online and distributed widely electronically.

11.0 IN CAMERA

35-13 IN CAMERA

*Moved by Gingras – Bradley: That this Board of Health goes in camera.
Time: 2:54 p.m.*

CARRIED

M. DENNIS PRESIDING

- i) Personnel
- ii) Personnel

12.0 RISE AND REPORT

36-13 RISE AND REPORT

*Moved by Sauvé – Berthiaume: That this Board of Health rises and reports.
Time: 3:13 p.m.*

CARRIED

R. DUPUIS PRESIDING

It was reported that two personnel items were discussed.

The following motion emanated from the in-camera component of today's Board meeting:

37-13 APPROVAL OF IN-CAMERA MEETING NOTES

Moved by Pilon – Berthiaume: THAT this Board of Health approve the meeting notes of the January 17, 2013, Board in-camera meeting and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

13.0 ANNOUNCEMENTS / ENQUIRIES

None.

14.0 ADJOURNMENT

38-13 ADJOURNMENT

Moved by Bradley – Gingras: THAT we do now adjourn. Time: 3:16 p.m.

CARRIED

(Chair)

(Secretary)



DRAFT MINUTES
of the June 27, 2013
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Lou Addison, André Byham, Sonja Flynn, Les Gamble, Dennis Golden, David Leonard, Derek Stephens, Paul Moffatt, Shawnda Martin-Cross, Mike Lehoux, Edgar Lovelace, Jack McMillan, Denis Turcot, Bruce Killah

Regrets :

Staff: Fern Dominelli, Donna Moroso, Connie Morphet, Melody Ouellette, Mike MacIsaac

Delegates: Janet Gasparini, Executive Director Social Planning Council of Sudbury
Mary Hannah M.A., HIFIS Community Coordinator

Media: Dawn Lalonde, Mid-North Monitor
Alicia McCutcheon, Manitoulin Expositor

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 13-62

Moved by: Paul Moffatt

Seconded by: Dennis Golden

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 [Manitoulin-Sudbury DSB 10-Year Housing and Homelessness Plan](#)

[Social Planning Council Presentation](#)

Janet Gasparini, Executive Director of the Social Planning Council of Sudbury and Mary Hannah, HIFIS Community Coordinator, provided a brief presentation regarding the 10-Year Housing and Homelessness Plan prepared for the DSB.

It was noted that NOSDA will be compiling all 10 plans to summarize the issues that are priorities facing the North.

5.0 Closed Session

Resolution 13-63

Moved by: Derek Stephens

Seconded by: Bruce Killah

BE IT RESOLVED THAT the Board move into closed session at 10:40 a.m.

Carried

Resolution 13-64

Moved by: Bruce Killah

Seconded by: Lou Addison

BE IT RESOLVED THAT the Board adjourn this closed session at 10:50 a.m.

Carried

6.0 Business Arising from Closed Session

During its Closed Session, the Board discussed Property and Human Resources Issues.

7.0 Minutes

7.1 Adoption of Minutes for May 23, 2013

Resolution No. 13-65

Moved by: Dennis Golden

Seconded by: Paul Moffatt

BE IT RESOLVED THAT the [Minutes of the May 23, 2013](#) Board meeting be approved.

Carried

7.2 Business Arising from Minutes

There was no business arising from the Minutes.

8.0 Committee Reports

8.1 Finance Committee

8.1.1 DSB Surplus for the 2012 Calendar Year

Mike Lehoux, Chair of the Finance Committee, provided the board an update of the Finance Committee Meeting.

[Annual Budget Guidelines](#)

The Finance Committee reviewed the Annual Budget Guidelines. The purpose of the Annual Budget Guidelines is to provide guidance to the Board and staff related to the creation of the annual budget.

A draft 2014 budget should be completed for presentation to the Finance Committee by the day before the October 2013 Board Meeting at the latest.

The guidelines have been reviewed and there are no changes to be made to the guidelines for the 2014 Budget.

[2013 Reserves Report](#)

Connie Morphet, Director of Finance and Administration, provided the board with a brief summary of the 2013 Reserves Report. The annual reserve report has been updated based on the 2012 audited financial statements.

Deferred Revenue

Within the deferred revenue section there is an amount of \$1,024,822. This amount is the 100% provincially funded unconditional grant which was directed to the Board in the first year of the Best Start initiative.

The program was renamed Full-Day Early-Learning Kindergarten program which is managed by the Ministry of Education. The goal is to have the program for four and five-year-olds fully implemented in all schools by 2015-2016. This program also includes extended hours for before and after school care that will be directly run by the Boards of Education. Since the implementation of this plan will affect the viability of existing non-profit child care providers, these funds are still required to ensure municipalities are not negatively affected as indicated in the original Board resolution.

#1 Recommendation:

On an annual basis, the Board will reassess the advisability of continuing to hold these funds as deferred revenue based on the implementation of the Full-Day Early-Learning Kindergarten program and its impact on the viability of the non-profit child care providers.

Board Policy Working Reserves

The Manitoulin-Sudbury District Services Board by [Resolution #02-097](#) has adopted a policy to have working reserves set at 15% of the municipal share of the DSB's current operating budget. The above policy provides for a working reserve which is less than that provided for by the legislation.

2013 municipal share of the operating 2013 budget	\$10,795,642
15% Working Fund Reserve amount is	\$1,619,346

Based on the 2012 audit, the Board has Working Funding Reserves of \$265,403. The shortfall for the working reserves is \$1,353,943.

#2 Recommendation:

The Board reaffirms its existing policy related to the working fund reserve.

Committed Reserves

In addition to the Board's working reserve, there are a number of committed reserves. These have been established by legislation, Board resolutions or as a result of decisions reached as part of the budget process. These funds are set aside for a specific purpose/obligation and are used to meet those specific purposes/obligations. Each of the committed reserves is detailed in the report with the balances as of Dec. 31, 2012 summarized in the chart on Appendix A.

Staff are recommending the creation of a new Health Benefits Revolving Reserve to cover any over expenditure in the benefits budget.

As of July 1, 2011, the DSB has moved away from insurance based coverage to a self-funded benefits program which includes stop loss insurance in instances where one individual's claims exceed a threshold of \$10,000 annually. Since the introduction of this self-funded benefits coverage program, the DSB has seen some savings however since the costs associated with the program are based on actual expenditures by employees and their families, there is a risk that costs will vary significantly from year to year. Many organizations have moved to self-funded drug benefit programs. What they have found is the creation of a reserve for this purpose does alleviate the need for significant changes in year to year budgets as actual costs vary annually. The current annual cost for self-funded benefits is \$345,000 so we are recommending the creation of a revolving reserve to a maximum of \$100,000. The reserve would only be augmented when there is a year-end surplus in the benefits budget for any year.

#3 Recommendation:

The Board establishes a Health Benefits Reserve (Revolving) starting the 2013 calendar year.

Resolution 13-66

Moved by: Mike Lehoux

Seconded by: Jack McMillan

WHEREAS the DSB Finance Committee has reviewed the 2013 Annual Report on Reserves.

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury DSB approves the [2013 Annual Report on Reserves](#) and that staff be directed to action the recommendations contained with the report.

Carried

DSB 2012 Surplus

Mike Lehoux explained that the Finance Committee had a lengthy discussion about the current state of the DSB's reserves and the 2012 surplus which was \$215,902.

According to Board resolutions 02-097 approved in May 2002, the DSB working funds reserve should not exceed 15% of the municipal share of the DSB annual budget.

In 2013 the municipal share of the DSB operating budget was \$10,795,642 which would mean the maximum reserve amount would be \$1,619,346. As of December 31, 2012 the DSB working Funds Reserve balance was \$265,403.

The Finance Committee looked at any current or future costs that the DSB was aware of that have not been accounted for. The only cost that staff were aware of was the possible replacement of the EMS station in Mindemoya when the lease expires in 2017.

Additionally the 100% provincially funded unconditional grant of \$1,024,822 is currently being treated as deferred revenue until the impact on the viability of the non-profit child care providers is determined as the province implements Full-Day Early-Learning Kindergarten program.

Full-Day Early-Learning Kindergarten program should be fully implemented across Ontario in the 2015-16 school years and at that point a decision about these funds will be made.

Based on the above, the Finance committee is recommending that the 2012 surplus be returned to municipalities.

Resolution 13-67

Moved by: Mike Lehoux

Seconded by: Jack McMillan

WHEREAS the audited financial statements for the operating year ended December 31, 2012 recorded a surplus of \$215,902; and

WHEREAS the Board by [Resolution # 02-97](#) dated May 23, 2002 has approved a Working Funds Reserve to a maximum of 15% of the municipal share of annual operating budget, which based on the 2013 operating budget of \$10,795,642 would be a maximum of \$1,619,346; and

WHEREAS the current balance of the working funds reserve on December 31, 2012 is \$265,403 and this amount is \$1,353,943 under the allowable 15% maximum; and

WHEREAS the DSB Finance Committee has reviewed the [2013 Annual Report on Reserves](#) and based on the committee's review of the Reserves Report the committee is recommending to the Board that the 2012 surplus be returned to member municipalities.

THEREFORE BE IT RESOLVED THAT \$ 0 dollars be directed to the DSB's Working Reserve in order to bring it to the 15% that the Board has established; and

FURTHER BE IT RESOLVED THAT \$215,902 be distributed to the DSB's member municipalities as per the apportionment formula in place in the year 2012.

Carried

8.1.2 Social Housing

Connie Morphet, Director of Finance and Administration, walked the board through the [End of Operating Agreements-Issue Report](#) as discussed at the Finance Committee Meeting.

Manitoulin-Sudbury DSB currently receives Federal Funding and pays debentures for the public housing buildings through funding distributed by the Ministry of Municipal Affairs and Housing (MMAH). This report deals only with DSB owned and operated properties.

As debentures for public housing mature, the federal funding associated with the buildings is also being terminated due to the end of operating agreements.

The current federal funding for capital purposes of the public housing stock is approximately \$800 per unit, totaling \$225,867 annually.

The annual budget, for the capital repairs of the housing stock, has been static at \$325,657 for the past four years with the municipalities contributing an extra \$100,000 annually to maintain the capital requirements of the housing stock.

Ministry of Municipal Affairs and Housing has issued the [Annual Apportionment of Federal Funds by Social Housing Program for 2013 – 2017](#). The MMAH report indicates that Manitoulin-Sudbury will be negatively affected by the end of operating agreements starting in 2015. The next five year forecast that will be issued in 2017 will represent a significant decrease in the federal funding. For the purposes of this report, the Federal funding for 2018-2024 has been projected with debenture completions and corresponding capital funding reductions.

The chart details the funding changes net of debentures ending, with net losses in 2015 of \$7,953; in 2016 \$6,974; in 2017 \$27,902 and in 2020 \$13,224.

The effect of the End of Operating Agreements (EOA) on the annual federal funding for the Social Housing properties owned by the Manitoulin-Sudbury DSB is a decrease of \$56,053 by 2024. Currently the DSB spends \$325,567 on capital expenditures and this amount will be reduced by \$56,053 by 2024.

The Building Condition Assessment (BCA) that was prepared for Manitoulin-Sudbury DSB indicated that an additional \$79,880 is required annually to maintain the capital reserve for the housing buildings.

By 2024, the DSB will require an additional \$135,933 in municipal funding, which is the loss of \$56,053 in Federal Funding plus the already underfunded \$79,880, in order to maintain the capital infrastructure of its existing public housing stock.

Staff are recommending that the Finance Committee consider increasing the capital repairs budget on an annual basis to eliminate the \$135,933 shortfall over the next 11 years. This would require an additional \$12,358 annually from 2014 to 2024 to eliminate the shortfall.

Resolution 13-68

Moved by: Mike Lehoux

Seconded by: André Byham

WHEREAS the DSB Program Planning Committee has reviewed the Social Housing End of Operating Agreements - Issue Report; and

WHEREAS the Program Planning Committee is concerned with the long term financial impact the end of operating agreements will have on the DSB ability to properly maintain the existing Social Housing properties and our legislated requirements under the Housing Services Act; and

WHEREAS the Program Planning Committee is recommending that this issue be reviewed and addressed by the DSB Finance Committee during the annual budget deliberations.

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury DSB approves the [Social Housing End of Operating Agreements - Issue Report](#); and

FURTHER BE IT RESOLVED THAT the DSB Board directs the Finance Committee to review the long term impacts of the Social Housing End of Operating Agreements and address the impact on the DSB's long term financial stability through the annual budget deliberations.

Carried

8.2 Program Planning Committee

8.2.1 Social Housing 10-Year Housing & Homelessness Plan

Lou Addison, Chair of the Program Planning Committee, provided a brief overview of the items discussed at the Program Planning Committee meeting.

Ontario Long-Term Affordable Housing Strategy requires a 10-Year Housing & Homelessness Plan by January 1, 2014. Plans are to be locally driven and respond to local need.

The Manitoulin-Sudbury DSB is responsible for producing a 10-Year Housing & Homelessness Plan for 18 municipalities and two unorganized territories.

Recognizing a Housing First Model-Stable and permanent housing is considered to be the first step in a person's journey toward stability in multiple aspects of life.

The Manitoulin-Sudbury DSB contracted the Social Planning Council of Sudbury (SPCS) to lead the development of the plan.

The key priorities of the plan were informed by Community Profile Data (Statistics Canada) and by community consultations with:

- 12 focus groups within six communities
- Several telephone/e-mail interviews (open-ended questions)

Participants included:

- Social and non-profit housing tenants; persons in low income living in market rent; service providers/community agency workers; board members, mayors and other municipal representatives.

The issues at the forefront of Stable Housing/Living:

- Widespread geography - access to services and amenities further compromised by limited transportation options and diluted information flow
- Lack of housing that is affordable for people in low income
- Staggering senior and aging population who require affordable housing with regular supports
- Lack of known supports in place for at-risk youth/no service connections to schools
- Housing is part of a larger context, impacted by the state of the labour market and accessibility to education

In this 85 page report, the key priorities identified:

1. Understand and Respond to the District's Demographic
2. Strong Emphasis on Seniors Required – Housing and Supports
3. Implement Strategies to Support Overlooked Populations – Aboriginals, Youth, and Individuals who are Homeless
4. Address Gaps in Services that Contribute to Homelessness
5. Imperative Action on Improving Transportation Accessibility Required
6. Employment and Training Opportunities
7. Energy Efficiency and Sustainable Housing
8. Innovation and Efficiency with Affordable Housing
9. Increase Opportunities by Increasing Knowledge Dissemination
10. Spearhead Integrated Service Delivery
11. Increased Advocacy Role for Civic Leaders
12. Increase Program Evaluation
13. Closely Monitor the Release of RFPs and Funding Opportunities

The Program Planning Committee is recommending that the board approve the plan in principle pending review and feedback by municipalities, stakeholders and the province by Sept. 6, 2013. The DSB Board will consider final approval at the September 26, 2013 Board meeting.

Resolution 13-69

Moved by: Lou Addison

Seconded by: Sonja Flynn

WHEREAS the DSB Program Planning Committee has reviewed the 10-Year Housing and Homelessness Plan and Housing and Homelessness - Issue Report; and

WHEREAS the Program Planning Committee is recommending that the Issue Report be approved by the Board; and

WHEREAS the DSB Program Planning Committee is recommending that the 10-Year Housing and Homelessness Plan be approved in principle by the Board and that the report be shared with member municipalities, stakeholders and the province for their review and feedback by September 6, 2013.

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury DSB approves the [10-Year Housing and Homelessness Plan - Issue Report](#); and

FURTHER BE IT RESOLVED THAT the DSB Board approves the [10-Year Housing and Homelessness Plan](#) in principle and that the Board's final approval will be considered at the Sept 26, 2103 Board meeting once input is received from member municipalities, stakeholders and the province.

Carried

8.2.2 New Child Care Funding Model

The Ministry of Education indicates that with the new funding formula, the following objectives were considered in the development of the new model:

- Efficiency
- Responsiveness
- Predictable and Transparent
- Quality
- Accountability

The new funding formula comes with increased flexibility which will allow the DSB to allocate funds in a manner that will stabilize the child care system.

As a result of these significant changes, DSB staff has met with our non-profit child care providers to develop a new funding model. We remain committed to supporting each of our child care providers in the invaluable work they do to support children, families, and the economy of our communities. Recognizing the value of their work, knowledge, and experience, the purpose of the meetings was to collaborate on the development of a new system of support which has turned the focus, from a system of complicated and restrictive grants and allocations, to a simplified system involving an Operating Budget that will better support our local child care system.

A few changes and new policies that are a result of these consultations with the child care agencies are:

Special Needs Resourcing

The Manitoulin-Sudbury DSB currently contracts out to Child and Family Centre for Special Needs Resourcing.

The Special Needs Resourcing program allows an agency to provide a range of services to children with special needs. Special Needs Resource services are available at no additional cost to parents.

Currently, Child and Family Centre have 1.34 Full Time Equivalent (FTE) Special Needs workers to cover the Manitoulin-Sudbury DSB jurisdiction. Staff are proposing an additional full time Special Needs Worker which would total 2.34 FTE's.

In addition, the enhanced staffing component of the Special Needs program will remain at last year's utilization levels but the new funding will allow Non-profit Child Care providers to bill their actual cost of additional staff required to assist with special needs children.

The DSB is also increasing hours for a part time staff to full time hours for the support person to the Special Needs worker in Chapleau.

General Operating Grant

The purpose of the funding is to support affordable fees for services, stabilize service levels, and to improve access to high quality early learning services for children and families.

Service providers have the discretion to use the operating grant for expenses which include, but is not limited, staff wages and benefits (over mandatory requirements for minimum wage plus Mandatory Employment Related Costs), lease and occupancy costs, utilities, administration, transportation for children, resources, nutrition, supplies, and maintenance.

Any in-year child care funding surpluses will be used to address existing general operating expense pressures throughout the Manitoulin-Sudbury DSB jurisdiction. The Manitoulin-Sudbury DSB may, in-year, move dollars in order to meet negotiated, measurable service targets, and to address other volume and caseload pressures, in accordance with the Ontario Child Care Service Management and Funding Guidelines.

Repairs and Maintenance

The Manitoulin-Sudbury DSB will provide Repairs and Maintenance funding to non-profit child care service providers in alignment with community priorities. Funding is intended to support the needs of the child care system and preserve existing child care programs. In addition, Repairs and Maintenance funding is used to support licensed non-profit child care service providers and non-profit private home day care agencies to maintain compliance with the licensing requirements under the *Day Nurseries Act*.

The expenditure of funds shall be allocated on a claims basis and based on priority and funding availability. Priorities will ensure that any providers facing an emergency situation are considered first.

Capacity Building Funding

The Manitoulin-Sudbury DSB will provide Capacity Building funding to non-profit child care service providers in order to support and promote quality programs. Quality programs are child-centered and allow safe enriching environments and experiences for children to engage in creative and meaningful exploration and learning. Capacity building funding is intended to support the professional development of, but is not limited to, child care supervisors, program staff, resource teachers/ consultants, special needs resourcing staff, cooks, home child care providers, home visitors and boards of directors.

Capacity Building funding will be calculated based on the following:

- An amount of funding will be designated for each FTE Staff and multiplied by the total number of FTE's employed at a child care centre.
- The Manitoulin-Sudbury DSB reserves the right to adjust the amount of funds designated to each FTE staff based on funding pressures and service targets.
- Based on pressures and available funds, the DSB may continue to consider one time funding requests from the professional development committee.

Play Based Material and Equipment Funding

The Manitoulin-Sudbury DSB will provide Play Based Material and Equipment Funding to non-profit child care service providers based on priority and available funds. Funding is intended to help child care operators to create and maintain enriching environments that are developmentally appropriate. In addition, funds are intended to promote children's exploration and learning through play, consistent with the principles of the Early Learning Framework. Play Based Material and Equipment funding may also be used to purchase non-consumable supplies/equipment that supports the regular operation of the child care program.

The expenditure of funds shall be allocated on a claims basis and based on priority and funding availability.

Resolution 13-70

Moved by: Lou Addison

Seconded by: Bruce Killah

WHEREAS the Manitoulin-Sudbury DSB is responsible for administering the [Ontario Child Care Service Management and Funding Guidelines](#) as prescribed by the Ministry of Education; and

WHEREAS the DSB Program Planning Committee has reviewed the new and revised policies established in order to administer Child Care Service Management and Funding Guidelines; and

WHEREAS the Program Planning Committee is recommending approval of these policies by the by Board.

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury DSB approves policy [2.1 General Operating Grant](#) effective January 1, 2013 which replaces policy 2.1 Wage Subsidy; and

FURTHER BE IT RESOLVED THAT the Board approves policy [10.1 Repairs and Maintenance](#) effective January 1, 2013 which replaces policy 10.1 Health & Safety; and

FURTHER BE IT RESOLVED THAT the Board approves policy [10.2 Capacity Building Funding](#) and policy [10.3 Play Based Material & Equipment Funding](#) effective January 1, 2013; and

FURTHER BE IT RESOLVED THAT the Board revokes policy 2.2 Wage Improvement effective January 1, 2013.

Carried

8.2.3 Emergency Medical Services

Mike MacIsaac, Chief of EMS, provided a brief overview of the [Updated EMS 5 Year Staffing Plan](#).

Two years ago in June 2011 the [EMS 5 Year Staffing Plan](#) was approved in principle by the Board recognizing a model of enhancement aimed at providing a more appropriate response where deemed beneficial. The enhancement model provided for increased on-site Ambulance coverage in 7 of 8 bases where there was a mix of on-site and on-call coverage.

The first step of the plan called for full 24 hour on-site coverage in Mindemoya. The move occurred in the fall of 2011. The next move was to move staffing in Massey to a full 24 hour on-site coverage and that was to occur during the 2013 budget year. During budget deliberations it became apparent that under the current economic climate it would be extremely difficult to absorb the costs associated with proceeding with the next step of the plan.

DSB staff made a commitment to review the plan on a regular basis, looking to the most current data and analysis of the ongoing trends. This new updated report does just that.

2011 and 2012 data was reviewed. The results show that we still have the same issues in the stations that we had in 2012. In fact the crews are now busier than ever while on call.

Recommendations

Four options with varying degrees of aggressiveness for the future were presented in the report and discussed at the Program Planning Committee.

Within this report we have attempted to provide a variety of options that represent differing levels of municipal investment. There must be a balance in responsiveness to medical emergencies, Health & Safety of both the communities and employees, and overall cost effectiveness. It is with these factors in mind that the 4 options are being made for progress into the future.

Serious consideration must be given to the enhancement of the stations as listed within the report. To assess the order of increased staffing, we must look at call volumes which tell the story in terms of how sick people are and how hard our employees are working. We need to be responsive within our busiest communities with the new response time standard making it ever more important. We also need to be aware of our responsibilities to our employees. We have to be mindful that the increase in call volumes particularly during on-call hours can lead to hours of work and Health & Safety implications.

Similar to the last plan, it is important to note that while this report provides for a 5 year plan, as time progresses it is essential to re-evaluate the needs of the communities we serve. Evaluations into staffing levels as per the DSB Strategic Plan are to be held yearly and it is our intention to evaluate the successes of this plan and make change where necessary.

Enhancing staffing under the options listed in the report will have the greatest effect in the areas of greatest need. The final mix of staffing will provide for better response times and less reliance on, on-call staffing which is proving to be ineffective with our increase in call volumes.

Resolution 13-71

Moved by: Lou Addison

Seconded by: Mike Lehoux

WHEREAS the Manitoulin-Sudbury DSB Board approved a [5 Year EMS Staffing Plan](#) in June 2011; and

WHEREAS the DSB Program Planning Committee has reviewed the Updated 5 Year EMS Staffing Plan; and

WHEREAS the DSB Program Planning Committee is recommending that the Updated 5 Year EMS Staffing Plan be approved in principle by the Board and that the implementation of the Updated EMS 5 Year Staffing Plan would rest with the Finance Committee as it deliberates the budget on an annual basis.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB Board approves the [Updated 5 Year EMS Staffing Plan](#) in principle and that the implementation of the Updated EMS 5 Year Staffing Plan would rest with the Finance Committee as it deliberates the budget on an annual basis.

Carried

9.0 New Business

9.1 Ministry of Health & Long Term Care (MOHLTC)

The CAO and Board Chair received a letter from the MOHLTC on June 19th detailing our 50/50 and First Nation funding for 2013. The MOHLTC has used the base of DSB 2012 budget and applied an increase of 1.5%. The resulting budget base for 2013 has increased the 50/50 funding by \$326,742 and FN funding by \$131,897. We are still awaiting the announcement on 2013 TWOMO funding.

Although this appears to be good news and re-affirms the Ministry's commitment to 50/50 funding albeit a year late, we want to wait for confirmation of the TWOMO funding so that we are in a better position to determine the accuracy of our 2013 budget estimates.

9.2 NE LHIN Patient Transfer Service Pilot

We now have been operating for 16 weeks but for this report the stats are from a period of 12 weeks from March 11 to May 31.

The average duration of a patient transfer is 4 hours and 5 minutes. We are averaging 2.33 transfers per day and that includes both one way and two ways transfers. In total we have moved a total of 133 patients. (that includes 57 one way and 76 two way trips). Total ongoing costs were \$44,575 for the 12 week period while the pilot project had budgeted \$66,515. Total cost including pro-rated start-up (3/6 of total start-up costs) is \$68,568, budgeted \$92,038. The total cost per hour is \$78.81. The ongoing cost per hour is \$51.24 and the pilot project had estimated \$63.96/hour ongoing.

We have logged only 870 hours of vehicle coverage versus the 960 hours budgeted at 40 hours per week per vehicle. We have spent 437 hours moving patients with 325 hours of down time. For a Unit Hour Utilization is 0.625. In comparison to this, Toronto EMS experiences between 0.5 to 0.85 UHU.

Highest utilization

- Espanola Regional Hospital & Health Centre – 39
- Manitoulin Health Centre Little Current Site – 33
- Manitoulin Health Centre Mindemoya Site – 27

In comparison to EMS non-urgent activity for the same time period last year without a non-urgent alternative:

- EMS **non-urgent** inter-facility calls
 - 2012 – 375
 - 2013 – 166
 - Decrease of 50%
- EMS **urgent** inter-facility calls
 - 2012 – 166
 - 2013 – 130
 - Decrease of 22%

To date the Non-Urgent Patient Transfer pilot is doing well and staff will provide the Board with regular updates.

9.3 Community Gardening Events

Community Container Gardening Event for Espanola:

The Manitoulin-Sudbury District Services Board and the LaCloche Best Start Hub hosted its second annual Family Container Gardening Event on Saturday June 1, 2013 from 10:00 am - 1:00 pm at the Red McCarthy Ball Fields Pavilion. This Community Event was open to families with children to learn basic container gardening skills with the help of the Espanola Horticultural Society. We had 26 adults and 33 children, a total of 59 on a rainy day.

Community Container Gardening Event for Chapleau:

The Manitoulin-Sudbury District Services Board and the Sudbury North Best Start Hub hosted a Family Container Gardening Event on Saturday May 25, 2013 from 10:00 am - 1:00 pm at the 78-80 Pine Street Parking Lot. This Community Event was also open to families with children to learn basic container gardening skills. We had 42 adults and 39 children, a total of 81 in attendance for this event.

Both of these events had children create a fun container garden, a free BBQ was also available. The DSB's Emergency Medical Services paramedics were on site at both events and they provided children and the public with a tour of the ambulances.

In order to control costs, local business owners were made aware of the event and were very generous in their donations (Espanola). Also, a vast majority of the plants used for both events were grown by either children of the daycare (Chapleau) or JK classes at a local school (Espanola).

9.4 Jobs for Youth

The Ministry of Children and Youth Services has given the Manitoulin-Sudbury the funding allocation to deliver the Jobs for Youth program on Manitoulin Island for its 5th consecutive year.

There was an abundance of applications from employers and students this year.

- 81 students who applied
- 81 employers who applied
- 47 students placed - only received funding allocation to place 40.

The 47 students will begin their Pre-Employment Training on July 2 for 3 days which will be done at the Missionary Church in Mindemoya. Once completed, they will then begin to work with the employers on July 8 for a total of 7 weeks with a possibility of part-time work from September to March 2014.

For the remainder of our DSB jurisdiction (Espanola, LaCloche, Sudbury East and Sudbury North), the YMCA of Sudbury received the allocation to deliver the Jobs for Youth program.

9.5 EMS Ministry of Health & Long Term Care (MOHLTC) Service Review

MOHLTC Ambulance/Service Review Team was at the Manitoulin-Sudbury DSB June 18 & 19. Prior to their visit the EMS team was given a self-assessment checklist to use as a reference to prepare. Within the self-assessment checklist were over 220 reference points that would be reviewed from an administrative perspective. Additionally, there was a comprehensive checklist for the stations.

Over the 2 days the review team reviewed vehicle and equipment maintenance/repair records, employee qualification files, Policy & Procedure documents, and internal documents utilized to provide proof of compliance with what is expected in all applicable standards & legislation.

The draft report will be available within 60-90 days. Within that recommendations are made and a follow-up visit is scheduled with a MOHLTC Inspector.

10.0 Other Business

Ornge Helipad Update – an issue was raised in the media stating that Ornge was going to suspend night landings, due to a “black hole” approach (lack of lighting on the helipads). Ornge is arranging for extra training for their pilots to address this situation. On June 17 the Central Ambulance Communication Centre (CACC) was notified that Ornge was suspending night landings. CACC was advised to continue requesting helicopters where deemed necessary and Ornge would make decisions on a case by case basis. To date there have been no recommendations from Ornge regarding lighting on helipads.

11.0 Next Meeting – September 26, 2013

12.0 Adjournment

Resolution 13-72

Moved by: André Byham

Seconded by: David Leonard

BE IT RESOLVED THAT we do now adjourn at 12:20 p.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on September 26, 2013.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)

Melanie Bouffard

From: Sylvianne Cardinal Pitre <aideaux@qc.aira.com>
Sent: Wednesday, July 10, 2013 9:33 AM
To: mbouffard@frenchriver.ca; cbouffard@frenchriver.ca
Cc: aideaux@qc.aira.com
Subject: Porte automatique

Bonjour Claude et Mélanie

De la part de l'agence et de nos clients, on voudrait vous remercier pour la porte automatique. C'est bien apprécier.
Un gros merci. Beau travail.

Sylvianne Cardinal Pitre
Directrice Générale - Executive Director
Aide Aux Séniors de Sudbury Est,
Sudbury East Seniors Support Inc.,
44, rue St. Christophe, C.P. 370
Noëlville, ON P0M 2N0
Tel: 705-898-2174
Fax: 705-898-3449
Courriel/email: aideaux@qc.aira.com

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-24

**BEING A BY-LAW TO APPOINT
A CHIEF ADMINISTRATIVE OFFICER/CLERK**

WHEREAS the Council of the Corporation of the Municipality of French River deems it expedient to appoint a Clerk under Section 228 of the Municipal Act, 2001, S.O. 2001 C. 25, as amended;

AND WHEREAS the Council of the Corporation of the Municipality of French River deems it expedient to appoint a Chief Administrative Officer under Section 229 of the Municipal Act, 2001, S.O. 2001 C. 25, as amended;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF FRENCH RIVER HEREBY ENACTS AS FOLLOWS:**

1. That Sébastien Goyer be appointed as Chief Administrative Officer /Clerk for the Corporation of the Municipality of French River;
2. That this By-law shall come into effect as of August 1, 2013
3. That any and all By-laws inconsistent with this By-law are hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 17th DAY OF JULY 2013**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-25

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER
AT A MEETING HELD THIS 17th DAY OF JULY 2013

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, a Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that proceedings of the Council of the Corporation of the Municipality of French River as herein set forth be confirmed and adopted by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Municipality of French River at the meeting held on this 17th day of July, 2013 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of French River at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of French River are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Municipality of French River referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of French River.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 17th DAY OF JULY, 2013.**

MAYOR

CLERK

August 14, 2012

To: Mayor and Council of the Municipality of French River

Re: French River Cenotaph

RECEIVED
AUG 14 2012
MUNICIPALITY OF
FRENCH RIVER

Dear members of Council,

I would like to take this opportunity to suggest a proper and honorable name for the new proposed location of the cenotaph, with respect to our local war veterans especially the ones who did not come back home to their loved ones. I attended primary and secondary school with one such person. On September 25, 1998 (23 yrs old) Sapper Gilles Desmarais was killed in Bosnia-Herzegovina (former Yugoslavia). He was a field engineer with the 24 Field Squadron, 2 Combat Engineer Regiment. The unit was in Bosnia as part of the Battle Group of the Third Battalion of the Royal Canadian Regiment based in Petawawa, Ont. He was a three-year veteran of the Regular Canadian Forces, having also previously served as a Reservist with the 2nd Battalion of the Irish Regiment in Sudbury, Ont.

I would urge you all to consider my request to dedicate the park in his memory.



Eric Bouffard



Municipality of French River

June 24, 2013

Dear Mr. Duff,

You may be aware that Ontario, along with many other jurisdictions, is being hit hard by the imported pest Emerald Ash Borer, *Agrilus plannipennis*. It has already killed tens of thousands of ash trees. The Municipal Arborists and Urban Foresters, a Committee of the International Society of Arboriculture and the Ontario Urban Forest Council are working to raise awareness about EAB and the environmental and economic fallout.

Public property owners, homeowners, businesses, institutions, and utilities will have to deal with thousands of ash trees before they become a liability and bear the cost of implementing programs to deal with this terrible loss to our urban forest.

Effective EAB programs involve the following:

- Identifying ash trees, size and locations (an inventory)
- Monitoring the distribution of the pest within local areas
- Identifying and treating trees worthy of preservation
- Tree removal on public and private lands, and disposal of wood waste
- Replanting replacement trees.

Currently, neither the Federal nor Provincial Governments are providing sufficient financial/management support to municipalities for implementation of any part of an EAB program. **With the CFIA recently announcing they were moving the EAB regulated zones up to the French River area by early next year.** Therefore, we have prepared the attached proclamation calling for **A FEDERAL and PROVINCIAL ROLE IN URBAN FORESTRY.**

Attached is a proclamation we are sending to Clerks across Ontario. We are seeking your Council's endorsement of this proclamation and would ask that you present this to your respective Council for consideration. Thank you for your assistance in bringing this to your Council's attention. If you have any questions, please contact me at 519-362-9469

A handwritten signature in cursive script, reading "Toni Ellis".

Toni Ellis,
President, Ontario Urban Forest Council

Ontario Urban Forest Council
1523 Warden Avenue – Units 23 + 25
Toronto, ON M1R 4Z8
www.oufc.org

A FEDERAL and PROVINCIAL ROLE IN URBAN FORESTRY

WHEREAS over 80% of Canadians now live in urban areas and have come to rely on the environmental, ecological and economic benefits of urban forests;

AND WHEREAS the health of Canadians is sustained by their urban forests which provide services through improving air quality, cooling city streets and buildings, acting as a windbreak, shading from harmful UV rays, and filtering storm water, as well as beautifying our communities;

AND WHEREAS neither the federal nor provincial governments currently include urban forestry in their mandates except in a limited role with respect to exotic, invasive pests;

AND WHEREAS the Canadian Food Inspection Agency has not been able to stop the spread of the Emerald Ash Borer throughout Ontario and Quebec

AND WHEREAS the Emerald Ash Borer is expected to cost Canadians over \$2 Billion dollars in treatment and replanting;

AND WHEREAS Canadian forestry programs and research are solely focused on industrial forests and do not at present include urban tree planting, appropriate species research, and insect control and management; and

AND WHEREAS other jurisdictions such as the United States Forest Service and the European Urban Forestry Research and Information Centre include urban forestry as a program and research area;

AND WHEREAS Canada engages municipalities in a number of substantial infrastructure programs;

THEREFORE BE IT RESOLVED that the Municipality of _____ calls on the Federal and Provincial governments to take leadership roles in recognizing the need to support urban forestry, by establishing urban forestry mandates and programs which includes funding assistance to municipalities for the control and management of the Emerald Ash Borer- and any future significant imported diseases and insects -as well as the creation and funding of programs designed to support the on-going sustainable management of urban forests.

BE IT FURTHER RESOLVED That all municipalities across Ontario be encouraged to endorse this proclamation and that this resolution be distributed to The Honourable Gerry Ritz, Minister of Agriculture and Agri-Food; The Honourable Joe Oliver, Minister of Natural Resources; The Honourable Denis Lebel, Minister of Transport, Infrastructure and Communities; The Honorable Jim Flaherty, Minister of Finance; Local Federal Member of Parliament _____;

Honourable Michael Gravelle, Minister of Northern Development and Mines; Honourable David Oriazetti, Minister of Natural Resources; Honourable Linda Jeffery, Minister of Municipal Affairs and Housing; Honourable Charles Sousa, Minister of Finance; Local Provincial Member of the Ontario Legislature_____, Honourable Premier Kathleen Wynne, Tim Hudak, MPP, Leader of Progressive Conservative Party of Ontario and the Opposition Party; Andrea Horvath, MPP, Leader of the New Democratic Party of Ontario;

Association of Municipalities of Ontario; Federation of Canadian Municipalities;



1 John Street, P.O. Box 39
Killaloe, ON K0J 2A0
Telephone: (613)757-2300 – Fax: (613)757-3634
email: info@khrtownship.ca
www.killaloe-hagarty-richards.ca

June 19, 2013

Premier Kathleen Wynne
795 Eglinton Ave East
Toronto, Ontario
M4G 2K9

RE: Toronto Transit

Council for the Township of Killaloe, Hagarty and Richards discussed an article which appeared in the Toronto Star regarding Premier Kathleen Wynne's comments on raising taxes or fees to fund improved transit for the GTA and Hamilton.

Moved by Carl Kuehl
Seconded by Stanley Pecoskie

THAT WHEREAS the Province of Ontario has downloaded many Provincial highways and other services such as policing, which are clearly a Provincial responsibility, to municipal governments;

AND WHEREAS this downloading of Provincial services to the local level has created financial hardship for municipal ratepayers;

AND WHEREAS there is no guaranteed, sustainable Provincial funding, regardless of the financial impact of these downloaded services on municipal governments, many of which have seen a significant reduction in Provincial funding;

THEREFORE BE IT RESOLVED THAT the Council for the Township of Killaloe, Hagarty and Richards is vehemently opposed to any plan by the Provincial government that increases the financial burden on municipal ratepayers in rural Ontario by subsidizing the transit system for the GTA;

AND FURTHER THAT a copy of this resolution be forwarded to Premier Kathleen Wynne, the Honourable Glen Murray, Minister of Transportation, Renfrew-Nipissing-Pembroke MPP John Yakubski, and all municipalities in Ontario. Carried.

Should you have any questions or require further information, please feel free to this office.

Yours truly,


Susan Sheridan, CMO, CEMC
Deputy CAO Clerk-Treasurer

SS/dcao

cc: Honourable Glen Murray, Minister of Transportation
MPP John Yakubski
All municipalities in Ontario



An agency of the Government of Ontario

10 Adelaide Street East
Toronto, Ontario M5C 1J3

Telephone: 416-325-5000
Fax : 416-325-5071
www.heritagetrust.on.ca

May 30, 2013

His Worship Claude Bouffard
Municipality of French River
17 Dollard Street
PO Box 156
Noelville, ON P0M 2N0

RECEIVED

JUN - 7 2013

MUNICIPALITY OF
FRENCH RIVER

COPY

Dear Mayor Bouffard:

The Ontario Heritage Trust invites nominations for our 2013 Recognition Programs, which celebrate community efforts to preserve Ontario's heritage. We hope you will participate by nominating outstanding volunteers within your community.

As Chairman of the Trust, may I say how much I appreciate the efforts of all those who help to preserve Ontario's unique and irreplaceable heritage treasures. As a member of council, you will know that the impact of the culture and heritage sector is immense. Almost 19 million people visit Ontario's museums and heritage attractions annually, 10 million visitors trek through our parks and conservation areas, and over \$4 billion is spent by tourists experiencing Ontario's cultural activities. Many of the people who work in this sector are volunteers and their work is of tremendous value to our communities.

Please find enclosed program brochures outlining the nomination criteria and awards information. **The nomination deadline for all programs this year is September 30.** Further information and nomination forms can be found on the Trust's recognition program webpage at www.heritagetrust.on.ca/recognition.

I encourage you to work with staff and volunteers in your community to help in the identification of citizens who are making, or who have made, exceptional contributions to heritage conservation. If you have any questions, please contact Dawson Bridger, Community Programs Officer at 416-314-4907 or dawson.bridger@heritagetrust.on.ca.

I hope that your council will participate in these programs and celebrate the work being done to preserve and promote Ontario's heritage.

With appreciation and good wishes.

Sincerely,

Thomas H.B. Symons

Thomas H.B. Symons, C.C., O.Ont., FRSC, LL.D., D.U., D.Litt., D.Cn.L., FRGS., KSS.,
Chairman

Société Alzheimer Society

S U D B U R Y - M A N I T O U L I N

Dear Sir or Madam,

RE: ACTION: Dementia Care Strategy

Every 5 minutes, a new case of dementia is reported in Canada. I am contacting your municipality to discuss the need for collaboration as Canadians to work together to implement a national, provincial, and municipal dementia strategy to meet the growing needs of all citizens in the next 30 years.

Alzheimer's disease and related dementias are progressive and degenerative diseases of the brain that cause thinking and memory to become impaired. Currently, over 500,000 Canadians are living with Alzheimer's disease and related dementias (including 200,000 Ontarians) and within the next generation this number is expected to rise to 1.1 million people. The current health care costs associated with these diseases are over \$15 billion annually and this amount is steadily increasing.

Alzheimer's disease and related dementias have a momentous impact on those living with these diseases and also their caregivers, families, health care providers, and communities. Some of the consequences of people living with Alzheimer's disease and related dementias include the need for support from informal caregivers, the need for more in-home supports to reduce the use of hospital and long term care beds, the need for more housing models including supportive housing, and financial assistance to ensure that people at risk are receiving the subsidized support that they need.

Alzheimer's disease and related dementias are not a normal part of the aging process and it affects us all, directly and/or indirectly. Many countries have recognized the urgency and impact of Alzheimer's disease and related dementias and have developed strategies accordingly. Canada does not have a strategy for supporting the people, health care system, and communities that are affected by Alzheimer's disease and related dementias.

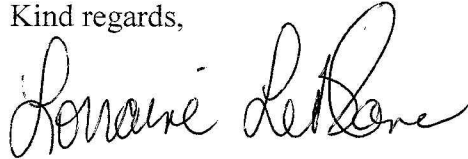
I am asking that you discuss and pass a resolution in your municipality, such as the City of Greater Sudbury, to support the people in your area who are affected by dementia and to also reduce the burden of dementia in your community in the future. By building this awareness and through sending this resolution to the Government of Ontario and Government of Canada requesting urgent action for the development of a dementia strategy at all levels of government, we may put into place a plan of action reducing fiscal expenditures. For more information about the need for a national dementia strategy, please see the following: <http://www.alzheimer.ca/en/Get-involved/Raise-your-voice/Rising-Tide>.



I have included a draft resolution passed by the City of Greater Sudbury and supported by Alzheimer Society of Ontario and Alzheimer Society of Canada in support for Members Bill 356 (national) and Members Bill 54 (provincial). I look forward to following up with you about this matter and remain hopeful that your council can pass this resolution at your next council meeting.

For more information, please communicate with Jackie Quesnel or myself at 705-560-0603 or by email at lleblanc@alzheimersudbury.ca

Kind regards,



Lorraine LeBlanc
Société Alzheimer Society Sudbury-Manitoulin
960B Avenue Notre Dame Avenue
Sudbury Ontario P3A 2T4
Tel. 705-560-0603
Fx. 705-560-6938
Toll Free 1-800-407-6369
E-Mail : lleblanc@alzheimersudbury.ca



CC: Honourable Mayor M. Matichuk, City of Greater Sudbury
MP Claude Gravel, Nickel Belt, Ontario
MPP Donna Canfield, Etobicoke, Ontario

A Resolution in Support of a National Dementia Strategy

Whereas Alzheimer's disease and other dementias are progressive, degenerative diseases of the brain that cause thinking and memory to become seriously impaired;

Whereas Alzheimer's disease and other dementias most often occur in people over the age of 65 but can strike adults at any age; and

Whereas Alzheimer's disease and other dementias affect more than 500,000 Canadians currently and that this figure is projected to reach 1.1 million within a generation; and

Whereas Alzheimer's disease and other dementias also takes their toll on hundreds of thousands of families and care partners; and

Whereas an estimated further three million Canadians face the burden and challenges of providing care for those suffering with Alzheimer's disease and other dementias; and

Whereas there is no known cause or cure for this devastating illness; and

Whereas the cost related to the health care system is in the billions and only going to increase, at a time when our health care system is already facing enormous financial challenges; and

Whereas Canada, unlike many countries, does not have a national dementia strategy; and

Whereas there is an urgent need to plan and raise awareness and understanding about Alzheimer's disease and other dementias for the sake of improving the quality of life of the people it touches; and

Whereas MP Claude Gravelle Nickel Belt has introduced Bill C-356, *An Act respecting a National Strategy for Dementia*, as he works for broad, all party and non partisan support for an issue that touches us all. His legislation calls for a national plan that includes the development of strategies in primary health care, in health promotion and prevention of illness, in community development, in building community capacity and care partner engagement, investments in research and other (advisory board, objectives, investment in research, and caregivers and more)

Now therefore, the City of **INSERT YOUR TOWN HERE** calls on all levels of government and the Federation of Municipalities to adopt a national dementia strategy, and urges all citizens of our communities to become more aware and engaged concerning the far-reaching effects of this devastating disease.