THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2022-32

BEING A BY-LAW TO IMPLEMENT AN ADMINISTRATIVE MONETARY PENALTY SYSTEM IN THE MUNICIPALITY OF FRENCH RIVER

WHEREAS the Municipality of French River is authorized under section 434.1 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, to establish a system of administrative penalties for contraventions of municipal By-laws;

AND WHEREAS section 102.1 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may require a person to pay an Administrative Monetary Penalty if the municipality is satisfied that the person has failed to comply with any By-laws respecting the parking, standing or stopping of vehicles;

AND WHEREAS section 391 of the Municipal Act, 2001 enables the Municipality to pass By-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it;

AND WHEREAS section 434.2 of the Municipal Act, 2001, S.O. 2001, c. 25, provides that an Administrative Monetary Penalty imposed by the municipality on a person constitutes a debt of the person to the municipality;

AND WHEREAS sections 23.2, 23.3 and 23.5 of the Municipal Act, 2001 authorizes the Municipality to delegate its administrative and hearing powers; and,

AND WHEREAS the Council for the Municipality considers it desirable and necessary to provide for a system of administrative penalties and administrative fees for the designated Municipal By-laws, or portions of the designated Municipal By-laws;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. DEFINITIONS:

In this By-law:

1.1. **"Administrative Fee"** means any fee specified in this By-law as prescribed in the Municipality's Fees and Charges By-law;

1.2. **"Administrative Penalty"** means an administrative penalty established by this By-law or set out in the attached Schedule(s) for a contravention of a Designated By-law;

1.3. **"AMPS"** means Administrative Monetary Penalty System;

1.4. **"Clerk"** means the Municipal Clerk, their delegate, or anyone designated by the Clerk to perform duties pursuant to the Administrative Monetary Penalty System;

1.5. **"Council"** means the Council of the Municipality of French River;

1.6. **"Day"** means any calendar day;

1.7. **"Designated By-law"** means a By-law, or a part or provision of a By-law, that is designated under this or any other By-law, and is listed in the attached Schedule 'A' to which the AMPS applies;

1.8. **"Hearing Non-Appearance Fee"** means an Administrative Fee established by the Municipality from time to time in respect of a Person's failure to appear at the time and place scheduled for a review before a Hearing Officer as prescribed in the Municipality's Fees and Charges By-law;

1.9. **"Hearing Decision"** means a notice that contains a decision made by a Hearing Officer;

1.10. **"Hearing Officer"** means a person appointed by Council to perform the duties of a Hearing Officer for the purposes of this By-law;

1.11. **"Holiday"** means a Saturday, Sunday, any statutory holiday in the Province of Ontario or any Day the offices of the Municipality are officially closed for business;

1.12. **"Late Payment Fee"** means an Administrative Fee established by the Municipality from time to time in respect of a Person's failure to pay an Administrative Penalty within the time prescribed in this By-law as prescribed in the Municipality's Fees and Charges By-law;

1.13. **"Municipality"** means the Corporation of the Municipality of French River;

1.14. **"NSF Fee"** means an Administrative Fee established by the Municipality from time to time in respect of payment by negotiable instrument received by the Municipality from a Person for payment of any Administrative Penalty or Administrative Fee, for which there are insufficient funds available in the account on which the instrument was drawn, as prescribed in the Municipality's Fees and Related Charges By-law;

1.15. **"Officer"** means a Municipal By-law Enforcement Officer, Police Officer, Fire Chief or designate appointed by the municipality to administer and enforce this By-law;

1.16. **"Penalty Notice"** means a notice given to a Person pursuant to section 3 of this By-law;

1.17. **"Penalty Notice Date"** means the date of the contravention specified on the Penalty Notice, in accordance with section 3.3 of this By-law;

1.18. **"Penalty Notice Number"** means the reference number specified on the Penalty Notice that is unique to that Penalty Notice, in accordance with section 3.3 of this By-law;

1.19. **"Person"** includes an individual or a business name, sole proprietorship, corporation, partnership, or limited partnership, or an authorized representative thereof;

1.20. **"Power of Decision"** means a power or right, conferred by or under this By-law and the Administrative Penalty By-law, to make a decision deciding or prescribing the legal rights, powers, privileges, immunities, duties or liabilities of any Person:
(a) in the case of a Screening Officer, in respect of a request to review an Administrative Penalty; and
(b) in the case of a Hearings Officer, in respect of an appeal of a Screening Decision.

1.21. **"Regulation"** means Ontario Regulation 333/07 under the Municipal Act;

1.22. **"Request for Review by Hearing Officer"** means the request which may be made in accordance with section 5 of this By-law for the review of a Screening Decision;

1.23. **"Request for Review by Screening Officer"** means the request made in accordance with section 4 of this By-law for the review of a Penalty Notice;

1.24. **"Review by Hearing Officer"** and **"Hearing"** means the process set out in section 5 of this By-law;

1.25. **"Review by Screening Officer"** and **"Screening Review"** means the process set out in section 4 of this By-law;

1.26. **"Screening Decision"** means a notice which contains the decision of a Screening Officer, delivered in accordance with Section 4.7 of this By-law;

1.27. **"Screening Non-appearance Fee"** means an Administrative Fee as prescribed in the Municipality's Fees and Charges By-law in respect of a Person's failure to appear at the time and place scheduled for a review before a Screening Officer;

1.28. **"Screening Officer"** means a person appointed by Council to perform the duties of a Screening Officer for the purposes of this By-law;

1.29. **"Vehicle"** includes a motor vehicle, automobile, bicycle, motorcycle, boat, motor vehicle trailer, traction engine, farm tractor, road building machine and any vehicle propelled or driven by any kind of power including muscular power and such additional definitions as set out in the *Highway Traffic Act as amended.*

2. APPLICABILITY AND SCOPE

2.1. This By-law applies to, and only to, Designated By-laws included in Schedule 'A'.

2.2. Each Designated By-law permitting the issuance of Administrative Monetary Penalties shall set out short form wordings and the corresponding Administrative Monetary Penalty amounts to be applied for any contravention of such respective Designated By-law.

3. PENALTY NOTICES

3.1. Every Person in contravention of a Designated By-law shall upon issuance of a Penalty Notice be liable to pay the Municipality an Administrative Penalty in the amount specified in the attached Schedule 'A' to this By-law.

3.2. An Officer who has reason to believe that a Person has contravened any Designated By-law may issue a Penalty Notice as soon as reasonably practicable.

3.3. A Penalty Notice shall include the following information:

(a) the Penalty Notice Date;
(b) a Penalty Notice Number;
(c) the date on which the Administrative Penalty is due and payable, fifteen (15) days from service of the Penalty Notice;
(d) the identification number and signature of the Officer;
(e) the name of the person penalized;
(f) the contravention wording as listed in the attached Schedules, or other particulars reasonably sufficient to indicate the contravention;
(g) the amount of the Administrative Penalty;
(h) the vehicle license plate number or vehicle identification number, if applicable;
(i) the option(s) available to dispute the Penalty Notice with a Screening Officer and Hearing Officer;
(i) such additional information as the Clerk determines is appropriate, respecting the process by which a Person may exercise the right to request a Screening Review of the Administrative Penalty;
(j) a statement advising that an unpaid Administrative Penalty, including any applicable Administrative Fee(s), will constitute a debt of the Person to the Municipality unless cancelled pursuant to Screening Review or Hearing process; and
(k) method of service of the Penalty.

3.4. In addition to the service methods provided in section 6 "Service of Documents" of this By-law, an Officer may serve the Penalty Notice on a Person by delivering it personally to the Person contravening the By-law at the time of the offence.

3.5. No Officer may accept payment of an Administrative Penalty or Administrative Fee.

3.6. A Person who is served with a Penalty Notice and who does not pay the amount of the Administrative Penalty on or before the date on which the Administrative Notice is due and payable, shall also pay the Municipality any applicable Administrative Fee(s).

4. REVIEW BY SCREENING OFFICER

4.1. A Person who is served with a Penalty Notice may request that the Administrative Penalty be reviewed by a Screening Officer and shall do so on or before the date on which the Administrative Penalty is due and payable, and in accordance with the process set out in Section 3.3. c), and in accordance with the process set out in Section 4.4.

4.2. If a Person has not requested a Review by a Screening Officer on or before the date on which the Administrative Penalty is due and payable, the Person may request an extension of time to request a Screening Review to a date that is no later than forty-five (45) days after the Penalty Notice Date, in accordance with the process set out in Section 4.4.

4.3. A Person's right to request an extension of time for a Screening Review expires, if it has not been exercised, on or before forty-five (45) days after the Penalty Notice Date, at which time:
(a) the Person shall be deemed to have waived the right to request a Screening Review or request an extension of time for a Screening Review; and,
(b) the Administrative Penalty shall be deemed to be confirmed on the sixteenth (16th) day following the Penalty Notice Date; and,
(c) the Administrative Penalty shall not be subject to any further review, including a review by any Court.

4.4. A Person's Request for a Review by a Screening Officer or request for an extension of time to request a Review by a Screening Officer shall be exercised by a submission to the Municipality by email, mail, fax transmission or in person, using the Request for a Review Form, attached hereto as Schedule "B", and in accordance with the directions set out in the Penalty Notice.
(a) Requests for a Review by a Screening Officer that are not in the prescribed format shall be deemed to be invalid.

4.5. A Request for Review by Screening Officer or a request for an extension of time to request a Screening Review shall only be scheduled by the Clerk, if the Person makes the request on or before the dates established by Sections 4.1 or 4.2 of this Bylaw.

4.6. On a request for an extension of time to request a Screening Review, the request may only be granted where the Person demonstrates, on a balance of probabilities, the existence of extenuating circumstances that warrant the extension of time.

4.7. Where an extension of time to request a Screening Review is not granted by the Clerk, the Administrative Penalty and any applicable Administrative Fee(s) are deemed to be confirmed. Notice of this decision will be provided in accordance with Section 6.

4.8. Where an extension of time to request a Screening Review is granted by the Clerk, or when a review by a Screening Officer has been requested in accordance with this Section, confirmation of said extension or receipt of said request shall be provided in accordance with Section 6.

4.9. Where the Person requests to meet in-person with the Screening Officer in accordance with this By-law, the Person shall be provided no fewer than seven (7) calendar days' notice of the date, time and place of the Screening Officer Review.

4.10. The Review by a Screening Officer shall proceed by way of written screening. At the Screening Officer's discretion, an in-person, telephone or virtual appointment with the Person requesting a review may be required before making a decision.

4.11. Where the Person requests to meet in-person with the Screening Officer in accordance with this By-law and the Person fails to appear at the time and place scheduled for a Screening Review, or fails to remain at such place until the Screening Officer has made a Screening Decision

respecting the Administrative Penalty, or where the Person fails to provide requested documentation in accordance with a request by a Screening Officer, then:

(a) the Person shall be deemed to have abandoned the request for the review;
(b) the Administrative Penalty shall be deemed to be final;
(c) the Administrative Penalty shall not be subject to any further review by a Hearing Officer or review by any Court; and
(d) the Person shall pay to the Municipality a Screening Non-Appearance Fee and any other applicable Administrative Fee(s).

4.12. On a Review of an Administrative Penalty, the Screening Officer may:

(a) affirm the Administrative Penalty; or
(b) cancel, reduce or extend the time for payment of the Administrative Penalty, including any Administrative Fee(s), on the following grounds:
    (i) where the Person establishes on the balance of probabilities that they did not contravene the Designated By-law(s) as described in the Penalty Notice; or
    (ii) where the Person establishes on a balance of probabilities that the cancellation, reduction or extension of time for payment of the Administrative Penalty, including any Administrative Fee(s), is necessary to relieve any undue hardship.

4.13. After a Review by a Screening Officer, the Screening Officer shall deliver a Screening Decision to the Person, in accordance with Section 6 of this By-law.

4.14. A Screening Officer has no authority to consider questions relating to the validity of a statute, regulation or By-law or the constitutional applicability or operability of any statute, regulation or By-law.

5. REVIEW BY HEARING OFFICER

5.1. A Person may Request a Review by Hearing Officer during the Screening Review.

5.2. If a Person has not made a Request for Review by Hearing Officer at the time of the Screening Review, the Person may make a Request for Review by Hearing Officer before the due and payable date for the Administrative Penalty listed on the Screening Decision.

5.3. The Person's right to Request for Review by Hearing Officer expires if it has not been exercised on or before the due and payable date for the Administrative Penalty listed on the Screening Decision, at which time:

(a) the Person shall be deemed to have waived the right to Request for Review by Hearing Officer;
(b) the Screening Decision and the Administrative Penalty and any Administrative Fee(s), if applicable, as modified in the Screening Decision, shall be deemed to be confirmed; and
(c) the Screening Decision and Administrative Penalty shall not be subject to any further review, including a review by any Court.

5.4. A Person's Request for a Review by Hearing Officer shall be exercised by a submission to the Municipality by email, mail, fax transmission or in person, using the Request for a Review Form, attached hereto as Schedule "B", and in accordance with the directions set out in the Penalty Notice.

(a) Requests for a Review by a Hearing Officer that are not in the prescribed format shall be deemed to be invalid.

5.5. A Request for Review by Hearing Officer shall only be scheduled by the Clerk if the Person makes the request within the time limits set out in sections 5.1 or 5.2 of this By-law.

5.6. Where a Person fails to appear at the time and place scheduled for a Hearing:

(a) the Person shall be deemed to have abandoned the Hearing for review of a Screening Decision;
(b) the Screening Decision and the Administrative Penalty and any Administrative Fee(s) shall be deemed to be confirmed;
(c) the Screening Decision and the Administrative Penalty and any Administrative Fee(s) shall not be subject to any further review, including a review by any Court; and
(d) the Person shall pay to the Municipality a Hearing Non-appearance Fee, Late Payment Fee and any other applicable Administrative Fee(s).

5.7. On a review of a Screening Decision, the Hearing Officer may:

(a) confirm the Screening Decision; or
(b) cancel, reduce or extend the time for payment of the Administrative Penalty, including any Administrative Fee(s), on the following grounds:
    (i) where the Person establishes on a balance of probabilities that they did not contravene the Designated By-law(s) as described in the Penalty Notice; or
    (ii) where the Person establishes on a balance of probabilities that the cancellation, reduction or extension of time for payment of the Administrative Penalty, including any Administrative Fee(s), is necessary to relieve any undue hardship.

5.8. A Hearing Officer shall not make any decision respecting a review of a Screening Decision unless the Hearing Officer has given the Person and a representative of the Municipality an opportunity to be heard at the time and place scheduled for the Hearing.

5.9. All Hearings by a Hearing Officer shall be conducted in accordance with the Statutory Powers and Procedures Act, R.S.O. 1990, c. S.22, as amended.

5.10. The Parties to a Review by a Hearing Officer shall be the Person seeking review and the Municipality, who may attend through the Clerk, a Screening Officer, an Officer, the Municipal Solicitor, or a delegate of any of the above persons.

5.11. A Hearing Officer has no authority to consider questions relating to the validity of a statute, regulation or By-law or the constitutional applicability or operability of any statute, regulation or By-law.

5.12. After a Hearing is complete, the Hearing Officer shall deliver to the Person a Hearing Decision, in accordance with Section 6 of this By-law.

5.13. The decision of a Hearing Officer is final.

6. SERVICE OF DOCUMENTS

6.1. The service of any document, notice or decision, including a Penalty Notice, pursuant to this By-law, when served in any of the following ways, is deemed effective:
(a) immediately, when a copy is delivered to the Person to whom it is addressed;
(b) on the seventh (7th) day following the date a copy is sent by registered mail to the Person's last known address;
(c) immediately upon the conclusion and sent confirmation of a copy by facsimile transmission to the Person's last known facsimile transmission number; or
(d) immediately upon sending a copy by electronic mail (i.e. e-mail) to the Person's last known electronic mail address.
(e) immediately when posted at Person's last known address or on a vehicle registered to the Person's name.

6.2. For the purposes of subsections 6.1 (b), (c), (d) and (e) of this By-law, a Person's last known address, facsimile number, and electronic mail address includes an address, facsimile number and electronic mail address provided by the Person to the Municipality as may be required by a form, practice or policy under this By-law.

7. ESTABLISHING AND APPOINTMENT OF SCREENING AND HEARING OFFICERS

7.1. The position of Screening Officer is established for the purpose of exercising the Power of Decision in the review of an Administrative Monetary Penalty in accordance with this By-law and the Regulation.

7.2. The following are not eligible for appointment as a Screening Officer:
(a) a member of Council;
(b) an Officer;
(c) a relative of a person referenced in section 7.2(a) and 7.2(b).

7.3. The position of Hearing Officer is established for the purpose of exercising the Power of Decision in the review of a Screening Decision in accordance with this By-law and the Regulation.

7.4. The following are not eligible for appointment as a Hearing Officer:
(a) a member of Council;
(b) an employee of the Municipality;
(c) an Officer;
(d) a relative or a person referenced in section 7.4(a), 7.4(b) and 7.4(c);
(e) a person indebted to the Municipality other than:
(i) in respect of current real property taxes; or
(ii) pursuant to an agreement with the Municipality, the terms with which the person is in compliance.

7.5. A Screening Officer and a Hearings Officer shall be appointed by Council on the recommendation of the Chief Administrative Officer which recommendation shall give preference to an eligible candidate:
(a) with knowledge of and experience in administrative law; and
(b) with good communications and interpersonal skills.

7.6. A Screening Officer and a Hearings Officer shall hold office for the term or remainder of the term of Council that appointed the Screening Officer and Hearings Officer and thereafter until a successor is appointed.

7.7. A Screening Officer and a Hearings Officer shall be remunerated at the rate from time to time established by Council.

7.8. No person shall attempt, directly or indirectly, to communicate with or influence a Screening Officer or a Hearings Officer respecting the determination of an issue respecting a Power of Decision in a proceeding that is or will be pending before the Screening Officer or Hearings Officer except a Person who is entitled to be heard in the proceeding or the Person's lawyer, licensed representative or authorized agent and only by that Person or the Person's lawyer, licensed representative or authorized agent during the screening or hearing of the proceeding in which the issue arises.

7.9. Section 7.8 does not prevent a Screening Officer or Hearings Officer from seeking and receiving legal advice.

7.10. Sections 7.6 and 7.7, do not apply to a Screening Officer that is an employee of the Municipality.

8. ADMINISTRATION OF THE BY-LAW

8.1. The Clerk, their delegate, or anyone designated by the Clerk shall administer this By-law and establish any additional practices, policies and procedures necessary to implement this By-law and may amend such practices, policies and procedures from time to time as they deem necessary, without amendment to this By-law.

8.2. The Clerk, their delegate, or anyone designated by the Clerk shall prescribe all forms and notices, including the Penalty Notice, necessary to implement this By-law and may amend such forms and notices from time to time as they deem necessary, without amendment to this By-law.

8.3. An Administrative Penalty, including any Administrative Fee(s), that is confirmed or reduced, or in respect of which the time for payment has been extended, remaining unpaid after the date when it is due and payable, constitutes a debt to the Municipality owed by the Person.
(a) Pursuant to subsections 398 (1) and (2) of the Municipal Act, where an Administrative Penalty, including any Administrative Fees(s) remain unpaid after the final date on which it is payable as specified in the Penalty Notice, the Administrative Penalty, including any Administrative Fees(s) shall be deemed to be unpaid taxes and the outstanding amount shall be added to the tax roll and collected in the same manner as municipal taxes.

8.4. Where an Administrative Penalty is not paid by the date on which the Administrative Penalty is due and payable; the Person shall pay to the Municipality a Late Payment Fee, in addition to the Administrative Penalty and any applicable Administrative Fee(s).

8.5. Where a Person makes payments to the Municipality of any Administrative Penalty, Administrative Fee(s) or Late Payment Fee(s), by negotiable instrument, for which there are insufficient funds available in the account on which the instrument was drawn, the Person shall pay to the Municipality the NSF Fee set out in the Municipality's Fees and Charges By-law.

8.6. Where an Administrative Penalty is cancelled by a Screening Officer or Hearing Officer, any Administrative Fee(s) are also cancelled.

8.7. Any time limit that would otherwise expire on a Holiday is extended to the next day that is not a Holiday.

8.8. A Person claiming financial hardship under this By-law may be asked to provide documented proof of the financial hardship to the Clerk, their delegate, or anyone designated by the Clerk, the Screening Officer or the Hearing Officer, as applicable.

8.9. Any schedule attached to this By-law forms part of this By-law.

9. SEVERABILITY

9.1. Should a court of competent jurisdiction declare a part or whole of any provision of this By-Law to be invalid or of no force and effect, the provision or part is deemed severable from this By-Law, and it is the intention of Council that the remainder survive and be applied and enforced in accordance with its terms to the extent possible under law.

10. INTERPRETATION

10.1. The provisions in Part VI of the Legislation Act, 2006, S.O. 2006, c.21, Schedule F, shall apply to this By-law

11. SCHEDULES

11.1 Schedules "A", "B" & "C" shall be deemed to form part of this by-law.

12. SHORT TITLE

12.1 The short title of this By-law shall be "AMPS By-law".

13. EFFECTIVE DATE

13.1 This By-Law shall come into force and effect on the day of its passing.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 15th DAY OF JUNE, 2022.

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "A"
DESIGNATED BY-LAWS, SHORT FORM WORDING
AND ADMINISTRATIVE PENALTIES
(amended by By-law 2024-04 January 17, 2024)
(amended by By-law 2025-11 March 19, 2025)
(amended by By-law 2026-05 January 21, 2026)

1. For the purposes of Section 2 of this By-law, Column 1 in the following tables lists the provisions in the Designated By-law identified in the Schedule, as amended.

2. Column 2 in the following tables sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.

3. Column 3 in the following tables sets out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 1.

LIST OF DESIGNATED BY-LAWS		
APPENDIX	**BY-LAW**	**DATE ADDED**
1	Clean Yard By-law 2018-55	June 15, 2022
2	Property Standards By-law 2022-22	June 15, 2022
3	Noise By-law 2022-23	June 15, 2022
4	Burning By-law 2020-26	June 15, 2022
5	Tree Harvest By-law 2005-37	June 15, 2022
6	Responsible Animal Ownership By-law 2023-45	March 19, 2025
7	Waste Management By-law 2022-21	June 15, 2022
8	Sign By-law 2025-10	March 19, 2025
9	Travel Trailer Licensing By-law 2021-51	January 17, 2024
10	Short-Term Rental Licensing By-law 2023-60	January 17, 2024
11	Traffic and Parking By-law 2026-04 (Table 1 & 2)	January 21, 2026

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "A"
Appendix 1

Designated By-law Provisions for Clean Yard By-law 2018-55

BY-LAW 2018-55 BEING A BY-LAW TO PROVIDE FOR THE MAINTENANCE OF LAND WITHIN THE MUNICIPALITY OF FRENCH RIVER			
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty**
1	Section 2(a)	Fail to maintain and keep trimmed their lawns, hedges and bushes.	$80.00
2	Section 2(b)	Throw/place/deposit waste material/refuse on private property without the written consent of the property owner/ occupant.	$350.00
3	Section 2(c)	Throw/ place/ deposit waste material/ refuse on Municipal property without the written consent from the Municipality.	$350.00
4	Section 2(d)	Throw/ place/ deposit snow/ ice on property without the written consent of the property owner/ occupant.	$150.00
5	Section 2 (e)	Fail to maintain residential land free from dead/ diseased/ decayed/ damaged trees.	$250.00
6	Section 2(f)	Fail to maintain residential land free from injurious insets/ rodents/ vermin/ termites.	$150.00
7	Section 3(a)	Fail to maintain land free from inoperative/ unlicensed vehicles, boats, trailers, aircraft or mechanical equipment.	$450.00
8	Section 3(b)	Keeping / maintaining an illegal wrecking yard and or salvage operation.	$450.00
9	Section 3 (d)	Store a vehicle/ boat/ trailer/ recreational vehicle on an area not properly surfaced/ covered.	$350.00
10	Section 4(a)	Fail to maintain land free from domestic waste.	$350.00
11	Section 4(b)	Fail to maintain land free from industrial waste.	$450.00
12	Section 4(c)	Using any land or structure within the municipality for dumping or disposing of Domestic Waste or Industrial Waste.	$500.00
13	Section 5(a)	Fail to maintain land free from standing water.	$150.00

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "A"
Appendix 2

Designated By-law Provisions for Property Standards By-law 2022-22

BY-LAW 2022-22 BEING A BY-LAW TO PROVIDE STANDARDS FOR THE MAINTENANCE AND OCCUPANCY OF PROPERTY IN THE MUNICIPALITY			
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty**
1	Section 2.01 (a)	Failing to repair with sufficient materials.	$200.00
2	Section 2.01 (b)	Construction failing to conform to legislation.	$100.00
3	Section 2.02 (1)	Failing to keep yard free of rubbish.	$100.00
4	Section 2.02 (2)	Failing to keep yard free of machinery.	$450.00
5	Section 2.02 (3)	Failing to cut grass or weeds.	$100.00
6	Section 2.02 (4)	Fail to remove dilapidated structure.	$150.00
7	Section 2.02 (5)	Fail to remove pests.	$150.00
8	Section 2.02 (6)	Fail to cap wells.	$150.00
9	Section 2.02 (7)	Fail to fill in abandoned well.	$150.00
10	Section 2.02 (8)	Fail to remove damaged growth.	$150.00
11	Section 2.03 (1)	Fail to prevent ponding of storm water.	$150.00
12	Section 2.03 (2)	Fail to prevent erosion of soil.	$150.00
13	Section 2.03 (3)	Fail to prevent water from entering basements.	$150.00
14	Section 2.03 (4)	Fail to prevent unsightly appearance.	$150.00
15	Section 2.03 (5)	Fail to keep free of garbage.	$150.00
16	Section 2.03 (6)	Fail to keep free of ruts and holes.	$150.00
17	Section 2.03 (7)	Fail to provide safe passage.	$150.00
18	Section 2.03 (8)	Fail to prevent a nuisance to other properties.	$150.00
19	Section 2.04	Fail to discharge sewage into an approved system.	$150.00
20	Section 2.05	Discharging sewage onto the ground.	$150.00
21	Section 2.06	Improper drainage from a roof.	$150.00
22	Section 2.07	Improper drainage of storm and pumped water – erosion.	$150.00
23	Section 2.08	Improper drainage of storm and pumped water – municipal sanitary system.	$150.00
24	Section 2.09	Failing to maintain eavestroughs and downspouts.	$150.00
25	Section 2.10	Improper drainage onto downstream properties.	$150.00
26	Section 2.11	Blocking a drainage area or swale.	$150.00
27	Section 2.12	Discharging water onto sidewalks or stairs	$150.00
28	Section 2.15	Failing to keep parking area in good repair.	$150.00
29	Section 2.16	Failing to keep passage safe.	$150.00
30	Section 2.17	Failing to maintain accessory structures including fences.	$150.00

31	Section 2.18	Failing to maintain exterior cladding in good repair.	$150.00
32	Section 2.19	Posting unauthorized signs, slogans or defacement.	$150.00
33	Section 2.20 (1)	Failing to clear garbage or refuse from a damaged building.	$150.00
34	Section 2.20 (2)	Failing to properly support a damaged building.	$150.00
35	Section 2.20 (3)	Failing to turn off services on a damaged building.	$150.00
36	Section 2.20 (4)	Failing to prevent further damage on a damaged building.	$150.00
37	Section 2.20 (5)	Failing to secure a damaged building.	$200.00
38	Section 2.20 (6)	Failing to demolish a damaged building.	$300.00
39	Section 2.21	Failing to repair a damaged building before occupying.	$300.00
40	Section 2.22	Failing to clear and grade land from a damaged building.	$150.00
41	Section 2.23	Failing to provide sufficient number of garbage receptacles.	$150.00
42	Section 2.24	Failing to place garbage in a container.	$150.00
43	Section 2.25	Failing to screen garbage storage.	$150.00
44	Section 2.26	Light installed more than 9.0 m above finished grade.	$150.00
45	Section 2.27	Failing to direct exterior light downward.	$150.00
46	Section 2.28	Improper compost heap.	$150.00
47	Section 3.01 (1)	Failing to maintain rental property in a clean and safe condition.	$150.00
48	Section 3.01 (2)	Failing to remove garbage regularly.	$150.00
49	Section 3.01 (3)	Failing to keep building clean.	$150.00
50	Section 3.02 (1)	Failing to prevent insect or animal infestation – rental properties.	$400.00
51	Section 3.02 (2)	Failing to seal openings – rental properties.	$150.00
52	Section 3.02 (3)	Failing to maintain a structural sound building – rental properties.	$150.00
53	Section 3.02 (4)	Improperly secured cladding – rental properties.	$150.00
54	Section 3.02 (5)	Failing to maintain building foundation – rental properties.	$150.00
55	Section 3.02 (6)	Failing to maintain windows and doors – rental properties.	$150.00
56	Section 3.02 (7)	Failing to provide locking systems – rental properties.	$150.00
57	Section 3.02 (8)	Failing to provide an exterior type door for exterior exits – rental properties.	$150.00
58	Section 3.02 (9)	Failing to maintain a voice communication unit where installed – rental properties.	$150.00
59	Section 3.02 (10)	Failing to prevent windows from opening – rental properties.	$150.00
60	Section 3.02 (11)	Failing to provide a weather tight roof – rental properties.	$150.00
61	Section 3.02 (12)	Failing to maintain eaves and gutters – rental properties.	$150.00
62	Section 3.02 (13)	Failing to maintain walls, ceilings and floors – rental properties.	$150.00

63	Section 3.02 (14)	Failing to provide safe floor – rental properties.	$150.00
64	Section 3.02 (15)	Failing to provide proper flooring – rental properties.	$150.00
65	Section 3.02 (16)	Failing to maintain stairs, porches, balconies or landing – rental properties.	$150.00
66	Section 3.02 (17)	Failing to repair stairs – rental properties.	$150.00
67	Section 3.02 (18)	Failing to provide proper guardrails – rental properties.	$150.00
68	Section 3.02 (19)	Failing to provide proper handrails – rental properties.	$150.00
69	Section 3.02 (22)	Failing to provide a kitchen – rental properties.	$150.00
70	Section 3.02 (23)	Failing to provide toilet and bathroom facilities in a dwelling – rental properties.	$150.00
71	Section 3.02 (24)	Failing to provide a lock on toilet and bathroom facilities – rental properties.	$150.00
72	Section 3.02 (25)	Failing to provide appropriate entrance to a shared bathroom facility – rental properties.	$150.00
73	Section 3.02 (26)	Failing to provide hot and cold water – rental properties.	$150.00
74	Section 3.02 (27)	Failing to provide potable water – rental properties.	$150.00
75	Section 3.02 (28)	Failing to maintain plumbing – rental properties.	$150.00
76	Section 3.02 (29)	Failing to provide proper traps – rental properties.	$150.00
77	Section 3.02 (30)	Failing to provide appropriate surfaces – rental properties.	$150.00
78	Section 3.02 (31)	Failing to connect to electrical supply system – rental properties.	$150.00
79	Section 3.02 (32)	Failing to maintain electrical components – rental properties.	$150.00
80	Section 3.02 (33)	Failing to provide electrical outlets – rental properties.	$150.00
81	Section 3.02 (34)	Failing to provide lighting – rental properties.	$150.00
82	Section 3.02 (35)	Failing to provide sufficient illumination – rental properties.	$150.00
83	Section 3.02 (36)	Failing to provide and maintain a heating system – rental properties.	$150.00
84	Section 3.02 (37)	Improper installation or maintenance of fuel burning appliances – rental properties.	$150.00
85	Section 3.02 (38)	Failing to maintain safe fuel receptacle – rental properties.	$150.00
86	Section 3.02 (39)	Failing to seal dwelling from smoke, fumes and gasses fuel burning appliances – rental properties.	$150.00
87	Section 3.02 (40)	Failing to properly vent fuel burning appliances– rental properties.	$150.00
88	Section 3.02 (41)	Failing to properly install a chimney, smoke pipe, flue or vents – rental properties.	$150.00
89	Section 3.02 (42)	Failing to properly maintain a chimney, smoke pipe, flue or vents – rental properties.	$150.00
90	Section 3.02 (43)	Failing to provide required fire alarm and detection system – rental properties.	$150.00

91	Section 3.02 (44)	Failing to provide required smoke and CO monitors – rental properties.	$150.00
92	Section 3.02 (45)	Failing to provide unobstructed egress – rental properties.	$150.00
93	Section 3.02 (46)	Blocking required egress – rental properties.	$150.00
94	Section 3.02 (47)	Failing to provide required natural light – rental properties.	$150.00
95	Section 3.02 (48)	Failing to provide required ventilation in living spaces – rental properties.	$150.00
96	Section 3.02 (49)	Failing to maintain ventilation systems – rental properties.	$150.00
97	Section 3.02 (50)	Failing to provide required ventilation for enclosed spaces – rental properties.	$150.00
98	Section 3.02 (51)	Failing to maintain elevating devices in good working order – rental properties.	$150.00
99	Section 3.02 (52)	Over occupancy of a dwelling – rental properties.	$150.00
100	Section 3.02 (53)	Failing to provide minimum sized bedroom in a rental unit – rental properties.	$150.00
101	Section 3.02 (54)	Failing to provide a safe basement dwelling unit – rental properties.	$150.00
102	Section 3.02 (55)	Failing to provide connection to utilities – rental properties.	$150.00
103	Section 4.01 (1)	Failing to maintain vacant land	$150.00
104	Section 4.01 (2)	Failing to maintain vacant buildings in a clean safe manner.	$150.00
105	Section 4.01 (3)	Failing to secure vacant buildings.	$150.00
106	Section 5.01 (1)	Improper or unsightly storage – nonresidential property.	$150.00
107	Section 5.01 (2)	Failing to maintain structural soundness in all building – nonresidential property.	$150.00
108	Section 5.01 (3)	Failing to maintain outside cladding – nonresidential properties.	$150.00
109	Section 5.01 (4)	Failing to provide appropriate light that does not effect neighbouring properties.	$150.00

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "A"
Appendix 3

Designated By-law Provisions for Noise By-law 2022-23

BY-LAW 2022-23 BEING A BY-LAW TO PROHIBIT AND REGULATE NOISES IN THE MUNICIPALITY OF FRENCH RIVER			
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty**
1	Section 3.1 Sch A(1)	Operating or allowing the operation of an auditory signaling device.	$125.00
2	Section 3.1 Sch A(2)	Causing or allowing excessive noise made by a human.	$125.00
3	Section 3.1 Sch A(3)	Causing or allowing prohibited racing.	$200.00
4	Section 3.1 Sch A(4)	Causing or allowing the operation of an engine without muffling device.	$125.00
5	Section 3.1 Sch A(5)	Causing or allowing noise from a motorized vehicle or part.	$125.00
6	Section 3.1 Sch A(6)	Causing or allowing excessive noise from idling	$125.00
7	Section 3.1 Sch A(7)	Causing or allowing the use of an electronic audio device during prohibited hours.	$125.00
8	Section 3.1 Sch A(8)	Use or allow the use of generators excessively	$125.00
9	Section 3.1 Sch A(9)	Allowing persistent noise from a domestic animal	$125.00
10	Section 3.1 Sch A(10)	Causing or allowing excessive noise while repairing machinery.	$125.00
11	Section 3.1 Sch A(11)	Causing or allowing excessive noise from any manufacturing industry.	$300.00
12	Section 3.1 Sch A(12)	Causing or allowing excessive noise from a model, toy or drone.	$85.00
13	Section 3.1 Sch A(13)	Causing or allowing noise from a construction operation.	$300.00
14	Section 3.1 Sch A(14)	Causing or allowing noise operating a domestic tool or device.	$85.00
15	Section 3.1 Sch A(15)	Loading or delivering items outside of allowed hours	$85.00
16	Section 3.1 Sch A(16)	Causing or allowing the discharge of a firearm.	$300.00
17	Section 3.1 Sch A(17)	Causing or allowing the discharge of fireworks when prohibited.	$300.00
18	Section 3.1 Sch A(18)	Causing or allowing unusual noise.	$300.00

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "A"
Appendix 4

Designated By-law Provisions for Burning By-law 2020-26

BY-LAW 2020-26 BEING A BY-LAW TO ESTABLISH OPEN AIR BURNING PROCEDURES, PRESCRIBED TIMES FOR SETTING FIRES, PRECAUTIONS TO BE TAKEN, AND FOR ISSUING BURNING PERMITS			
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty**
1	Section 4.1 a)	Burn without a permit	$200
2	Section 4.1 c)(i)	Use/permit use of stove within 1 meter of naturally occurring flammable material	$150
3	Section 4.1 d)	Set Fire between 8:00am and 8:00pm during the Fire Season	$150
4	Section 4.1 e)	Set unauthorized fire on municipal land.	$200
5	Section 4.1 f)	Set fire on land without owner's permission.	$150
6	Section 4.1 g)	Permit of burning Industrial Waste.	$250
7	Section 4.1 g)	Permit of burning Agricultural Waste.	$250
8	Section 4.1 g)	Permit of burning of Domestic Waste.	$250
9	Section 4.1 g)	Permit of burning of Household Hazardous Waste.	$250
10	Section 4.1 g)	Burn waste - cause excessive smoke or fumes.	$150
11	Section 4.1 h)	Failing to supervise a fire.	$250
12	Section 4.1 i)	Fail to provide extinguishment equipment.	$250
13	Section 4.1 j)	Fire pit - improper minimum distance to combustible material.	$150
14	Section 4.1 k)	Fire - improper minimum distance to combustible material.	$150
15	Section 4.1 l)	Permitting a fire causing damage to property.	$250
16	Section 4.1 m)	Set a fire that affects visibility on a highway.	$250
17	Section 4.1 m)	Permit a fire to burn in unsafe conditions.	$250
18	Section 4.1 n)	Permit a Nuisance fire.	$150
19	Section 4.1 o)	Refuse to extinguish a fire.	$300
20	Section 4.1 p)	Permit a Fire or Campfire in a Restricted Fire Zone.	$450
21	Section 4.1 q)	Permit a Fire or Campfire during a Fire Ban.	$450
22	Section 4.1 r)	Fail to have Permit at site of fire.	$200
23	Section 4.1 t)	Land clearing piles or windrow within 20 meters.	$350
24	Section 4.1 t)	Land clearing debris not set in piles or windrow	$350
25	Section 4.1 u)	Detonation of fireworks or firecrackers during Fire Ban or Restricted Fire Zone	$450
26	Section 9.3	Hinder or obstruct and officer.	$450

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "A"
Appendix 5

Designated By-law Provisions for Tree Harvesting By-law 2005-37

BY-LAW 2005-37 BEING A BY-LAW TO ENSURE PROPER COMMERCIAL TREE HARVEST BUFFERS WITHIN THE MUNICIPALITY			
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty**
1	Section 2 (a)	Remove or harvest trees without first obtaining permit	$400.00
2	Section 2 (b)	Injure or damage any trees within the 30 meter buffer zone.	$400.00
3	Section 2 (c)	Having the landing within the 30 meter buffer zone	$400.00
4	Section 2 (d)	Injure, destroy or cut any tress on municipal property without approval.	$400.00
5	Section 2 (e)	Operate a vehicle, machinery and equipment or conduct operations resulting in damage to municipal roads.	$400.00
6	Section 2 (f)	Operate a vehicle, machinery and equipment or conduct operations resulting in leaving of any part of a tree in the buffer zone that have not been cut, but have been pushed, knocked over.	$400.00
7	Section 2 (g)	Fail to comply with an order issued under this by-law.	$400.00
8	Section 2 (h)	Remove or deface any order issued under this By-law.	$400.00

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "A"
Appendix 6
(amended by By-law 2025-11 March 19, 2025)

Designated By-law Provisions for Responsible Animal Ownership By-law 2023-45

BY-LAW 2023-45 BEING A BY-LAW TO REGULATE, LICENSE AND CONTROL ALL ANIMALS IN THE MUNICIPALITY OF FRENCH RIVER			
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty**
1	Section 3.1	Fail to license a dog	$100.00
2	Section 3.2	Fail to renew license	$100.00
3	Section 3.6	Fail to keep a tag fixed to a dog while off premises	$50.00
4	Section 3.16	Keep more than 3 dogs	$100.00
5	Section 3.17	Keep more than 5 cats	$75.00
6	Section 4.1 (a)	Fail to provide a clean and sanitary environment for an animal	$200.00
7	Section 4.1 (b)	Fail to provide appropriate care, food, water, shelter or physical activity to an animal	$200.00
8	Section 4.1 (c)	Fail to provide necessary veterinary care to an animal	$200.00
9	Section 4.2 (a)	Fail to provide sufficient and appropriate shelter for a dog kept outside	$300.00
10	Section 4.2 (b)	Fail to provide an adequate exercise area for a dog kept outside	$200.00
11	Section 4.2 (c)	Fail to provide an adequate leash with no obstructions for a dog kept outside	$200.00
12	Section 4.3	Improperly hitch tie or fasten an animal	$200.00
13	Section 4.4	Fail to provide an animal with proper ventilation	$200.00
14	Section 4.5	Improperly transport an animal	$200.00
15	Section 4.7	Improperly muzzle a dog	$200.00
16	Section 4.8	Neglect, abuse torment or punish an animal	$300.00
17	Section 4.9	Cause or allow the abandonment of an animal	$300.00
18	Section 4.10	Cause or allow a dog in heat to be unattended	$150.00
19	Section 5.1	Operate a kennel without a license	$500.00
20	Section 5.2	Operate a kennel with a suspended license	$500.00
21	Section 5.10 (m)	Fail to maintain a kennel in a clean and sanitary condition	$300.00
22	Section 5.10 (n)	Fail to remove waste from a kennel in a timely fashion	$300.00
23	Section 5.10 (v)	Fail to keep and maintain records	$500.00
24	Section 6.1	Permit livestock to run at large	$150.00
25	Section 6.2	Permit a dog to run at large	$100.00

26	Section 7.4	Unlawfully unlock, unlatch, or open a vehicle or cage containing seized animal	$300.00
27	Section 8.1	Fail to remove feces left by an animal	$100.00
28	Section 8.2	Fail to possess necessary equipment to remove feces	$75.00
29	Section 8.3	Fail to remove feces from own property in a timely manner	$100.00
30	Section 8.5	Fail to remove feces left by a horse	$100.00
31	Section 9.1	Keep or permit to be kept a prohibited animal	$400.00
32	Section 9.2	Keep livestock in an area not zoned for agricultural use	$300.00
33	Section 9.4	Fail to keep an insect, arachnid or squamate in an escape proof enclosure	$100.00
34	Section 9.5	Fail to keep a lagomorph, marsupial or rodent in a suitable enclosure	$100.00
35	Section 10.1	Permit a dog to attack or bite	$300.00
36	Section 10.2	Permit a dog to menace or harass	$150.00
37	Section 10.5 (a)	Fail to muzzle a vicious dog	$200.00
38	Section 10.5 (b)	Fail to keep a vicious dog under control	$400.00
39	Section 10.6	Fail to keep a vicious dog securely in a vehicle	$400.00
40	Section 10.8	Fail to contain a vicious dog within an enclosed area	$200.00
41	Section 10.9	Fail to notify the municipality of a change of ownership or residence of a vicious dog	$150.00
42	Section 10.10	Fail to notify the municipality of the death of a vicious dog	$75.00
43	Section 10.13	Fail to notify a kennel owner that a dog is designated as vicious	$150.00
44	Section 10.15	Operate a kennel containing a vicious dog	$300.00
45	Section 12.3	Hinder or obstruct an officer	$600.00

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "A"
Appendix 7

Designated By-law Provisions for Waste Management By-law 2022-21

BY-LAW NO. 2022-21 BEING A BY-LAW TO PROVIDE FOR THE COLLECTION, REMOVAL AND DISPOSAL OF WASTE, RECYCLABLE MATERIAL AND OTHER WASTE WITHIN THE MUNICIPALITY OF FRENCH RIVER			
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty**
1	Section 2.2 (c)(i)	Place waste in a location that disrupts traffic	$150.00
2	Section 2.2 (c)(ii)	Place Waste on a public roadway or sidewalk	$150.00
3	Section 2.2 (c)(iii)	Place Waste in a location that disrupts the use of a shared driveway	$150.00
4	Section 2.2 (h)	Cause or allow unsecured Waste or Waste Containers to remain curbside after 7PM	$75.00
5	Section 2.2 (i)	Cause or allow unsecured Waste to be placed curbside before 5AM	$75.00
6	Section 2.2 (j)	Place or allow Waste from one household on another household's property	$100.00
7	Section 2.2 (l)	Cause or allow more than one curbside Waste box to be located on property	$125.00
8	Section 2.2 (m)	Allow a curbside Waste box to become soiled	$75.00
9	Section 2.2 (n)	Place hazardous Waste out for curbside collection	$350.00
10	Section 3.1	Deposit Waste in a location except landfill sites, Waste transfer sites or other Waste Containers	$250.00
11	Section 3.2	Deposit Waste at landfill or Waste transfer sites outside of the hours of operation	$150.00
12	Section 3.3	Scavenge, interfere with, remove, exchange or scatter Waste	$75.00
13	Section 3.4	Deposit Waste at or near the gates of a landfill or Waste transfer site	$150.00
14	Section 3.5	Dispose of unopened and/or un-flattened cardboard	$50.00
15	Section 3.6	Fail to follow instructions while disposing Waste at a landfill or Waste transfer site	$135.00
16	Section 4.1 (a)	Dispose or permit to be disposed any waste outside and or around a waste container	$135.00
17	Section 4.1 (b)	Deposit Waste from outside the municipality	$135.00
18	Section 4.1 (c)	Deposit household Waste not contained within appropriate bags	$75.00
19	Section 4.1 (d)	Deposit more than 2 bags of Waste per day per household	$75.00

20	Section 4.1 (e)	Deposit Waste in bags larger and/or heavier than the prescribed limit	$75.00
21	Section 4.1 (h)	Fail to sort Waste	$75.00
22	Section 4.1 (i)	Fail to deposit recyclable Materials loose	75.00
23	Section 4.1 (j)	Deposit any waste that is not household waste or recyclable materials	$150.00
24	Section 4.1 (k)(i)	Deposit animal carcass(es)	$150.00
25	Section 4.1 (k)(ii)	Deposit Ashes	$200.00
26	Section 4.1 (k) (iii)	Deposit brush	$75.00
27	Section 4.1 (k) (iv)	Deposit bulky Waste	$100.00
28	Section 4.1 (k)(v)	Deposit commercial Waste	$305.00
29	Section 4.1 (k)(vi)	Deposit construction waste	$175.00
30	Section 4.1 (k)(vii)	Deposit electronic waste	$150.00
31	Section 4.1 (k) (viii)	Deposit hazardous Waste	$350.00
32	Section 4.1 (k)(ix)	Deposit liquid Waste	$150.00
33	Section 4.1 (k)(x)	Deposit scrap metal	$175.00
34	Section 5.1 (a)	Deposit Waste brought from outside the municipality or other approved municipality at a landfill site	$135.00
35	Section 5.1 (b)	Deposit hazardous Waste on any day other than a hazardous waste day	$350.00
38	Section 5.1 (e)	Fail to report to municipal staff upon entering site	$135.00
39	Section 5.1 (f)	Fail to deposit waste in an area designated by municipal staff	$135.00
40	Section 5.1 (g)	Fail to remit tipping fee	$135.00
41	Section 6.3	Obstruct an Officer	$350.00

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "A"
Appendix 8
(added by By-law 2025-11 March 19, 2025)

Designated By-law Provisions for Signage By-law 2025-10

BY-LAW 2025-10 BEING A BY-LAW TO REGULATE AND PROHIBIT THE PLACEMENT OF SIGNS AND OTHER ADVERTISING DEVICES IN THE MUNICIPALITY OF FRENCH RIVER			
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty**
1	Section 3.2(a)	Display or alter a sign on any property without permission	$200.00
2	Section 3.2(b)	Display a sign on Municipal Property	$200.00
3	Section 3.2(c)	Display a sign on a utility pole or other infrastructure	$200.00
4	Section 3.2(d)	Display a sign on a tree or other natural object	$100.00
5	Section 3.2(e)	Display a sign in a location where it may interfere with traffic	$300.00
6	Section 3.2(f)	Display a sign in an unsafe manner	$300.00
7	Section 3.3	Display an offensive sign	$250.00
8	Section 3.4	Abandon a sign	$150.00
9	Section 4.1(a)	Display an election sign on any official sign structure	$200.00
10	Section 4.1(b)	Display an election sign within a sight triangle	$300.00
11	Section 4.1(c)	Display an election sign at a voting location	$200.00
12	Section 4.1(d)	Display an election sign on municipal, provincial, federal or school property	$200.00
13	Section 4.2(a)	Display an election sign on a road allowance larger than 2' by 2'	$200.00
14	Section 4.2(b)	Fail to relocate an election sign on request	$300.00
15	Section 4.3	Damage an election sign	$150.00
16	Section 4.4	Display a Municipal logo on an election sign	$200.00
17	Section 4.5	Display an election sign before nominee certification	$200.00
18	Section 4.6	Permit an election sign larger than 1.5m^2	$200.00
19	Section 4.7	Display an election sign without permission	$200.00
20	Section 5.1	Erect more than one portable sign per street line	$100.00
21	Section 5.2	Permit an oversized portable sign	$100.00
22	Section 5.3	Permit a portable sign to overhang a sidewalk	$150.00
23	Section 5.4	Permit a portable sign to interfere with snow removal	$150.00
24	Section 5.5	Permit a portable sign to be erected for an irrelevant event	$100.00
25	Section 6.1	Display a real estate sign on a property that is not for sale	$250.00
26	Section 6.2	Display more than one real estate sign per 300m of frontage	$250.00
27	Section 6.4	Permit an oversized real estate sign	$250.00
28	Section 8.4	Obstruct an officer	$300.00

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32
(added by By-law 2024-04 January 17, 2024)

SCHEDULE "A"
Appendix 9

Designated By-law Provisions for Travel Trailer Licensing By-law 2021-51

BY-LAW 2021-51 BEING A BY-LAW TO LICENSE TRAVEL TRAILERS IN THE MUNICIPALITY OF FRENCH RIVER			
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty**
1	3.1	Use a travel trailer contrary to Section 3	$500.00
2	3.2	Use a travel trailer for longer than 14 days without a license	$400.00
3	3.3	Occupy or permit to be occupied a travel trailer between November 30th and May 1st	$300.00
4	3.4	Construct or allow the construction of an addition or accessory connected a travel trailer	$300
5	3.6	Use or allow the use of a travel trailer on vacant land	$500
6	3.7	Connect or allow the connection a travel trailer to an existing grey water or sewage system	$500
7	3.8	Improperly dispose or allow the improper disposal of grey water or sewage	$500
8	3.9	Transfer a travel trailer license	$200
9	3.10	Fail to display proof of licensing	$100
10	3.11	Provide false information on a license application	$100
11	3.12	Obstruct an officer	$300

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32
(added by By-law 2024-04 January 17, 2024)

SCHEDULE "A"
Appendix 10

Designated By-law Provisions for Short-Term Rental Licensing By-law 2023-60

BY-LAW 2023-60 BEING A BY-LAW TO LICENSE AND REGULATE SHORT-TERM RENTAL ACCOMODATION IN THE MUNICIPALITY OF FRENCH RIVER			
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty**
1	4.1	Operate a STR without a valid license	$600.00
2	4.4	Fail to comply with an order made by Public Health	$400.00
3	4.7	Fail to ensure that renters comply with the code of conduct or legislation	$400.00
4	4.8	Rent a guest room not identified as approved for a STR license	$400.00
5	4.9	Rent a trailer as a STR	$400.00
6	4.12	Post a STR license on an unlicensed property	$400.00
7	4.13	Alter a STR license	$400.00
8	4.14	Remove a posted order	$600.00
9	5.5	Fail to post required information	$150.00
10	5.6	Fail to provide complete information package	$100.00
11	5.7	Fail to include license number in advertisements	$150.00
12	5.9	Fail to ensure proper parking	$250.00
13	5.10	Park on private property in an area not designated for parking	$50.00
14	5.11	Fail to provide proof of suitable parking for water access only STRs	$250.00
15	5.16	Fail to appropriately store waste	$150.00
16	5.17	Fail to remove waste in an appropriate timeline	$150.00
17	5.20	DRP fail to respond	$300.00
18	6.4	Fail to update information	$50.00
19	7.12	Fail to keep a registry of renters	$100.00

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "A"
Appendix 11 - Table 1 & 2
(added by By-law 2026-05 January 21, 2026)

Designated By-law Provisions for Traffic and Parking By-law 2026-04

BY-LAW 2026-04 BEING A BY-LAW TO REGULATE THE TRAFFIC AND PARKING IN THE MUNICIPALITY OF FRENCH RIVER			
TABLE 1			
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty**
1	Section 2.2	Place or cause to be placed any sign purporting to be a Traffic Control Device	$150.00
2	Section 2.5	Alter, Damage, Obstruct, or interfere with any Traffic Control Device	$380.00
3	Section 3.2	Possess or display a fictitious, altered or fraudulently obtained disabled parking permit	$305.00
4	Section 3.21	Fail to surrender a disabled parking permit upon demand for inspection	$305.00
5	Section 4.1	Fail to yield the right of way to pedestrians or other vehicles before driving onto a sidewalk or shoulder	$305.00
6	Section 4.2	Drive on a sidewalk	$305.00
7	Section 4.3	Drive onto a raised curb	$150.00
8	Section 4.4	Intersect a funeral or other organized procession	$150.00
9	Section 4.7	Fail to make a u-turn safely	$150.00
10	Section 4.8	Make a u-turn contrary to posted signs	$150.00
11	Section 4.9	Make a turn contrary to posted signs	$150.00
12	Section 4.16	Operate a heavy vehicle on a highway not designated as a truck route	$380.00
13	Section 4.19	Obstruct a Fire Route	$305.00
14	Section 7.14	Obstruct an Officer	$600.00

BY-LAW 2026-04 BEING A BY-LAW TO REGULATE THE TRAFFIC AND PARKING IN THE MUNICIPALITY OF FRENCH RIVER				
TABLE 2				
Item	**Column 1 - Designated By-law Section**	**Column 2 - Short Form Wording**	**Column 3 - Administrative Penalty payable within 7 Days**	**Column 4 - Administrative Penalty payable after 7 Days**
1	Section 3.1 (a)	Fail to park on the right side of a highway	$35.00	$50.00
2	Section 3.1 (b)	Fail to park parallel and within 15 cm of a curb	$35.00	$50.00
3	Section 3.1 (c)	Fail to park as near to the right hand limit of a highway as practical	$35.00	$50.00
4	Section 3.4 (a)	On a one way street fail to park within 15 cm of a curb	$35.00	$50.00
5	Section 3.4 (b)	On a one way street, fail to park as near as practical to the left hand limit of the highway	$35.00	$50.00
6	Section 3.5 (a)	When angle parking, fail to park at the angle indicated	$35.00	$50.00
7	Section 3.5 (b)	Angle park a vehicle over 6m in length	$35.00	$50.00
8	Section 3.6	Fail to park facing the flow of traffic	$35.00	$50.00
9	Section 3.7 (a)	Park within a fire route	$50.00	$75.00
10	Section 3.7 (b)	Park within 6m of a hydrant	$35.00	$50.00
11	Section 3.7 (c)	Park on a sidewalk	$35.00	$50.00
12	Section 3.7 (d)	Park on a boulevard	$35.00	$50.00
13	Section 3.7 (e)	Park on a centre boulevard or strip	$35.00	$50.00
14	Section 3.7 (f)	Park within an intersection	$35.00	$50.00
15	Section 3.7 (g)	Park within 9m of any intersection	$35.00	$50.00
16	Section 3.7 (h)	Park within 9m of a stop line at an intersection	$35.00	$50.00
17	Section 3.7 (i)	Park within 2 metres of a private driveway	$35.00	$50.00
18	Section 3.7 (j)	Park within 3 metres of a public lane	$35.00	$50.00
19	Section 3.7 (k)	Park on any bridge, subway, underpass or approaches thereto	$35.00	$50.00
20	Section 3.7 (l)	Park as to prevent the convenient removal of another vehicle	$35.00	$50.00
21	Section 3.7 (m)	Park for a period longer than 4 consecutive hours	$35.00	$50.00
22	Section 307 (n)	Park on a highway with an operational width less than 6m	$35.00	$50.00
23	Section 3.7 (o)	Park on private property without consent	$35.00	$50.00
24	Section 3.7 (p)	Park on private property in contravention to posted rules	$35.00	$50.00
25	Section 3.7 (q)	Park on municipal property without consent	$35.00	$50.00

26	Section 3.7 (r)	Park in any area designated as a no parking area	$35.00	$50.00
27	Section 3.7 (s)	Park in contravention to posted signs on highways described in Schedule B	$35.00	$50.00
28	Section 3.8	Park in contravention to posted signs on highways described in Schedule C	$35.00	$50.00
29	Section 3.9	Park in contravention to posted signs on highways described in Schedule D	$35.00	$50.00
30	Section 3.1	Park on any highway between 12am and 7am between December 01 and March 31	$35.00	$50.00
31	Section 3.11	Park a commercial vehicle on any highway between 9pm and 7am	$35.00	$50.00
32	Section 3.12	Park a commercial vehicle on any highway for longer than 2 consecutive hours	$35.00	$50.00
33	Section 3.13 (a)	Park within a cul-du-sac	$35.00	$50.00
34	Section 3.13 (b)	Park within 15 metres of the end of a highway	$35.00	$50.00
35	Section 3.14 (a)	Park a vehicle for the purpose of displaying it for sale	$35.00	$50.00
36	Section 3.14 (b)	Park a vehicle for the purpose of storing it	$35.00	$50.00
37	Section 3.14 (c)	Park a vehicle for the purpose of washing or servicing it	$35.00	$50.00
38	Section 3.14 (d)	Park a vehicle for the purpose of advertising	$35.00	$50.00
39	Section 3.15	Park in contravention to posted signs on highways described in Schedule E	$35.00	$50.00
40	Section 3.18	Stop in an area designated as a stopping prohibited area	$35.00	$50.00
41	Section 3.19	Park in a disabled parking space without a disabled parking permit on display	N/A	$305.00
42	Section 3.25	Park on a highway that has had parking suspended	$35.00	$50.00
43	Section 3.26	Park in contravention to an authorized sign or painted line	$35.00	$50.00

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "B"
REQUEST FOR A REVIEW FORM

Municipality of French River
44 St. Christophe Street, Suite 1, P.O. Box 156
Noelville, ON, P0M 2N0
T: (705) 898-2294 | F: (705) 898-2181
www.frenchriver.ca

REQUEST FOR A REVIEW
BY A SCREENING OR HEARINGS OFFICER

Applicants are responsible for the completion and content of this form

Penalty Notice Recipient		
Name (first and last)		Home Telephone
Address		Other Telephone
City		Fax Number
Province	Postal Code	Email Address

Penalty Notice Information (Infraction) Please provide the information found on the Penalty Notice		
Penalty Notice No.	Penalty Date	Plate Number or Name on Penalty Notice
Location where the Infraction Occurred		
Offence		Section Number

Type of Request
☐ Review by a Screening Officer to dispute Penalty Notice received (to be undertaken in writing)
○ Request to meet with the Screening Officer in person to conduct review.
☐ Review by a Hearings Officer to dispute Decision of a Screening Officer

Reason for Review (you are required to provide specific reason(s))
- Please provide a factual and detailed explanation of your reason(s) for your request
- If you wish to support your request with images or other documentation, please attach them to this request
- The Screening or Hearing Decision will be sent to you

Continued on next page.

Continued from page 1.
Attachment(s) included (please check relevant box): ☐ **Yes** ☐ **No**

Statement of Penalty Notice Recipient	
I represent and warrant that: ▪ I am the person named on the Penalty Notice; ▪ I acknowledge that if I fail to appear and to remain at my scheduled In-Person Hearing until my matter has been determined by the Hearings Officer, I will be deemed to have abandoned my request for a Hearing, the Administrative Penalty will be affirmed, and I will be liable for any additional Administrative Fees; and ▪ I have read and understand the conditions of this application.	
Signature	Date

Instructions for Submitting Request for Review Form
Please submit your completed for to the Municipality of French River by: a) **Regular letter mail to:** 44 St. Christophe Street, Suite 1, P.O. Box 156, Noelville, ON, P0M 2N0 b) **Email scanned copy to:** clerk@frenchriver.ca c) **Facsimile (Fax) to:** 705-898-2181 d) **In person at:** 44 St. Christophe Street, Suite 1, Noelville, ON, P0M 2N0

INTERNAL USE ONLY			
Application Received Date:			
Decision Date:			
Date Owner Notified:			
Notification by: ☐ Email	☐ Mail	☐ Fax	☐ In Person
Officer's Name:	**Signature:**		

Personal information contained on this form is collected and will be used for the purpose of administering the Municipality's AMPS By-law. Questions about this collection should be directed to the Municipality of French River Clerk at 705-898-2294.

MUNICIPALITY OF FRENCH RIVER
ADMINISTRATIVE MONETARY PENALTY SYSTEM BY-LAW 2022-32

SCHEDULE "C"
ADMINISTRATIVE MONETARY PENALTY SYSTEM POLICY

POLICY STATEMENT:

This policy addresses the methods and procedures by which Council, staff and any other representatives of the Municipality of French River will follow while using the Administrative Monetary Penalty System.

This policy will guide:
1. Consistency and coherence in the use of an Administrative Monetary Penalty System (AMPS) within the overall program design of AMPS for the Municipality;
2. Appropriate and effective use of AMPS within the Municipality's graduated enforcement approach; and
3. Effective management of the AMPS regime.

This policy is to ensure all financial control and reporting responsibilities related to the Administrative Monetary Penalty System (AMPS) shall follow the existing corporate policies and procedures related to Code of Conduct, Conflict of Interest, financial management/reporting and political interference in the administration of the system.

ACCOUNTABILITY:

If anyone attempts to influence a Screening Officer, Hearing Officer or Municipal employee engaged in the administration of the AMPS program, the Screening Officer, Hearing Officer or Municipal employee, as the case may be, shall report the incident to the CAO or designate as soon as possible. No action will be taken against a Screening Officer or Hearing Officer for making any such report in good faith.

PROCEDURE:

A Penalty Notice may include, if applicable and obtainable:

1. The vehicle licence plate number or vehicle identification number;

2. The Penalty Notice Date;

3. A Penalty Notice Number;

4. The date on which the Administrative Penalty is due and payable;

5. The identification number and signature of the Officer;

6. The name of the person penalized;

7. The contravention wording as listed in the attached Schedules, or other particulars reasonably sufficient to indicate the contravention;

8. The amount of the Administrative Penalty;

9. The option(s) available to dispute the Penalty Notice with a Screening Officer and Hearing Officer: and

10. A statement advising that an unpaid Administrative Penalty, including any applicable Administrative Fee(s), will constitute a debt of the Person to the Municipality unless cancelled pursuant to Screening Review or Hearing process.

11. Any additional information such as, the process by which a Person may exercise the right to request a Screening Review/Hearing Review of the Administrative Penalty Notice.

12. Method of service of the Penalty.

When a person is issued a Penalty Notice, they have the following options:

Option 1: Plea of Guilty – Voluntary Payment of Total Payable by mail, telephone or in person
A Person who is served with a Penalty Notice and who does not pay the amount of the Administrative Penalty on or before the date on which the Administrative Notice is due and payable, shall also pay any applicable Administrative Fee(s).

Option 2: Make a request, within time limits for a review in writing by a Screening Officer. The accused or their legal representation and any witnesses may request to meet in-person with a Screening Officer at the Municipal Office. If the accused lives more than 50 km from the Municipal Office or has any other extenuating circumstances for why they cannot attend the Municipal Office in person, they may also meet with the Screening Officer by telephone or electronically.

If the accused is not satisfied with the Screening Officer's decision, the accused or their legal representation may request a meeting with the Hearing Officer in person at the Screening Review **or** in writing by mail or email to the Clerk before the penalty is due and payable on a date given by the Screening Officer. The Hearing Officer's decision is final.

A Person's Request for Review by a Screening/Hearing Officer or request for an extension of time shall be submitted through the use of the Request for Review Form.

A person has 15 days from the day they receive the penalty notice to choose one of the before mentioned options.

Any time limit that would otherwise expire on the Weekend or a Holiday is extended to the next day that is not a Weekend or a Holiday.

***These above-mentioned options and information shall be clearly marked on every Penalty Notice.**