



AGENDA / ORDRE DU JOUR
COMBINED COUNCIL MEETING / RÉUNION COMBINÉE DU CONSEIL

Wednesday, December 6, 2017 at 6pm / mercredi le 6 décembre 2017 à 18h
Council Chambers / Salle du conseil

1. **Call to Order and Roll Call / Ouverture de la réunion et présence**
2. **Adoption of Agenda / Adoption de l'ordre du jour**
3. **Disclosure of Pecuniary Interest / Déclarations d'intérêts pécuniaires**
4. **Delegations / Délégations (NIL)**
5. **Resolution to resolve into Committee**

COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER

6. **Reports and Items for Consideration / Rapports et sujets pour considération**
 - 6.1 **General Government / Gouvernement général**
 - 6.1.1 Chief Administrative Officer's Verbal Report
 - 6.1.2 Report - Asset Management Planning p.3
 - 6.1.3 Resolution to authorize the Engineer to proceed with a new Assessment Schedule Report p.23 under Section 76 of the Drainage Act for Timony Drain
 - 6.1.4 Resolution to authorize the execution of an agreement with MTO for the right to use land p.30 relating to the reconstructing of the Wolf River culvert on Hwy 64 in the Town of Noëlville
 - 6.2 **Finance / Finances**
 - 6.2.1 Resolution to appoint Collins Barrow as the Auditors for an additional two years (audit of years 2017 and 2018) as per the extension options of the original Audit Services Agreement
 - 6.3 **Public Works & Environment Services / Travaux public et services de l'environnement**
 - 6.3.1 Resolution to adopt a By-law to authorize a Winter Road Maintenance Service Agreement p.31 with Amatewakea River Road Association for Amatewakea River Road (private road)
 - 6.3.2 Report - Current status of backhoe and options for consideration
 - 6.4 **Community Services / Services communautaires**
 - 6.4.1 Report - Results of Quotes for a Columbarium at the St. David Cemetery (Noëlville) p.35
 - 6.5 **Emergency Services and Public Safety / Services d'urgence et sécurité publique**
 - 6.5.1 Report - Update on Shared Services, Fire Department & Emergency Management Services p.42
 - 6.5.2 Manitoulin-Sudbury District Services Board Report by Councillor Wenborne p.44
 - 6.6 **Development & Planning / Développement et planification (NIL)**
 - 6.7 **Correspondence / Correspondance**
 - 6.7.1 Request for year round maintenance of Monette Road that is currently designated as a seasonal road p.46

REGULAR MEETING / RÉUNION RÉGULIÈRE

7. **Verbal Motion to return into the Regular Meeting / Motion verbale pour retourner en réunion régulière**
8. **Consideration of the adoption of recommendations from Committee of the Whole / Résolutions pour adopter les procédures du Conseil en comité**
9. **Consent Agenda / Ordre du jour regroupé**
 - 9.1 **Adoption of Minutes / Procès-verbaux adoptés**
 - 9.1.1 Regular Council Meeting held November 15, 2017 p.47
 - 9.1.2 Special Council Meeting of held November 16, 2017 p.53
 - 9.2 **Receipt of Minutes / Procès-verbaux reçus (NIL)**
 - 9.3 **Items for Consideration or Information / Items pour consideration ou information (NIL)**
 - 9.4 **By-laws / Règlements (NIL)**
10. **Notices of Motion / Avis de motion**
11. **Announcement and Inquiries / Annonce et questions**
12. **Closed Session / Session à huis clos (NIL)**
13. **Adjournment / Ajournement**

Resolution to adopt Confirmation By-law / Résolution pour adopter le règlement de confirmation
Resolution to adjourn / Résolution d'ajournement

Municipality of French River

Asset Management Report



Next Steps in Asset Management

Ministry Requirements

All municipalities are required to develop and adopt a Strategic Asset Management policy by **January 1, 2019**. At least every five years from that date the municipality would be required to review the policy and if necessary update it.

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Strategic Asset Management policy

(January 1, 2019)

The policy should include:

- Municipal goals, plans or policies the plan would support
- A process for how the Asset Management plan would affect the development of the municipal budget and any applicable long-term financial plans
- The municipality's approach to continuous improvement and adoption of best practices regarding Asset Management planning
- The principles that would guide Asset Management planning in the municipality, which would be required to include the principles in section 3 of the Infrastructure for Jobs and Prosperity Act, 2015
- A commitment to consider in Asset Management planning:
 - the actions that may be required to address the risks and vulnerabilities that may be caused by climate change to the municipality's infrastructure assets, including to: operations requirements (e.g. increased maintenance schedules); levels of service (e.g. raising or lowering levels of service); and lifecycle management; and the anticipated costs that could arise from these impacts, and adaptation opportunities that may be undertaken to manage these potential risks
 - mitigation approaches to climate change, such as greenhouse gas emission (GHG) reduction goals and targets
 - disaster planning and any required contingency funding.
- A process to ensure that Asset Management planning would be aligned with Ontario's land-use planning framework, including any relevant policy statements issued under section 3(1) of the Planning Act; provincial plans as defined in the Planning Act; and, municipal official plans
- A discussion of capitalization thresholds used to determine which assets are to be included in the asset management plan and how this compares to the municipality's Tangible Capital Asset policy
- A commitment to coordinate planning between interrelated infrastructure assets with separate ownership structures by pursuing collaborative opportunities with neighbouring municipalities and jointly-owned municipal bodies
- Identification of who would be responsible for asset management planning, including an executive lead and how council will be involved; and
- A commitment to provide opportunities for municipal residents and other interested parties to provide input into asset management planning.

Next Step Requirements

Phase 1 (January 1, 2020)

Addressing Core Infrastructure Assets

Current Levels of Service

A plain language explanation of the current levels of service being provided by each category of infrastructure asset would be required. For core infrastructure assets, municipalities would measure current levels of service:

Data	Detail
Current Levels of Service	The current level of services provided in the previous year, measured according to the technical levels of services column defined in the Proposed Levels of service Tables.
Revenue Dedicated to Capital Funding	All revenue amounts that were dedicated to capital expenditures from the previous year, broken down by source.

**The Municipality will be required to monitor performance measures relevant to their municipality that address service delivery and asset operation, such as energy usage and cost.*

Estimated Cost to Sustain Current Levels of Service

An estimate of the capital expenditures (i.e., total cost of maintenance, renewal, rehabilitation, replacement, disposal, upgrades, new construction) needed each year, as well as any significant operating costs, including energy costs, for the ten years following the year that the current levels of service are established, to maintain the current levels of service over the long term.

The approach to developing the estimate would be documented and based on the lifecycle management activities expected. Assumptions regarding anticipated future changes in population and economic activity would be included.

Phase 2 (January 1, 2021)

Expand on Phase 1 by including all infrastructure assets in the plan

- **Starting May 31, 2021:** Annual Actuals Reporting for Core Infrastructure as part of your AMP.

Phase 3 (January 1, 2022)

Provide details for all infrastructure assets

- **Starting May 31, 2022:** Actuals Reporting for all remaining Infrastructure Assets.
- **Starting in 2023:** All Asset Management Plans must be updated every 4-5 years.

Historical Cost's

Historical costs include Capital Purchases, Repairs, Planned Work and Upgrades from 2013 to 2017.

2013		
Buildings / Facilities	Cemetery Charnel	\$ 17,808.00
	Landfill Service Building	\$ 303,671.12
Parks	Sucker Creek Warf	\$ 45,317.34
Landfill	Expansion Project	\$ 1,376,427.28
	Sewer Installation for Service building	\$ 9,650.00
Streetlights	3 Streetlights	\$ 10,985
Roads	Delamere Road	\$ 441,434.08
	Courchesne Road	\$ 87,600.55
	Bellevue Road	\$ 82,078.42
	Labelle Road	\$ 86,652.55
	Golf Course Road	\$ 145,746.26
	Dry Pine Bay Road	\$ 92,169.01
	Pine Beach Road	\$ 193,125.99
	TOTAL	\$ 2,892,665.60

2014		
Buildings / Facilities	Noelville Fire Hall Overhead Doors	\$ 7,835.93
Vehicles	Light Rescue	\$ 48,347.89
Equipment	Dump Truck #1	\$ 194,488.29
	Hi Density Metering System	\$ 8,367.57
	Dynamics GP Software 2013 UPGRADE	\$ 14,000.00
	Dell Server Power Edge T620	\$ 8,949.28
	Curling Ice Scraper	\$ 14,096.95
Landfill	Landfill EA	\$ 218,049.35
Sewers	Sanitary Sewers - Lagoon Study	\$ 11,997.48
Streetlights	2 Streetlights	\$ 14,224.48
Bridge	30-09-1000, Turenne Road Bridge	\$ 5,368.82
Roads	Turenne Road	\$ 246,440.43
	Jean St.	\$ 17,602.21
	TOTAL	\$ 809,768.68

2015		
Buildings / Facilities	Fire Hall Roof & Doors	\$ 35,789.01
	Municipal Complex Drainage issue repairs	\$ 9,911.97
	Landfill building upgrade	\$ 22,209.93
	Arena Upgrades Lights, Low e-ceiling, Glass	\$ 69,361.00
Vehicles	New PW Truck	\$ 228,343.33
	Used Garbage Truck (Financed)	\$ 16,027.20
Equipment	Radio Repeater ACC	\$ 4,186.41
	Fire Turnout Gear	\$ 8,153.74
	Bunker Gear	\$ 9,428.05
	Litter Fencing	\$ 33,365.24
	ZAMBONI	\$ 79,421.35
Streetlights	New Streetlights	\$ 12,415.17
Bridges	Turenne Culvert	\$ 15,984.88
Roads	CP Rail Crossing,	\$ 248,221.82
	Turenne,	\$ 114,174.95
	Owls Nest	\$ 9,851.89
	New Overflow Parking Mun. Complex	\$ 19,370.52
	TOTAL	\$ 936,216.46

2016		
Buildings / Facilities	11-02-0001, Municipal Complex Drainage issue repairs	\$ 18,194.68
	2016 Ford F550 4X4 Cab Truck	\$ 64,402.01
Vehicles	2016 Ford F250 4X4 Crew cab Truck	\$ 64,659.32
	2016 Freightliner M2 Garbage Truck	\$ 339,038.55
	2016 GMC Sierra WT 2500 4W Truck	\$ 50,970.05
Equipment	Fire Department Bunker Gear	\$ 18,782.76
	Easy Load 20 ton Tag Along Trailer	\$ 27,475.20
	100' Sewer Snake	\$ 14,541.50
	Scissor Lift	\$ 10,710.24
Streetlights	New Streetlights	\$ 62,729.02
Roads	CP Construction Project	\$ 78,410.00
	Houle Rd	\$ 107,749.76
	TOTAL	\$ 857,663.09

2017 (Projections)		
Buildings / Facilities	Noelville Arena	\$ 200,000.00
	Municipal Complex	\$ 400,000.00
	Noelville Fire Hall	\$ 83,007.50
	Public Works Garage	\$ 12,052.00
	Public Works Quonset	\$ 26,000.00
	Perimeter Fencing (Landfill)	\$ 89,000.00
Vehicles	Station 1 Pumper/ Tanker (2017)	\$ 314,532.00
Equipment	Dell Laptops (Lease 7 over 3 years)	\$ 12,258.12
	Surface Tablets (2)	\$ 3,748.10
	Zero Turn Tractor	\$ 15,311.50
	Radio System with GPS (Pub. Works)	\$ 35,000.00
	Radio System with GPS (Fire Dept.)	\$ 26,000.00
	Breathing Air Compressor (SCBA's)	\$ 27,000.00
	Fire Pro Software	\$ 6,200.00
	SCBA's Year 2 of 3	\$ 54,000.00
	Water Filter System	\$ 5,000.00
Streetlights	New Streetlights	\$ 18,000.00
	TOTAL	\$ 1,327,109.22

Current Asset Inventory

Buildings / Facilities

Asset Name	Constructed Year	Life Expectancy	Approx. Value	Estimated Replacement Cost
Alban Fire Hall + Library	1998	75	\$ 561,251.28	\$ 905,244.00
Alban Community Centre	1980	75	\$ 361,690.42	\$ 1,391,117.00
Noelville Arena	1972	75	\$ 479,908.20	\$ 4,799,082.00
Municipal Complex	2009	75	\$ 3,617,166.84	\$ 4,306,151.00
37 St. Antoine	1976	75	\$ 124,018.02	\$ 688,989.00
Noelville Fire Hall	1976	75	\$ 179,290.62	\$ 996,059.00
Public Works Garage	1971	75	\$ 79,377.76	\$ 992,222.00
Public Works Shed	1950	75	Unknown	\$ 229,500.00
Public Works Quonset	1950	75	Unknown	\$ 306,000.00
Landfill Service Building	2010	75	\$ 310,460.00	\$ 361,000.00
Canteen	2002	75	\$ 107,100.00	\$ 153,000.00
Log House	1970	75	\$ 9,180.00	\$ 153,000.00
Cemetery	2013	75	\$ 35,190.00	\$ 38,250.00
Alban Ball Field	1998	25	\$ 58,280.00	\$ 94,000.00
Alban Skateboard Park	2005	25	\$ 53,960.00	\$ 71,000
Noelville Upper Field	1979	25	\$ 19,200.00	\$ 80,000.00
Noelville Lower Field	1982	25	\$ 22,200.00	\$ 74,000.00
Noelville Skateboard Park	2005	25	\$ 211,280.00	\$ 278,000.00
Noelville Playground	2001	25	\$ 3,400.00	\$ 5,000.00
JC Park	2008	25	\$ 8,200.00	\$ 10,000.00
Alban Park	2001	25	\$ 10,200.00	\$ 15,000.00
Shanty Bay Wharf	1997	25	\$ 21,000.00	\$ 35,000.00
Sucker Creek Wharf	1953	25	Unknown	\$ 63,000.00
Happy Landing Wharf	2004	25	\$ 25,900.00	\$ 35,000.00
Plouffe Wharf	1998	25	Unknown	Unknown
Alban Splash Pad	2016	25	\$ 235,000.00	\$ 235,000.00
Landfill	1972	25	\$ 100,000.00	\$ 1,000,000.00
Total			\$ 6,633,253.14	\$ 17,314,614.00

Vehicles

Asset Name	Constructed Year	Life Expectancy	Approx. Value	Estimated Replacement Cost
Fire Dept. Chief Truck	2016	7	\$ 52,080.00	\$ 58,000.00
Rescue 1	2006	20	\$ 38,888.00	\$ 150,000.00
(New) Pumper Tanker St.1	2017	20	\$ 336,200.20	\$ 336,200.20
Tanker 1	2009	20	\$ 99,045.00	\$ 261,509.00
(Old) Pumper Tanker 1	1990	20	\$ 12,350.00	\$ 609,990.00
Rescue 2	2011	20	\$ 67,590.00	\$ 139,998.00
Pumper 2	2003	20	\$ 60,513.00	\$ 402,890.00
ATV 1	2009	20	\$ 6,907.00	\$ 18,238.00
Dump Truck # 1	2009	7	\$ 20,000.00	\$ 20,000.00
New Garbage Truck	2016	8	\$ 338,824.00	\$ 338,824.00
2 Ton Truck	2006	7	\$ 20,000.00	\$ 50,000.00
3/4 Ton Pickup	2016	7	\$ 15,000.00	\$ 35,000.00
Recreation Pickup	2011	7	\$ 15,000.00	\$ 30,000.00
Recreation Pickup HD	2011	7	\$ 15,000.00	\$ 30,000.00
By-Law Truck	2012	7	\$ 10,000.00	\$ 40,000.00
Total			\$1,107,397.20	\$2,520,649.20

Machinery and Equipment

Asset Name	Constructed Year	Life Expectancy	Approx. Value	Estimated Replacement Cost
Waste/Recycle Bins 2003	2003	25	\$ 468,000.00	\$ 650,000.00
Waste/Recycle Bins 2004	2004	25	\$ 18,500.00	\$ 25,000.00
Waste/Recycle Bins 2006	2006	25	\$ 19,500.00	\$ 25,000.00
Waste/Recycle Bins 2008	2008	25	\$ 20,500.00	\$ 25,000.00
Waste/Recycle Bins 2012	2012	25	\$ 18,000.00	\$ 20,000.00
Telephone System	2002	10	\$ 7,000.00	\$ 10,000.00
Sound System	2003	10	\$ 5,400.00	\$ 7,500.00
Wide Format Printer	2011	10	\$ 13,200.00	\$ 15,000.00
7 Dell Laptops	2017	3	\$ 12,600.00	\$ 12,600.00
Dynamics GP	2001	5	\$ 51,000.00	\$ 75,000.00
Stone Orchard	2012	5	\$ 6,750.00	\$ 7,500.00
Steamer	2016	20	\$ 3,450.00	\$ 7,500.00
V-Blade Snow Plow	2015	20	\$ 7,800.00	\$ 10,000.00
25 tone Float	2016	10	\$ 29,400.00	\$ 30,000.00
Scissor Lift	2005	10	\$ 9,800.00	\$ 10,000.00
Loader/Backhoe	2009	25	\$ 92,400.00	\$ 110,000.00
Grader (Champion)	1992	25	\$ 200,000.00	\$ 300,000.00
Grader (John Deer)	2013	25	\$ 200,000.00	\$ 300,000.00
Tractor W/ Cab And	2008	20	\$ 28,700.00	\$ 35,000.00
10 Ton Flatbed Trailer	sold	20	\$ 15,600.00	\$ 20,000.00
Landfill Compactor	2001	25	\$ 170,000.00	\$ 300,000.00
Crawler Dozer	2010	25	\$ 107,500.00	\$ 200,000.00
Wheel Loader	2011	25	\$ 88,000.00	\$ 100,000.00
Zamboni	2015	20	\$ 80,000.00	\$ 75,000.00
Lawnmower	2008	15	\$ 8,200.00	\$ 10,000.00
Dehumidifier	2004	20	\$ 22,200.00	\$ 30,000.00
Condenser Tank	2006	20	\$ 39,000.00	\$ 50,000.00
Brine Pump	2002	20	\$ 7,000.00	\$ 10,000.00
Chiller	2008	20	\$ 41,000.00	\$ 50,000.00
Arena Generator	2003	20	\$ 14,400.00	\$ 20,000.00
Transfer Switch	2003	20	\$ 7,200.00	\$ 10,000.00
Compressor	2009	20	\$ 42,000.00	\$ 50,000.00
Air Conditioning Unit ACC	2011	20	\$ 44,000.00	\$ 50,000.00
165 Chairs for ACC	2012	20	\$ 5,400.00	\$ 6,000
Furniture, Chairs, Blinds	2008	20	\$ 20,500.00	\$ 25,000.00
Cenotaph	2009	20	\$ 21,000.00	\$ 25,000.00
Complex Sign	2010	20	\$ 21,500.00	\$ 25,000.00
Dry Hydrant 01	2007	20	\$ 12,000.00	\$ 15,000
Dry Hydrant 02	2009	20	\$ 25,200.00	\$ 30,000.00
Thermal Camera	2007	10	\$ 16,000.00	\$ 20,000.00
Extrication Equipment	2007	10	\$ 16,000.00	\$ 20,000.00
Bunker Gear 01	2005	10	\$ 15,200.00	\$ 20,000.00

Bunker Gear 02	2008	10	\$ 20,500.00	\$ 25,000.00
Bunker Gear 03	2010	10	\$ 6,450.00	\$ 7,500.00
Bunker Gear 04	2010	10	\$ 21,500.00	\$ 25,000.00
SCBA	2015	10	\$ 54,144.00	\$ 56,400.00
SCBA Compressor	2017	15	\$ 28,099.00	\$ 28,099.00
Digital Tower Repeater	2017	5	\$ 2,495.00	\$ 2,495.00
Pagers (25)	2012	5	\$ 22,500.00	\$ 25,000.00
Mobile Radios (7)	2017	10	\$ 3,710.00	\$ 3,710.00
Portable Radios (18)	2017	10	\$ 11,070.00	\$ 11,070.00
Base Radios (2)	2017	15	\$ 1,015.00	\$ 1,015.00
Mobile Repeater (2)	2017	15	\$ 2,140.00	\$ 2,140.00
Paging Encoder (1)	2017	15	\$ 960.00	\$ 960.00
AVL GPS Hardware (7)	2017	15	\$ 2,300.00	\$ 2,300.00
Radio over IP Boxes (2)	2017	15	\$ 5,244.50	\$ 5,244.50
Fire Pro Software	2017	10	\$ 6,200.00	\$ 6,200.00
Mobile Radios (9)	2017	10	\$ 4,815.00	\$ 4,815.00
Voice / Data Base Radios	2017	15	\$ 1,275.50	\$ 1,275.50
Digital Radio Repeater	2017	15	\$ 2,495.00	\$ 2,495.00
AVL GPS Hardware (9)	2017	15	\$ 2,610.00	\$ 2,610.00
AVL GPS Software	2017	10	\$ 7,915.00	\$ 7,915.00
Plow Sensor	2017	5	\$ 1,280.00	\$ 1,280.00
Total			\$ 2,259,618.00	\$ 3,058,624.00

Sanitary / Storm Sewers

Asset Name	Constructed Year	Life Expectancy	Approx. Value	Estimated Replacement Cost
Sewage Lagoon	1977	50	\$1,500,000.00	\$ 1,500,000.00

Asset Name	From	To	Quantity in Meters	Estimated Replacement Cost
Easement	Notre Dame W.	Leclerc Crescent	75	\$ 70,950.00
Rue Notre Dame E.	St. David S.	183m E of St. Antoine	374	\$ 308,550.00
Rue Champlain	Dollard	St. David N.	89	\$ 73,425.00
Rue Dollard	41m S. of Champlain	St. Christophe	112	\$ 92,400.00
Rue St. Christophe	St. Antoine	Dollard	106	\$ 87,450.00
Rue Dollard	St. Christophe	Vercheres	80	\$ 66,000.00
Rue Vercheres	St. Antoine	Dollard	102	\$ 84,150.00
Rue Vercheres	Dollard	St. David N.	81	\$ 66,825.00
Rue Dollard	Vercheres	Cartier	84	\$ 69,300.00
Rue Cartier	St. Antoine	Dollard	108	\$ 89,100.00
Rue St. Antoine	Notre Dame	Cartier	89	\$ 73,425.00
St. David. N	710m N of Notre Dame W.	Vercheres	560	\$ 462,000.00
St. David. N	Vercheres	Notre Dame W.	157	\$ 131,252.00
Rue. Notre Dame W.	570m W of St. David	215m W of St. David	355	\$ 292,875.00
Rue. Notre Dame W.	215m W of St. David	St. David	215	\$ 179,740.00
Rue. St. David S.	63m S of Notre Dame E.	Notre Dame W.	80	\$ 66,000.00
Lahaie	92m S of Leclerc	Leclerc Crescent	94	\$ 77,550.00
Easement	St. David S.	Pump Station	40	\$ 37,840.00
Leclerc Crescent	Cul-de-Sac	St. David S.	238	\$ 225,148.00
Rue. St. David S.	526m S of Leclerc	Leclerc Crescent	526	\$ 433,950.00
		TOTAL	3565 M	\$ 2,987,930.00

- **Note:** Expansion costs were estimated in 2013 to be approximately \$6,201,006.00 to replace and upgrade entire system as well as expand system.
- **Municipal Drains:** Estimated value of current drains are estimated at \$1,364,684.50

Roads

Road Description/Name	Length (km)	Road Description/Name	Length (km)	Road Description/Name	Length (km)
Driftwood Road	4.4	Trout Lake Road	3.1	Dokis Road	2.4
Zetazallo Road	0.6	Taillon Road	3.9	Weeks Road	1
Ed Clare Road	1.4	Silv'ry Moon Road (Seasonal)	5.2	Mercer Road	1.5
Owl's Nest Road	7.4	Mayer Road (Part Seasonal)	8.5	Boisvert Road	0.7
Shaw Road	11.9	Lac Clair Road (Seasonal)	0.4	Harold Fryer Road	0.5
Zettler Bay Road	1.9	White Pine Road (Seasonal)	0.2	Station Road	0.3
Owl Drive	0.4	Montee Pilon Road	3.3	Golf Course Road	3.3
Cherriman Road	4	Moonlight Bay Road	0.8	William Street	0.4
Three Camp Road	0.3	Voyageur Road	0.2	Gauthier Road	0.3
Owl's Nest Road	2.8	Bellevue Road	0.1	Gilbert Road	0.4
Shaw Road	12.3	Happy Landing Road (Seasonal)	0.6	Brousseau Road	0.5
Harmony Point Road	2.1	St Antoine Street	0.4	Leger Road	0.7
Sucker Creek Road	0.4	Champlain Street	0.2	Jean Street	1.2
Lang's Road	0.1	Dollard Street	0.3	Labrosse Road	0.5
June Lang Road	0.3	Cartier Street	0.1	Lise Street	0.3
Pinewood Road	1	Vercheres Street	0.2	Heritage River Road	2.6
Grieve Road	0.2	St Christophe Street	0.3	Smythe Road	0.8
Shuswap Road	0.1	Houle Road	3.9	Sedgwick Road	0.6
Rochon Road	0.3	Montee Guerin Road	3.4	Lacroix Road	0.4
Delamere Road	9.2	Seguin Road	1.9	Cow Bay Road	0.2
Gary's Road	0.1	Viau Road	1.7	Dry Pine Bay Road	4.5
Gil's Lane	0.6	Pitre Road	1.4	Whip-Poor-Will Road	1.7
Dry Rapids Road (Part Seasonal)	5.4	White Tail Road	3.5	Pine Ridge Road	1
Dionne Road (Seasonal)	1	Bons Vivants Road	1	White Pine Lane	0.3
Chartrand Road (Seasonal)	1	Blue Jay Road	1.4	Bay Side Road	0.2
Courchesne Road	0.4	Serenity Bay Road (Seasonal)	0.2	Bigwood Road	0.4
Turenne Road	3.5	Labelle Road	0.7	Hass Road	1.1
Presqu'île Road	0.9	Prevost Road	2.4	Schell's Road	0.4
Shawn Road	0.5	Nattam Road	0.4	Riverview Road	1.5
Link Road (Seasonal)	0.7	Bear Lake Road	1.6	Woodvale Crescent	0.2
Montee Boisvenue Road (Seasonal)	3.5	Monetville Road	3.8	Hartley Bay Road	0.2
Notre Dame Street West	1.6	Quesnel Road	0.3	Meilleur Road	2.1
Nadon Street	0.1	Shanty Bay Road	1.2	Green Bay Road	2.3
Daoust Street	0.3	Monette Road (Seasonal)	0.2	Plouffe Road	1.6
Joseph Street	0.1	Forest Hill Road	1.8	Bouchard's Road	1
Edna Street	0.2	Gordon William Drive	0.3	Pine Beach Road	1
Leclair Street	0.2	Brunet Road	0.9	North Channel Road	3
Lahaie Street	0.3	Fryer Road	0.2	North Channel Camp Road	2
Lafreniere Road	1.2	Thackery Road	1.6	Ash Bay Road	2.5

Total km of road: 189.9

Next Steps

Roads Analysis

- Staff and the newly installed Decision Optimization Technology Roads Software along with our Municipal Engineer (Stantec) will be re-assessing the roads and providing an updated Road Management Plan in 2018.

Sewer and Waste Water Analysis

- A Sewer Assessment has begun through the CWWF Fund, once the evaluation is completed a report will be brought forward to prioritize and schedule projected long term capital work.

Landfill Assessment & Projection

- Assessment of Landfill size and longevity after the Small Communities Fund Project for Landfill Rehabilitation is completed.
- The last Environmental Assessment was started in 2011 by Conestoga Rovers, still currently with the Ministry for review and approval.
- Measurements of Landfill for growth plans and longevity.

Recommended Request for Funding

- The Municipal Asset Management Program is a five-year, \$50-million program designed to help Canadian municipalities make informed infrastructure investment decisions based on sound asset management practices.
- It is recommended that the Municipality pursue the FCM Funding application for funding to facilitate activities ranging from collecting data and analyzing asset management needs; to developing policies and training staff on how to implement them. Eligible activities funded by the program:
 - Asset management assessments
 - Asset management plans, policies and strategies
 - Data collection and reporting
 - Training and organizational development
 - Knowledge transfer
- Authorization from Council for the application to FCM, a resolution will be brought at the January 17th 2018 Council Meeting.

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5-Year Capital Projections

Vehicles

Reserve Beginning Balance	Added Contribution/year	Total Available	Asset	Replacement Cost	End of Year Balances Carried
2018					
\$ 572,240.30	\$ 111,957.15	\$ 684,197.45	NONE	\$ 0.00	\$ 684,197.45
2019					
\$ 684,197.45	\$ 111,957.15	\$ 796,154.60	White Pick-up Parks (F250)	\$ 50,000	\$ 746,154.60
2020					
\$ 746,154.60	\$ 111,957.15	\$ 858,111.75	By-law Truck	\$ 50,000	\$ 808,111.75
2021					
\$ 808,111.75	\$ 111,957.15	\$ 920,068.90	NONE	\$ 0.00	\$ 920,068.90
2022					
\$ 920,068.90	\$ 111,957.15	\$ 1,320,026.05	2012 Freightliner 114 SD	\$220,000	\$812,026.05

Machinery and Equipment

Reserve Beginning Balance	Added Contribution/year	Total Available	Asset	Replacement Cost	End of Year Balances Carried
2018					
\$ 839,164.19	\$ 117,210.84	\$ 956,375.03	2001 CASE 621 D Loader (Purchased in 2011)	\$165,000.00	
			2010 CASE 580 SM Backhoe	\$ 120,000.00	
			Arena Tables & Chairs	\$ 20,000.00	
			TOTAL	\$ 305,000.00	\$ 651,375.03
2019					
\$ 651,375.03	\$ 117,210.84	\$ 768,585.87	Dell Server Power Edge T620	\$15,000	
			2008 Kubota B3030 Tractor	\$ 45,000	
			TOTAL	\$ 60,000	\$ 828,585.87
2020					
\$ 828,585.87	\$ 117,210.84	\$ 945,796.71	CAT 816F 2001 Compactor	\$250,000	\$ 695,796.71
2021					
\$ 695,796.71	\$ 117,210.84	\$ 813,007.55	NONE	\$ 0.00	\$ 813,007.55
2022					
\$ 813,007.55	\$ 117,210.84	\$ 930,218.39	1992 Champion Grader (Engine re-build in 2013, new transmission in 2017)	\$ 300,000	\$ 630,218.39

Buildings & Facilities

Projections are based off of the constructed year and historical information on previous work completed, staff is still reviewing the current state of Assets for Buildings and Facilities, future renovations and upgrade information will be available in the next report.

Asset	Year Constructed	Capital Imp. Cost
Public works (Roof, extra bay, female washrooms, generator panel)	1971	\$ 138,809
Arena (Dehumidifier, tempered glass, lobby flooring, outside doors, roof, facia, boards)	1972	\$ 218,000
Complex (Roof, facia)	2009	\$ 150,000
Firehall Noelville (Toilets, doors, safety guards)	1976	\$40,000
Firehall Alban (Roof, windows, doors, attic insulation)	1998	\$100,000
ACC (Roof, eavestrough)	1980	\$200,000
Joe Chartrand Park (Electrical and Facility Upgrades, Log House Roof)	1970	\$30,000
37 St. Antoine (Windows and doors, eaves troughs landscaping, weeping tiles)	1976	\$ 75,227



Municipality of French River

Report CL-13-2017
of the Clerk's Department
For Consideration by Council

RE: Timony Drain - Section 76 Report

OBJECTIVE: To inform Council on the process of updating Engineer's Reports for Municipal Drains under Section 76 of the Drainage Act and to authorize a new Assessment Schedule for Timony Drain

BACKGROUND:

The Timony Drain was established in 1987.

ANALYSIS:

The Municipality is responsible for maintaining municipal drains on behalf of the community of landowners involved in the drain.

An Engineer's Report for every Municipal Drain includes a Schedule of Assessment and a Schedule of Assessment for Future Maintenance which contains the names of the landowners with a description of each parcel of land assessed.

The Timony Drain currently needs to be maintained and repaired to ensure efficient drainage. When maintenance is required, the assessment report is reviewed to ensure that it is still appropriate. Through the review, the assessment schedule was identified as needing an update since a large amount of severances has occurred within the watershed area.

In order to proceed, an authority by Council is required to prepare an Engineer's Report for a new Schedule of Assessments for Future Maintenance.

To date, two other drains have been authorized for new assessment schedules, and in order to reduce engineering costs, the report will be combined to include all three Drains; Dupuis Drain, Hwy 607 Drain and Timony Drain).

Following Council's authority, the Engineer's Report will be provisionally considered by By-law (1st and 2nd Reading) at a Special Council Meeting where the Engineer will present a summary of the report. Notice of the meeting and a copy of the report will be given to the Landowners as per requirements of the Drainage Act. Then a Court of Revision (committee consisting of Members of Council) will be scheduled where Landowners will have appeal rights. If there are no appeals, the 3rd Reading of the By-law is adopted and the new Assessment Schedule is established and can be used to distribute repair and maintenance costs accurately to landowners.

BUDGET/LEGAL IMPLICATIONS:

There are no financial considerations for Council as landowners will be billed for their share of the cost of the new Assessment Schedule and maintenance work. However, this particular drain benefits Provincial Highways and Municipal Roads therefore the Municipality is assessed and will incur costs.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

LINKS TO STRATEGIC PLANS:

Not applicable.

CONCLUSION/RECOMMENDATIONS:

It recommended that Council authorizes the Engineer (K. Smart Associates) to proceed with a new Assessment Schedule Report under Section 76 of the Drainage Act for Timony Drain.

ATTACHMENTS:

- Fact Sheet - So what's a Municipal Drain?
- Fact Sheet - Understanding Drainage Assessments

Respectfully submitted:

Approved:

Mélanie Bouffard
Clerk
Date: November 27, 2017

Marc Gagnon
Chief Administrative Officer



SO, WHAT'S A MUNICIPAL DRAIN?

S. Vander Veen
(Reprinted, October 2004)

Perhaps you've just purchased property, and been told by your municipality that you are assessed into a municipal drain. Perhaps you have owned a property for a couple of years and have recently discovered that you are located in the watershed of a municipal drain. You're probably wondering, what does this mean? How does it affect me? What will it cost?

PHYSICALLY, WHAT IS A MUNICIPAL DRAIN?

Physically, a municipal drain is simply a drainage system. Most municipal drains are either ditches or closed systems such as pipes or tiles buried in the ground. They can also include structures such as dykes or berms, pumping stations, buffer strips, grassed waterways, storm water detention ponds, culverts and bridges. Even some creeks and small rivers are now considered to be municipal drains. Municipal drains are primarily located in rural agricultural areas of the province.

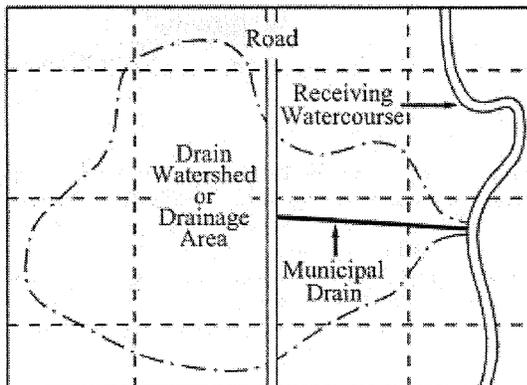


FIGURE 1. Plan of a Municipal Drain

THE PURPOSE OF MUNICIPAL DRAINS

Municipal drains have been a fixture of rural Ontario's infrastructure since the 1800's. Most municipal drains were constructed to improve the drainage of agricultural land by serving as the discharge point for private agricultural tile drainage systems. However, they also remove excess water collected by roadside ditches, residential lots, churches, schools, industrial lands, commercial lands and any other properties in rural areas.

They are a vital component of the local infrastructure. Without them, many areas of the province would be subjected to regular flooding, reduced production from agricultural land and increased public health risks.

WHY IS IT CALLED A "MUNICIPAL DRAIN"?

There are many, many drainage ditches and buried pipes in the province, but not all of them are "municipal drains". So what distinguishes a municipal drain?

Municipal drains are created under the authority of the *Drainage Act*. There are 3 key elements of a municipal drain:

1) **Community project** — Landowners who need to solve a drainage problem may submit a prescribed petition under the *Drainage Act* to their local municipality, requesting the establishment of a municipal drain. If certain criteria are met, the municipality appoints an engineer who prepares a report, identifying the proposed solution to the problem and how the costs will be shared. There are various meetings where landowners in the watershed of the municipal drain can voice their desires and concerns. There are also several appeal stages where they can voice their objections. So, the end result of the process is a "communally accepted" project.

2) **Legal Existence** — After all appeals have been heard and dealt with, the municipality passes a by-law, adopting the engineer's report. The municipality then has the authority and the responsibility to construct the project. The cost of the work is assessed to the lands in the watershed in the same ratios as contained within the engineer's report. So for a ditch or a pipe to be a municipal drain, there must be a by-law adopting an engineer's report.

3) Municipal Infrastructure — Once a municipal drain has been constructed under the authority of a by-law, it becomes part of that municipality's infrastructure. The local municipality, through its drainage superintendent, is responsible for repairing and maintaining the municipal drain. In certain circumstances, the municipality can be held liable for damages for not maintaining these drains.

DO'S AND DON'TS FOR PROPERTY OWNERS

You should:

- Find out the name of your local municipality's drainage superintendent.
- If you don't have any information on the municipal drains that affect your property, make arrangements with your municipality to get copies. Please note you may have to pay for the photocopies.
- Find out how the municipal drain affects your property. How much is your property assessed? Are there any buried municipal drains that cross beneath your land? Is there a municipal working space along or above a municipal drain on your property?
- Remove debris from any catchbasins that may be located on your property or the adjoining road. This type of ongoing preventative work can reduce the possibility of property damage during storm events
- As an involved landowner, you have a responsibility for the drains located on your property, so observe them. If you notice any problems, immediately notify the drainage superintendent or the local municipality.
- Before purchasing a property, investigate how municipal drains may affect the property.

You can expect:

- Municipalities must maintain their municipal drains. Therefore, if you have a municipal drain located on your property, you can expect that your municipality will periodically arrange to enter onto your property and perform the necessary work. After it is completed, you will be billed for your share of the cost.
- For a period of time while the work is being completed, you can expect the working space along the drain to be accessed by the maintenance equipment and the land to be disrupted to some degree. Because this working space is a form of an easement, you will not be paid for any damages that occur on this land.
- Municipalities have the right to accumulate the cost of maintaining a drain for up to five years or \$5,000. Therefore, it is possible that you may be billed for work that occurred before you owned a property.

You should NOT:

- Along every municipal drain is an unregistered working space that the municipality has the right to use to maintain or repair the drain. Keep this working space accessible and do not plant trees or build structures in this area. If you do, and it results in an obstruction to the maintenance equipment, you may have to pay the cost of removing that obstruction.
- Don't store materials such as brush, lumber or other floatable material near the drain, because during storm events, it could float away and block the drain.
- The local municipality is responsible for maintaining municipal drains on behalf of the community of landowners involved in a drain. If you want to install a culvert or bridge on an open ditch municipal drain, or if a municipal drain requires maintenance, don't perform the work yourself; instead notify your municipality. If you do unauthorized work on a drain and that work results in damages to the drain or to other landowners, you could be responsible for paying the cost of repairing the damages.
- Although they are "man-made", all municipal drains eventually connect with the many beautiful lakes, rivers and streams located in Ontario. Do not direct septic system waste, milkhouse wastes, barnyard and manure storage runoff or other pollutants directly to these drains.

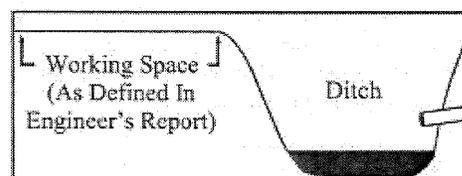


FIGURE 2. Cross-Section of an Open Ditch Municipal Drain

This Factsheet was written by **Sid Vander Veen**, P. Eng., Drainage Coordinator, Agriculture and Rural Division, OMAFRA, Guelph. It was reviewed by **Andy Kester**, Drainage Inspector, OMAFRA. It has also been reviewed by the **Drainage Superintendents Association of Ontario** and the **PEO Committee on Land Drainage**.

Agricultural Information Contact Centre

1-877-424-1300

ag.info@omafra.gov.on.ca

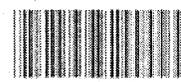
www.gov.on.ca/omafra

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FACTSHEET



ORDER NO. 92-035

FEBRUARY 1992

AGDEX 557



Ontario

Ministry of Agriculture,
Food and Rural Affairs

AGRICULTURAL
ENGINEERING

UNDERSTANDING DRAINAGE ASSESSMENTS

Agriculture and Rural Division
(Reprinted March 1997)

The *Drainage Act* provides a legal procedure by which an "area requiring drainage" may have an outlet drain constructed to dispose of excess water.

The drainage work is initiated by interested individuals within an "area requiring drainage" who will benefit from the construction of the drain. A petition form, obtained from the municipal clerk, is signed by interested landowners. In order to be valid or sufficient, the petition must be signed by the majority of the owners in the "area requiring drainage" or by owners that represent at least 60% of the lands in this area. The "area requiring drainage" is usually described by lot and concession, or other legal land description. By taking this action, it is presumed that the owners signing the petition have made a decision that the drain will be of benefit to them and that the probable cost will be lower than the anticipated benefits. The initial benefit-cost decision is made at this point by the landowners, not the engineer or Council.

The petition is presented to and considered by Council. If the petition represents a proper "area requiring drainage", that is a real drainage basin, and appears to be valid, the Council may decide to proceed. Council then notifies each of the petitioners of this decision as well as any other municipality affected and the local Conservation Authority and the Ministry of Natural Resources.

Council then appoints an engineer. The engineer is an employee of Council, hired to design this specific drain. Under *The Drainage Act*, Section 9(2), the engineer is required to hold an on-site meeting to determine (1) the area requiring drainage, (2) if the petition is valid, (3) the drainage needs of the area. The engineer is then required "to make an examination of the area requiring drainage as described in the petition and to prepare a report which shall include:

- (a) plans, profiles and specifications of the drainage works;
- (b) a description of the area requiring drainage;
- (c) an estimate of the total cost thereof;
- (d) an assessment of the amount or proportion of the cost of the works to be assessed against every parcel of land and road for benefit, outlet liability and injuring liability;

- (e) allowances, if any, to be paid to the owners of land affected by the drainage works and
- (f) such other matters as are provided for under this Act."

The engineer's report is presented to Council, who then notifies all persons assessed and calls a special meeting where the report is considered. General objections to the report may be raised at this time. At this meeting signatures may be added or removed from the petition and this determines if the project will continue. Unresolved problems, depending on the subject, may be appealed to the Court of Revision, the Ontario Drainage Tribunal or the Drainage Referee. Details on appeal procedures may be found in *The Drainage Act** or in Ontario Ministry of Agriculture, Food and Rural Affairs Factsheet, Drainage Legislation.

The engineer's report includes two important items:

1. The estimated cost of the work — No matter how individual assessments are arrived at, this total estimated cost must always be equal to the total amount assessed, otherwise the work cannot proceed.
2. The assessment liability — This may be spread over several pages if an owner owns several parcels of land and if there are branch drains. It may be summarized.

Let us examine the obligations regarding this assessment.

RESPONSIBILITIES UNDER COMMON LAW

A natural watercourse is defined generally as a stream of water which flows along a defined channel, with bed and banks, for a sufficient time to give it substantial existence. This may include streams that dry up periodically.

**The Drainage Act may be found in the Revised Statutes of Ontario 1980, Chapter 126, available in most public libraries. Individual copies may be purchased from the Ontario Government Bookstore, 1-800-668-9938.*

A riparian landowner (owner of lands that abut upon a natural watercourse) has the right to drain his or her lands into the natural stream, but may not bring water in from another watershed. He or she can collect water in ditches and drains and discharge it into the watercourse even though it results in an increase in volume and rate of flow.

Where a natural watercourse becomes a part of a drain, it is no longer a natural watercourse. When this occurs, the riparian rights, as described earlier, are lost.

Surface water not flowing in a natural watercourse (i.e. not having discernible bed and banks) has no right of drainage. An owner of lower land may, at his or her own choice, either allow the water from higher land to flow over it or by dams or banks, keep such water off his or her property. No owner has the right to collect such surface water by ditches or drains and discharge it on lands of another. He or she has a responsibility to take this water to a sufficient outlet, i.e., a natural watercourse or a drain constructed under *The Drainage Act*.

Since there is no right to drain surface water, the owner of each parcel of land in the watershed is generally assessed for "outlet liability". In other words, his or her Common Law liability is removed by paying for the increased size or cost of the drain due to the volume of water which is discharged from his or her property, even though the drain may not provide a direct outlet for this water. The authority for this liability is set out in Section 23(1).

Since, through Common Law, a landowner is also liable for any damage he or she may cause from water which he or she collects in drains and discharges on other land without a sufficient outlet, he or she may be assessed for relief from such "injuring liability" if the new drain serves as an outlet for his or her drains and prevents this injury from occurring. The authority for this liability is set out in Section 23(2).

Injuring liability is frequently difficult to distinguish from outlet liability, consequently many engineers' reports do not contain such an item.

The assessment for outlet liability and injuring liability is based on the volume and rate of flow of the water artificially caused to flow from an owner's property. Generally, the assessment is based upon a unit value per hectare. Owners at higher elevations on a watershed may have a higher unit charge than those owners near the outlet since the water from their land makes use of a greater length of drain. A difference may be made in the unit outlet charge due to varying types of soil or land use, or the distance to the drain.

RESPONSIBILITY UNDER THE DRAINAGE ACT

In addition to the Common Law responsibility, an owner may also be assessed for benefit.

Benefit will vary between different lands, according to their differences of elevation, quantity of water to be drained from each, distance of undrained land from the course of the proposed ditch, and the presence or absence of existing drains, and other like factors.

To consider whether a parcel of land will receive any benefit from the construction, it is proper to consider whether any enhanced financial value will accrue to it as a result of the drain construction. This may occur through the increased productive power of the land or by rendering it more salable and at a better price, or by preventing water from entering on to it.

If the proposed drainage works can be of no possible benefit to the owner, or is of no commercial or agricultural value, the Act does not authorize a contribution for benefit.

Sometimes, an owner has an undeveloped area that he or she intends to leave in this condition. The owner may feel that he or she should not be assessed since the drain will be of no benefit. However, the property could change hands and the new owner might want to drain and develop it. It is with this in mind that the engineer must make an assessment, regardless of the present owner's intentions.

It is the duty of the engineer to determine whether or not a parcel of land will benefit from the project. When appealing a benefit assessment, the landowner must prove that the land does not benefit from the drain.

An owner has no responsibility for work done upstream from his or her property unless the work provides a benefit by "cutting off" a harmful flow of water across the property.

In some instances, a "special benefit assessment" may be levied against the property. This value usually represents the difference in cost between that which was originally designed and the increased level of design requested by a landowner. Examples include a closed or tile drain where open ditches would ordinarily suffice, or the construction of ponds beside the drain, or other special requests by a landowner specifically for this benefit. The authority for this liability is set out in Section 24.

ENGINEER'S REPORT

The Engineer's report should contain a plan and profile of the drain, as well as details on the drain design and the assessment schedule.

The plan shows the location of drains and the limits of the watershed. The profile shows ground elevations along the drain and the present and proposed drain bottom. The specifications give details on how the drain is to be constructed.

The Schedule of Assessment contains several columns. The first group contains the names of owners with a description of each parcel of land assessed.

The hectareage shown in the schedule for which an owner is assessed is only approximate. No survey is made to accurately establish the watershed boundary or farm areas. Any minor error in hectareage assessed is not a valid basis for appeal nor does it greatly affect the assessment. The other columns in the Schedule set forth the assessment liability for each drain and/or branch drain. These values are only estimates. The final value will not be known until the construction work is finished. The assessment will then be prorated to recover the actual cost.

Allowances to lands injured by the work are set out in a separate schedule by the engineer as authorized in Sections 29 to 33 of *The Drainage Act*.

Damage to crops during construction and disposal of waste material will vary depending on the time of year that the work is constructed. Crop damage due to spreading the spoil on the banks is based on a decreasing yearly loss of crop over several years. All or part of the cost of access bridges from a public road to the property may be assessed to the property owner.

Farm bridges are constructed as a part of the work. In certain circumstances a severance allowance may be paid instead of building the bridge. The allowance will depend upon the value of the land severed, or the cost of the bridge that would be required. The cost, or part of the cost of farm bridges or the severance allowance may be assessed across the property.

Where private drains are incorporated into the new drain, a nominal allowance may be paid based on any saving that may result from using the private drain. These allowances may not be included in the Summary of Assessments but are usually shown in a separate Schedule of Allowances.

RELEVANT OMAFRA FACTSHEETS

Drainage Legislation.

This Factsheet was authored by **Sid Vander Veen, P.Eng.**, Resources Management Branch.

Ministry of Transportation

Engineering Office
Property Section
Northeastern Region
447 McKeown Avenue, Suite 301
North Bay ON P1B 9S9
Tel (705) 497-6820
Fax (705) 497-5509

Ministère des Transports

Bureau du génie
Section des biens immobiliers
Région du Nord-Est
447 McKeown Avenue, bureau 301
North Bay ON P1B 9S9
Tél (705) 497-6820
Télééc (705) 497-5509



November 1, 2017

BY REGISTERED MAIL

The Corporation of the Municipality of French River
44 St. Christophe Street, Suite 1
Noelville ON P0M 2N0

Attention: Melanie Bouffard, Clerk

**Re: Property Located in Part of Lot 12, Concession 2,
Township of Martland
In the Municipality of French River
Part of PIN 734500075 (LT) and PIN 734500066 (LT)
Highway 64, Ministry of Transportation Work Project No.: 5750-04-01**

RECEIVED
NOV - 6 2017
MUNICIPALITY OF FRENCH RIVER

I am writing with respect to a Temporary Limited interest Agreement for the use of the land for the reconstruction of the Wolf River culvert, which was formerly Ministry of Transportation work project GWP 5372-11-00, 2008. To clarify, the reconstruction of the culvert proposed in GWP 5372-11-00 was not completed and the MTO plans to go forward with the reconstruction project in the coming year.

In order to arrive at an estimate of value for the use of your land, the Ministry has completed a market value estimate of the subject property. The conclusion of value and a breakdown of the compensation offered are as follows:

Temporary Limited Interest -		
See Plan P-2370-54 attached to Agreement:		\$990.00
Inconvenience allowance (Ministry policy):	+	\$500.00
Total Compensation:	=	\$1490.00

Please review the enclosed Temporary Limited Interest Agreement. If you concur with the terms and conditions as outlined, please date and sign both copies of the Agreement, and return one copy in the enclosed, self-addressed envelope. Please also include a copy of the by-law or resolution authorizing execution of the agreement.

If you have any questions with respect to the agreement or other matters relating to the Ministry's plans for this area, please contact me at the number above. I can also be reached by email at jamie.geauvreau2@ontario.ca.

Thank you for your time and attention to this matter.

Regards,


Jamie Geauvreau
Real Estate Officer

MR. MARC GAGNON

CHIEF ADMINISTRATIVE OFFICER

44 ST. CHRISTOPHE STREET, SUITE 1, BOX 156

NOELVILLE, ONTARIO

RECEIVED

NOV 30 2017

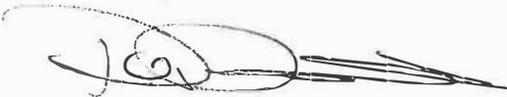
MUNICIPALITY OF FRENCH RIVER

ATTENTION: MUNICIPALITY OF FRENCH RIVER

I, DAN RIVARD , PRESIDENT OF AMATEEWAKEA RIVER ROAD ASSOCIATION, WOULD LIKE TO ENTER INTO AN AGREEMENT FOR WINTER PLOWING AND SANDING, FOR 2.6 KILOMETERS OF ROAD FOR 2017-2018 WINTER SEASON.

I HAVE REVIEWED THE CONTRACT WHICH INCLUDES PRICING AND BILLING. I AM IN AGREEMENT WITH IT.

SINCERELY,

A handwritten signature in black ink, appearing to read 'Dan Rivard', written over a horizontal line.

DAN RIVARD

PRESIDENT OF AMATEEWAKEA ROAD ASSOCIATION

DATED : NOVEMBER 28,2017

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2017-61

**BEING A BY-LAW TO AUTHORIZE THE
WINTER ROAD MAINTENANCE AGREEMENT
(Amateewakea River Road)**

WHEREAS Section 23 of the Municipal Act, 2001, S.O. 2001, c 25, as amended to October 22, 2008, provides that a municipality may enter into an agreement with any person to maintain a private road;

AND WHEREAS Amateewakea River Road residents have asked Council to pass such a By-law providing for winter maintenance on the private road named Amateewakea River Road;

AND WHEREAS Council deems it desirable to enter into an agreement for such services;

NOW THEREFORE the Council of The Corporation of the Municipality of French River enacts as follows:

1. That the Mayor and Clerk are authorized to execute an agreement with Amateewakea River Road Association for the provision of winter road maintenance services on the private road named Amateewakea River Road.
2. That said agreement is attached hereto as Appendix "A" and forms part of this By-law.
3. That any By-law inconsistent with this By-law is hereby repealed.
4. That this By-law comes into force and takes effect upon the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 6th DAY OF DECEMBER, 2017**

MAYOR

CLERK



Municipality of French River

Report CL-10-2017
of the Clerk's Department
For Consideration by Council

**RE: Purchase of a Columbarium for the St. David Cemetery
(Application to Increase Capacity at the St. David Cemetery)**

OBJECTIVE:

To present the results for the Request for Quote for a Columbarium for the St. David Cemetery.

BACKGROUND:

At the meeting held September 6th, Council agreed that a Request for Quote be released to explore the prices of a variety of columbarium styles and sizes. The results of the quotes are presented in this report and the intent is that the chosen unit and related expenses be considered in the 2018 Budget Deliberations.

If the purchase is approved, an application for Consent to Alter/Increase the Capacity of the St. David Cemetery will be submitted to the Registrar and the purchase order submitted to the chosen supplier. The proposal to alter/increase also includes the addition of 40 cremation lots which will result in the alteration/decrease of a few regular lots.

It is important to create an environment and landscape that attracts people's attention while making them feel comfortable in placing their loved ones as their final resting place.

ANALYSIS:

The table below represents a summary of the quote results:

Options	Sunset	Filion Bazinet Monuments	CFC	Nelson Granite
72 Niche Dome (option 1)	\$ 35,697	\$ 24,320	\$ 27,700	\$ 27,000
72 Niche Dome (option 2)	\$ 47,393		\$ 29,900	\$ 32,000
72 Niche Dome (option 3)	\$ 38,012			
72 Niche Wall (option 1)	\$ 25,919			
72 Niche Wall (option 2)	\$ 26,672			
84 Niche Rectangular				\$ 28,000
48 Niche Wall	\$ 25,714	\$ 13,980	\$ 15,360	\$ 14,400
64 Niche Wall			\$ 20,200	\$ 19,200

In alphabetical order of supplier, a brief outline of the results is shown below:

Columbarium

Canadian Funeral & Cemetery Supply (CFC Supply)

- Ontario distributor
- aluminum interior with granite exterior niche system
- manufacturing warranty of 25 years
- niche size 12 x 12 x 12, grey unit with black doors
- prices include manufacture, delivery and all installation costs
- provided memorialization pricing for etching and bronze plaques, not as a condition of sale

72 Niche Dome (flat top)	\$27,700
72 Niche Dome (round top)	\$29,900
64 Niche Wall	\$20,200
48 Niche Wall	\$15,360

Filion Bazinet Monuments

- Ontario distributor
- granite interior with granite exterior
- lifetime warranty
- niche size 12 x 12 x 12, grey unit with black doors
- prices include manufacture, delivery and all installation costs
- provided memorialization pricing for etching, engraving and bronze plaques, not as a condition of sale

72 Niche Dome (grey unit with black doors)	\$24,320
72 Niche Dome (grey unit with grey doors)	\$23,600 (not suitable for etching)
48 Niche Wall (grey unit with black doors)	\$13,980
48 Niche Wall (grey unit with grey doors)	\$13,500 (not suitable for etching)

Nelson Granite

- Ontario distributor
- granite interior with granite exterior
- manufacturing warranty of 25 years
- niche size 12.5 x 12.5 x 14
- prices include manufacture, delivery and installation, the crane service expense is not included and is extra (approximately \$1,000)
- provided memorialization pricing for bronze plaques, prices of units are subject on the participation in their plaque program
- locking stainless steel inner door available for \$30/niche
- black granite is available at an extra cost per door \$50/niche

72 Niche Dome	\$27,000
72 Niche Dome	\$30,600 (with black granite)
84 Niche Square	\$28,000
84 Niche Square	\$32,200 (with black granite)
48 Niche Wall	\$14,400
48 Niche Wall	\$16,800 (with black granite)
64 Niche Wall	\$19,200
64 Niche Wall	\$22,400 (with black granite)

Sunset Memorial & Stone

- Alberta distributor
- nylene/aluminum interior with granite exterior
- manufacturing warranty of 10 years (lifetime on granite)
- niche size 12 x 12 x 16
- prices include manufacture, delivery and all installation costs
- locking inner door system
- did not provide memorialization pricing and not as a condition of sale

72 Niche Dome (Estate)	\$35,697
72 Niche Dome (Majestic)	\$47,393
72 Niche Dome (Trinity)	\$38,012
72 Niche Wall (Legacy)	\$25,919
72 Niche Wall (Grand)	\$26,672
48 Niche Wall	\$25,714 (Grand/ascension niches)

Memorialization

For niche plates, there are typically three options for memorialization:

Etching is a laser etched design; it varies in depths, allows families to add precise designs, photographs and images in addition to the name and years of birth/death. It is less timely and details could fade with time, it is usually only done on darker granite to allow for a sharp contrast. It provides uniformity to the unit with a touch of individuality allowing families design options within a pre-determined format/font.

Engraving is a sand blasted design, it provides more depth to the writing and designs, it is timely and the type and color of granite is usually not an issue. It provides uniformity to the unit with a touch of individuality allowing families design options within a pre-determined format/font.

Bronze Plaque is a memorial plaque attached to the niche plate; they are long lasting, durable and strong. This option only allows for the name and years of birth/death, it ensures uniformity to the whole unit. They are typically the most expensive option and have a longer turnaround time.

Pricing was provided by some suppliers, however the memorialization options will be further considered once the unit is purchased and in more detail. The plates in the Alban Columbarium are etched and are subject to a pre-determined format to ensure uniformity of font and design. The etching services are currently provided by Ellero Monuments in Sudbury, orders are placed as needed, families attend their showroom to design their niche plate and arrangements are made for its installation.



BUDGET/LEGAL IMPLICATIONS:

In addition to the expenses of the columbarium chosen, the following costs are expected:

1. The Municipality is responsible for the concrete foundation for an estimated cost of \$5,000. (expenses includes in-house labour, cement pad/foundation, materials, landscape, interlock or cement pathway. Once the unit is chosen, more accurate costing and landscaping options will be considered and presented at budget deliberations)
2. The cost of surveying is approximately \$5,000.

The cash flow would vary depending on the sale of niches; it is important to mention that it is unrealistic to expect that the cost recovery will be timely. For example, the cost of the purchase of the Alban Columbarium was recovered this year, there have been 28 niches sold since its purchase 10 years ago.

The expense of the unit chosen and more accurate quotes for the additional expenses relating to the project will be received in time to be considered in the 2018 Budget Deliberation.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

LINKS TO STRATEGIC PLANS:

Not applicable.

CONCLUSION/RECOMMENDATIONS:

Recommendations:

Based on the options and quotes received, it is recommended that the purchase be made through the provider Filion Bazinet Monuments and that consideration be made to the two following options:

1. One (1) 72 Dome Columbarium (allowing for the interment of 144 cremations)
\$24,320
\$337.78 price per unit
2. Two (2) 48 Wall Columbarium, (96 niches allowing for the interment of 192 cremations)
\$27,960 (\$13,980 each)
\$291.25 price per unit

Each of the options would allow for consistent numbering scheme and sale prices in both Cemeteries.

*See the attached sketches that illustrate a possible layout for both options.

The following Steps are required in order to apply for Consent to Alter/Increase the Capacity of the St. David Cemetery:

1. Council direction on which unit to consider in the 2018 Budget Deliberation. The cost of the whole project will be considered as well as a cost recovery analysis.

2. Following budget approval, the following Resolution will be required:

“BE IT RESOLVED THAT Council approves the application to the Registrar to increase and/or alter the capacity at the St. David Cemetery to add forty (40) Cremation Lots and a Columbarium (*style and size as directed*) at the proposed locations as shown on the attached sketches;

AND FURTHER THAT Council approves the alteration of the St. David Cemetery Plot Plan as deemed necessary by an Ontario Land Surveyor when surveying the proposed location of the additional Cremation Lots.”

3. Following Council Approval, the Clerk will:

- engage an Ontario Land Surveyor to survey the additional 40 Cremation in-ground Lots and Columbarium as shown on the approved sketch
- publish a Notice of the intent to apply for Consent in a local newspaper and clearly post on a sign at the cemetery entrance for four weeks

4. Once the Survey is complete, the Form ‘Application for Consent to Establish, Alter or Increase the Capacity of a Cemetery and to Establish a Crematorium on Cemetery Land’ will be prepared and submitted to the Registrar along with the following documents:

- Survey Plan prepared by an Ontario Land Surveyor as required by the Registrar
- copy of the Resolution of Council Approval of the alteration/addition of Cremation Lots and Columbarium
- a copy of the Notice placed in the newspaper
- a photo of the Notice/Sign that was posted at the cemetery entrance (start and end dates of posting need to be written on the back of the photo)
- plan, specifications, construction plans, Building Permit of the Columbarium structure including the niche numbering system

5. Once the Registrar approves the Application, the purchase and installation of the Columbarium will be arranged and Niches and additional Cremation Lots can be sold.

ATTACHMENTS:

- Sketches of options.

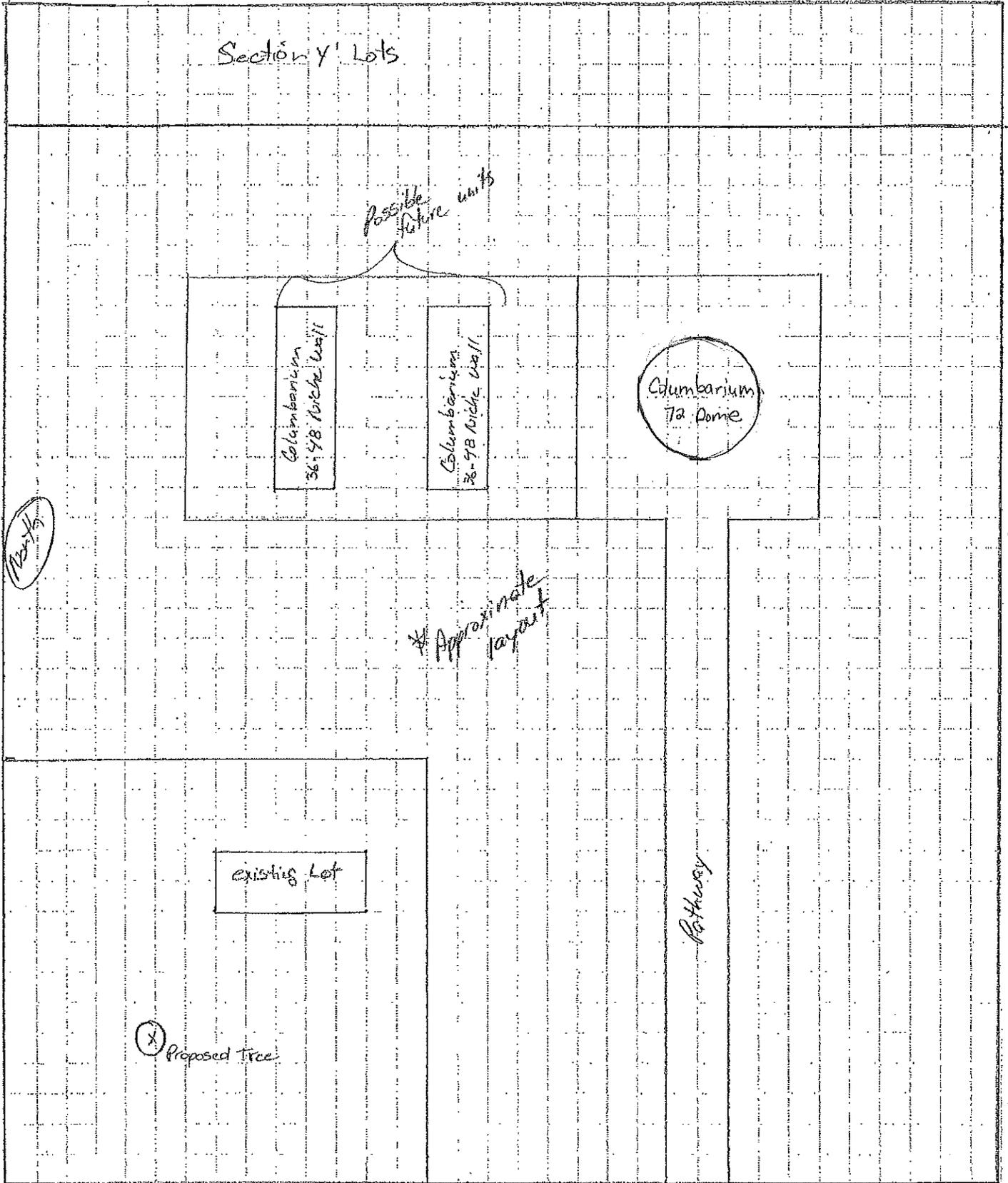
Respectfully submitted:

Approved:

Mélanie Bouffard
Clerk
Date: November 20, 2017

Marc Gagnon
Chief Administrative Officer

Option #1



Cemetery Road

Not to scale

Page 49 of 90
= a

Option #2

Section Y' Lots

North

* Approximate layout

48 Inches Columbarium

48 Inches Columbarium

existing Lot

(X) Proposed Tree

Pathway

70'

Section Z Lots

64'

Cemetery Road

Not to scale

Road



Municipality of French River

Information Report to Council

RE: Shared Services Fire Department & Emergency Management Update

OBJECTIVE: To provide Council with information and update on the Fire Department and Emergency Management shared services.

BACKGROUND:

On April 11, 2017, Sudbury East Municipal Association (SEMA) Chief Administrative Officers (CAO's) attended a meeting to discuss development of shared services implementation strategy based on the March 23, 2017 KPMG Sudbury East Municipal Shared Services Study Final Report. Implementation Leads were assigned to specific subjects. Marc Gagnon and David King were assigned the subject of: Fire Department & Emergency Management support.

On November 29th, the CAO's met along with available fire chiefs to begin the conversation of what the needs are in each municipality.

DISCUSSION:

The main topic of discussion was to get a Study done by external consultants as each Municipality feels that they do not have the resources, time and knowledge to be able to provide innovative and efficient solutions on the following topics: (please note that the list is not exclusive)

- Evaluate the amount of required equipment that would adequately service Sudbury East
- Explore the possibility of including emergency management coordinator responsibilities to ensure all 4 Municipalities are continually / annually compliant.
- Resources to help fire chiefs with training, education and prevention programs.
- Improving communication between fire departments / strengthening mutual aid agreement
- Modern technologies (bulk purchasing)
- Analysis of Geographical locations and efficient service delivery

BUDGET/LEGAL IMPLICATIONS: COST

The CAO's are currently drafting terms of reference (scope of work) to be able to get accurate prices for such a study.

Conclusion / Recommendation:

Future updates will be reported to Council.

Respectfully submitted:

SEMA CAO's
Marc Gagnon
Chief Administrative Officer

December 1, 2017

MUNICIPALITY OF FRENCH RIVER

REPORT TO MAYOR AND COUNCIL

MSDSSB BOARD MEETING NOVEMBER 23,2017

THE BOARD RECEIVED REPORTS AND PASSED RESOLUTIONS ON SEVERAL PROVINCIAL INITIATIVES.

THE MINISTRY OF COMMUNITY AND SOCIAL SERVICES HAS RELEASED A STUDY TITLED THE ROADWAY TO REFORM. THIS IS A PLAN TO REFORM THE INCOME SECURITY SYSTEM IN ONTARIO. IT IS, ESSENTIALLY, A PLAN TO GREATLY REDUCE POVERTY AMONG ALL OF ONTARIO'S VARIED SOCIAL GROUPS. IT IS THE BELIEF OF THOSE WHO DEVELOPED THE OUTLINE THAT POVERTY IN ONTARIO COSTS THE PROVINCIAL TAXPAYERS 32 TO 38 BILLION DOLLARS A YEAR BECAUSE OF HIGHER HEALTH CARE COSTS, SOCIAL COSTS AND INTERGENERATIONAL POVERTY. SO, THE INVESTMENT OF SOME BILLIONS MAY SAVE EVEN MORE BILLIONS! IN FAIRNESS, THE PLAN IS TO REACH TARGETED GROUPS WHO ARE REGULARLY RECIPIENTS OF AID BUT NOT ENOUGH TO LIFT THEM OUT OF WHAT ARE CONSIDERED AS POVERTY LEVELS.

THERE HAVE ALSO BEEN REVISIONS MADE TO CHILD CARE RATES (DOWNWARD). THE INTENTION IS TO REDUCE CHILD CARE COSTS PARTICULARLY AT PRIVATELY RUN CENTERS AND HOME CARE FACILITIES. CHILD CARE CENTERS THAT ARE NOT AT SCHOOLS HAVE PROBLEMS RECRUITING SUITABLE STAFF AS THE PAY RATES ARE USUALLY NOT THE SAME. THE MSDSB IS ADDRESSING ALL THE CURRENT REQUIREMENTS ON CHILD CARE AS PER THE ONTARIO RENEWED EARLY YEARS AND CHILD CARE POLICY. LOWER COSTS FOR PARENTS WITH CHILDREN IN CHILD CARE IS THE PROVINCIAL GOAL.

THE BOARD RECEIVED A REPORT FROM THE CHIEF OF PARAMEDIC SERVICES, ROB SMITH, REGARDING THE RESPONSE TIME STANDARD ISSUE REPORT. FOR 2018 THE GOALS ARE NOT CHANGING HOWEVER IT IS EXPECTED THAT WITH THE POTENTIAL IMPLEMENTATION OF THE LHIN'S NON-URGENT PATIENT TRANSFER PROGRAM THERE WILL BE CHANGES TO THE AMBULANCE DEPLOYMENT MODEL AND THEREBY POSSIBLE IMPROVEMENTS TO RESPONSE TIMES.

AS HAS BEEN MENTIONED IN PREVIOUS REPORTS – FOR OUR EMS SERVICE TO REACH PROVINCIAL RESPONSE TIME STANDARDS IS ALL BUT IMPOSSIBLE WHEN CONSIDERING OUR GEOGRAPHY. ON THE OTHER HAND I BELIEVE THAT WE WOULD ALL AGREE OUR PARAMEDICS CERTAINLY MEET OUR NEEDS.

THE BOARD RECEIVED AND APPROVED THE CAO'S THIRD QUARTER REPORT. IT IS MADE AVAILABLE TO ALL MEMBER COUNCILS FOR YOUR READING.

THE UNAUDITED THIRD QUARTER FINANCIAL REPORT IS INDICATING A YEAR END SURPLUS OF ABOUT \$458,000. WE CAN ALL HOPE THAT THIS COMES ABOUT FOR HELP TO OUR MUNICIPAL BUDGET.

THE MINISTRY OF EDUCATION IS GOING TO MAKE 12.7 MILLION DOLLARS AVAILABLE ACROSS THE PROVINCE TO HELP CHILD CARE PROVIDERS MEET THE \$14.00 PER HOUR WAGE REQUIREMENT IN THE FIRST QUARTER OF 2018. IN OTHER WORDS, THE GOVERNMENT HAS CREATED A \$14 PER HOUR MINIMUM WAGE AS OF JAN. 1, 2018 AND NOW MUST COME UP WITH TAX DOLLARS TO PAY FOR IT! THE SAME WILL BE TRUE FOR OUR MUNICIPALITY WHERE IT MIGHT BE APPLICABLE

THE PROVINCE HAS CREATED A PLAN CALLED "AGING WITH CONFIDENCE"! ONTARIO'S ACTION PLAN FOR SENIORS. THERE IS TO BE \$155 MILLION OVER 3 YEARS FOR THIS PLAN AND A LOT WILL BE AVAILABLE TO SUPPORT AGE-FRIENDLY COMMUNITIES. THINKING OF THE NUMBER OF SENIORS IN FRENCH RIVER THERE SHOULD BE OPPORTUNITIES HERE FOR OUR MUNICIPALITY. THERE IS AN AMO PAPER THAT COULD SERVE AS A GUIDE TOWARDS TAKING ADVANTAGE OF FUNDING AVAILABLE. PERHAPS THERE COULD BE DOLLARS FOR OUR SENIORS ORGANIZATIONS.

LASTLY, THE BOARD HEARD FROM THE CAO ON CANADA'S NEW NATIONAL HOUSING STRATEGY. AS I UNDERSTAND IT THE STRATEGY MAY HAVE IMPLICATIONS FOR THE MSDSB'S HOUSING POLICIES BUT NOT A LOT FOR SMALL MUNICIPALITIES UNLESS THEY WISH TO OR ARE REQUIRED TO PARTICIPATE.

AS ALWAYS, FOR MORE DETAILS ON THE MSDSSB'S ACTIVITIES AND PROGRAMS HAVE A LOOK AT THE MEETING MINUTES AS THEY BECOME AVAILABLE AND THE CAO'S QUARTERLY REPORTS!

SUBMITTED BY;
COUNCILLOR: DEAN WENBORNE

RECEIVED

October 27th, 2017

We, the residents of Monette Road request the Municipality of French River to maintain our road year round. You are already maintaining some roads that are very similar to our road. Since some of us have chosen to become permanent residents of French River, since we have made improvements at the north end of the road for a proper turnaround for a pickup type snow removal vehicle, we see no reason why snow removal is not the responsibility of the Municipality.

Hoping to be treated fairly like other residents, we feel our request is reasonable and overdue. Thank you in advance for considering our request and for fairness.

Amy Amber -
Marek Paulais
Daniel Mue
Raymond Monette



Municipality of French River

MINUTES OF THE REGULAR COUNCIL MEETING

held in the Council Chambers

Wednesday, November 15, 2017 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp,

Members Excused:

Councillors Michel Bigras and Dean Wenborne

Officials Present:

Marc Gagnon, Chief Administrative Officer
Mélanie Bouffard, Clerk
Tom Ng, Treasurer/Tax Collector

Guests:

4 Members of public

1. Call to Order and Roll Call

The Chair called the meeting to order at 6:00 p.m.

2. Adoption of Agenda

Moved By Gisele Pageau and Seconded By Ron Garbutt

Resol. 2017- 298

BE IT RESOLVED THAT the agenda be approved as distributed.

Carried

3. Disclosure of Pecuniary Interest

None declared.

4. Delegations (NIL)

5. Reports and Items for Consideration

5.1 General Government

5.1.1 Adoption of Communications Policy

Moved By Denny Sharp and Seconded By Malcolm Lamothe

Resol. 2017- 299

BE IT RESOLVED THAT Council adopts the Communications Policy as dated November 15, 2017.

Carried

5.2 Finance (NIL)

5.3 Public Works & Environment Services

5.3.1 Landfill Operations, Recommendation from the CARE Committee

Moved By Gisele Pageau and Seconded By Ron Garbutt

Resol. 2017- 300

WHEREAS the purpose of the CARE committee is to set a framework for waste diversion education and to develop a marketing plan for the proper use of our current waste management system;

AND WHEREAS the advisory committee has evaluated reports, data and information in order to continue to measure the success of the marketing and educational plans implemented in 2016 that lead them to made recommendations to Council related to Landfill Operations;

THEREFORE BE IT RESOLVED THAT Council directs Staff to conduct research and provide a report to Council for potential improvements to Landfill Operations and ensure the best operations for both the Municipality and its residents by:

- Increasing the daily access to the landfill
- Maintenance improvements to the bins
- Re-organizing the Transfer Site Bins for improved user friendliness and visibility

Carried

5.4 Community Services (NIL)

5.5 Emergency Services and Public Safety (NIL)

5.6 Development & Planning (NIL)

5.7 Correspondence

5.7.1 Call to Action - Talk to Your MPPs about Estimated Fiscal Impacts of Bill 148

• Resolution to support the Township of Montague's resolution relating to Bill 148

Moved By Malcolm Lamothe and Seconded By Gisele Pageau

Resol. 2017- 301

BE IT RESOLVED THAT Council supports the Municipality of Montague's resolution passed at its meeting held September 19, 2017 relating to changes proposed to on-call provisions in the Employment Standards Act by Bill 148.

AND FURTHER THAT Council acknowledges and supports the letter dated November 14, 2017 from the Minister of Municipal Affairs relating to the proposed amendments to Bill 148.

Carried

5.7.2 Resolution to approve the request from the Sudbury East Community Health Centre to utilize the Alban Community Centre for the community activity of Kangoo Jumps at no charge

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2017- 302

WHEREAS the Sudbury East Community Health Centre's Community Health team have various partnerships to co-ordinate and manage many programs offered in our community, which many are offered by volunteers at no charge to participants;

BE IT RESOLVED THAT Council approves the use of the Alban Community Centre at no charge in order to partner with the Sudbury East Community Health Centre to offer the community activity of Kangoo Jumps.

Carried

5.7.3 Invitation from Jean-Pierre Bernier to the Prime Minister and to the Premier to visit the French River

The Mayor shared the correspondence as information at this time, any development will be reported to Council.

6. Consent Agenda

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Ron Garbutt and Seconded By Malcolm Lamothe Resol. 2017- 303

BE IT RESOLVED THAT Council approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.4 and receives the Items under Sections 6.2.

Carried

6.1 Adoption of Minutes

Moved By Ron Garbutt and Seconded By Malcolm Lamothe Resol. 2017- 304

BE IT RESOLVED THAT Council adopts the following minutes as presented:

Regular Council Meeting held November 1, 2017

Carried

6.2 Receipt of Minutes

6.3 Items for Consideration or Information

6.3.1 Monthly Disbursements Report

The total disbursements reported for the months of October 2017 were in the amount of \$ 808,479.92.

6.3.2 Grants and Subsidy Application

Moved By Ron Garbutt and Seconded By Malcolm Lamothe Resol. 2017-305

BE IT RESOLVED THAT Council approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Noëlville Community Centre received from the Children's Christmas Party Committee for their French River Children's Christmas Party on November 26, 2017.

Carried

Disclosure of Pecuniary Interest

Name: Councillor Denny Sharp

Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.

6.4 By-laws

6.4.1 Winter Road Maintenance Service Agreement

Moved By Ron Garbutt and Seconded By Malcolm Lamothe

Resol. 2017- 306

BE IT RESOLVED THAT By-law 2017-59, being a by-law to authorize a Winter Road Maintenance Service Agreement with Silv'ry Moon Road Association for the seasonal portion of Silv'ry Moon Road be read a first, second and third time and finally passed.

Carried

6.4.2 Winter Road Maintenance Service Agreement

Moved By Ron Garbutt and Seconded By Malcolm Lamothe

Resol. 2017- 307

BE IT RESOLVED THAT By-law 2017-60, being a by-law to authorize a Winter Road Maintenance Service Agreement with Trout Lake East Road Fund for the private portion of Lafrenière Road be read a first, second and third time and finally passed.

Carried

7. Notices of Motion

8. Announcement and Inquiries

9. Closed Session

Moved By Gisele Pageau and Seconded By Malcolm Lamothe

Resol. 2017- 308

BE IT RESOLVED THAT the meeting be closed as authorized in the *Municipal Act* under section 239 (2) (d) "labour relations or employee negotiations" with respect to union negotiations.

Carried

Moved By Gisele Pageau and Seconded By Malcolm Lamothe

Resol. 2017- 310

BE IT RESOLVED THAT the open session reconvenes at 7:02 p.m.

Carried

The Mayor reported that an update was provided to Council on the scheduled union negotiations.

10. Adjournment

Moved By Denny Sharp and Seconded By Gisele Pageau

Resol. 2017- 311

BE IT RESOLVED THAT By-law 2017-61, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on November 15, 2017 be read a first, second and third time and finally passed.

Carried

Moved By Malcolm Lamothe and Seconded By Ron Garbutt

Resol. 2017- 312

BE IT RESOLVED THAT the meeting be adjourned at 7:03 p.m.

Carried

MAYOR

CLERK



Municipality of French River

**MINUTES OF THE
SPECIAL MEETING OF COUNCIL**
held in the Council Chambers
Thursday, November 16, 2017 at 4pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp

Members Excused:

Councillor Dean Wenborne

Officials Present:

Marc Gagnon, Chief Administrative Officer
Mélanie Bouffard, Clerk

Guests:

0 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 4 p.m.

Moved By Ron Garbutt and Seconded By Gisele Pageau

Resol. 2017- 313

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Council Planning Session in preparation for the 2018 Budget

The purpose of the Council Planning Session was to engage Council in a preliminary and planning stage in preparation for the 2018 budget process, to start the discussion of objectives and to receive feedback on an acceptable tax increase in order to have a general starting framework.

The CAO made a presentation that included the following topics:

- Review of the Council Priorities established in 2015 from high to low
- Year in review 2017, capital and on-going projects, in-year saving and improvements, challenges
- Budget vs Actual year to date
- Current levels of services
- 2018 Operational budget forecast
- Objectives for 2018
- AMO 1% sales tax increase, local share proposal and how it would impact municipalities

The CAO mentioned that the current method to collect the OPP costs from ratepayers will be revisited for correctness as per the Municipal Act and presented to Council during budget deliberation. Starting in 2015, the Municipality shifted the collection of OPP costs in a User Fee per household to reflect the new 2014 OPP billing model versus the traditional method of levying the cost of such services in the general tax base.

Council generally agreed that current levels of service should be maintained as a starting point but that public works should be a high priority for any increase in service levels in areas such as road maintenance, operations and human resources.

Council generally agreed that an acceptable tax increase for the 2018 Budget could be considered between 2.9% and 3.5%.
(1% increase in tax equals to \$46,400)

A Special Meeting is scheduled for January 13, 2018 where the first draft budget will be presented.

4 Adjournment

Resol. 2017- 314

Moved By Ron Garbutt and Seconded By Malcolm Lamothe

BE IT RESOLVED THAT the special meeting be adjourned at 5:44 p.m.

Carried

MAYOR

CLERK