



AGENDA / ORDRE DU JOUR
REGULAR COUNCIL MEETING / RÉUNION RÉGULIÈRE DU CONSEIL

Wednesday, January 17, 2018 at 6pm / mercredi le 17 janvier 2018 à 18h
Council Chambers / Salle du conseil

- 1. Call to Order and Roll Call / Ouverture de la réunion et présence**
- 2. Adoption of Agenda / Adoption de l'ordre du jour**
- 3. Disclosure of Pecuniary Interest / Déclarations d'intérêts pécuniaires**
- 4. Delegations / Délégations**
 - 4.1 Fire Marque Inc.**

Presentation of their company's cost recovery program for the Fire Department in response to property related incidents
- 5. Reports and Items for Consideration / Rapports et sujets pour considération**
 - 5.1 General Government / Gouvernement général**
 - 5.1.1** Clerk's 2017 Fourth Quarter Report **p.3**
 - 5.1.2** Resolution to authorize a funding application to Federation of Canadian Municipalities - Municipal Asset Management Program for 80% funding to assist in areas of plans, policies, asset management assessments, data collection and reporting
 - 5.1.3** Resolution to appoint a Deputy Mayor for the year 2018
 - 5.1.4** Resolution to approve the attendees at Conferences being held in 2018
 - 5.2 Finance / Finances**
 - 5.2.1** Treasurer's 2017 Fourth Quarter Report **p.8**
 - 5.2.2** 2017 Statement of Council Remuneration **p.10**
 - 5.3 Public Works & Environment Services / Travaux public et services de l'environnement**
 - 5.3.1** Public Works & Environmental 2017 Fourth Quarter Report **p.11**
 - 5.4 Community Services / Services communautaires**
 - 5.4.1** French River Public Library Board Report by Councillor Pageau **p.14**
 - 5.4.2** Parks, Recreation & Facilities 2017 Fourth Quarter Report **p.15**
 - 5.4.3** Resolution to award the Vertical Platform Lift Contract (Noëlville Community Centre) **p.17**
 - 5.4.4** Resolution to approve the request from the Sudbury East Community Health Centre to utilize the Alban Community Centre for indoor walking (community activity) at no charge **p.18**
 - 5.5 Emergency Services and Public Safety / Services d'urgence et sécurité publique**
 - 5.5.1** Fire Department 2017 Fourth Quarter Report **p.19**
 - 5.5.2** Municipal Law Enforcement 2017 Fourth Quarter Report **p.23**

5.6 Development & Planning / Développement et planification

5.6.1 Building Controls 2017 Fourth Quarter Report [p.25](#)

5.7 Correspondence / Correspondance (NIL)

6. Consent Agenda / Ordre du jour regroupé

6.1 Adoption of Minutes / Procès-verbaux adoptés

6.1.1 Combined Council Meeting held December 6, 2017 [p.30](#)

6.1.2 Special Council Meeting of held December 20, 2017 [p.37](#)

6.2 Receipt of Minutes / Procès-verbaux reçus

6.2.1 Sudbury East Planning Board held October 12, 2017 [p.39](#)

6.3 Items for Consideration or Information / Items pour consideration ou information

6.3.1 Monthly Disbursements Report (November & December 2017)

6.3.2 Ministry of Transportation, Letter dated December 20, 2017 relating to Council's [p.46](#)
Resolution requesting the inclusion of paved shoulders and centreline rumble strips
along the Highway 64 Rehabilitation

6.3.3 Resolution to declare the Noëlville Family Hockey Tournament being held on
February 9, 10, and 11, 2018 as a Community Event

6.3.4 Resolution to appoint Alain Noël (Directeur à l'École Secondaire Rivière-des-Français)
as the Member of Education to the French River Library Board

6.3.5 Resolution to approve a Grants and Subsidy Application from Knights of Columbus
#10585 (Alban) for a hall rental fee rebate for their Annual Ice Fishing Derby March 3

6.4 By-laws / Règlements

6.4.1 2018-01 Borrowing By-law [p.56](#)

6.4.2 2018-02 Interim Tax Levy By-law [p.58](#)

6.4.3 2018-03 Collective Agreement with United Steelworkers Union Local 2020 [p.61](#)

6.4.4 2018-04 Zoning By-law Amendment (Benoit Pitre) [p.62](#)

6.4.5 2018-05 By-law to authorize the use of French in notices, forms and other [p.64](#)
information for the 2018 Municipal Elections

6.4.6 2018-06 By-law to amend Employee Policy Manual - Bereavement Leave [p.65](#)

7. Notices of Motion / Avis de motion

8. Announcement and Inquiries / Annonce et questions

9. Closed Session / Session à huis clos

- under section 239 (2) (f) "advice that is subject to solicitor-client privilege, including communications necessary for that purpose" with respect to the application of the Levy as a Fee for OPP Services

10. Adjournment / Ajournement

Resolution to adopt Confirmation By-law

Resolution to adjourn



Municipality of French River

Report CL-01-2018
of the Clerk's Department
For Consideration by Council

RE: Clerk's Department 2017 Fourth Quarter Report

OBJECTIVE: To update Council on the initiatives, activities and statistics of the Clerk's Department during the Quarter including annual performance measures.

BACKGROUND:

The quarterly reports were developed to provide interim updates on activities as an ongoing effort to be able to communicate the activities, initiatives and impact of the Clerk's Department to Council and ratepayers.

ANALYSIS:

The role of the Clerk is to provide support and advice to the CAO and Council and to administer the Municipality's legislative responsibilities under numerous Acts.

The Clerk participates as a senior member of the management team in the development of corporate and departmental program goals and objectives and assists with the overall governance of the Municipality's policies, procedures and practices.

The Clerk conducts the Elections and is responsible for the management and record of all meetings of Council. The Clerk is responsible for the classification, retention and access of municipal records.

Highlights of activities are included within the report.

LINKS TO STRATEGIC PLANS:

- Ensure timely knowledge of policies, bylaws, and building control standards.
- Provide personalized and efficient customer service.

ATTACHMENTS:

- Clerk's Department – 2017 Fourth Quarter Report

Respectfully submitted:

Approved:

Mélanie Bouffard
Clerk
Date: January 8, 2018

Marc Gagnon
Chief Administrative Officer

Clerk's Department 2017 Fourth Quarter Report

Meeting Management/Governance

Meeting Type	Annual Total 2017	Q1	Q2	Q3	Q4	2016 Total
Committee of Adjustment (Minor Variance)	2	0	0	1	1	4
Special Council	7	4	0	1	2	10
Special Council (Zoning Amendment)	4	1	2	0	1	4
Combined Council (incl. Committee of the Whole)	8	1	3	1	3	10
Regular Council	11	3	3	3	2	10
Open House/Presentation/Town Hall	1	1	0	0	0	1
Public Works and Environmental Committee	2	0	1	1	0	3
CARE (Ad hoc Committee Advising on Recycling Ecologically)	3	0	0	1	2	6
GRAND TOTAL	38	10	9	8	11	48

Highlights for this Quarter:

- The revised Communications Policy was adopted November 15, 2017.
- In preparation of the 2018 Budget process, Council held a Special Meeting November 16, 2017 to engage in a preliminary and planning stage by discussing objectives for 2018.

Municipal Election 2018

Highlights for this Quarter:

- The CAO and Clerk attended training in October 2017 relating to the 2018 Municipal Election.
- Since the Report presented at the February 15th, 2017 meeting, here are a few updates;
 - most amendments to the Municipal Elections Act will come in effect April 1, 2018
 - endorsement signatures along with Nomination, there is currently an amendment being proposed to O.Reg. 101/97 to provide an exemption to this requirement for candidates in municipalities with less than 4,000 electors
- During the next quarters and by the deadline of May 1st, the following tasks will be completed; adoption of Recount Policy, Use of corporate resources Policy.
- The Signs By-law will also be revised to reflect the timelines of the Vote by Mail method of voting relating to campaign signs.
- Key Date Reminders:
 - Nomination registrations open on May 1 of the regular election year; Tuesday, May 1, 2018 (instead of January 2 of the regular election year)
 - Nomination Day is the 4th Friday in July of the regular election year; Friday, July 27, 2018 (instead of second Friday in September)
- Procedures and Forms; As per the new deadline the Clerk's procedures were established by December 31 prior to an election year (instead of June of the regular election year), the Clerk is responsible for conducting an election and shall establish procedures and forms for the use of an alternate voting method (Council passed a by-law to use Vote by Mail) and for any other discretionary power, notice provision, procedure and form that in the Clerk's opinion is necessary or desirable for conducting the election, if consistent with the Act, shall prevail over anything in the MEA and regulations under it, it is available on the website under the Elections Section.

Planning and Development

Application Type	Annual Total 2017	Q1	Q2	Q3	Q4	2016 Total
Minor Variance	4	0	0	2	2	3
Consent	12	4	3	2	3	7
Zoning Amendment	7	4	2	0	1	2
Official Plan Amendment	0	0	0	0	0	0
Plan of Subdivision	0	0	0	0	0	0
GRAND TOTAL	23	8	5	4	6	15

Highlights for this Quarter:

- There was an additional 8 applications received in 2017 compared to 2016.
- One Provisional Consent was issued by the Planning Board.
- Two Minor Variances were approved by Council during this quarter.
- One Zoning Amendment was approved by Council during this quarter.

Cemetery Services

Notre Dame de Lourdes Cemetery	Annual Total 2017	Q1	Q2	Q3	Q4	2016 Total
Columbarium Niche Sale	2	0	0	2	0	5
Ash Lot Sale	0	0	0	0	0	1
Regular Lot Sale	2	1	0	1	0	0
Monument Installation	4	0	0	4	0	3
Casket Burial	0	0	0	0	0	1
Cremation Burial	5	0	1	3	1	4
Entombment in Niche	4	0	0	2	2	3
St. David Cemetery	Annual Total 2017	Q1	Q2	Q3	Q4	2016 Total
Ash Lot Sale	0	0	0	0	0	0
Regular Lot Sale	3	2	0	0	1	4
Monument Installation	7	0	2	3	2	11
Casket Burial	3	0	1	2	0	6
Cremation Burial	6	0	1	3	2	24

Highlights for this Quarter:

- A new Cemetery By-law was adopted November 1, 2017.
- At the December 6th meeting, Council generally agreed that the purchase of a 48 niche wall unit be considered in the 2018 Budget Deliberations.

Customer Service

The tracking of communications is subject to the Complaint Policy, to ensure a consistent, fair and accountable level of service delivery.

Complaints *written complaints only are tracked	Annual Total 2017	Q1	Q2	Q3	Q4	2016* Total
Drains (maintenance request)	0	0	0	0	0	4
Roads (general summer maintenance)	0	0	0	0	0	4
Roads (general winter maintenance)	3	1	1	0	1	0
Ditching	0	0	0	0	0	1
Grading	2	0	0	2	0	1
Snowplowing	0	0	0	0	0	1
Streetlights	1	0	0	0	1	0
Waste Management	0	0	0	0	0	0
Facilities	0	0	0	0	0	2
Cemeteries	0	0	0	0	0	1
GRAND TOTAL	6	1	1	2	2	14

**Please note that 2016 Total only account for tracking in Quarters 3 & 4.*

Highlights for this Quarter:

- One Property Standard issue is ongoing.

Communication (other) *enquiries, request for service...	Annual Total 2017	Q1	Q2	Q3	Q4	2016* Total
Drains (maintenance request)	5	0	0	4	1	0
Roads (general summer maintenance)	21	0	9	6	6	0
Roads (general winter maintenance)	15	11	0	0	4	0
Ditching	2	0	0	0	2	0
Grading	22	0	10	6	6	0
Snowplowing	7	5	0	0	2	0
Streetlights	3	0	0	1	2	0
Waste Management	26	1	0	2	23	0
Facilities	0	0	0	0	0	0
Animal Control	0	0	0	0	0	0
Culverts	8	2	1	4	1	0
Flood Control	10	3	1	1	5	0
GRAND TOTAL	119	22	21	24	52	0

**Please note that tracking was not done in 2016.*

Highlights for this Quarter:

- All items have been resolved at the point of service or shortly after.
- Please note that the high number in Waste Management are the requests for bin pick up by private businesses; since the pick-up fee was established, some businesses call in a for pick-up instead of being on a schedule.

Municipal Freedom of Information and Protection of Privacy Act (MFIPA)

Highlights for this Quarter:

- No activities during this quarter.

Municipal Drains

Highlights for this Quarter:

- Most of the maintenance required has occurred during this quarter. (Request for Quotes released in the Second Quarter), the billing will be processed in 2018.
- The Engineer's Report for Timony, Dupuis and Hwy 607 Drains was filed with the Clerk on December 8, 2017 for new Assessment Schedules to accurately define the land and roads affected by the drains in order to effectively distribute the costs of any future repairs and maintenance (due to large amounts of severances on the subject lands). A Special Council Meeting has been scheduled for January 30, 2018 to consider the Report.



Municipality of French River

Report TR-1-2018 of the Finance Department For Consideration by Council

RE: Finance Department 2017 Fourth Quarter Report

OBJECTIVE: To update Council on the initiatives, activities and statistics of the Finance Department during this Quarter including annual performance measures.

BACKGROUND:

The quarterly reports were developed to provide interim updates on activities as an ongoing effort to be able to communicate the activities, initiatives and impact of the Finance Department to Council and ratepayers.

ANALYSIS:

The Finance Department is managed by the Treasurer, who fulfills statutory duties and works within prevailing legislation, regulations and the municipality's administrative policies and principles.

The Treasurer is responsible for the financial management of the municipality, coordinates the preparation of the operating and capital budgets, and provides advice to the Council during budget deliberations and regular reports on budget performance.

The Treasurer prepares for year-end closing, maintains all financial records, assists auditors in producing the annual Financial Information Return (FIR) and prepares material for the annual audit and completion of the Financial Statements by the Auditors.

In its Tax Collector role, the Treasurer calculates tax rates, prepares billing, processes changes to tax rolls resulting in changes to assessment, legislation and write-offs and provides general information to ratepayers regarding assessment, tax rates and tax procedures.

Highlights of activities are included within the report.

LINKS TO STRATEGIC PLANS:

- Ensure timely knowledge of policies, bylaws, and building control standards.
- Provide personalized and efficient customer service.

ATTACHMENTS:

- Finance Department – 2017 Fourth Quarter Report
- Budget vs Actual Report as of January 5, 2018

Respectfully submitted:

Tom Ng
Treasurer

Date of Meeting: January 17, 2018

Approved:

Marc Gagnon
Chief Administrative Officer

Finance Department 2017 Fourth Quarter Report

Highlights for this Quarter:

- Prepared working papers and other documents for 2017 Interim Year End audit
- Assisted auditors with of 2017 Interim Year End Audit in November 2017
- Attended Management and Council meetings
- Attended meetings with auditors, and MPAC
- Completed and submitted various reports, including reports to various government agencies
- Updated our List of Tangible Capital Assets, and related Amortization Schedule
- Processed Supplementary Tax Bills for 2016, and 2017
- Assisted with preparation of 2018 budget
- Assisted staff with preparation of bank reconciliations
- Assisted taxpayers with various property tax issues
- Co-ordinated the Upgrade of our GP accounting software from the 2013 version to the 2016 version
- Co-ordinated the training on the use of the new version of our GP accounting software
- Co-ordinated the Year End Update Processes for our GP accounting software, such as updating all payroll tax tables

Municipality of French River
2017 Statement of Council Remunerations

Remunerations from Municipality of French River:

<u>Name</u>	<u>Title</u>	<u>Remuneration</u>
Claude Bouffard	Mayor	\$19,037.20
Gisele Pageau	Deputy Mayor & Ward 3 Councillor	\$11,920.40
Ronald Garbutt	Ward 1 Councillor	\$10,580.44
Denny Sharp	Ward 2 Councillor	\$10,316.28
Dean Wenborne	Ward 4 Councillor	\$10,700.30
Malcolm Lamothe	Ward 5 Councillor	\$10,580.44
Michel Bigras	Ward 6 Councillor	\$10,585.46

Remunerations from Sudbury East Planning Board:

<u>Name</u>	<u>Title</u>	<u>Remuneration</u>	<u>Mileage Allowance</u>
Michel Bigras	Ward 6 Councillor	\$200.00	\$404.80
Denny Sharp	Ward 2 Councillor	\$0.00	\$400.40

According to Section 284. (1) (a) of the Municipal Act:

The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council.



Municipality of French River

Report PW/ENV-04-2017 Of the Public Works and Environmental Services Department For Consideration by Council

RE:4th Quarter 2017 Activity Report

OBJECTIVE: To update Council on the initiatives, activities and statistics of the Public works and Environmental Department during the Quarter including annual performance measures.

BACKGROUND:

The quarterly report was developed to provide interim updates on activities as an ongoing effort to be able to communicate the activities, initiatives and impact of the Department to Council and ratepayers.

ANALYSIS:

The Public Works department oversees the rehabilitation and development of the network of road infrastructures at the best possible cost throughout the municipality, and provides for the efficient and safe movement of people and merchandise. Furthermore, the department oversees maintenance of the road network (over 180 kilometers). It provides for general standards in snow removal, street cleaning, road signage and lighting, as well as transportation and traffic policies. The department is also responsible for the collection of solid waste (garbage) and recyclable materials, and oversees the smooth operations at the landfill site.

LINKS TO STRATEGIC PLANS:

- Provide safe travel for all road users.
- Ensure environmental compliance and efficient waste collection.
- Provide beautiful places for the community to gather.

ATTACHMENTS:

- Public Works and Environmental Services Department – 2017 Fourth Quarter Report

Respectfully submitted:

Robert Martin
Acting Manager
Public Works/Environmental Services
Date: January 8, 2018

Approved:

Marc Gagnon
Chief Administrative Officer

**Public works and Environmental Services
2017 Fourth Quarter Report**

Quarterly statistics Public Works

Description	Q1	Q2	Q3	Q4	2017 YTD	2016 Totals
Litigation/Risk Mitigation : legal (lawsuits, compliance, health and safety infractions) Road access, washout	0	0	0	0	0	2
Work orders for operational priorities Vehicle breakdowns (only tracked after 24 hours)	5	0	1	2	8	5
Work orders for minimum maintenance standards	10	0	N/A	0	10	73
Included: thawing frozen culverts, road washouts, tree removal	7	2	1	2	12	“
Environmental events wind, rain, snow, road closures	2	0	2	2	6	65
Complaints/Inquiries	5	22	19	20	66	267
Contracted services used for operations outside of contracts; (belly dump, calcium)	2	3	2	2	9	7
Stand by hours (for environmental events) (this includes only weekends and holiday call outs)	2	0	22	174	198	20

➤ NOTE: Statistics are not complete or showing N/A: statistics not tracked or TBA: To be added.

Key Highlights for this Quarter

- Finished work on capital roads repair.
- Replaced starter on 1992 Champion Grader.
- Two major snow falls.
- Currently replacing transmission in 2010 Case Backhoe.

Highlighted Annual Performance Metrics:

- The purchase of new equipment to maintain and/or increase the level of service the Municipality provides its ratepayers.

Quarterly statistics Environmental Services

Description	Q1	Q2	Q3	Q4	2017 YTD	2016 Total
Litigation/Risk Mitigation : legal (lawsuits, compliance, health and safety infractions)	0	0	0	0	0	1
Number of environmental infractions (Bulky items)(average pickups per quarter)	10	N/A	Over 12hrs of bulky item pick-up	Over 6hrs of bulky item pick-up	10	79
Tickets/warnings for infractions (residents)	0	0	0	0	0	
Work orders for operational priorities (equipment break downs)	1	N/A	0	0	1	16
Work orders for maintenance standards	0	0	0	0	0	3
Contracted services used for operations (outside of contracts)(steel pick up, refrigerant disposal)	0	1	0	2	3	5
Stand by hours (Departmental Emergency hours used)	N/A	0	0	0	N/A	0
Hazardous waste weekend	N/A	186 Vehicles Saturday June 10	159 Vehicles Saturday September 23	N/A	345 Vehicles	175 vehicles Saturday 34 vehicles Sunday

➤ NOTE: Statistics are not complete or showing N/A: statistics not tracked or TBA: To be added.

Key Highlights for this Quarter:

- New perimeter fencing at landfill.
- Wood chipping done in November.

Highlighted Annual Performance Metrics:

- The purchase of new equipment to maintain and or increase the level of service the Municipality provides its ratepayers.
- Increase in operational services by utilizing environmental services lead as a by-law enforcer.
- CARE committee, to provide education to the community on the Municipal waste collection and recycling management.

	A	B	C	D	E	F	G
1	French River Public Library Statistics June 1 to October 31 2017 compared to 2016						
2	Alban Branch	2017	2016		Noelville Branch	2017	2016
3	Books	643	635		Books	1073	1098
4	Movies	278	195		Movies	281	151
5	Electronic Books	162	136		Electronic Books	349	300
6	Computers	244	266		Computers	363	356
7	Adult Programs	469	9		Adult Programs	670	221
8	Children Programs	64	62		Children Programs	188	162
9	Library Services	154	230		Library Services	158	255
10	WIFI	381	240		WIFI	567	312
11	Information Request	1438	1337		Information Request	2214	2086
12	Social Media	11279	7821		Social Media	20008	18531
13	Walk ins	1245	1030		Walk ins	1616	1593



Municipality of French River

Report PRF 04-2017
Parks, Recreation and Facilities Department
For Consideration by Council

RE: 4th Quarter Activity Report

OBJECTIVE: To update Council on the initiatives, activities and statistics of the Parks, Recreation and Facilities Department during the Quarter including annual performance measures.

BACKGROUND:

The quarterly reports were developed to provide interim updates on activities as an ongoing effort to be able to communicate the activities, initiatives and impact of the Department to Council and ratepayers.

ANALYSIS:

The Parks, Recreation and Facilities Department works closely with sports and recreation organizers to maximize use of Municipal facilities. The Department plans, designs, staffs, implements and supervises all programs offered by the Department. The Department works within prevailing legislation, including all municipal policies and procedures.

Highlights of activities are included within the report.

LINKS TO STRATEGIC PLANS:

- Ensure community safety
- Provide beautiful places for the community to gather
- Provide personalized and efficient customer service

ATTACHMENTS:

Parks, Recreation and Facilities Department – 2017 Fourth Quarter Activity Report

Respectfully submitted:

Approved:

Robert Martin
Manager
Parks, Recreation & Facilities Department
Date: January 8, 2018

Marc Gagnon
Chief Administrative Officer

PARKS, RECREATION AND FACILITIES DEPARTMENT
2017 Fourth Quarter Report

Item	Q1		Q2		Q3		Q4		2017 Total To date	2016 Total hours	2015 Total hours	2014 Total hours
	Hours	\$	Hours	\$	Hours	\$	Hours	\$				
ICE TIMES	237.5	\$18,330	0	0	15	\$1140	174	\$14314	426.5	336.5	507.5	408
FRENCH RIVER RAPID'S ICE TIME	60	\$4,260	0	0	47.5	\$3437	76.5	\$5535	184	136.5	110.5	0
FREE ICE TIMES	42	\$2,982	0	0	4	\$290	35	\$2533	81	154	175.5	140
HALL-RENTAL HOURS, PAID NOËLVILLE	3 full days	\$1,170	10	\$400	30	\$3024	5	\$150	69	62	46	77
HALL-RENTAL HOURS, FREE NOËLVILLE	2 hours	\$60	4	\$200	10	\$300	13	\$390	29	9	20	132
HALL-RENTAL HOURS, PAID ACC	2	\$80	22	\$1115	5	\$200	4	\$160	33	65	32	91
HALL-RENTAL HOURS, FREE ACC	94	\$3,760	36	\$1540	3	\$120	29	\$1160	162	237	196	310

➤ NOTE: Statistics are not complete or showing N/A: statistics not tracked or TBA: To be added.

Key Highlights for the Quarter:

- Numerous events at the ACC and Arena (remembrance day, Halloween for kids, Christmas parades)
- Cross training is ongoing
- Tender closing date of January 10th 2018 for Vertical lift (elevator)



Municipality of French River

Report to Council
by the Parks and Recreation Department

RE: Tender for the Vertical Lift

OBJECTIVE: To award the Tender for the installation of a Vertical lift at the Noëlville Community Centre.

BACKGROUND:

The tender was prepared by Stantec for the installation of a Vertical lift at the Noëlville Community Centre.

ANALYSIS:

The Request for Tender #2017-029 for the Vertical Lift was posted on December 15th, 2017; the tenders were opened by staff on January 12th, 2018.

The following chart is an analysis of the total costs including HST for the recommended award of the Vertical Lift Tender.

Name of Company	Price(excluding HST)	Requirements Met	Recommended Company
Magnum Constructors INC.	\$167,000	yes	

BUDGET/LEGAL IMPLICATIONS:

These repairs were budgeted for in conjunction with the Canada 150 Grant of \$100,000. The Municipality's share is coming out of the building reserve; with the engineering cost added to this project the amount needed from the building reserve fund would be a total of up to \$160,000.

INTERDEPARTMENTAL IMPACTS:

None.

CONCLUSION/RECOMMENDATIONS:

It is recommended that Council award the contract to Magnum Constructors INC. in the amount of \$167,000 excluding HST.

ATTACHMENTS:

None

Respectfully submitted:

Robert Martin, Acting Director of
Public Works And Environmental
Date: January 16, 2018

Approved:

Marc Gagnon
Chief Administrative Officer

Sudbury East Community Health Centre

44, rue St-Christophe St.
Noëlville, ON P0M 2N0

December 10th, 2018

Municipality of French River

44, rue St-Christophe St.
Noëlville, ON P0M 2N0

Regarding: Use of Alban Community Centre for Indoor Walking

Dear Council Members,

As you may know physical activity is a staple of overall general health and wellbeing. Our community is lucky to offer a diverse variety of activities allowing the residents of our municipality to maintain their mental, physical and mental well-being. In keeping with its vision and mission the Sudbury East Community Health Centre's Community Health team with various partnerships is able to help co-ordinate and manage a variety of programs offered in our community. Many instances these programs are offered free of charge which allows anyone to participate no matter the individuals financial situation.

With the winter months upon us it is typical to see a rise in Seasonal Affective Disorder (S.A.D) which is characterized by depressive symptoms due to a lack of exposure to daylight and sunshine. People tend to stay indoors and have less energy. It can be difficult to walk outside due to the sometimes extreme cold, the stormy days as well as the safety concerns with the lack of sidewalks and the possibility of slipping and falling. Often time's residents are also apprehensive about walking outdoors alone due to the fear of wild animals.

The Sudbury East Community Health Centre in partnership with the schools of our communities (École Secondaire de la Rivière-des-Français, École catholique St-Charles Borromée, École catholique St-Thomas, École publique Camille Perron) are lucky to be able to offer indoor walking to the residents of Noëlville, St-Charles and Markstay-Warren. These schools welcome walkers each school day between the hours of 3-4pm.

The residents of Alban could definitely benefit from such a program and therefore we come to you today in the hopes of offering an indoor walking program that would be held at the Alban Community Centre. We have a willing volunteer ready to take on the responsibility for the opening and closing of the premises. We are hoping to offer the program 3-4 days a week for 2-3 hours per day between the months of October and April. Specific days and times have not been firmed up as of yet.

As a member of the Sudbury East Community Health Centre's Community Health Team and on behalf of the residents of Alban we come to you today with this proposal in hopes of being able to partner with you in order to offer the Indoor Walking Program free of charge to the community of Alban.

If you have any further questions please don't hesitate to contact us.
Joanne Violette: 705-867-0095 ext. 216 / joanne.violette@sudsetcsc.ca
Julie Raymond 705-898-2594 ext. 212 / julie.raymond@sudestcsc.ca

Much Regards,

Joanne Violette, Community Health Agent



Municipality of French River

Report FRFD-04-2017
of the French River Fire Department
For Consideration by Council

RE: French River Fire Department Fourth Quarter Activity Report

OBJECTIVE: To update Council on the initiatives, activities and statistics of the Divisions of the Fire Department during this Quarter including annual performance measures.

BACKGROUND:

The quarterly reports were developed to provide interim updates on activities as an ongoing effort to be able to communicate the activities, initiatives and impact of the Fire Department to Council and ratepayers.

ANALYSIS:

The Fire Department's mission is to protect life and property, and to preserve the environment of citizens and visitors through prevention, public education and community involvement, and by responding in the case of fires, medical emergencies or any other emergency situation.

Highlights of activities are included within the report.

LINKS TO STRATEGIC PLANS:

- Ensure community safety.
- Equal educational opportunities for all.
- Provide personalized and efficient customer service.

ATTACHMENTS:

Fire Department – 2017 Fourth Quarter Report.

Respectfully submitted:

Approved:

Roch Bigras, Interim Fire Chief
French River Fire Department
Date of Meeting: , 2017

Marc Gagnon
Chief Administrative Officer

**Fire Department
2017 Fourth Quarter Report**

Emergency Type	Annual Total 2017	Q1	Q2	Q3	Q4	2016 Total
Smoke alarms activations	1	1	0	0	0	7
Motor vehicle accident	3	0	1	2	0	8
Motor vehicle accident (snowmobile)	1	1	0	0	0	1
Carbon Monoxide Alarm activation	3	0	0	1	2	4
Motor Vehicle Fire	5	2	1	2	0	3
Medical assist	9	3	0	1	5	5
Structure fire	3	0	0	1	2	4
False Alarm	8	1	3	3	1	1
Chimney Fire	1	0	0	0	1	1
Structure fire (West Nipissing Agreement area)	2	2	0	0	0	4
Mutual aid response – St-Charles	1	1	0	0	0	1
Hydro Pole/wires burning	7	1	3	0	3	2
Grass/Brush fires	4	0	3	0	1	12
Burning Complaint	0	0	0	0	0	2
Rescue	1	0	0	1	0	
Garbage Bin Fire	1	0	0	0	1	
GRAND TOTAL	50	12	11	11	16	55

*No comparison to previous years readily available.

Training Sessions (alternating between stations)	Annual Total 2017	Q1	Q2	Q3	Q4	2016 Total
Self-Contained Breathing Apparatus	5	2	1	1	1	6
Ice and Water Rescue	3	1	2	0	0	8
Vehicle Extrication	1	1	0	0	0	
First Aid Training	2	2	0	0	0	
Fire Preventions – Enforcement	1	1	0	0	0	
Fire Extinguishers/Emergency Response	1	1	0	0	0	
Ladders	1	0	1	0	0	2
Tanker Shuttle	1	1	0	0	0	1
Communications	4	0	2	0	2	1
Foam Application	2	0	1	1	0	1
ATV training	0	0	0	0	0	1
Chimney Fire Response	0	0	0	0	0	3
Search and Rescue	0	0	0	0	0	1
Forestry pump training/ High volume pumps	2	0	1	1	0	1
Fire Behavior/Breathing Apparatus	0	0	0	0	0	1
Pumper Operations	4	0	1	2	1	1
Fire Department Operations	3	0	1	1	2	1
Ventilation	0	0	0	0	0	1
Pumping Hydraulics (proper pressures)	0	0	0	0	0	1
Hose Testing	1	0	0	1	0	
Out Side Training	4	0	0	4	0	
GRAND TOTAL	36	9	10	11	6	30

*No comparison to previous years readily available.

Fire Department 2017 Fourth Quarter Report

Burning Permits Issued	Annual Total 2017	Q1	Q2	Q3	Q4	2016 Total
Brush Permits	73	2	48	16	7	40
Incinerator Permits	14	2	9	3	0	11
Land Clearing Permits	5	0	5	0	0	0
GRAND TOTAL	92	4	58	19	7	51
Equipment Checks (new March 2016)	Annual Total 2017	Q1	Q2	Q3	Q4	2016 Total
Apparatus/small motors/Breathing Apparatus	27	6	8	7	6	19
GRAND TOTAL	27	6	8	7	6	19

*No comparison to previous years readily available.

Inspections/Public Education	Annual Total 2017	Q1	Q2	Q3	Q4	2016 Total
Complaints	2	1	0	1	0	1
Requests	0	0	0	0	0	2
Follow-up inspections	2	0	1	0	1	0
Completed inspections	1	0	1	0	0	0
Education Material Provided –	0	0	0	0	0	3,000
Education Material Provided –	1	0	0	0	1	75
Public Education – 911 day – Library -others	5	0	0	0	5	1

Average Firefighter Response in a 24 Period (@ 24 firefighters)	Q1	Q2	Q3	Q4	2016 Total
0000hrs – 0800hrs	13	12.8	0	13	11.8
0800hrs – 1600hrs	10.3	6.2	7.33	8	10.0
1600hrs – 2400hrs	15.7	12.6	7.60	12.8	11.3

Percentage of Calls in a 24-Hour period	Q1	Q2	Q3	Q4	2016 Total
0000hrs – 0800hrs	17%	45%	0%	4%	9%
0800hrs – 1600hrs	25%	27%	55%	48%	47%
1600hrs – 2400hrs	58%	27%	45%	48%	44%

Fire Department 2017 Fourth Quarter Report

Agreements

- No agreement or Mutual Aid activations for this quarter.

Recruitment/Retention

- No New Recruits



Municipality of French River

Report MLEO-04-2017
of the MLEO Department
For Consideration by Council

RE: MLEO Department 4th Quarter Report

OBJECTIVE: To update Council on the initiatives and activities of the Municipal Law Enforcement Officer (MLEO) Department.

BACKGROUND:

The quarterly 'activity' reports were developed to provide interim updates on activities as an ongoing effort to be able to communicate the activities, initiatives and impact of the By-Law Department to Council and ratepayers.

ANALYSIS:

The By-Law Officer enforces Municipal Law within the municipality through various by-laws using verbal and written warnings, issuance of Provincial Offence Notices and other duties such as Animal Control and Property Standards.

Highlights of activities are included within the report.

LINKS TO STRATEGIC PLANS:

- Ensure Community Safety
- Ensure timely knowledge of policies, By-Laws, and Building Controls
- Provide personalized and efficient customer service

ATTACHMENTS:

None

Respectfully Submitted by:
Andrea Tarini
Municipal By-Law Enforcement Officer
(MLEO)

Marc Gagnon
Chief Administrative Officer (CAO)

Date of Meeting: Jan 17, 2018

TRAINING CONFERENCES

- No training or conferences attended this quarter

MLEO STATISTICS

Item	Q1	Q2	Q3	Q4	2017 Total	2016 Total	2015 Total
Parking Tickets Issued	2	0	0	0	2	2	14
Parking Ticket Payments Received³	1	0	0	0	1	1	11
By-Law Complaints	10	12	6	7	29	10	32
Charges Issued	0	0	0	0	0	0	1
Dog Tags Sold²	32	6	5	3	46	32	167

NOTES:

- Dog tags sold in each quarter, may include dog tags for the following year (Generally occurs in 4th quarter)
- Parking ticket payments may take up to 2 years to receive.



Municipality of French River

Report CBO-04-2017
of the Building Controls and MLE Department
For Consideration by Council

RE: Building Controls 4th Quarter/ Year End Report

OBJECTIVE: To update Council on the initiatives and activities of the Building Control Department.

BACKGROUND:

The quarterly 'activity' report was developed to provide interim updates on activities as an ongoing effort to be able to communicate the activities, initiatives and impact of the Building Controls to Council and ratepayers.

ANALYSIS:

The Building Controls Department is responsible for administering and enforcing the Ontario Building Code Act and its Regulations and the Planning Act. This is done through plans examination, issuing the appropriate building permits and conducting site visits at various stages of construction. Highlights of activities are included within the report.

LINKS TO STRATEGIC PLANS:

- **Ensure Community Safety**
- **Ensure timely knowledge of policies, By-Laws, and Building Controls**
- **Provide personalized and efficient customer service**

ATTACHMENTS:

- Building Controls Report – 4th Quarter Report - 2017

Respectfully Submitted by:
Andrea Tarini on behalf of Alain McCann
Chief Building Official
Date of Meeting: January 17, 2018

Building Controls & Municipal Law Enforcement 2017 4th Quarter/ Year End Report

Training Conferences & Meetings Attended and Highlights for this quarter

- None to report

BUILDING CONTROLS STATISTICS

Item	Q1	Q2	Q3	Q4	2017 Total to date	2016 Total	2015 Total	2014 Total
Applications	9	55	45	9	121	139	113	N/A ¹
Permits Issued	8	42	50	8	108	122	108	111
Median Working days to issue House - Building Permit (Days/# of Permits issued)	6/8	4/41	8/45	2.5/5	5/99	4/111 ³	4/108	N/A ¹
Median Working days to issue Small Building - Building Permit (Days/# of Permits)	0/0	11/1	5/4	3.5/2	6.5/7	8/8 ³	7/7	N/A ¹
Median Working days to issue Large Building - Building Permit (Days/# of Permits)	0/0	0/0	3/1	0/0	3/1	0/0 ³	4/3	N/A ¹
Median Working days to issue Complex Building - Building Permit (Days/# of Permits)	0/0	0/0	0/0	4/1	4/1	8/3 ³	N/A	N/A ¹
Inspections²	23	56	99	75	253	296	N/A ¹	N/A ¹

NOTE:

- 1 Statistics are not complete or showing N/A: statistics not tracked or TBA: To be added.
- 2 Inspections include, but not limited to, preconstruction site inspection, footings, foundation, drainage/weeping tile, concrete slab, plumbing rough-in, framing, insulation, vapor/air barrier, heating, occupancy, fire protection, final inspection.
- 3 Calculation based on the 12 month period (Calculated by CGIS).

BUILDING CONTROL STATISTICS – YEARLY TOTALS

2017 Permits - TOTAL			2016 - TOTAL		2015 - TOTAL		2014 - TOTAL	
Type of permit	Permits Issued	Construction Value						
<u>Residential Construction</u>								
New Building Construction	21	\$5,223,495	9	\$1,949,000	13	\$2,788,000	26	\$3,859,200
New Accessory Structure	42	\$965,240	38	\$691,000	28	\$588,000	30	\$735,022
Install/Erect/Replace	4	\$21,100	1	\$6,000	7	\$166,000	3	\$104,500
Renovation/Alter/Repair	13	\$230,300	27	\$462,000	22	\$445,000	19	\$339,100
Demolish	15	\$51,000	24	\$240,000	12	\$121,000	12	\$45,000
Addition	6	\$401,960	12	\$834,000	16	\$644,000	11	\$565,000
Total Residential Construction	101	\$6,893,095	111	\$4,182,000	98	\$4,752,000	101	\$5,647,822
<u>Other Construction</u>								
Commercial	6	\$379,150	8	\$379,000	5	\$202,000	6	\$216,500
Industrial	0	\$0	0	\$0	3	\$231,000	2	\$206,000
Government/Institutional	1	\$650,000	3	\$158,000	2	\$278,000	2	\$16,000
Total Other Construction	7	\$1,029,150	11	\$537,000	10	\$711,000	10	\$438,500
Total Construction	108	\$7,922,245	122	\$4,719,000	108	\$5,463,000	111	\$6,086,322
Building Permit Fees	\$61,820		\$55,327		\$52,035		\$48,796	

NOTE: Building Permit Fees are based on the fees taken in during each calendar year and are not related to the amount of permits that were issued and may also include additional fees from permits from previous reporting periods. Also note that any fees associated with permits issued in the name of the Municipality are waived.

2017 QUARTER COMPARISON
BUILDING CONTROLS STATISTICS BY QUARTER – 2017

2017 Permits Quarter Comparison								
	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Type of permit	Permits Issued	Construction Value	Permits Issued	Construction Value	Permits Issued	Construction Value	Permits Issued	Construction Value
<u>Residential Construction</u>								
New Building Construction	1	\$421,000	9	\$1,942,000	11	\$2,860,495	0	\$0
New Accessory Structure	5	\$154,000	18	\$399,000	17	\$371,920	2	\$40,320
Install/Erect/Replace	0	\$0	3	\$19,000	0	\$0	1	\$2,100
Renovation/Alter/Repair	0	\$0	3	\$22,000	10	\$208,300	0	\$0
Demolish	1	\$16,000	7	\$7,000	6	\$26,000	1	\$2,000
Addition	1	\$156,000	0	\$0	4	\$220,960	1	\$25,000
Total Residential Construction	8	\$747,000	40	\$2,389,000	48	\$3,687,675	5	\$69,420
<u>Other Construction</u>								
Commercial	0	\$0	1	\$20,000	2	\$199,150	2	\$160,000
Industrial	0	\$0	0	\$0	0	\$0	0	\$0
Government/Institutional	0	\$0	0	\$0	0	\$0	1	\$650,000
Total Other Construction	0	\$0	1	\$20,000	2	\$199,150	3	\$810,000
Total Construction	8	\$747,000	42	\$2,409,000	50	\$3,886,825	8	\$879,420
Building Permit Fees	\$3,354		\$21,295		\$34,308		\$2,863	
Total to date	\$3,354		\$24,649		\$58,957		\$61,820	

Shared Service Reporting

Municipality of French River % of Shared Services		
Inspections entered into CGIS Oct - Dec 2017		
	# of Inspections	Percentage of total
French River	75	56.0%
Markstay Warren	30	22.4%
Killarney	16	11.9%
St.-Charles	13	9.7%
Total	134	100.0%

*Please note that as per the Shared Services Agreement, the percentages calculated will also incorporate the 2017 Taxable Assessment values when they become available.

 administrative portion of Sudbury East Building and Bylaw Services has been focused on reviewing all aspects of the department to create efficiencies in forms, by-laws, typical drawings and on creating the SEBBS website. This work is difficult to track as it is being done for the benefit of all partners in this shared service agreement.



Municipality of French River

MINUTES OF THE COMBINED COUNCIL MEETING held in the Council Chambers Wednesday, December 6, 2017 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Marc Gagnon, Chief Administrative Officer
Mélanie Bouffard, Clerk
Tom Ng, Treasurer/Tax Collector
Robert Martin, Parks, Recreation & Facilities Manager
Carlie Zwiers, Executive Assistant

Guests:

3 Members of public

1. Call to order and roll call

The Chair called the meeting to order at 6:00 p.m.

2. Adoption of Agenda

Resol. 2017- 315

Moved By Ron Garbutt and Seconded By Mike Bigras

BE IT RESOLVED THAT the agenda be approved as distributed and amended:

Add Item 9.3.1 Appointment of Library Board Member

Motion to Amend

Moved By Malcolm Lamothe and Seconded By Ron Garbutt

To add an additional amendment:

6.7.2 Discussion for new provision to allow electronic participation at meetings

Councillor Mike Bigras requested a Recorded Vote for the second amendment.

	FOR	AGAINST
COUNCILLOR Michel Bigras		x
COUNCILLOR Ron Garbutt	x	
COUNCILLOR Malcolm Lamothe	x	
COUNCILLOR Gisèle Pageau	x	
COUNCILLOR Denny Sharp		x
COUNCILLOR Dean Wenborne	x	
MAYOR Claude Bouffard		x

Amendment Defeated

Main Amendment Defeated

Main Motion Carried

3. Disclosure of Pecuniary Interest

Councillor Mike Bigras declared a pecuniary interest at Item 6.5.1; his son is the Interim Fire Chief.

4. Delegations (NIL)

5. Resolution to resolve into Committee

Moved By Ron Garbutt and Seconded By Mike Bigras

Resol. 2017- 316

BE IT RESOLVED THAT Council now go into Committee of the Whole to consider delegations, reports and correspondence for consideration.

Carried

COMMITTEE OF THE WHOLE

Councillor Gisèle Pageau chaired the Committee of the Whole meeting.

6. Reports and Items for Consideration

6.1 General Government

6.1.1 Chief Administrative Officer's Verbal Report

The CAO provided a brief update in relation to the following items:

- Christmas hours at the municipal office and the upcoming events
- reminder of the upcoming budget meetings
- Ontario Municipal Partnership Fund allocation

6.1.2 Report - Asset Management Planning

The CAO presented the report included in the agenda package.

6.1.3 Resolution to authorize the Engineer to proceed with a new Assessment Schedule Report under Section 76 of the Drainage Act for Timony Drain

The Clerk presented the report included in the agenda package.

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2017- 317

THEREFORE BE IT RESOLVED THAT Council authorizes the Engineer to proceed with a new Assessment Schedule Report under Section 76 of the Drainage Act for Timony Drain.

Carried

6.1.4 Resolution to authorize the execution of an agreement with MTO for the right to use land relating to the reconstructing of the Wolf River culvert on Hwy 64 in the Town of Noëlville

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2017- 318

WHEREAS the Ministry of Transportation is reconstructing the Wolf River culvert on Hwy 64 in the Town of Noëlville, also known as St. David Street North;

AND WHEREAS temporary limited access is needed on municipal land described as being in the Township of Martland, Lot 12, concession 2, shown as Parts 4 & 5 on Ministry Plan P-2370-54 deposited in the Land Registry Office as 53R-18718.

THEREFORE BE IT RESOLVED THAT Council authorizes the agreement dated December 6, 2017 with the Ministry of Transportation for the right to use the subject land from February 1, 2018 until December 31, 2022 for or in connection with the removal and new construction of the Wolf River culvert and all works related thereto.

Carried

6.2 Finance

6.2.1 Resolution to appoint Collins Barrow as the Auditors

Moved By Mike Bigras and Seconded By Claude Bouffard

Resol. 2017- 319

BE IT RESOLVED THAT Council appoints Collins Barrow as the Auditors for an additional two years (audit of years 2017 and 2018) as per the extension options of the original Audit Services Agreement.

Carried

6.3 Public Works & Environment Services

6.3.1 Resolution to adopt a By-law to authorize a Winter Road Maintenance Service Agreement with Amateewakea River Road Association for Amateewakea River Road (private road)

Moved By Denny Sharp and Seconded By Claude Bouffard

Resol. 2017- 320

BE IT RESOLVED THAT By-law 2017-62, being a by-law to authorize a Winter Road Maintenance Service Agreement with Amateewakea River Road Association for Amateewakea River Road (private road) be read a first, second and third time and finally passed.

Carried

Council generally agreed that the development of a policy to deal with winter maintenance of private and seasonal roads would be a priority.

6.3.2 Report - Current status of backhoe and options for consideration

The Public Works Manager presented the report provided under separate cover.

6.4 Community Services

6.4.1 Report - Results of Quotes for a Columbarium at the St. David Cemetery (Noëlville)

The Clerk presented the report included in the agenda package.

Following discussion, Council generally agreed that the pricing for the project of the purchase of a 48 niche wall unit (prepare foundation for an additional unit) be brought forward for consideration during the 2018 Budget Deliberation.

6.5 Emergency Services and Public Safety

6.5.1 Report - Update on Shared Services, Fire Department & Emergency Management Services

The CAO presented the report included in the agenda package.

Councillor Mike Bigras had declared a pecuniary interest and he did not participate in the discussion.

6.5.2 Manitoulin-Sudbury District Services Board Report

Councillor Wenborne presented the report included in the agenda package.

6.6 Development & Planning (NIL)

6.7 Correspondence

6.7.1 Request for year round maintenance of Monette Road that is currently designated as a seasonal road

The letter dated October 27, 2017 from the residents of Monette Road was included in the agenda package.

Following discussion, Council generally agreed that staff provide the residents with the options outlined in the Municipal Policies relating to the upgrade of a seasonal road in order to have it recognized as a year round maintained road and an estimated cost of upgrading the road and that if the residents be open to the winter maintenance agreement (at their cost) that it be brought forward to Council for consideration.

REGULAR MEETING

Mayor Claude Bouffard resumed the position of Chair for the remainder of the meeting.

7. Verbal Motion to return into the Regular Meeting

Moved by: Denny Sharp

Resol. 2017- 321

THAT the Committee rise and report.

8. Consideration of the adoption of recommendations from Committee of the Whole

Moved By Gisele Pageau and Seconded By Ron Garbutt

Resol. 2017- 322

BE IT RESOLVED THAT the actions taken in Committee of the Whole in considering delegations, reports and correspondence be confirmed by this Council.

A Point of Order was raised by Councillor Lamothe that Council was not following procedure; stated that the resolutions being considered in the committee of the whole section of the agenda were not identified as being urgent.

The Chair did not accept the point of order and ruled that procedure was being followed and further explained that the practice being taken to reflect the procedure outlined in the Procedure By-law has been that when an item is recommended by staff as being urgent it is placed in the committee of the whole section of the agenda and identified as 'Resolution' to be considered by Council, Council further deems it urgent as adopting it by 2/3 vote, which is then ratified once Council reconvenes in Regular Meeting.

The Chair's ruling was appealed by Councillor Lamothe.

The Chair put the question to the Members to vote on the Appeal, the Members rejected the Appeal. (by Recorded Vote as identified below) and the Chair's Ruling was sustained.

Councillor Mike Bigras requested a Recorded Vote.

	FOR	AGAINST
COUNCILLOR Michel Bigras		x
COUNCILLOR Ron Garbutt		x
COUNCILLOR Malcolm Lamothe	x	
COUNCILLOR Gisèle Pageau		x
COUNCILLOR Denny Sharp		x
COUNCILLOR Dean Wenborne		x
MAYOR Claude Bouffard		x

Appeal Defeated

Main Motion Carried

9. Consent Agenda

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Ron Garbutt and Seconded By Gisele Pageau

Resol. 2017- 323

BE IT RESOLVED THAT Council approves the Items of the Consent Agenda under Sections 9.1, 9.3, 9.4 and receives the Items under Sections 9.2.

Carried

9.1 Adoption of Minutes

Moved By Ron Garbutt and Seconded By Gisele Pageau

Resol. 2017- 324

BE IT RESOLVED THAT Council adopts the following minutes as presented:

Regular Council Meeting held November 15, 2017
Special Council Meeting of held November 16, 2017

Carried

9.2 Minutes Received (NIL)

9.3 Items for Consideration or Information (NIL)

9.4 By-laws (NIL)

10. Notices of Motion (NIL)

11. Announcement and Inquiries

12. Closed Session (NIL)

13. Adjournment

Moved By Denny Sharp and Seconded By Mike Bigras

Resol. 2017- 325

BE IT RESOLVED THAT By-law 2017-63, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on December 6, 2017 be read a first, second and third time and finally passed.

Carried

Moved By Gisele Pageau and Seconded By Dean Wenborne

Resol. 2017- 326

BE IT RESOLVED THAT the meeting be adjourned at 8:22 p.m.

Carried

MAYOR

CLERK



Municipality of French River

**MINUTES OF THE
SPECIAL MEETING OF COUNCIL**

held in the Boardroom
Wednesday, December 20, 2017 at 4:00pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Marc Gagnon, Chief Administrative Officer
Mélanie Bouffard, Clerk

Guests:

0 Guests

1. Call to order and roll call and adoption of the agenda

The Chair called the meeting to order at 4 p.m.

Moved By Malcolm Lamothe and Seconded By Denny Sharp

Resol. 2017- 327

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3.0 Closed Session

Moved By Mike Bigras and Seconded By Dean Wenborne

Resol. 2017- 328

BE IT RESOLVED THAT the meeting be closed as authorized in the Municipal Act pursuant to Section 239 (b) "personal matters about an identifiable individual, including municipal or local board employees" and (d) "labour relations or employee negotiations" with respect to the CAO's employment contract.

Carried

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2017- 330

BE IT RESOLVED THAT the open session reconvenes at 4:27 p.m.

Carried

4.0 Adjournment

Moved By Mike Bigras and Seconded By Gisele Pageau

Resol. 2017- 331

BE IT RESOLVED THAT the special meeting be adjourned at 4:28 p.m.

Carried

MAYOR

CLERK

**SUDBURY EAST PLANNING BOARD
MINUTES
Thursday, October 12, 2017 at 5:30 p.m.
Sudbury East Planning Board Office
39 Lafontaine Street, Warren, Ontario**

MEMBERS PRESENT: Michel Bigras, Carol Lemmon, Phil Belanger, Heide Ralph, Ginny Rook, Jim Rook, Paul Schoppmann, Denny Sharp, Ned Whyntott

MEMBERS ABSENT: Greg Hunt

OFFICIALS PRESENT: Matthew Dumont, Director of Planning/Secretary-Treasurer
Nancy Roy, Administrative Assistant

PUBLIC PRESENT: Karen Beaudette, Gaetan Lafontaine, Gary Isenor

1. MEETING CALLED TO ORDER

Chair Bigras called the meeting to order at 5:30 p.m.

2. ADOPTION OF THE AGENDA

Resolution: 17-062

BE IT RESOLVED THAT the agenda for the Sudbury East Planning Board regular meeting of October 12, 2017 be adopted as amended under item 12-CLOSED SESSION, under section 239(2)(d) of the Municipal Act “labour relations or employee negotiations” with the respect to the performance evaluation of an employee.

MOVED BY: Phil Belanger

SECONDED BY: Jim Rook

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No disclosures of Pecuniary Interest.

4. ADOPTION OF MINUTES

a) Sudbury East Planning Board – Regular meeting of August 10, 2017 be adopted as distributed.

Resolution: 17-063

BE IT RESOLVED THAT the minutes of the Sudbury East Planning Board’s regular meeting of August 10, 2017 be adopted as distributed.

MOVED BY: Ginny Rook

SECONDED BY: Heide Ralph

Carried

5. Presentation/Delegation

No Presentations or Delegations

6. ZONING CONFORMITY PERMITS

a) Third Quarter 2017 - The Zoning Conformity Permits issued for the Third Quarter of 2017 were presented to the Board for their information.

7. CONSENT APPLICATIONS

The chair advised that a Public Hearing will be held before the Planning Board makes a decision on a Consent Application. Also that the analysis and discussion serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent Application; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning Advised that Notice of the Public Hearing was posted in the Planning Board office and sent by First Class Mail to assessed owners within 60 metres of the property subject to the Consent Application and to those persons and agencies likely to have an interest in the application. The Notice was sent on September 25, 2017, being over fourteen (14) days prior to this evenings meeting (B/20/17/FR-Dan Hill, Richard and Nancy Wepler), September 26, 2017 (B/21/17/SC- Gary Isenor)(B/22/17/KL-Zoran Dimitrijevic), September 28,2017 (B/23/17/FR- Leon Tryon). Included with the Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulation was provided in accordance with the provisions of the Planning Act, R.S.O., Chapter P.13.

a) B/20/17/FR- DAN HILL, RICHARD AND NANCY WEPPLER

No member of the public was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property has frontage on Mayer Road in the Municipality of French River. The purpose of the Application for Consent is to effect a lot addition. The application will sever approximately 31.5 hectares (known municipally as 409 Mayer Road) and add such lands to an adjacent property to the west (known municipally as 451 Mayer Road).

With respect to Official Plan policies, the application complies. No constraints were identified. The Official Plan permits lot boundary adjustments.

With respect to zoning, both the retained and the enlarged lot will continue to meet the requirements of the Rural Zone. However, the benefitting property (451 Mayer Road) is presently zoned Residential Rural (RR). In this case, the lands to be severed are presently Rural (RU), therefore creating a split zoning. Split zoning is generally forbidden, however, the severed lands are intended for agriculture purposes and for that reason a rezoning application to change the lands from 'Rural (RU)' to 'Residential Rural (RR)' will not be required. The Residential Rural zone would limit the permitted uses for the acquired lands.

No comments were received through agency circulation or from the public.

BE IT RESOLVED THAT Consent Application B/20/17/FR submitted by Dan Hill and Richard and Nancy Weppler be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Heide Ralph

SECONDED BY: Phil Belanger

Carried

The Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Ontario Municipal Board Act.

The applicants have one year to fulfill the conditions of this provisional consent or the approval will lapse.

b) B/21/17/SC- GARY ISENER

Mr. Isenor, owner was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property has frontage on Musky Bay Road. The application proposes to sever one Rural lot. The proposed retained lot is to be approximately 40.0 hectares in lot area with a lot frontage of approximately 402.0 metres and contains a single detached dwelling and an accessory structure including a Type II barn. The proposed severed land is to be approximately 25.0 hectares in lot area with a lot frontage of approximately 402.0 metres and is presently vacant.

Each of the lots meet the requirements of the Rural Zone and the Sudbury and District Health Unit indicate that earlier comments pertaining to site suitability for a septic system remain valid – addressing the policies of the Official Plan.

The only comments were received from Bell Canada confirming that they have no concerns or easement requirements.

With respect to public consultation, no comments were received.

Resolution: 17-065

BE IT RESOLVED THAT Consent Application B/21/17/SC submitted by Gary Isenor be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Paul Schoppmann

SECONDED BY: Denny Sharp

Carried

The Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Ontario Municipal Board Act.

The applicants have one year to fulfill the conditions of this provisional consent or the approval will lapse.

c) B/22/17/KL – ZORAN DIMITRIJEVIC

No one was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property is located on Ham Lake Road East in the Municipality of Killarney. The purpose of the Application for Consent is to effect a lot addition. The application will sever approximately 0.22 hectares (Roll # 5136-000-004-58-00) and add such lands to the adjacent property to the south (Roll # 5136-000-004-064-00). The proposed retained lot is to be approximately 52.0 hectares in lot area with a lot frontage of approximately 506.0 metres and is presently vacant. The proposed enlarged lot (once the severed lot has been added) will have approximate lot area of 0.46 hectares with a lot frontage of approximately 75.0 metres and contains a single-detached dwelling and a shed.

The application is consistent with Official Plan policies and an application for rezoning will be submitted and considered by the Council for the Municipality of Killarney at a later date to rezone the proposed severed lands from Rural to Waterfront Residential.

No comments were received through agency circulation.

Resolution: 17-066

BE IT RESOLVED THAT Consent Application B/22/17/KL submitted by Zoran Dimitrijevic be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Phil Belanger

SECONDED BY: Carol Lemmon

Carried

The Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Ontario Municipal Board Act.

The applicants have one year to fulfill the conditions of this provisional consent or the approval will lapse.

d) B/23/17/FR – LEON TRYON

No member of the public was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property is located on a private road which has on title a registered right-of-way from Highway 64 in the Municipality of French River.

The application proposes a lot addition with an area of approximately 0.12 hectares from the subject lands to be added to the adjacent lands to the west (7953D).

The reason for the lot addition is to revise the lot line to ensure sufficient area is available to the owners of 7953 D in order to facilitate parking legally on their property. The proposed retained lands are to be approximately 0.29 hectares in area with an approximate waterfront frontage of 55.0 metres on West Arm and contain an existing dwelling and accessory buildings including a detached garage, shed and a boathouse

With respect to zoning – the proposed lot addition will not require a Minor Variance to recognize the further reduced lot area which is below the minimum requirement of the zoning by-law because of extenuating circumstances such as the re-alignment of the lot boundary to resolve the parking constraint between both neighbouring properties.

No comments or concerns were received from the public.

Resolution: 17-067

BE IT RESOLVED THAT Consent Application B/23/17/FR submitted by Leon Tryon be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Jim Rook

SECONDED BY: Paul Schoppmann

Carried

The Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Ontario Municipal Board Act.

The applicants have one year to fulfill the conditions of this provisional consent or the approval will lapse.

8. NEW BUSINESS

a) BUDGET UPDATE

The Director of Planning presented a budget update for the fiscal year to date. Revenues and expenditures are in line for the year.

b) MMAH FUNDING

Resolution 17-068

BE RESOLVED THAT the Sudbury East Planning Board hereby authorizes the Chair and the Secretary-Treasurer to execute the funding agreement with the Ministry of Municipal Affairs and Housing for the allocations of \$27,591.00 to the Sudbury East Planning Board for the delivery of planning services in the planning area from April 1, 2017 to March 31 2018.

MOVED BY: Ginny Rook

SECONDED BY: Jim Rook

Carried

c) MASTERCARD NAME CHANGE

Resolution 17-069

BE RESOLVED THAT the Sudbury East Planning Board confers all matters pertaining to CUETS Financial Payments Processing (MasterCard) to Michel Bigras, Chair, Matthew Dumont, Director of Planning/Secretary-Treasurer and Nancy Roy, Administrative Assistant. MasterCard may be issued for Matthew Dumont, Director of Planning and Nancy Roy as authorized users.

MOVED BY: Heide Ralph

SECONDED BY: Jim Rook

Carried

d) SIGNING AUTHORITY**Resolution 17-070**

BE RESOLVED THAT the Sudbury East Planning Board confer signing authority to Michel Bigras, Chairperson or Paul Schoppmann, Vice-Chairperson and Matthew Dumont, Secretary-Treasurer, or Nancy Roy, Administrative Assistant in regards to all banking matters pertaining to the Planning Board's General account.

MOVED BY: Denny Sharp

SECONDED BY: Jim Rook

Carried

9. BUSINESS ARISING FROM PREVIOUS MINUTES

No new business

10. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING

No Notices of Motion were received

11. PAYMENT OF VOUCHERS

a) August and September 2017

Resolution 17-071

BE IT RESOLVED THAT the statement of disbursements for the month of August 2017 in the amount of \$12,888.89 and the month of September 2017 in the amount of \$27,113.13 to be distributed and is hereby approved for payment.

MOVED BY: Ned Whynott

SECONDED BY: Heidi Ralph

Carried

12. CLOSED SESSION**Resolution 17-072**

BE IT RESOLVED THAT the Sudbury East Planning Board proceed to a closed session for the purpose of discussing matters about an identifiable individual including municipal or local board employees as per Section 239 (2)(d) of the Municipal Act.

MOVED BY: Ginny Rook
SECOND BY: Phil Belanger
Carried

Resolution 17-074

BE IT RESOLVED THAT the Sudbury East Planning Board return to a public forum.

MOVED BY: Heide Ralph
SECONDED BY: Phil Belanger
Carried

Chair Bigras and Member Whynott will contact the Director of Planning to arrange a meeting concerning the Performance Appraisal.

13. ADJOURNMENT

Resolution: 17-075

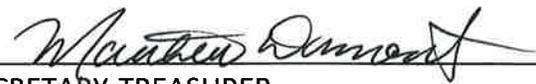
BE IT RESOLVED THAT the Meeting be adjourned at 6:48 P.M.

AND THAT the next regular meeting be held on December 7th, at 5:30 P.M. at the Sudbury East Planning Board Office in Warren.

MOVED BY: Carol Lemmon
SECONDED BY: Phil Belanger
Carried.



CHAIR



SECRETARY-TREASURER

Ministry of Transportation
Provincial Highways Management
Planning and Design Section
Northeastern Region
447 McKeown Avenue
North Bay, ON P1B 9S9
Tel.: 705-497-6845
Fax.: 705-497-5499

Ministère des Transports
Gestion des routes provinciales
Section de planification et de conception
Région du Nord-Est
447, avenue McKeown
North Bay, ON P1B 9S9
Tél.: 705-497-6845
Télééc.: 705-497-5499



December 20, 2017

Mélanie Bouffard
Municipality of French River
44 rue St. Christophe St., Suite 1
Noelville, ON P0M 2N0

RECEIVED
DEC 28 2017
MUNICIPALITY OF FRENCH RIVER

Dear Ms. Bouffard:

RE: Highway 64 Rehabilitation (G.W.P. 5372-11-00)

In follow up to the Corporation of the Municipality of French River's resolution 2016-274 (September 14, 2016) requesting the inclusion of paved shoulders and centreline rumble strips along Highway 64 from 500 m east of Highway 69 easterly to Highway 528 (approximately 17.9 km), the Ministry of Transportation (MTO) is pleased to provide the following update.

Upon further review MTO has elected to construct paved shoulders on Highway 64 from 500 m east of Highway 69 to Highway 528. The addition of fully paved shoulders will provide a larger and safer paved platform that will be shared between pedestrians, cyclists and vehicular traffic.

MTO and McIntosh Perry (MP) also reviewed locations where there is an opportunity to install rumble strips. The noise produced by vehicles encountering rumble strips is generally not pleasant to residents along the roadway. Therefore, MTO is proposing to install centreline rumble strips along Highway 64 in two sections, station 10+750 to 12+500 (approx. 1.75 km) and 15+250 to 16+050 (approx. 0.80 km) in the Township of Delamere. The locations of the rumble strips are shown in the Pavement Marking Drawings (attached). Rumble strips are not proposed within the Town of Alban, from station 16+050 easterly for 4.9 km due to the numerous intersections, residential homes, and horizontal and vertical curves and from Highway 528 westerly for 8 km as the highway is straight with minor horizontal curves. In addition, MTO and MP reviewed the history of collisions with the Town of Alban, which identified no safety concerns.

.../2

Should you require any further information, please do not hesitate to contact me.

Sincerely,



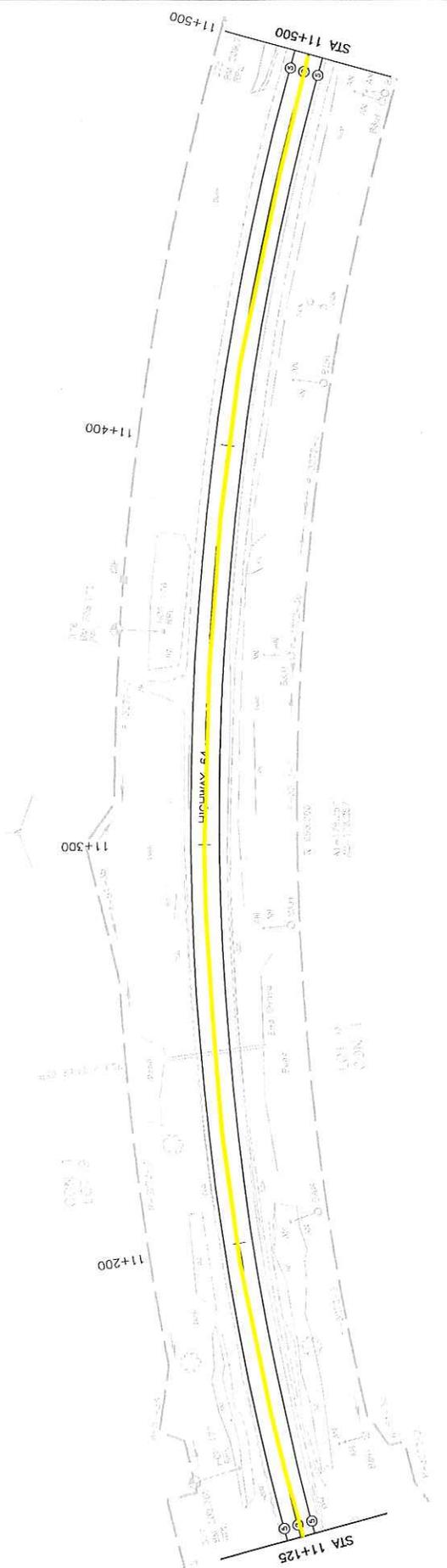
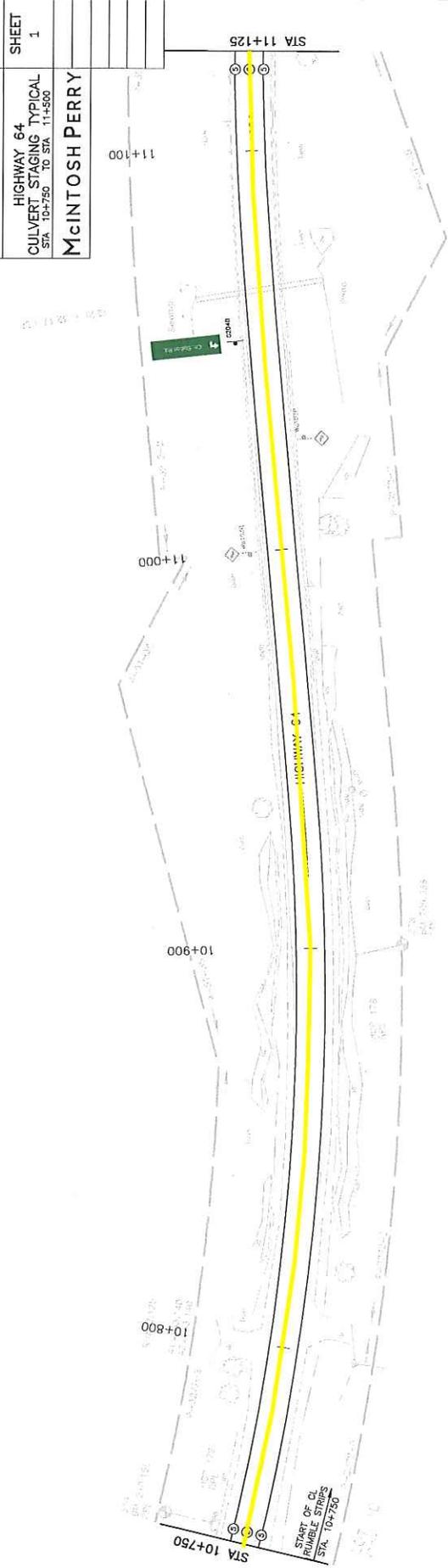
Roch Pilon, P. Eng.
Head, Planning and Design

C.C. Michael Wang,	MTO, Project Engineer
Steve Pilgrim,	McIntosh Perry Consulting Engineers Ltd.
Denton Byers,	McIntosh Perry Consulting Engineers Ltd.

PLATE No. **2018-XXXX**
 CONT **5372-11-00**
 GWP **5372-11-00**
 HIGHWAY **64**
 CULVERT STAGING TYPICAL
 STA. 10+750 TO STA. 11+500
McINTOSH PERRY

METRIC

LEGEND:
 □ VEHICLE PASSAGE SIMPLE LOOP DETECTOR



SCALE
 5 0 10
 Horizontal

Draft - Not for Construction

PLATE No
 CONT 2018-XXXX
 GWP 5372-11-00

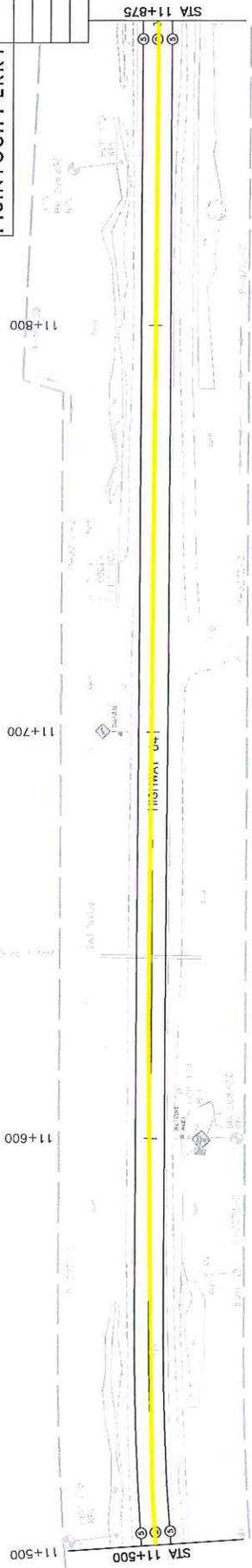
METRIC

LEGEND:
 □ VEHICLE PASSAGE SIMPLE
 □ LOOP DETECTOR

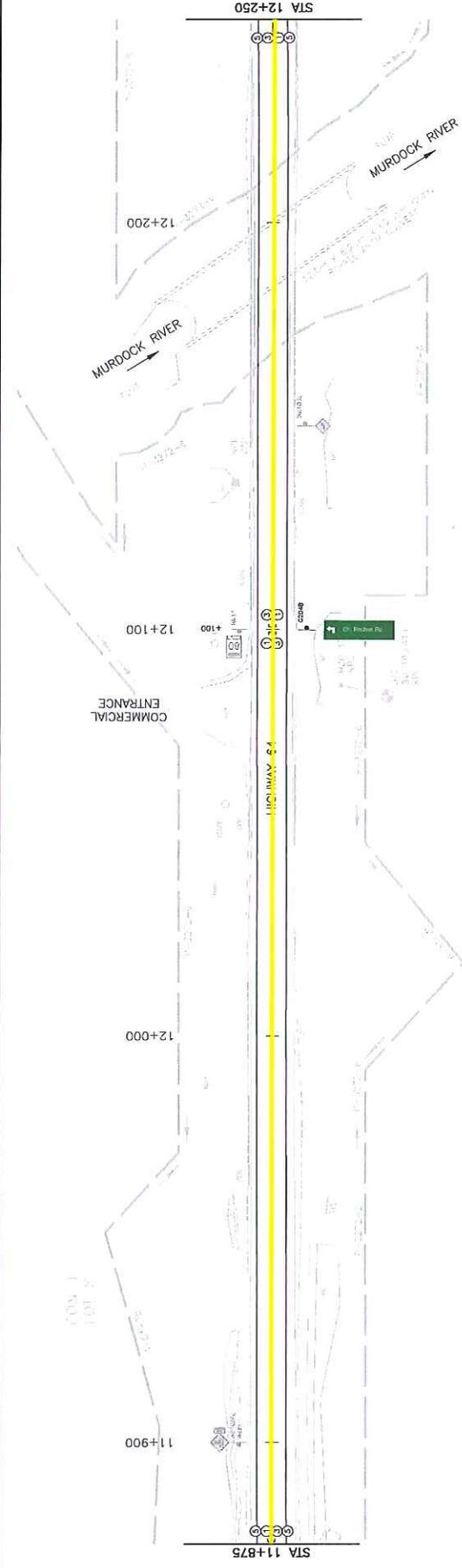
HIGHWAY 64
 PAVEMENT MARKINGS
 STA. 11+500 TO STA. 12+250

SHEET
 2

McINTOSH PERRY



DATE 5
 DRAW 1



SCALE 10'
 Horizontal

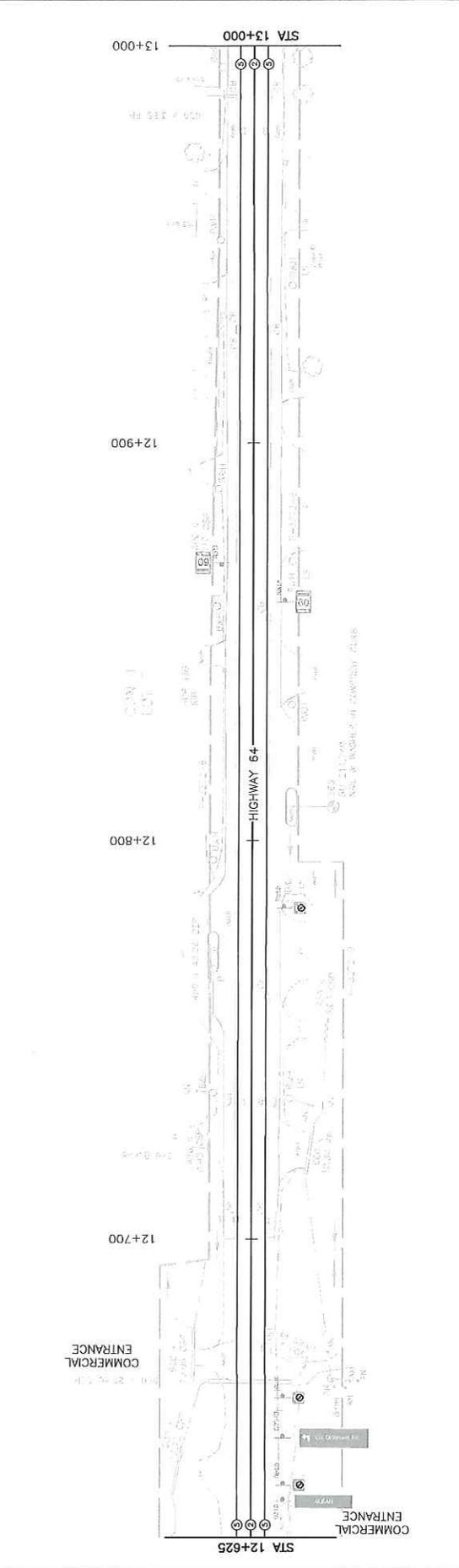
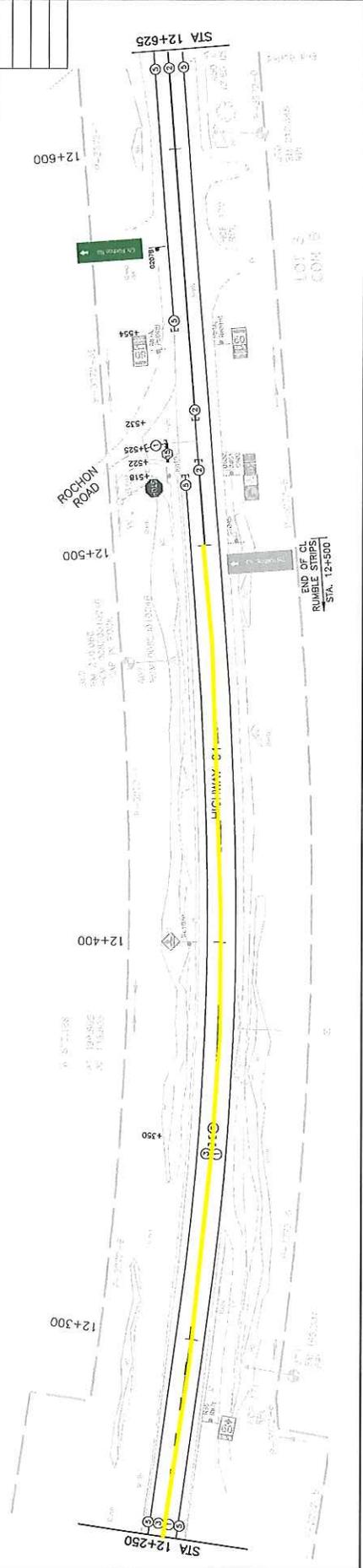
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PLATE No
 CONT 2018-XXXX
 GWP 5372-11-00
 HIGHWAY 64
 PAVEMENT MARKINGS
 STA. 12+250 TO STA. 13+000
 McINTOSH PERRY

METRIC

LEGEND:
 □ VEHICLE PASSAGE SIMPLE LOOP DETECTOR

SHEET
 3



SCALE
 5 0 10
 Horizontal

Draft - Not for Construction

GRAPHIC TOWNSHIP OF BIAWONO

METRIC

PLATE NO
CONT 2018-XXXX
GWP 5372-11-00

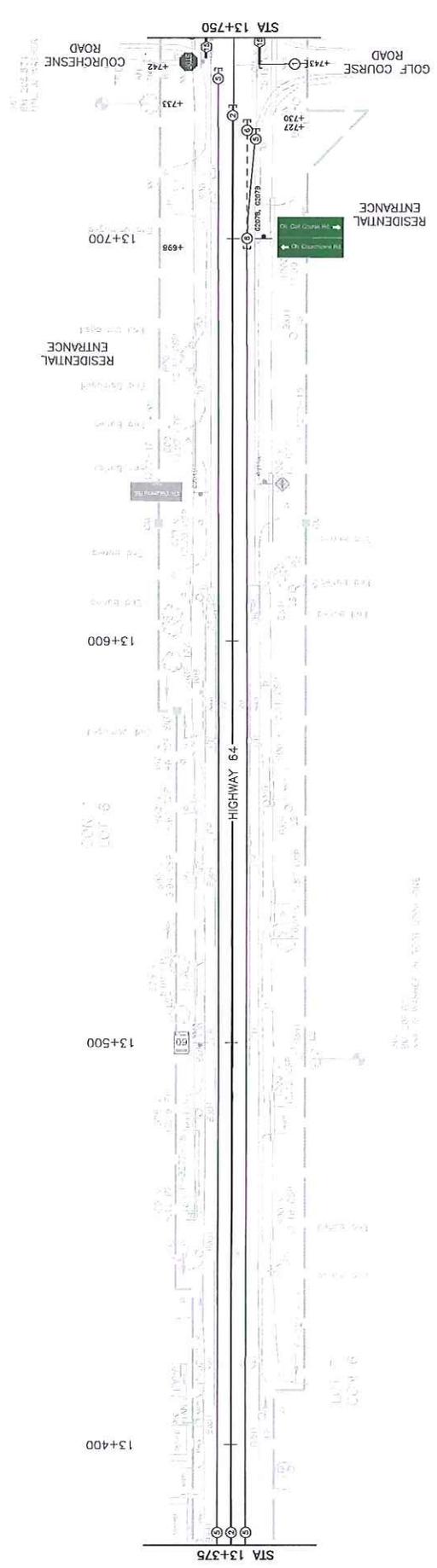
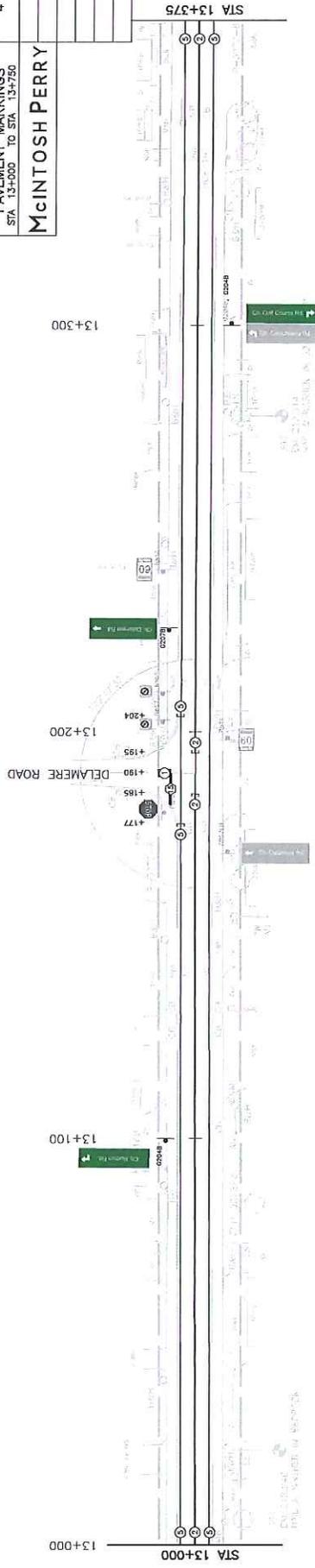


HIGHWAY 64
PAVEMENT MARKINGS
STA. 13+000 TO STA. 13+750

SHEET
4

MCINTOSH PERRY

LEGEND:
□ VEHICLE PASSAGE SIMPLE
○ LOOP DETECTOR



Draft - Not for Construction

SCALE
Horizontal 1" = 10'

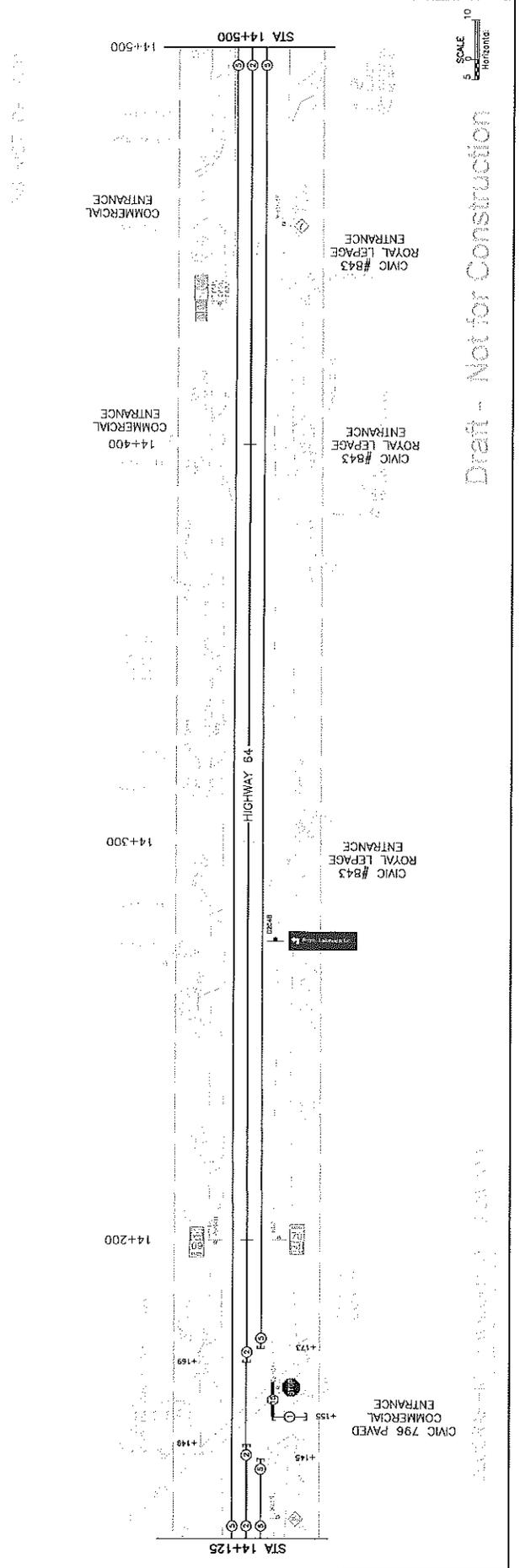
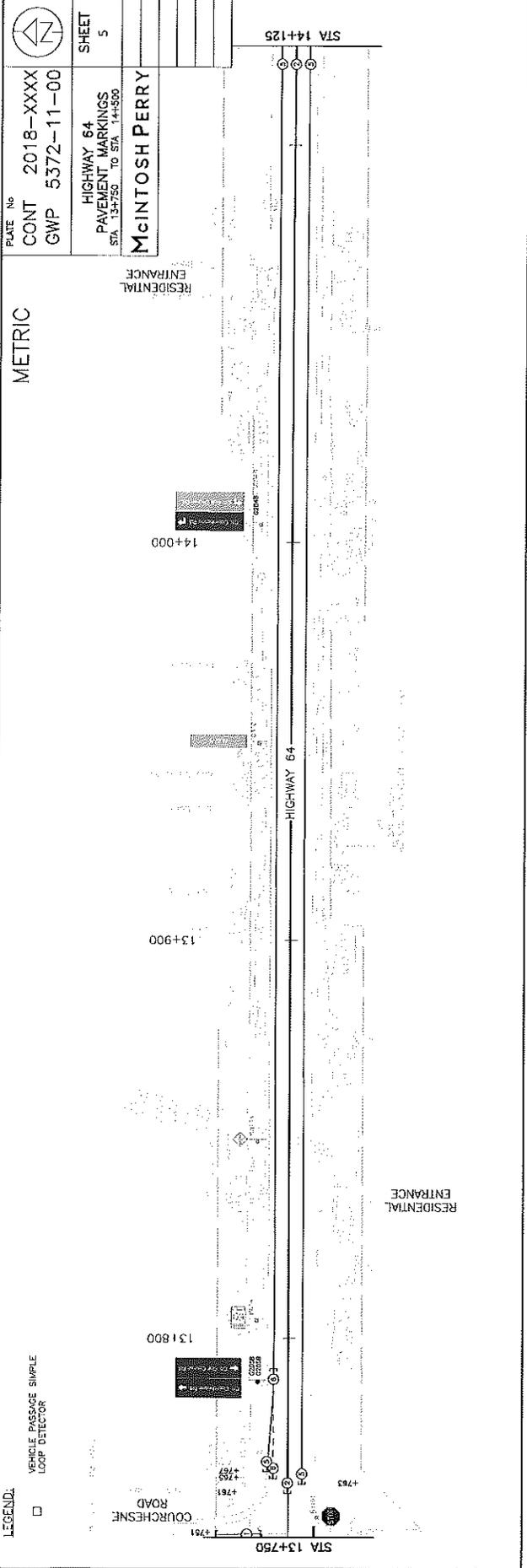


PLATE NO
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 GWP 5372-11-00

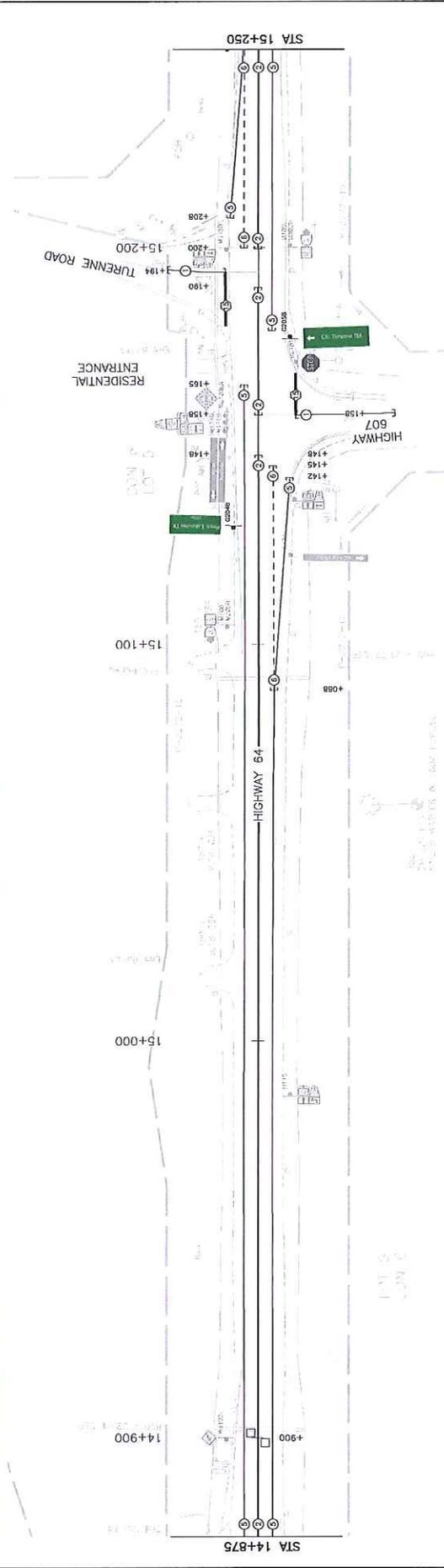
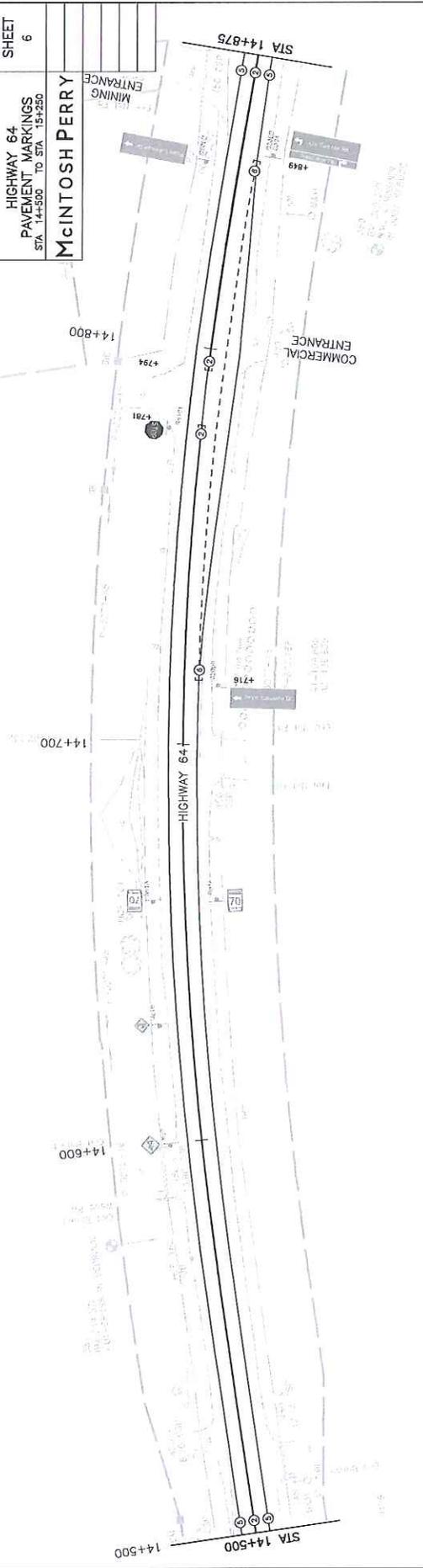
SHEET
 6

HIGHWAY 64
 PAVEMENT MARKINGS
 STA. 14+500 TO STA. 15+250

McINTOSH PERRY

METRIC

LEGEND:
 □ VEHICLE PASSAGE SIMPLE
 ○ LOOP DETECTOR



SCALE
 1" = 10'
 Horizontal

Draft - Not for Construction

PLATE NO
 CONT 2018-XXXX
 GWP 5372-11-00

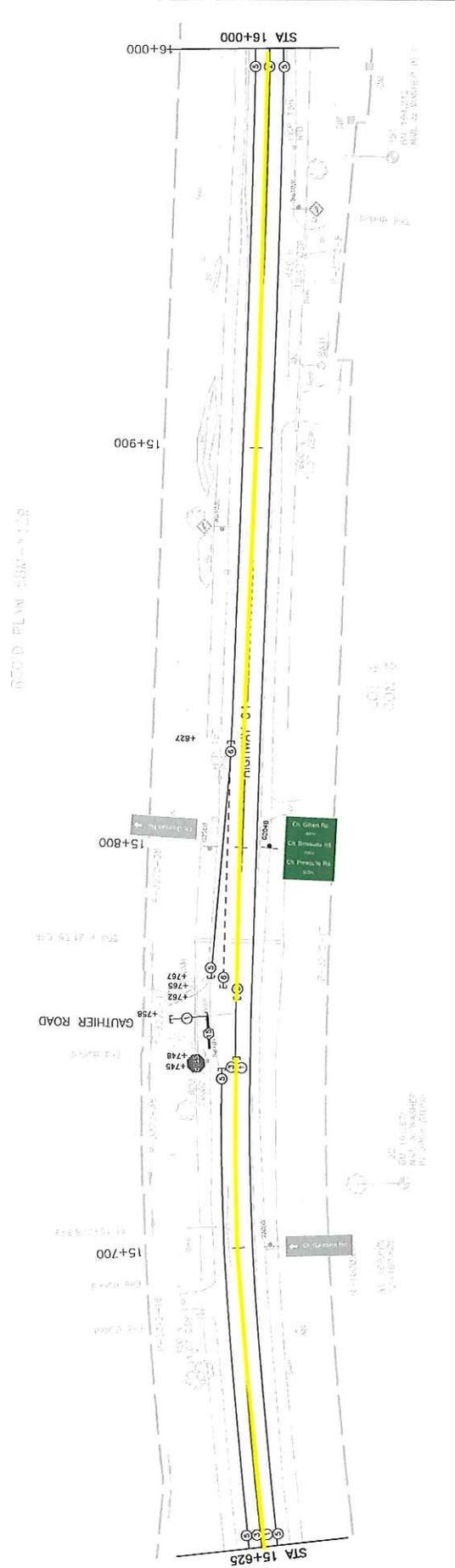
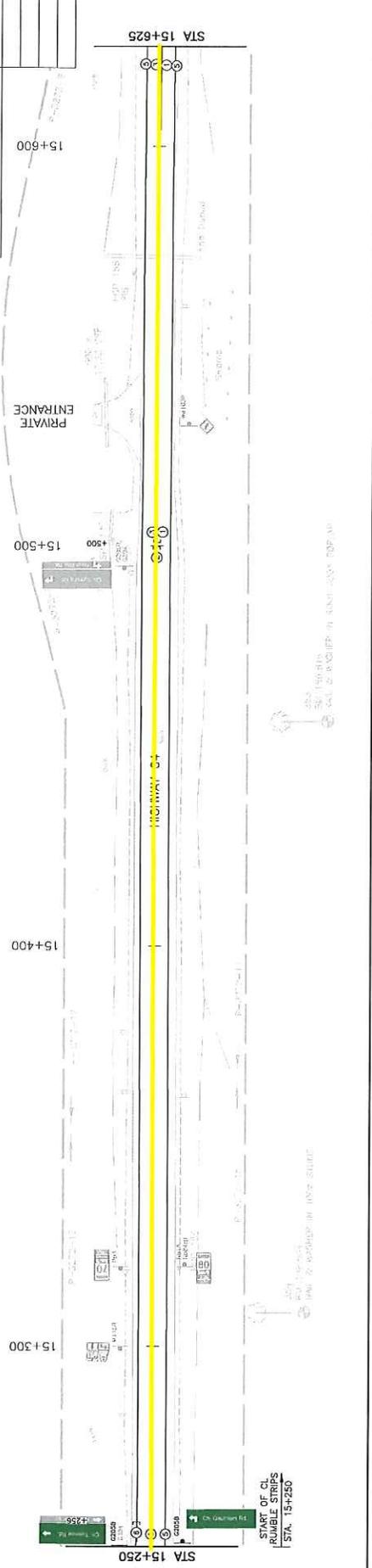
HIGHWAY 64
 PAVEMENT MARKINGS
 STA. 15+250 TO STA. 16+000

McINTOSH PERRY

SHEET
 7

METRIC

LEGEND:
 □ VEHICLE PASSAGE SIMPLE LOOP DETECTOR



SCALE
 5' = 1'0"
 Horizontal

Draft - Not for Construction

PLATE NO
 CONTE 2018-XXXX
 GWP 5372-11-00

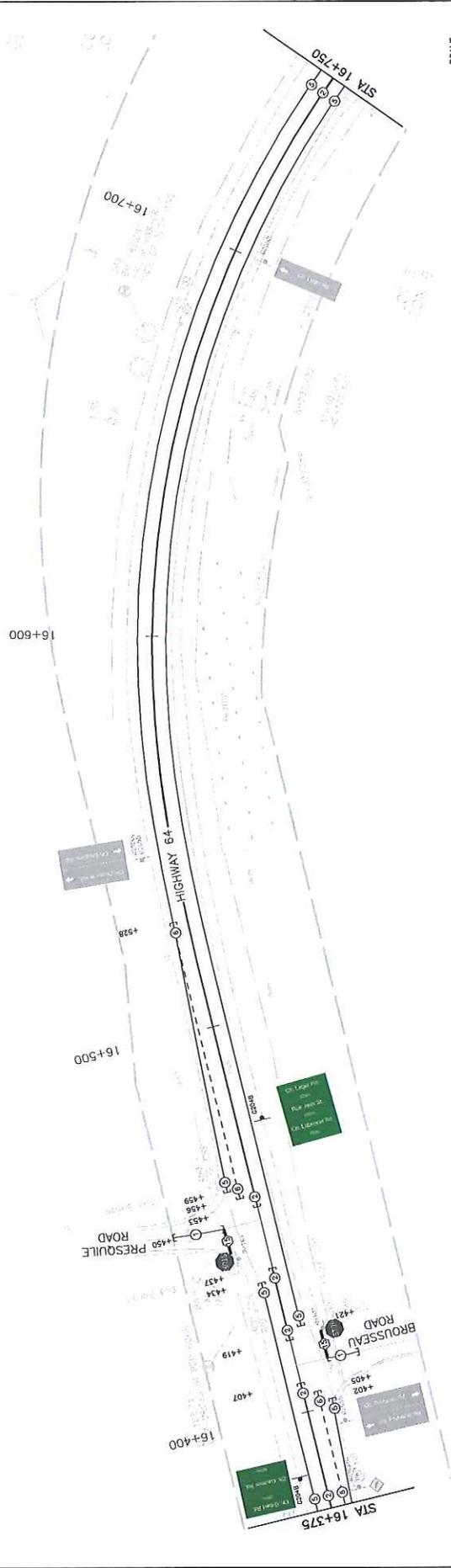
SHEET
 8

HIGHWAY 64
 PAVEMENT MARKINGS
 STA. 16+000 TO STA. 16+750

McINTOSH PERRY

METRIC

LEGEND:
 □ VEHICLE PASSAGE SIMPLE
 LOOP DETECTOR



SCALE
 5' = 10'
 Horizontal

Draft - Not for Construction

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2018-01

BEING A BY-LAW TO AUTHORIZE THE BORROWING OF MONEY TO MEET
CURRENT EXPENDITURES

WHEREAS the Council of the Corporation of the Municipality of French River deems it necessary to borrow funds from time to time to meet, until the taxes are collected, the current expenditures of the Corporation for the current year under the provisions of the Municipal Act, 2001 S.O. 2001, c. 45, as amended to October 22, 2008;

AND WHEREAS Section 407 of the Municipal Act, 2001 S.O. 2001, c. 45, as amended to October 22, 2008, provides authority for a council by By-law to authorize the head of council and the Treasurer to borrow from time to time, by way of promissory note or bankers' acceptance, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Corporation for the current year,

AND WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Corporation, except with the approval of the Ontario Municipal Board, is limited by Section 407 of the Municipal Act.

NOW THEREFORE the Council of the Corporation of the Municipality of French River enacts as follows:

1. The Mayor and the Treasurer of the Corporation are hereby authorized on behalf of the Corporation to borrow from time to time, from the Caisse Populaire d'Alban and the Caisse Populaire de Noëlville, herein after referred to as the Bank, funds to meet, until the taxes are collected, the current expenditures of the Corporation for the year including the amount required for the purposes mentioned in the Municipal Act, as amended, and to give, on behalf of the Corporation, to the Bank a promissory note or notes, sealed with the corporate seal and signed by them for the money so borrowed with interest at a rate not exceeding Prime plus one quarter per cent per annum, which may be paid in advance or otherwise.
2. The total amount which may be borrowed at any one time under this By-law, together with the total of any similar borrowing that has not been repaid, shall not exceed, from January 1st until September 30th of the current year, 50 percent of the estimated revenues of the Corporation as set forth in the estimates adopted for the year. Such borrowing shall not exceed, from October 1st until December 31st of the current year, 25 percent of the said estimated revenues of the Corporation as set forth in the estimates adopted for the year. For purposes of this By-law, the estimated revenues of the corporation shall not include revenues derivable or derived from (a) arrears of taxes, fees or charges, or (b) a payment from a reserve fund of the municipality, whether or not the payment is for a capital purpose.

3. All sums borrowed from the Bank, for any or all the purposes mentioned in the Sec. 407 of the Municipal Act, as amended, shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
4. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed under the authority of this By-law, as well as all other sums borrowed in this year and any previous years, from the Bank for any purposes mentioned in the Municipal Act, 2001, S.O. 2001, C. 25, as amended, together with interest thereon, all of the money collected or received from any other source, which may lawfully be applied for such purpose.
5. This By-law shall come into force and take effect on the day it is passed.
6. Any and all By-laws inconsistent with this By-law are hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 17th DAY OF JANUARY, 2018.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2018-02

BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY

WHEREAS Section 317(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a local municipality, before the adoption of the estimates for the year, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes.

AND WHEREAS Section 317(3) of the Municipal Act, 2001, provides that the amounts levied are subject to the following rules:

1. The amount levied on a property shall not exceed the prescribed percentage or 50 percent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year.
2. The percentage under paragraph 1 may be different for different property classes but shall be the same for all properties in a property class; and
3. For the purposes of calculating the total amount of taxes for the previous year under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of the previous year because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. Pursuant to Section 317 of the Municipal Act, 2001, an interim levy is imposed on the assessment of all property in the Municipality of French River;
2. The amount levied shall be 50 percent, for all property classes, of the total amount of taxes for municipal and school purposes and the total amount of local improvement charges levied on the property for the previous year as determined under subsection 317 (3) of the Municipal Act, 2001.
3. The said interim taxes shall be paid in two (2) installments as follows:
 - 3.1. One half of the interim taxes rounded upwards to the next whole dollar shall become due and payable on the 28th day of March 2018.
 - 3.2. The balance of the interim taxes shall become due and payable on the 25th day of April 2018.

- 3.3. Non payment of the amount on the dates stated in accordance with this section shall constitute a default.
- 3.4. In default of such payment or any part of the installments by the day named for the payment of such amounts, the subsequent installment or installments shall forthwith become due and payable.
4. The Tax Collector shall, no later than twenty-one days prior to the due date of the first installment, mail or cause to be mailed to the address of residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
5. Immediately after the due dates stated in section 3 of this By-law, the Tax Collector shall immediately collect at once, by distress or otherwise under the provisions of the statutes, all such installments or parts thereof that have not been paid on or before the respective dates provided, together with the said percentage penalty charges as they are incurred.
6. The Tax Collector is hereby authorized to accept part payment from time to time on any taxes due, and to give receipt for such part payment provided that the acceptance of any such part payment shall not affect the collection of any percentage penalty charge imposed and collectable under this By-law with respect to non payment of taxes or any installment thereof.
7. Taxes shall be payable to the Corporation of the Municipality of French River and are payable:
- at the Municipal Office, 44 St. Christophe Street, Suite 1, Noëlville, Ontario
 - by First Class Mail to P.O. Box 156, Noëlville, Ontario P0M 2N0
 - at participating Caisse Populaire Locations
 - by Pre-Authorized Payment by registration only
 - Online by using the services of AccèsD at <https://accesd.desjardins.com>
 - Online Banking with all major financial institutions
8. Penalties and interest apply as follows:
- 8.1. On all taxes of the interim levy, which are in default on the 28th day of March 2018 and the 25th day of April 2018, a penalty of 1.25% shall be added and thereafter a penalty of 1.25 % per month will be added on the first day of each and every month the default continues, until December 31, 2018.
- 8.2. On all taxes of the interim levy in default on January 1st, 2018, interest will be added at the rate of 1.25% per month for each month or fraction thereof of default;
- 8.3. On all other taxes in default on January 1st, 2018, interest shall be added at the rate of 1.25% per month or fraction thereof, and all by-laws and parts of by-laws inconsistent with this provision are hereby rescinded.

8.4. Penalties and interest on all taxes of the interim levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

9. This By-law shall take force and effect on the day of its final passing.

10. All By-laws and parts of By-laws inconsistent with this By-law are hereby rescinded.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 17TH DAY OF JANUARY 2018.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2018-03

BEING A BY-LAW TO ADOPT THE COLLECTIVE AGREEMENT BETWEEN THE UNITED STEELWORKERS UNION LOCAL 2020 AND THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

WHEREAS Council for the Corporation of the Municipality of French River deems it expedient to adopt the Collective Agreement for the employees of the Corporation of the Municipality of French River; and

WHEREAS the Collective Agreement has been ratified by the employees of the bargaining unit and the Corporation of the Municipality of French River for the term of December 1, 2017 to December 31, 2020.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

- 1) That the Corporation of the Municipality of French River adopts the Collective Agreement for the employees of the Corporation of the Municipality of French River and ratified between the United Steelworkers Union Local 2020, and the Corporation.
- 2) That the attached Agreement shall form part of this By-law.
- 3) That this By-law shall come into force and take effect upon third and final reading.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 17th DAY OF JANUARY, 2018.

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2018-04

BEING A BY-LAW TO AMEND ZONING BY-LAW 2014-23, AS AMENDED
(Benoit Pitre)

WHEREAS By-law 2014-23 of the Municipality of French has been passed, being a Zoning By-law to regulate the use of land and the character, location, and use of buildings and structures, in the Municipality of French River, under the authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River may amend such By-law in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River has received an application to amend such By-law;

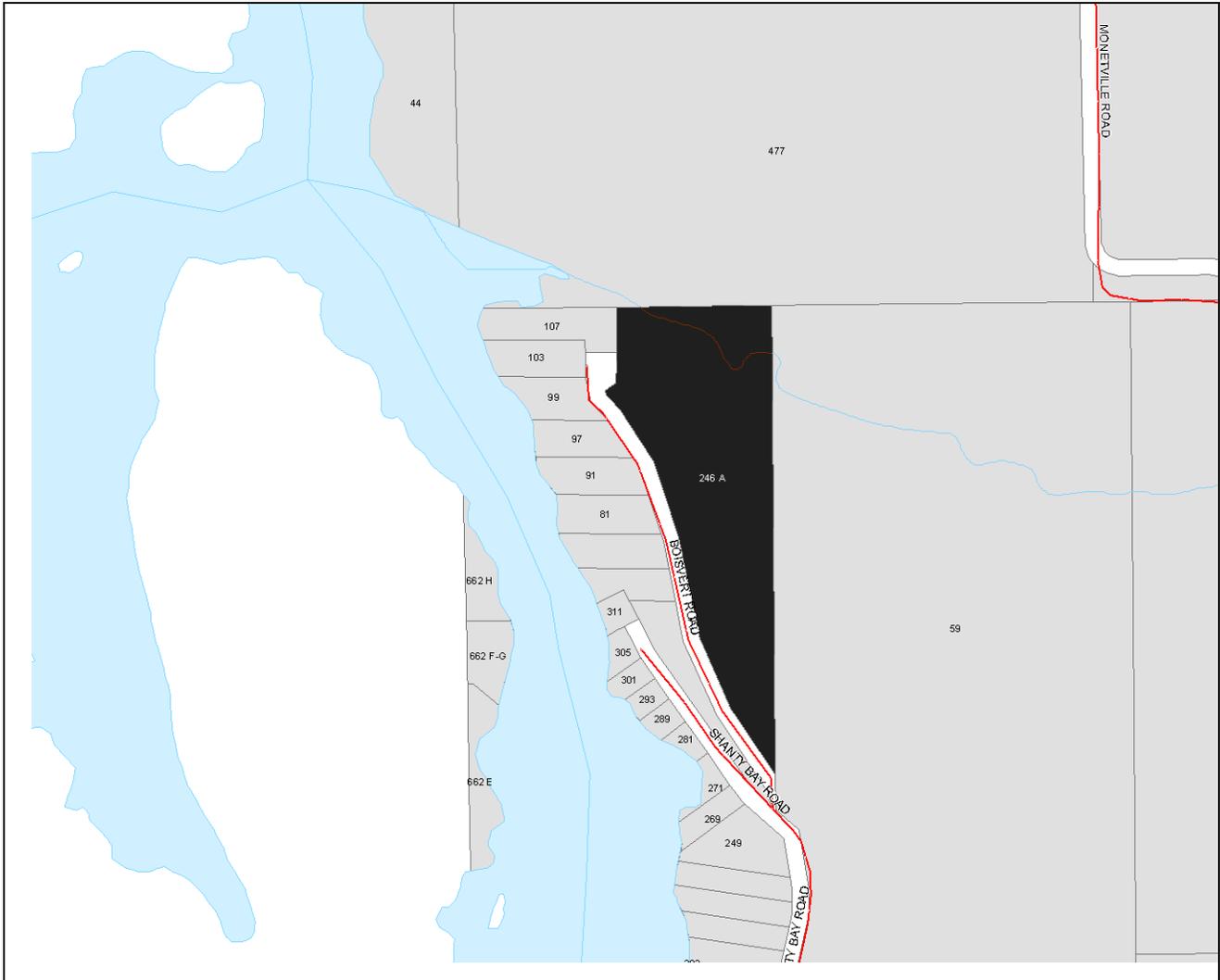
NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. Schedule(s) A-8 (Martland Township) of By-law 2014 of the Municipality of French River, as amended, is hereby further amended by the changing of the Rural Zone (RU) to a Residential Rural Zone (RR), on Part of Lot 6, Concession 5, in the Township of Martland, now in the Municipality of French River, Territorial District of Sudbury, Parcel 1681 Sudbury East Section, and as shown on Schedule "A-1" affixed hereto.
2. Schedule "A-1" is hereby declared to form part of this By-law.
4. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 17st DAY OF JANUARY, 2018.**

MAYOR

CLERK



This is Schedule "A-1" to By-law 2018-04 of the Municipality of French River, passed this 17th day of January, 2018.

Chair / Mayor

Secretary-Treasurer / Clerk



Lands zoned Residential Rural (RR), on Part of Lot 6, Concession 5, in the Township of Martland, now in the Municipality of French River, Territorial District of Sudbury; Parcel 1681 Sudbury East Section.
(Roll No. 5201-060-000-309-00)

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2018-05

BEING A BY-LAW TO AUTHORIZE THE USE OF FRENCH IN NOTICES, FORMS AND OTHER INFORMATION PROVIDED UNDER THE MUNICIPAL ELECTIONS ACT.

WHEREAS Section 9(2) of the Municipal Elections Act, 1996, as amended, provides that the council of a municipality may pass a by-law allowing the use of French or languages other than English or both, in forms, notices and other information provided under that Act;

NOW THEREFORE the Council of the Corporation of the Municipality of French River hereby enacts as follows:

1. All prescribed forms under the Municipal Elections Act shall be provided in French, in addition to English.
2. All forms, other than those prescribed, notices and other information shall be provided in French, in addition to English.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 17th DAY OF JANUARY, 2018.**

MAYOR

CLERK

CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2018-06

BEING A BY-LAW TO AMEND BY-LAW 2016-19,
THE EMPLOYEE POLICY MANUAL

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

- 1) That the following policies (as attached) of the Employee Policy Manual be amended:
 - Bereavement Leave ***Amendments to mirror Collective Agreement**
- 2) That any previous By-law and/or Resolution, or parts thereof, in conflict with or contrary hereto or inconsistent herewith, be hereby repealed.
- 3) That this By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 17th DAY OF JANUARY, 2018.**

MAYOR

CLERK

POLICY:	Bereavement Leave
Section:	Leaves of Absence
Effective Date:	June 8, 2016
Most Recent Revision:	

SCOPE

This policy applies to all employees.

POLICY

The policy of the Municipality of French River is to ensure that employees have adequate time away from the workplace in order to attend the funeral service and mourn the passing of a member of their immediate family.

PROCEDURE

Employees are entitled to up to **five (5)** days of paid leave in the case of the death of a member of their immediate family. For the purpose of this policy, immediate family will be defined as:

- **The employee's spouse (including same-sex spouse);**
- **A parent of the employee;**
- **A child of the employee.**

Employees are entitled to up to three (3) days of paid leave in the case of the death of a member of their immediate family. For the purpose of this policy, immediate family will be defined as:

- A mother-in-law, father-in-law, a step-parent or foster parent of the employee or the employee's spouse;
- A step-child or foster child of the employee or the employee's spouse;
- A brother, step-brother, brother-in-law, sister, step-sister or sister-in-law of the employee;
- A son-in-law or daughter-in-law of the employee or of the employee's spouse;
- A grandparent or step-grandparent of the employee or of the employee's spouse;
- A grandchild or step-grandchild of the employee or of the employee's spouse;
- Any other person who lives with the employee as a member of their family.

Employees are entitled to up to one (1) day of paid leave in the case of the death of a close family member. For the purpose of this policy, close family will be defined as:

- An uncle or aunt of the employee or of the employee's spouse;
- A nephew or niece of the employee or of the employee's spouse;

An employee may request approval for bereavement leave to be supplemented through the use of vacation, banked overtime or leave without pay with approval from their supervisor.

When a death occurs in an employee's family while the employee is on a scheduled vacation, the appropriate number of vacation days, equivalent to the period of bereavement leave, may be rescheduled at a time mutually agreeable to the employee and the employee's supervisor.

FORMS

Request for Leave Form