



## **Municipality of French River**

### **AGENDA -Revised** **REGULAR MEETING OF COUNCIL** held in the Council Chambers French River Municipal Complex Wednesday, March 19, 2014 at 7:00 p.m.

#### **1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**

#### **2.0 PRAYER**

#### **3.0 DISCLOSURE OF PECUNIARY INTEREST**

#### **4.0 DELEGATIONS**

##### **4.1 Ontario Provincial Police - Monthly Municipal Policing Report**

#### **5.0 MANAGEMENT AND COMMITTEE REPORTS**

##### **5.1 Mayor's Report**

###### **5.1.1 Appointment of alternate member to Sudbury East Planning Board**

##### **5.2 CAO/Clerk's Report**

##### **5.3 Treasurer's Report**

##### **5.4 Economic Development Committee - Chair Councillor Mike Bouffard**

##### **5.5 Environmental Advisory Committee - Chair Councillor Ron Garbutt**

###### **5.5.1 Resolution - Approval of the Draft Waste Disposal Environmental Assessment Report prepared by Conestoga-Rovers & Associates (CRA)**

##### **5.6 Finance and Administration Committee - Chair Councillor Michel Bigras**

###### **5.6.1 Resolution - Small Drinking Water System for the Alban Community Centre**

##### **5.7 Public Works Committee - Chair Councillor Shawnda Martin-Cross**

###### ~~**5.7.1 Resolution - Roads & Bridges Capital Works for 2014 \***~~

##### **5.8 Manitoulin-Sudbury District Services Board - Councillor Shawnda Martin-Cross**

###### **5.8.1 2014 Fourth Quarter Activity Report p. 5**

###### **5.8.2 2014 Fourth Quarter Unaudited Financial Report p. 13**

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*

- 6.0 CONSENT AGENDA - Resolution to Approve Items 6.1, 6.3, 6.5 and Receive Items 6.2, 6.4**  
(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)
- 6.1 Adoption of Minutes by Resolution**  
**6.1.1** Regular Council Meeting held February 19, 2014 [p. 15](#)
- 6.2 Minutes Received by Resolution**  
**6.2.1** Finance & Administration Committee held March 12, 2014 [p. 26](#)  
**6.2.2** Public Works Committee held March 12, 2014 [p. 30](#)  
**6.2.3** Sudbury & District Board of Health held February 20, 2014 [p. 33](#)
- 6.3 Award of Tenders, Request for Proposals and Funding Matters by Resolution**
- 6.4 Correspondence for Council's Information Received by Resolution**  
**6.4.1** Bear Hunting Season proposed two year pilot [p. 43](#)  
Ministry seeking comments from public, communities and organizations
- 6.5 Adoption of By-laws by Resolution**  
**6.5.1** 2014-10 Amendment to Schedule 'A'-Fees of the Animal Control By-law [p. 45](#)  
**6.5.2** 2014-11 Fees & Related Charges By-law 2014 [p. 47](#)  
**6.5.3** 2014-12 Land Lease 2014 Agreement with Oza Pilon - for farming operations at the Scollard Discovery Park property [p. 57](#)  
**6.5.4** 2014-13 Helipad Maintenance Funding Agreement with Ornge (Noëlville Site) [p. 58](#)  
**6.5.5** 2014-14 Confirmation By-law [p. 59](#)
- 7.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**
- 7.1** Resolution - Request to lift a reserve on Riverview Drive - Allan J. Heywood [p. 60](#)  
**7.2** Resolution - AMO News - Prompt Payment Act, 2013 [p. 64](#)  
**7.3** Resolution - Union Gas - Access to natural gas distribution system [p. 67](#)  
**7.4** Resolution - Long-term social and affordable housing funding [p. 68](#)  
**7.5** Resolution - Petition for Re-classification of highways - Municipality of West Nipissing [p. 72](#)  
**7.6** Resolution - Petition for Hydro One Rate Increases - Municipality of West Nipissing [p. 74](#)  
**7.7** Resolution - Support Letter to French River Multi-Use Trail Ass. - Trans Canada Trail [p. 76](#)
- 8.0 ADDENDUM (if required and by resolution)**
- 9.0 NOTICES OF MOTION**
- 10.0 ANNOUNCEMENTS AND INQUIRIES (from Mayor, Council Members and Public)**  
(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair (i.e.: conference attendance, meeting report, community event announcement). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.)
- 11.0 CLOSED SESSION**
- 12.0 ADJOURNMENT**

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*



## **Municipalité de la Rivière des Français**

### **ORDRE DU JOUR - Révisé** **RÉUNION RÉGULIÈRE DU CONSEIL**

qui aura lieu dans la salle du conseil  
Complexe municipal de la Rivière des Français  
Mercredi le 19 mars 2014 à 19h00

#### **1.0 APPEL À L'ORDRE, PRÉSENCE ET L'ADOPTION DE L'ORDRE DU JOUR**

#### **2.0 PRIERE**

#### **3.0 RÉVÉLATIONS D'INTÉRÊT PÉCUNIAIRE**

#### **4.0 DÉLÉGATIONS**

##### **4.1 Police provinciale de l'Ontario - Rapport mensuel**

#### **5.0 RAPPORTS DE LA DIRECTION ET DES COMITÉS**

##### **5.1 Rapports du maire**

###### **5.1.1 Nomination d'un membre suppléant au Conseil de planification de Sudbury Est**

##### **5.2 Rapports du directeur administratif/greffier**

##### **5.3 Rapports de la trésorière**

##### **5.4 Comité de développement économique - Président Conseiller Mike Bouffard**

##### **5.5 Comité consultatif de l'environnement - Président Conseiller Ron Garbutt**

###### **5.5.1 Résolution - Approbation de l'Ébauche de l'évaluation environnementale de l'élimination des déchets préparé par Conestoga-Rovers & Associates (CRA)**

##### **5.6 Comité de finance et d'administration - Président Conseiller Michel Bigras**

###### **5.6.1 Résolution - Système d'eau potable au Centre Communautaire d'Alban**

##### **5.7 Comité des travaux publics - Présidente Conseillère Shawnda Martin-Cross**

###### ~~**5.7.1 Résolution — Plan des travaux capitaux pour chemins et ponts pour l'an 2014 \***~~

##### **5.8 Conseil des Services du District de Manitoulin-Sudbury - Conseillère Shawnda Martin-Cross**

###### **5.8.1 Rapport des activités du quatrième trimestre pour 2014**

###### **5.8.2 Rapport financiers du quatrième trimestre pour 2014**

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*

## **6.0 ORDRE DU JOUR REGROUPE**

### **- Résolution pour adoptés Items 6.1, 6.3, 6.5 et recevoir Items 6.2, 6.4**

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé, le reste des items dans l'ordre du jour regroupé sont adopté collectivement. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

### **6.1 Procès-verbaux adoptés par résolution**

**6.1.1** assemblée régulière du Conseil le 19 février 2014

### **6.2 Procès-verbaux reçus par résolution**

**6.2.1** Comité de finance et d'administration le 12 mars 2014

**6.2.2** Comité des travaux publics le 12 mars 2014

**6.2.3** Conseil des services de santé publique le 20 février 2014

### **6.3 Soumissions et demandes de propositions et affaires financiers adoptées par résolution**

### **6.4 Correspondance à titre de renseignement seulement reçus par résolution**

**6.4.1** Ministère des richesses naturelles - gestion des ours noirs dans le nord, période de consultation avec le public, agences et communautés

### **6.5 Règlements adoptées par résolution**

**6.5.1** 2014-10 Amendement au frais du règlement pour le control des chiens

**6.5.2** 2014-11 Frais d'utilisations et des décharges

**6.5.3** 2014-12 Entente bail de terrain - Parc de découverte Scollard

**6.5.4** 2014-13 Entente pour l'entretien du site d'héliport de Noëlville

**6.5.5** 2014-14 Règlement de confirmation

## **7.0 CORRESPONDANCE À L'INTENTION DU CONSEIL**

**7.1** Résolution - Demande d'enlever une réserve sur le ch. Riverview - Allan J. Heywood

**7.2** Résolution - Nouvelle AMO - Loi de 2013 sur les paiements rapides

**7.3** Résolution - Union Gas - Access au system de distribution de gaz naturel

**7.4** Résolution - Financement a long terme du logement social et logement abordable

**7.5** Résolution - Pétition pour le Reclassification des routes - Mun. de Nipissing Ouest

**7.6** Résolution - Pétition pour les frais élevé de Hydro One - Mun. de Nipissing Ouest

**7.7** Résolution - Lettre d'appui a French River Multi-Use Trail Ass. - Trans Canada Trail

## **8.0 ADDENDUM (si requis et par résolution)**

## **9.0 AVIS DE MOTION**

## **10.0 ANNONCES ET QUESTIONS (par membres du Conseil et gens du public)**

(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président (ex: participation à une conférence, rapport d'une réunion, annonce d'un évènement communautaire). Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.)

## **11.0 SESSION À HUIS CLOS**

## **12.0 AJOURNEMENT**

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## **2013 Fourth Quarter Activity Report Feb. 27, 2014**

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on our public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

### **CAO Overview**

The DSB 2013 Fourth Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal share surplus of \$525,736. This surplus includes an Ontario Works deficit of \$4,918. Social Housing is forecasted to be under budget by \$128,157. Emergency Medical Services is under budget by \$417,524. In addition non-reserve interest revenue is forecasted to be \$15,027 (deficit) under budget.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

### **Emergency Medical Services**

#### **Non-Urgent Transfers**

The DSB continues to operate an alternative non-urgent patient transportation system. While the official Pilot Project was complete on September 6, 2013 we were able to utilize surplus program funding with 2 months of LHIN sponsored funding bringing us to the end of November. In mid-October, we submitted a proposal to the LHIN again with our hospital partners, to extend the project to the end of March 2014. In mid-December, we received notice that we were successful in achieving some funding. The requested budget was reduced in excess of 10% however, we believe with internally managed efficiencies and some assistance from our hospital partners we will be able to make this project last until March 31, 2014.

The DSB continues to await a decision by the LHIN on the upcoming consultant's report on this issue. The steering committee has been meeting and so far statistics are suggesting that an alternative mode of transport for non-urgent patients is in order.

## **EMS Budget Highlights**

At the October Board meeting the 2014 budget was approved. Within the EMS portion of the budget is funding to enhance hours of operation in the Massey and Noëlville EMS Stations. Starting March 2, 2014 the staffing in both stations will consist of two 10 hour on-site shifts with a period of 4 hours of on-call, 7 days a week. This enhancement will provide more hours of on-site coverage whereby an ambulance is to be mobile to an emergency call within 2 minutes of receipt of the call. Statistics reviewing the impact of this change suggest that more patient will be responded to during the on-site portion of a shift thus improving response times. The end result of this enhancement should be the provision of timelier patient care with the aim of more positive patient outcomes. It is another step forward by this Board to provide more complete care to the citizens of our communities.

## **Ambulance Service Review (ASR)**

On October 30, 2013, the DSB had the final visit from the MOHLTC regarding our 2013 ASR. DSB Staff were happy to welcome Michael Bay, the Manager of Inspection, Certification, and Regulatory Compliance with the MOHLTC Emergency Health Services Branch. Having the leader of the department responsible for overall compliance meet to discuss our ASR was an opportunity to discuss not only how DSB performed but also to discuss the goals of the MOHLTC themselves. Through discussions, a greater understanding of both organizations was accomplished, with the result being that the MOHLTC appears comfortable with DSB operations.

On November 14, 2013, the DSB received the final report on this matter. The review found that overall, Manitoulin-Sudbury DSB, meets the certification criteria and the legislated requirements. Accordingly, Manitoulin-Sudbury DSB will be issued a renewed Certificate to operate an ambulance service. Each certificate to run an ambulance service is issued for a 3-year period so the DSB can expect to see the next full ASR occur in 2016.

## **Children's Services**

### **Ministry of Education Updates:**

The Ministry of Education (MEDU) introduced a new child care licensing system on October 11, 2013. The new system is an online system, which will allow child care operators to apply for new licenses, renew existing licenses, report serious occurrences, and request Director's approval for staff that are not Registered Early Childhood Educator's.

For DSSAB/CMSM's, the new site will provide the ability to look up licenses and serious occurrences for their operator sites. In addition, DSSAB/CMSM's will receive email

notifications from MEDU when serious occurrences are reported and when licenses are issued/renewed.

In the summer of 2013, MEDU launched a review of the Early Childhood Educators (ECE) Act. In December 2013 CMSM/DSSAB's received a [letter](#) from the Honourable Liz Sandals, Minister of Education, announcing the introduction of the proposed Child Care Modernization Act, 2013. If the proposed legislation is approved, it will repeal and replace the Day Nurseries Act with the Child Care and Early Years Act, 2013. Additionally, it will include amendments to the Early Childhood Educator's Act, 2007. Further information can be found in the [Minister's Report on the Review of the ECEA](#). The new legislation will aim to:

- Strengthen the oversight of child care with new enforcement tools for non-compliance;
- Reflect the leadership role of local service system managers;
- Improve access to licensed child care options by removing disincentives for home-based providers to become licensed;
- Provide greater flexibility to allow child care centres to use additional models of age groupings and staff to child ratios;
- Enhance program quality in licensed settings;
- Improve critical health and safety standards related to criminal reference checks, first aid training, and nutrition

In November 2013, MEDU [announced](#) the transfer of family support resources programs from MCYS to MEDU. As suggested in the summer release of the Early Years Policy Framework, one goal was to create an effective approach to implementing Best Start Child and Family Centres. While no decisions have been made on the approach, the Ministry has indicated that funds will flow from MEDU effective January 1, 2014. For the Manitoulin-Sudbury DSB, this means that allocation amounts will remain the same for funding currently designated to Best Start Planning and Best Start Hubs. Since this was the last of the funding allocations with MCYS, the DSB will deal solely with MEDU concerning contract management, funding allocations, and reporting requirements as of January 1, 2014. The other program allocations that will be transferred, which are not managed by this DSB, include, Ontario Early Years Centres, Better Beginnings Better Futures, and Data Analysis Coordinators.

### **Manitoulin-Sudbury Best Start Network / CIL Project:**

The previous quarterly report identified that the Manitoulin-Sudbury Best Start Network, along with Sudbury Best Start Network, were successful in obtaining the one-time, non-operational, MCYS funding through the Community Integration Leadership (CIL) Project. Since the September [announcement](#), a work plan and contract have been developed in partnership with the Social planning Council.

## **Ontario Works**

### **Ontario Works Caseload**

In the fourth final quarter of 2013, the Ontario Works Caseload average is 464. Compared to last year at this time, the caseload has increased by 1.0%. The minimal increase is mostly due to short-term or temporary lay-offs in the construction, forestry, hospitality and tourism industry as well as people waiting for employment insurance or employment insurance claims ending and family hardships.

The 2013 budget was based on an estimated monthly maximum caseload of 509. As a result, the Ontario Works Allowance gross budget surplus is 298,830 and the municipal share is \$50,005 in the fourth quarter of 2013.

### **Social Services Solution Modernization Project (SSSMP)**

The End User Training is scheduled to begin January 20, 2014. The DSB has a total of 30 staff participating. This intensive training is being delivered by the NOSDA Northern Training Strategy as staff prepare to go-live with a new provincial database system for the Ontario Works Program. Over 400 northern staff will be going through this training over a 12-week period. Go live for the new system is set for mid-May 2014. The DSB is also involved in application testing exercises.

On December 27, 2013, the Manitoulin-Sudbury DSB received a [letter from the Director of Ontario Works Branch](#), advising that the Ministry of Community Social Services will be providing administrative relief for Ontario Works to support the implementation of the new database called Social Assistance Management System (SAMS). This relief is in recognition of the impacts that the DSB will experience in order to plan for and implement SAMS. The intent of the funding is to assist with additional costs delivery agents incur related to SAMS implementation such as re-tooling peripherals, meeting technical specifications, organizational and business process changes, delivery of training, and other allowable Ontario Works administration costs. The Manitoulin-Sudbury DSB will receive \$28,000 in 100% provincial one-time funding under this initiative.

### **Employment Ontario**

The DSB has surpassed all the targets set by the Ministry of Training, Colleges and Universities (MTCU) with the exception of one target where the DSB is at 91%. The DSB's Employment Ontario staff continue to expand their suite of services and market the program as effectively as possible. The DSB is committed to ensure that all targets are met.

On October 1st and 2nd, 2013, we had our annual site visit from the Ministry of Training, Colleges and Universities (MTCU). We received a few recommendations but overall the report was positive.

## **Youth Employment Fund**

Within the same suite of Employment Ontario Services for the Sudbury North area, the DSB now delivers the Youth Employment Fund (YEF).

While YEF is accessible to all eligible youth, a key focus of the fund is to create more employment opportunities for at-risk youth, including:

- Youth on social assistance.
- Aboriginal youth.
- Youth with a disability.
- Youth with a poor history of educational attainment or employability.
- Youth in communities with high youth unemployment.

Employers are required to meet the job placements eligibility criteria as per the MTCU's existing Employment Services Guidelines. The YEF program will be incorporated within the same suite of Employment Ontario services already funded by MTCU in the Sudbury North region. Employers must also commit to placements of 4 to 6 months in duration.

As of December 31st, 2013, 4 youth have been placed through the Youth Employment Fund (YEF) initiative. Three of those youth were on the Ontario Works Caseload. The DSB has a target of 5 youth for this fiscal year. Marketing and Promotion of this new initiative continues.

Residents in the Sudbury East region can apply to the Youth Employment Fund program through Collège Boréal, which is located at 8 David Street in Noëlville.

Residents in the Espanola region can apply to this program through Cambrian College which is located at 101-91 Tudhope in Espanola.

Residents in the Manitoulin Island region can apply to this program through Cambrian College as well which is located at 7 Water Street in Little Current.

## **Jobs For Youth**

Once again this year, the DSB received 100% provincial funding to place students with employers on Manitoulin Island through the Youth Opportunities Strategy.

The YMCA Sudbury received the same 100% provincial funding to place students with employers in Sudbury East, Sudbury North and LaCloche Area through the same Strategy.

Placement Results			
Delivered by Manitoulin-Sudbury DSB		Delivered by YMCA	
Manitoulin Island		Sudbury East, Sudbury North and LaCloche Areas	
Funded Youth Placements	40	Cutler	6
Youth who Applied to Program	82	Espanola	6
Employers Applying for Placements	85	Nairn & Hyman	1
Youth Actually Placed	44	Sables/Spanish Rivers	7
F/T Placements (July – Aug)	44	St. Charles	5
P/T Placements (Sept – March)	7	Noëlville	7
Youth Completing Placements	44	French River	2
		Chapleau	21
		Markstay/Warren	1
		Gogama	2
		Alban	1
<b>Total Placed</b>	<b>44</b>	<b>Total Placed</b>	<b>59</b>

Just like previous three years, the program allowed students to continue working part-time while attending school subject to available funding. We have 7 part-time placements on Manitoulin Island that will continue to work until December 2013 or until the employer closes for the season.

### Community Involvement

The DSB continues to be involved with local service providers. As previously reported, the Good Food Box program extended to Sudbury East and Manitoulin Island. It's been reported that those communities are embracing this worthwhile venture. For November 2013, of 287 orders received a total of 122 came from our catchment areas. As food security is very important for the health and welfare of our citizen, the DSB is committed to continuing its involvement in this program.

### Wellness Program

Two Laurentian University Students from the Social Work program completed their fourth year placement with the DSB. A total of 35 clients participated in a 2 day workshop. The feedback received from the participants and staff have been very positive. The purpose of this workshop was to help social assistance recipients in becoming more employment ready. Through this program each participant received a better understanding on the importance of a well-balanced life. This program was delivered in all 4 DSB catchment areas.

## **Social Housing**

### **Updates**

The NOSDA Service Managers Housing Group met in Sudbury at the end of November. Topics of discussion included Housing and Homelessness Plan updates, CHPI Program updates and presentations from MAH, HSC and OMSSA.

Unit Inspections also took place in the Chapleau area for family and single units. Some of the units will require follow up at the end of January.

As support for the DSB's 10-year Housing and Homelessness Plan the conversion of 2 buildings to Senior only designation were approved. As a result Channelview Apartments in Little Current and Milltown Apartments in Espanola have been converted to Senior-only buildings.

In addition, Seniors age 65 and older will receive priority status on all waiting lists in the DSB portfolio as of January 1<sup>st</sup>, 2014. Also, approval of the Board to convert the Woods Lane apartments at 66 Meredith from rent-geared-to-income to an affordable rental was also achieved and the first 2 units have been rented.

### **Applicants & Tenants**

During the last quarter of 2013 our waiting list remained steady. During the quarter there were a total of 17 new move-ins, 3 transfers, and 9 move outs.

### **Revenues**

Revenues for the year appear to be within \$1,349 of budgeted amounts for the year.

### **Arrears**

Tenant arrears for the quarter averaged 4% overall as compared to revenues. There is a fulsome and integrated process for timely collection of arrears that has been successful in arrears collection.

## **Infrastructure & Asset Management**

### **Investment in Affordable Housing (IAH)**

The October 1st – December 31st activity for Year 3 of the IAH program included 7 approved Ontario Renovates applications which total \$85,505. The year to date total is \$181,410 for 13 applications. The budgeted amount for this initiative is \$376,231. As of the end of December, the remaining budget is \$165,821. The entire budget has been allocated and expended.

## **Supervisor Infrastructure & Asset Management**

The sewage management system at 66 Robinson in Little Current was assessed and efforts have been made to develop a business case for a significant upgrade. A new gravity fed main sewage pipeline is being considered to replace the pumps and sump currently operating in the basement of the building. This would require a significant capital expenditure but would remove the risk of sump failure and potential sewage overflow (occurred in 2012). The new system would also improve safety, reduce energy costs, maintenance costs, and replacement pump costs.

## **Infrastructure Upgrading and Repairs**

The 210 Mead generator upgrade was completed and commissioned using a portable load-bank. Subsequent power failures tested the system and it worked well. Lever action handle replacements have begun; improving accessibility for the tenants. The DSB apartment buildings on Manitoulin Island, in Massey and in Webbwood have been completed.

The asphalt roof at 66 Meredith needed to be replace and the work was completed just before the early winter.

Unit turnovers in the housing units continued to keep our custodians busy along with their regular duties. Custodians worked hard as it has been an 'old fashioned' winter with significant and frequent snow falls throughout out the region.

## **Summary**

The DSB had a very busy fourth quarter. If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting please feel free to contact me at the address below.

### **Fern Dominelli**

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Manitoulin-Sudbury District Services Board  
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				Manitoulin-Sudbury DSB			
				4th Quarter Report (unaudited)			
				AS AT 12/31/2013			
	<u>Total Gross Budget</u>					<u>Municipal Share Budget</u>	
	YTD	YTD	OVER(UNDER)	ANNUAL	YTD	MUNICIPAL	MUNICIPAL
	ACTUAL	BUDGET	BUDGET	BUDGET	MUNICIPAL	SHARE	Over(Under)
					Forecast	BUDGET	Budget
							Forecast
ONTARIO WORKS	\$ 5,777,977	\$ 6,152,693	\$ (374,716)	\$ 5,894,091	\$ 1,483,933	\$ 1,483,933	\$ 1,479,015
OW 100% Programs	\$ 717,705	\$ 375,376	\$ 342,329	\$ 455,646	\$ -	\$ -	\$ -
CHILD CARE	\$ 4,731,271	\$ 3,575,301	\$ 1,155,970	\$ 3,575,301	\$ 642,419	\$ 642,419	\$ 642,419
SOCIAL HOUSING	\$ 3,258,360	\$ 3,385,164	\$ (126,804)	\$ 3,377,432	\$ 1,925,742	\$ 1,925,742	\$ 2,053,899
100% Funded Social Housing	\$ 360,671	\$ 437,561	\$ (76,890)	\$ 445,295	\$ -	\$ -	\$ -
EMS	\$ 11,858,546	\$ 11,905,017	\$ (46,471)	\$ 11,905,018	\$ 6,301,948	\$ 6,301,948	\$ 6,719,472
TOTAL EXPENSES	\$ 26,704,530	\$ 25,831,112	\$ 873,418	\$ 25,652,783	\$ 10,354,042	\$ 10,354,042	\$ 10,894,805
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Reserve Interest Revenue	\$ (84,136)	\$ (99,163)	\$ 15,027	\$ (99,163)	\$ (84,136)	\$ (84,136)	\$ (99,163)
TOTAL EXPENSES	\$ 26,620,394	\$ 25,731,949	\$ 888,445	\$ 25,553,620	\$ 10,269,906	\$ 10,269,906	\$ 10,795,642

Variance Analysis December 31, 2013		
	NET Municipal Variance	Explanation of Unaudited Municipal Share
YTD Actual to YTD Budget:		
Ontario Works	\$ 4,918	Municipal share of OW allowance is under budget by \$50,005; municipal share of administration and employment expenses is \$54,923 over budget due to new MCSS funding formula which resulted in loss of provincial funding. [ (\$50,005) + \$54,923 = \$4,918 ]
Child Care	\$ -	Municipal share of Child Care program is on budget.
Social Housing	\$ (128,157)	(\$44,326) + (\$83,831) = \$128,157 surplus Non-Profit, Rent Supp and Urban Native expenses are under budget by \$44,326. The direct run housing net of revenue and expenses are under budget by \$83,831: <i>(The \$83,831 forecasted surplus is due to rental revenue under budget by \$1,349; wages \$44,834 under budget; general operating repairs and maintenance under budget by \$48,549; utility costs \$18,494 over budget; administration and communication costs \$10,111 over budget; program support allocation \$20,402 under budget.)</i>
AHP and DOOR Funding	\$ -	AHP and SHRRP are 100% funded
Land Ambulance	\$ (417,524)	The EMS surplus is \$417,524. Funding is \$355,813 more than budget and unbudgeted Cross Border billing and other revenues is \$15,240; Total expenses are under budget by \$46,471 due to: Wages and Benefits are \$51,180 under budget, this includes \$37,962 NEER rebate; Vehicle costs are under budget by \$6,022; Transportation and Communications costs are over budget by \$1,058; Building costs are \$9,580 over budget; Supplies and equipment are \$12,794 over budget; Program support allocation is \$12,701 under budget.
Interest Revenue	\$ 15,027	Interest Revenue on Non Reserve accounts revenue is a deficit of \$15,027 under budget.
	<b>\$ (525,736)</b>	



## **Municipality of French River**

### **MINUTES OF THE REGULAR MEETING OF COUNCIL** held in the Council Chambers French River Municipal Complex Wednesday, February 19, 2014 at 7:00 p.m.

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

#### **Members Excused:**

#### **Officials Present:**

Sébastien Goyer, Chief Administrative Officer/Clerk  
Julie Bouthillette, Treasurer/Tax Collector  
Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Robert Martin, Parks, Recreation & Facilities Manager  
Michael Campbell, Municipal Law Enforcement Officer  
Brennan Kenny, Economic Development Manager  
Jim Sartor, Public Works Superintendent

#### **Guests:**

Sgt Grassy, Ontario Provincial Police  
15 Members of public

### **1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**

The Chair called the meeting to order at 7:00 p.m.

---

Moved By: Larry Bouffard  
Seconded By: Mike Bouffard

Resol. 2014- 20

**BE IT RESOLVED THAT** the revised agenda be accepted as distributed.

Carried

---

### **2. PRAYER**

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### **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared.

## **4. DELEGATIONS**

### **4.1 Jim Kmit, Parking Issues along North Side of Highway 64 in Alban**

Mr. Jim Kmit and on behalf of his neighbour Claudette Aiken presented their opinion on the importance of erecting 'No Parking' signs on the North Side of Highway 64 in the Town of Alban; their residents are across from Lemieux's Meat & Grocery. The Municipal Parking By-law was used as confirmation that there was no parking allowed.

A petition and pictures were presented stating that the parking issues are a major safety hazard to pedestrians, traffic and residents; people who are going to Lemieux's are parking on the side of the highway blocking their driveways, causing them problems to leave or enter their residents, serious blind spots and access by emergency vehicles.

The Mayor clarified that the Municipality had no jurisdiction and that the Municipal Parking By-law did not apply to Provincial Highways.

The CAO outlined the process and development on the matter and the ongoing contact between the Municipal Law Enforcement Officer, the Ministry of Transportation and the Ontario Provincial Police. There are options being considered by the Municipality on how to address the matter which will be brought forward at the Public Works Committee being held March 12, 2014.

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### **4.2 Ontario Provincial Police - Monthly Municipal Policing Report**

Sgt Grassy gave the OPP Monthly Policing Report for the month of January 2014.

---

## **5. MANAGEMENT AND COMMITTEE REPORTS**

### **5.1 Mayor's Report**

Mayor gave a verbal report.

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#### **5.1.1 Heritage Community Recognition Program**

Councillor Ron Garbutt presented a Certificate of Achievement to Joe Dippong through the Heritage Community Recognition Program of the Ontario Heritage Trust.

The Municipality had nominated Joe Dippong to recognize his accomplishments and dedication to the French River Stewardship Council for the protection of the French River watershed.

### 5.1.2 National Anthem at Council Meetings

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2014- 21

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby agrees that the National Anthem be played at Council Meetings;

**AND FURTHER** authorizes the Clerk to provide the required public notice and to prepare an amendment to the Procedural By-law to be considered at the March Regular Council Meeting.

Carried

---

### 5.1.3 Appointment to the Manitoulin-Sudbury District Services Board

Moved By: Michel Bigras  
Seconded By: Denny Sharp

Resol. 2014- 22

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby appoints the following Council Member to the Manitoulin-Sudbury District Services Board for the remainder of the 2014 term of Council:

Councillor Shawnda Martin-Cross

Carried

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### 5.2 CAO/Clerk's Report

CAO/Clerk summarized written report and reported that a committee of municipal environmental professionals was formed and will meet to establish criterias to select the successful bidder of the RFP for the review of the Noëlville Wastewater Treatment.

---

### 5.3 Treasurer's Report

The Treasurer reported that the year-end procedures and system upgrades were going well.

---

### 5.4 Economic Development Committee

Councillor Mike Bouffard, Chair of the committee reported on the successful Market Study Consultation exercise held on February 11<sup>th</sup>.

The Economic Development Manager reported on the Toronto Sportsman Show and new partnership with Ontario Parks and that next show is the NEOnt Tradeshow in New York held February 27 to March 2, 2014.

## **5.5 Environmental Advisory Committee**

Councillor Garbutt, Chair of the committee gave a verbal report and announced that a Special Committee Meeting was scheduled for February 27<sup>th</sup> at 10am where Conestoga-Rovers & Associates (CRA) will present the Draft Waste Disposal Environmental Assessment Report.

### **5.5.1 Declare seat vacant and recruit of new member**

Moved By: Michel Bigras

Resol. 2014- 23

Seconded By: Ron Garbutt

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby accepts the resignation of Slobodan Nikolic from the Environmental Advisory Committee; and

**THAT** the seat be declared vacant; and

**FURTHER THAT** an ad be posted to have a member recruited for the remainder of the term of Council.

Carried

---

## **5.6 Finance and Administration Committee**

Councillor Bigras, Chair of the committee gave a verbal report.

### **5.6.1 Award of Server & IT Services Contract**

Moved By: Denny Sharp

Resol. 2014- 24

Seconded By: Michel Bigras

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby awards the Supply & Install of Server RF#2014-002 to Collins Barrow, Sudbury-Nipissing LLP for an amount of \$11,790.15 + applicable taxes; and

**THAT** \$2,500 of additional funds, exceeding the \$9,500 included in the 2014 Budget, be drawn from the equipment reserve if required.

Carried

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### **5.6.2 Collaborative Support French River Curling Club**

Moved By: Michel Bigras

Resol. 2014- 25

Seconded By: Larry Bouffard

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves an application to the Ontario Trillium Foundation, in partnership with the French River Curling Club for an ice shaver machine, as well as an extra blade and new hacks for the Noëlville Arena.

Carried

### **5.6.3 Review of Policing Services**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2014- 26

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby authorizes the Mayor and the CAO/Clerk to approach the Municipality of West Nipissing and the West Nipissing Police Services Board to seek their interest in offering feasibility options for police services.

Carried

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### **5.6.4 Grants and Subsidy Application**

Moved By: Michel Bigras  
Seconded By: Shawnda Martin-Cross

Resol. 2014- 27

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Noëlville Community Centre received from the French River Curling Club for their Spring Banquet being held on March 23, 2014.

Carried

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### **5.6.5 Grants and Subsidy Application**

Moved By: Larry Bouffard  
Seconded By: Shawnda Martin-Cross

Resol. 2014- 28

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Alban Community Centre received from the Chevalier de Colomb, Conseil 10585 (Alban) for their Annual Ice Fishing Tournament being held on March 1, 2014.

Carried

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### **5.7 Public Works Committee**

Councillor Shawnda Martin-Cross, Chair of the Committee advised that a meeting was not held in February and that the next meeting will be held Wednesday, March 12 at 3pm.

## 5.8 Manitoulin-Sudbury District Services Board

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### **6. CONSENT AGENDA**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 29

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

**Items 6.5.4 & 6.5.5 were taken out of the Consent Agenda to allow debate.**

---

#### **6.1 Adoption of Minutes by Resolution**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 30

**BE IT RESOLVED THAT** the following minutes be adopted as presented:

Regular Council Meeting held January 22, 2014

Carried

---

#### **6.2 Minutes Received by Resolution**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 31

**BE IT RESOLVED THAT** the following minutes be received as presented:

Economic Development Committee held February 10, 2014  
Environmental Advisory Committee meeting held February 11, 2014  
Finance & Administration Committee held February 12, 2014  
Sudbury East Planning Board held January 9, 2014  
Sudbury & District Board of Health held January 16, 2014  
Manitoulin-Sudbury DSB held January 23, 2014

Carried

## **6.3 Award of Tenders and Request for Proposals by Resolution**

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### **6.3.1 Ontario Sport and Recreation Communities Funding Application, for recreation programming and youth engagement in French River**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 32

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves an application to the Ontario Sport and Recreation Communities Fund, utilizing up to \$5,000 of previously budgeted funds for the purpose of municipal contribution, as included in the 2014 operating budget.

Carried

---

### **6.3.2 Strategic Economic Infrastructure Program Funding Application, for Sucker Creek Wharf Expansion & Rehabilitation**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 33

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves an application to the Strategic Economic Infrastructure Program, utilizing up to \$55,000 of previously budgeted funds, for the purpose of Sucker Creek Wharf, as included in the 2014 operating budget.

Carried

---

## **6.4 Correspondence for Council's Information Received by Resolution**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 34

**BE IT RESOLVED THAT** the following correspondence be received:

1. 61<sup>st</sup> Annual Ontario Small Urban Municipalities (OSUM) Conference
2. Ministry of Natural Resources' proposed Black Bear Pilot

Carried

## **6.5 Adoption of By-laws by Resolution**

**The following By-laws were read and adopted:**

---

### **6.5.1 Amendment to By-law 2006-47 Agreement with CGIS**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 35

**BE IT RESOLVED THAT** By-law 2014-04, being a by-law to amend By-law 2006-47 Schedules 'B' & 'C' an Agreement with CGIS for the provision of Spatial Land Information Management System (SLIMS) Services be read a first, second and third time and finally passed.

Carried

---

### **6.5.2 Renewal of 9-1-1 Central Emergency Reporting Bureau (CERB) Agreement with OPP for Dispatching Services**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 36

**BE IT RESOLVED THAT** By-law 2014-05, being a by-law to execute an Agreement with Ontario Provincial Police for the management and operation of the Central Emergency Reporting Bureau (CERB) for the provision of a 9-1-1 Public Emergency Reporting Services be read a first, second and third time and finally passed.

Carried

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### **6.5.3 Interim Tax Levy**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 37

**BE IT RESOLVED THAT** By-law 2014-06, being a by-law to provide for an Interim Tax Levy be read a first, second and third time and finally passed.

Carried

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### **6.5.4 Item was separated from the Consent Agenda to allow debate**

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### **6.5.5 Item was separated from the Consent Agenda to allow debate**

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### **6.5.5 Confirmation By-law**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 38

**BE IT RESOLVED THAT** By-law 2014-09, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on February 19, 2014 be read a first, second and third time and finally passed.

Carried

---

### **Items separated from the Consent Agenda to allow debate**

### **6.5.4 Tax Ratios**

Moved By: Denny Sharp  
Seconded By: Shawnda Martin-Cross

Resol. 2014- 39

**BE IT RESOLVED THAT** By-law 2014-07, being a by-law to establish the Tax Ratios for the year 2014 be read a first, second and third time and finally passed.

Carried

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### **6.5.5 Final Tax Levy**

Moved By: Michel Bigras  
Seconded By: Mike Bouffard

Resol. 2014- 40

**BE IT RESOLVED THAT** By-law 2014-08, being a by-law to provide for the adoption of the current estimates and Tax Rates, Penalties and Interest for the year 2014 be read a first, second and third time and finally passed.

Carried

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## **7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**

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### **7.1 Proclaim April 2, 2014 as World Autism Awareness Day**

Moved By: Shawnda Martin-Cross  
Seconded By: Ron Garbutt

Resol. 2014- 41

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby proclaims April 2, 2014 as World Autism Awareness Day to raise awareness about Autism Spectrum Disorder (ASD) by participating in the 2014 "Raise the Flag" campaign.

Carried

## **8. ADDENDUM** (if required and by resolution)

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2014- 42

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby allows an Addendum to the Agenda as per the rules of the Procedural By-law 2012-70 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

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Moved By: Mike Bouffard  
Seconded By: Larry Bouffard

Resol. 2014- 43

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby awards the IT Service Contract RF#2014-002 to Collins Barrow, Sudbury-Nipissing LLP for an amount of \$80.00 per hour + applicable taxes and \$.52 per kilometre;

**AND** authorizes the Mayor and Clerk to enter into a three year comprehensive support plan agreement.

Carried

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## **9. NOTICES OF MOTION**

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### **10. ANNOUNCEMENTS AND INQUIRIES**

two students coop program with high school with by-law department and mechanic

---

### **11. CLOSED SESSION**

Moved By: Ron Garbutt  
Seconded By: Larry Bouffard

Resol. 2014- 44

**BE IT RESOLVED THAT** the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (f) "advice that is subject to solicitor-client privilege, including communications necessary for that purpose" with respect to an update on ongoing legal matters.

Carried

Moved By: Larry Bouffard  
Seconded By: Mike Bouffard

Resol. 2014- 46

**BE IT RESOLVED THAT** the open session reconvenes at 9:21 p.m.

Carried

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**12. ADJOURNMENT**

Moved By: Shawnda Martin-Cross  
Seconded By: Michel Bigras

Resol. 2014- 47

**BE IT RESOLVED THAT** the meeting be adjourned at 9:22 p.m.

Carried

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**MAYOR**

---

**CLERK**



## Municipality of French River

### **MINUTES OF THE Finance & Administration Committee Meeting** held in the Council Chamber French River Municipal Complex Wednesday, March 12, 2014 at 10:00 a.m.

#### **Members Present:**

Mayor Claude Bouffard, Councillors Michel Bigras (Chair), Larry Bouffard

#### **Members Excused:**

Councillor Mike Bouffard

#### **Officials Present:**

Sébastien Goyer, Chief Administrative Officer/Clerk  
Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Robert Martin, Parks, Recreation & Facilities Manager  
Michael Campbell, Municipal Law Enforcement Officer

#### **Guests:**

0 Members of public  
Councillor Ron Garbutt

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 10:00 a.m.

---

Moved By: Larry Bouffard  
Seconded By: Claude Bouffard

Resol. 2014-07

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

---

#### **2. Disclosure of Pecuniary Interest**

None declared.

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#### **3. Delegations**

---

#### **4. Adoption of Minutes**

Moved By: Larry Bouffard  
Seconded By: Claude Bouffard

Resol. 2014-08

**BE IT RESOLVED THAT** the minutes of the Finance & Administration Committee Meeting held February 12, 2014 be accepted as presented.

Carried

## **5.0 Reports and Items for Discussion**

### **5.1. Management Reports**

#### **5.1.1 Treasurer's Report**

The report was included in the agenda package.

Mayor Bouffard questioned the Cash Disbursements Report and the Budget vs Actual Reports.

The CAO reported that the LED Street light report is still under review and that comments are to be submitted to the Treasurer.

---

#### **5.1.2 Chief Building Officer's Report**

The report was included in the agenda package.

Mr. Richard Beaudry, CBO, attended the meeting to outline the Bell Tower Building Permit process. As of January 2014, permits are no longer required for communication towers, but since the permit was applied for in 2013 when a permit was still required under the Ontario Building Code Act, the Building Permit was issued in February 2014. An entrance permit was issued by the Ministry of Transportation. There are no requirements in any act for distances from lot lines or buildings, only from Provincial Highway Right of ways which is 20 feet. The tower has been built closer than the required set back from the Highway but has been approved by the Ministry as built.

There are no concerns from the tower falling on the highway since towers are designed and built self-collapsible; the plans are required to be stamped by a structural engineer.

It is uncertain if any setback requirements could be enforceable through the Municipality's policy if they are not required by any other act.

---

#### **5.1.3 Municipal Law Enforcement Officer's Report**

The Municipal Law Enforcement Officer presented the report included in the agenda package.

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#### **5.1.4 Parks, Recreation & Facilities Manager's Report**

The Parks, Recreation & Facilities Manager presented the report included in the agenda package.

The CAO informed that the Municipal Complex Drainage Report prepared by Greenview is being reviewed by staff and our legal counsel.

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#### **5.1.5 Economic Development Manager's Report**

The report was included in the agenda package.

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#### **5.1.6 French River Public Library Financial Report**

The report was included in the agenda package.

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## **5.2 Old Business**

### **5.2.1 Update of Alban Helipad**

Councillor Michel Bigras informed that the Alban Helipad Site has been approved by Ornge for daytime landing only.

---

## **5.3 New Business**

### **5.3.1 Small Drinking Water System for the Alban Community Centre**

Action: The Committee recommended Option 1; installation of NSF 55 UV lamps at the Alban Community Centre and the Fire Hall/Library at an approximate cost of \$8,000, with servicing of \$200 per year to be compliant with the Small Drinking Water System, options for funding will also be presented.

The Committee also recommended that staff look into the costs of extending the casing of the well.

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### **5.3.2 Draft Fees & Related Charges By-law 2014**

Action: The Committee recommended that the 2014 Fees & Related Charges By-law be considered at the March Regular Council Meeting.

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### **5.3.3 Draft Amendment to Animal Control Fees**

Action: The Committee recommended that the new fee schedule to the Animal Control By-law be considered at the March Regular Council Meeting.

It was noted that the existing impound fee was missing in the new fee schedule and that it will be added and reviewed in time for the Regular Council Meeting.

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## **6. Correspondence**

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### **6.1 AMO News - Prompt Payment Act, 2013 – Immediate Municipal Action Required**

Action: The Committee recommended that a staff report be presented at the March Regular Council Meeting to consider if the Municipality will support the action required.

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### **6.2 Union Gas - Access to natural gas distribution system**

Action: The Committee recommended that access to natural gas in rural Ontario be supported by resolution at the March Regular Council Meeting. The item is also being discussed at the March 20<sup>th</sup> SEMA meeting.

## **7. Addendum**

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## **8. Notice of Motion**

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## **9. Announcements and Inquiries**

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The CAO informed that the Municipality is no longer dealing with the Rainbow District Animal Shelter in Azilda for the impoundment of dogs and that a new partnership is being sought with Pet Save.

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## **10. Closed Session**

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## **11. Items Deferred to Next Meeting**

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## **12. Adjournment**

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Moved By: Claude Bouffard  
Seconded By: Larry Bouffard

Resol. 2014-09

**BE IT RESOLVED THAT** the Finance & Administration Committee meeting be adjourned at 11:54 p.m.

Carried

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**CHAIR**

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**CLERK**



## **Municipality of French River**

### **MINUTES OF THE Public Works Committee Meeting held in the Council Chamber French River Municipal Complex Wednesday, March 12, 2013 at 3:00 p.m.**

#### **Members Present:**

Mayor Claude Bouffard, Councillors Ronald Garbutt, Shawnda Martin-Cross (Chair), Denny Sharp

#### **Members Excused:**

#### **Officials Present:**

Sébastien Goyer, Chief Administrative Officer/Clerk  
Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Jim Sartor, Public Works Superintendent  
Michael Campbell, Municipal Law Enforcement Officer

#### **Guests:**

3 Members of public  
Glenn Craft, Traffic Project Specialist, Ministry of Transportation  
Doug Herbrand, Traffic Supervisor, Ministry of Transportation  
Neil Castonguay, CTS Engineering  
Councillor Michel Bigras

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 3:00 p.m.

---

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2014-04

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

---

#### **2. Disclosure of Pecuniary Interest**

None declared.

### **3. Delegations**

#### **3.1 Jim Kmit, Parking Issues along North Side of Highway 64 in Alban**

Mr. Jim Kmit and on behalf of his neighbour Claudette Aiken presented their opinion on the importance of erecting 'No Parking' signs on the North Side of Highway 64 in the Town of Alban; their residents are across from Lemieux's Meat & Grocery. A petition and pictures had been presented at the February 19, 2014 Regular Council Meeting.

Mr. Doug Herbrand and Mr. Glenn Craft of the Ministry of Transportation informed that in order for the Ministry to erect no parking signs that a Council Resolution is required. The parking issue impacts the residents within the Municipality even though the highway is within the Ministry's jurisdiction. The Ministry wants to ensure that everyone involved are in agreement of what the problem is and that the decision taken is in the best interest of all involved.

There is a means of delegating the enforcement authority to allow the Municipal Enforcement Officer to enforce the no parking signs on the provincial highways. Once a Council Resolution is adopted outlining which areas are to be established as no parking, the Ministry and the Municipality could adopt the same regulation giving the authority for the issuance of municipal parking tickets.

Action: The Committee recommended that options of no parking zones on Highway 64 in the Town of Alban be presented and that the residents in that area be informed and consulted and given the opportunity to comment prior to Council making a final decision.

---

### **4. Adoption of Minutes**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2014-05

**BE IT RESOLVED THAT** the minutes of the Public Works Committee Meetings held November 14, 2013 and January 15, 2014 be accepted as presented.

Carried

---

### **5.0 Reports and Items for Discussion**

#### **5.1. Management Reports**

##### **5.1.1 Monthly Activity Report**

The Public Works Superintendent gave a verbal report on the operations during the past month.

## **5.2 Old Business**

### **5.2.1 Road Management Plan, Capital Works for 2014**

Mr. Neil Castonguay listed the roads that were done in 2013 and what is scheduled for 2014.

The CAO informed that the grant application for the Chartrand Corner Project was not successful and that \$140,000 needs to be reallocated.

Action: A plan will be presented at the March Regular Council Meeting outlining the road and bridges priorities for 2014.

---

## **5.3 New Business**

### **5.3.1 Discussion on ½ load restrictions on roads**

The Public Works Superintendent informed that the half load restriction on municipal roads is from Sunday, March 15 to June 15; there will be no extensions or exceptions.

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## **6. Correspondence**

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## **7. Addendum**

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## **8. Notice of Motion**

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## **9. Announcements and Inquiries**

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## **10. Closed Session**

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## **11. Items Deferred to Next Meeting**

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## **12. Adjournment**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2014-06

**BE IT RESOLVED THAT** the Public Works Committee Meeting be adjourned at 4:26 p.m.

Carried

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**CHAIR**

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**CLERK**

**UNAPPROVED MINUTES – SECOND MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM  
THURSDAY, FEBRUARY 20, 2014, AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

Claude Berthiaume  
Ron Dupuis  
Brenda Spencer

Janet Bradley  
Ken Noland

Madeleine Dennis  
Paul Schoppmann

**BOARD MEMBERS REGRETS**

Claude Belcourt  
Terry Kett

Evelyn Dutrisac  
Rita Pilon

Brigita Gingras  
Ursula Sauvé

**STAFF MEMBERS PRESENT**

David Groulx  
Marc Piquette

Sandra Laclé  
Renée St Onge

Stacey Laforest  
Shelley Westhaver

Jamie Lamothe

Hélène Leroux on behalf of R. Quesnel (Recorder)

Media

**R. DUPUIS PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:30 p.m.

Board members were reminded that a regular Board meeting is not held in March. The next regular scheduled Board of Health meeting is scheduled for April 17, 2014.

Claude Belcourt has been re-appointed as a provincial appointee to the Sudbury & District Board of Health until March 18, 2017.

**2.0 ROLL CALL**

**3.0 DECLARATION OF CONFLICT OF INTEREST**

None.

**4.0 ELECTION OF OFFICERS**

**APPOINTMENT OF VICE-CHAIR OF THE BOARD**

At the January 16, 2014, Board meeting, the election for the position of Vice-Chair of the Board was deferred to today's meeting. Subsequently, G. Gingras has advised the Board Chair that she is rescinding her acceptance of nomination for the position of Vice-Chair.

Following a call for nominations for the position of Vice-Chair of the Board, M. Dennis was nominated.

There being no further nominations, the nomination for the Sudbury & District Board of Health Vice-Chair for 2014 was closed.

M. Dennis accepted the nomination and the following was announced:

***THAT the Sudbury & District Board of Health appoints M. Dennis as Vice-Chair for the year 2014.***

## **5.0 DELEGATION / PRESENTATION**

### **i) 2013 Year-In Review**

- Marc Piquette, Director, Corporate Services
- Shelley Westhaver, Director, Clinical and Family Services
- David Groulx, Acting Director, Health Promotion
- Stacey Laforest, Acting Director, Environmental Health
- Renée St Onge, Director, RRED

S. Laclé reported that annually, the program directors showcase the scope, breadth and volume of divisional work by presenting a high level year-in review summary. This presentation complements the annual statistical report included in this month's Medical Officer of Health and Chief Executive Officer report to the Board.

The program directors were introduced and each presented an overview of their divisional highlights of program activities undertaken in 2013.

Questions and comments were entertained and the directors were thanked for their presentation.

Commendations were extended to S. Laclé, directors and staff for their accomplishments in 2013. Board members commented that the year-in review presentation is one of their favorite of the year.

## **6.0 MINUTES OF PREVIOUS MEETING**

### **i) First Meeting – January 16, 2014**

#### **12-14 APPROVAL OF MINUTES**

***Moved by Dennis – Noland: THAT the minutes of the Board of Health meeting of January 16, 2014, be approved as distributed.***

***CARRIED***

## **7.0 BUSINESS ARISING FROM MINUTES**

No business arising.

## **8.0 IN CAMERA**

### **13-14 IN CAMERA**

***Moved by Noland – Spencer: THAT this Board of Health goes in camera.***

***Time: 2:06 p.m.***

**CARRIED**

## **M. DENNIS PRESIDING**

- i) Personnel

## **9.0 RISE AND REPORT**

### **14-14 RISE AND REPORT**

***Moved by Berthiaume – Schoppmann: THAT this Board of Health rises and reports.***

***Time: 2:13 p.m.***

**CARRIED**

It was reported that one personnel item was discussed. The following motion emanated from the in camera component of today's Board meeting:

### **15-14 APPROVAL OF IN CAMERA MEETING NOTES**

***Moved by Spencer – Noland: THAT this Board of Health approve the meeting notes of the January 16, 2014, Board in-camera meeting and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.***

**CARRIED**

## **10.0 REPORT OF STANDING COMMITTEES**

- i) Sudbury & District Board of Health Executive Committee
  - Board of Health Executive Committee Meeting Notes dated January 21, 2014

The Board Executive Committee meeting notes were tabled for information. There were no questions or comments.

## **11.0 REPORT OF THE MEDICAL OFFICER OF HEALTH AND CHIEF EXECUTIVE OFFICER**

- i) February 2014 – Medical Officer of Health / Chief Executive Officer Report

The Sudbury & District Health Unit (SDHU), along with Ron Dupuis, Board Chair, and a school partner, participated in a coordinated provincial launch of the *Healthy Kids Community Challenge* at Princess Ann Public School in Sudbury on January 24, 2014. The Premier announced the Healthy Kids Community Challenge a community-led program in which partners from different sectors (e.g., public health, education, recreation and local businesses) are eligible to receive four years of funding to work together to implement activities to promote healthy weights for kids. Subsequently, the SDHU coordinated a meeting with community partners from across the Sudbury and Manitoulin Districts to

facilitate discussion regarding potential interest in taking part in the challenge as well as to link together interested partners.

The SDHU submitted a negative performance variance report for the following three accountability agreement performance indicators:

- High Risk Food Premises;
- High Risk Small Drinking Water Systems; and
- Vaccine Preventable Diseases Indicators;

S. Laclé explained that the variances were related to timing on which inspections of three food premises were conducted, the date on which the assessment of one small drinking water system was finalized and a fluctuation in the fridge temperature of one vaccine fridge. The reasons for the negative variances have been closely examined and processes have been put in place to ensure future compliance.

The SDHU recently undertook an emergency response call out exercise. It was noted that 38 out of 39 managers, or 97%, were contacted the same day, and 77% of managers were contacted within the first five minutes. This response rate demonstrates that the SDHU has a capacity to quickly respond to an emergency situation.

It was noted that the statistical highlights provided in the MOH report are supplement to today's 2013 Year-In Review presentation. The statistical highlights provide a snapshot of the scope and volume of the SDHU's work throughout 2013.

Questions were entertained.

#### **16-14 ACCEPTANCE OF REPORTS**

***Moved by Schoppmann - Berthiaume: THAT the Report of the Medical Officer of Health and Chief Executive Officer for the month of February 2014 be accepted as distributed.***

**CARRIED**

### **12.0 NEW BUSINESS**

#### **i) Items for Discussion**

- a) Sudbury & District Health Unit's Performance Monitoring Plan Presentation**
  - 2013 Quantitative Report, February 2014

S. Laclé presented the Sudbury & District Health Unit's 2013 Performance Monitoring Plan.

The Performance Monitoring Plan consists of two main components:

1. strategic priority narratives through qualitative reporting to the Board
2. monitoring indicators through quantitative reporting to the Board

The Performance Monitoring Plan Quantitative Report was developed through a rigorous process which included a review of monitoring processes and activities in the public health sector in Ontario and other jurisdiction, and through both internal and

external consultation. It complements other SDHU monitoring activities such as the accountability agreement performance indicators.

The performance monitoring indicators extend from the following five foundational pillars:

- i) leadership excellence
- ii) partnership and collaboration excellence
- iii) program and service excellence
- iv) organizational excellence
- v) workforce excellence

The monitoring indicators measure the SDHU's performance as an organization and further demonstrate its commitment to excellence and accountability. Results for each performance monitoring indicator were explained.

Each year, the Performance Monitoring Indicator trends will be presented for the 2013-2017 reporting cycle.

J. Bradley, M. Dennis, B. Spencer and U. Sauvé were acknowledged and thanked for their work on the Joint Board of Health/Staff Performance Monitoring Working Group.

RRED staff were also thanked for their work in developing the first quantitative report and RRED Director, R. St Onge, was thanked for her leadership.

#### **b) Sudbury & District Board of Health Manual**

- Briefing Note from the Interim Chief Executive Officer dated February 13, 2014

A thorough review has been undertaken of the Board of Health Manual.

Proposed revisions are mostly for housekeeping purposes and to clarify the Board's role and responsibilities as it relates to the Ontario Public Health Organizational Standards (OPHS).

Changes are recommended to the Board of Health to reflect the current fee structure for sewage system permits and other related fees (Policy G-I-50). These fees have been in place and approved by the Board (Motion 05-11) since 2011.

Other significant changes to the Board of Health Manual address changes in signing authority to the Remuneration and Expenses Procedure (I-1-10) to ensure compliance with the Ontario Government Expense Directives.

Once the revised Board of Health Manual is approved, the Board will be advised when the updated manual can be accessed through the SDHU's Board secure website.

#### **17-14 BOARD OF HEALTH MANUAL**

***Moved by Dennis – Noland: THAT the Board of Health, having reviewed the Board of Health Policy & Procedure Manual, approves the contents therein.***

***CARRIED***

**c) Accountability Agreement – 2014 Performance Indicators**

- Briefing Note from the Medical Officer of Health and Interim Chief Executive Officer dated February 13, 2014
- Memo from the MOHLTC's Public Health Division and Health Promotion Division dated January 9, 2014

The Briefing Note in today's agenda package contains information relating to the Public Health Funding and Accountability Agreement (PHFAA) and performance indicators for 2014-2016 recently released by the MOHLTC. It was noted that the PHFAA now contains twenty-one performance indicators. This number has increased over the last year. The 2014-2016 PHFAA also includes eight developmental indicators that do not have targets and will not be measured in 2014.

The SDHU participated in a consultation session with the ministry and had the opportunity to discuss and provide feedback to the PHFAA and the finalized 2014 performance indicators. The SDHU has established a data collection process and in the coming months, a baseline values and negotiate targets with the MOHLTC will also be established.

The Association of Local Public Health Agencies' (alPha) concerns were highlighted for Board members. These relate to:

- Performance indicator measurement systems are unfunded;
- Performance targets are not set locally but are established by the MOHLTC; and
- Population level indicators are an unreliable indicator of public health performance as outcomes may be influenced by sector decisions beyond public health

It was noted that while the SDHU supports these concerns at a system level, it is our analysis that the impact of the majority of 2014-2016 Performance Indicators to the Board is currently not significant.

It was also noted that the SDHU does not anticipate any concern with the health unit's ability to comply with the more stringent financial accountability changes to Schedule E of the PHFAA.

A question relating to potential annual cold chain inspections at First Nations facilities was entertained. The Board members were advised that the MOHLTC is also considering this question.

**d) First Nations and Public Health**

- Briefing Note from the Medical Officer of Health and Interim Chief Executive Officer dated February 13, 2014

It was recapped that following the Board's motion *20-12 First Nations and Public Health*, a meeting was held between the Sudbury & District Health Unit senior team and the Shkagamik-Kwe Health Centre of Greater Sudbury on November 5, 2013. The purpose of this meeting was to build relationships and to gain a better understanding of each other's programs, services and accountabilities.

On February 4, 2014, the SDHU senior staff also participated in a relationship event for public health and First Nations communities. This was organized by the Union of Ontario Indians as part of the work of the Public Health Working Group of the Trilateral First Nations Health Senior Officials Committee (TFNHSOC). Medical Officers of Health from the Algoma Public Health and North Bay Parry Sound Health Unit also participated. The purpose of the event was to foster mutual understanding and relationship building between First Nations communities and public health units that will lead to stronger public health programs and services, and improved health outcomes for First Nations communities.

During the session, it was acknowledged that jurisdictional issues concerning the Health Protection and Promotion Act and other legislation require clarification.

**i) Correspondence**

**a) Ontario Budget 2014**

- Letter from the Association of Local Public Health Agencies (alPHA) to the Minister of Finance dated January 31, 2014

No discussion.

**b) The Cost of Healthy Eating**

- Letter from the North Bay Parry Sound District Board of Health to the Minister of Health and Long-Term Care dated January 27, 2014

No discussion.

**c) Access to Dental Care for Adults**

- Letter from the Middlesex-London Board of Health to the Minister of Health and Long-Term Care dated January 23, 2014

No discussion.

**d) Regulation of Wine Outlet expansion into Farmers Markets**

- Letter from the Simcoe Muskoka Board of Health to the Premier of Ontario dated January 15, 2014

No discussion.

**e) Nutritious Food Basket**

- Letter from the Simcoe Muskoka Board of Health to the Premier of Ontario dated January 15, 2014

No discussion.

**18-14 ACCEPTANCE OF NEW BUSINESS ITEMS**

***Moved by Berthiaume – Schoppmann: THAT this Board of Health receives New Business items 12 i) to ii).***

**CARRIED**

### 13.0 ITEMS OF INFORMATION

- |      |   |                  |
|------|---|------------------|
| i)   | MOHLTC News Release:                                  |                  |
|      | <i>Moving Forward With Health Care Transformation</i> | January 27, 2014 |
|      | <i>Ontario's Healthy Kids Strategy</i>                | January 24, 2014 |
|      | <i>Healthy Kids Community Challenge</i>               | January 24, 2014 |
|      | <i>Progress Made Towards a Smoke-Free Ontario</i>     | January 22, 2014 |
| ii)  | SDHU Pamphlet: The Flu, Caring for Yourself           |                  |
| iii) | Senior Management Executive Committee Minutes         | January 8, 2014  |

These items were shared for the Board's information.

### 14.0 ADDENDUM

#### 19-14 ADDENDUM

***Moved by Schoppmann - Berthiaume: THAT this Board of Health deals with the items on the Addendum.***

**CARRIED**

#### DECLARATION OF CONFLICT OF INTEREST

None.

#### i) **Private Member's Bill 79, Public Transportation and Highway Improvement Amendment Act, 2013**

*Sudbury & District Board of Health Motion 04-14*

- Letter from the Sudbury & District Health Unit to the Minister of Transportation and the Minister of Health and Long-Term Care dated January 23, 2014
- Letter from the Peterborough County-City Board of Health Chair to the Premier of Ontario dated February 7, 2014
- Letter from the Township of Nairn and Hyman to the Premier of Ontario dated February 11, 2014
- Letter from the Township of Sables-Spanish Rivers to Dr. Sutcliffe dated February 13, 2014

A letter has been sent to the Minister of Transportation and the Minister of Health and Long-Term Care sharing the Board's motion passed at the January meeting regarding the Private Member's Bill 79, Public Transportation and Highway Improvement Amendment Act, 2013.

The Township of Nairn and Hyman has expressed its support of the Board's motion to the Premier of Ontario. The Township of Sables-Spanish Rivers has communicated that they do not support the Private Member's Bill 79 nor the motion of the Board's motion 04-14.

**ii) Support for Tobacco Use Prevention Campaign**

- Letter from the Peterborough County-City Board of Health Chair to the Minister of Health and Long-Term Care dated February 6, 2014

The Peterborough County-City Board of Health Chair has written to the Minister of Health and Long-Term Care in support of the *Freeze the Industry* campaign in conjunction with Bill 131. Bill 131, the Youth Smoking Prevention Act, 2013 is an Act to amend the Smoke-Free Ontario Act, which has gone to Second Reading in the Legislative Assembly of Ontario.

**iii) No Time to Wait: The Healthy Kids Strategy**

- Letter from the Peterborough County-City Board of Health Chair to the Minister of Health Canada, to the Minister of Industry Canada and the Minister of Government Services dated February 7, 2014

The Peterborough County-City Board of Health Chair has written to the Ministers of Health, Industry of Canada and Government Services in support of the *No Time to Wait: The Healthy Kids Strategy (HKS)*. Board members were reminded that Dr. Sutcliffe participated on the Healthy Kids Panel and like the Peterborough County-City Board of Health, the Sudbury & District Board of Health has passed a resolution to support the HKS recommendations.

**iv) Nutritious Food Basket**

*Sudbury & District Board of Health Motion #58-13*

- Letter from the Township of Nairn and Hyman to the Premier of Ontario dated February 11, 2014

The Township of Nairn and Hyman has written to the Premier of Ontario in support of the Board of Health motion 58-13.

**v) Public Health Ontario (PHO)**

- Memo from PHO re Announcement of CEO resignation dated February 19, 2014
- PHO Connections Newsletter, February 2014

The memo from PHO, announcing the resignation of founding President and CEO, Dr. Vivek Goel, is shared for information. It was noted that although Dr. Goel's resignation is a real loss for the public health system, PHO is a strong and well-established organization as a consequence of Dr. Goel's commitment and leadership.

PHO's external newsletter is also shared for information.

**vi) Sudbury & District Health Unit's Inside Edition**

- Internal Staff Newsletter – January 2014

A photo of the Board Chair and Dr. Sutcliffe at the farewell celebration for Police Chief Frank Elsner was highlighted.

## 15.0 ANNOUNCEMENTS / ENQUIRIES

M. Dennis acknowledged the support she received from the Board with respect to her personal loss.

## 16.0 ADJOURNMENT

### 20-14 ADJOURNMENT

***Moved by Spencer - Dennis: THAT we do now adjourn.  
Time: 2:51 p.m.***

**CARRIED**

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(Chair)

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(Secretary)



MNR5385MC-2014-311

FEB 19 2014

RECEIVED

FEB 24 2014

MUNICIPALITY OF  
FRENCH RIVER

His Worship Claude Bouffard  
Mayor  
Municipality of French River  
PO Box 156  
44 St. Christophe Street, Suite 1  
Noelville ON P0M 2N0

Dear Mayor Bouffard:

I am pleased to be writing to you again about Ontario's proposed two-year pilot that would include a limited early bear hunting season.

I appreciate that so many municipalities were able to discuss this pilot and to provide me with feedback. Based on the support for the pilot, I would like to inform you that the ministry is now seeking comments from the public, stakeholders and Aboriginal communities and organizations on the proposed pilot through the Environmental Registry. To view the notice, please visit [www.ontario.ca/environmentalregistry](http://www.ontario.ca/environmentalregistry) and enter #012-0981 in the search.

As mentioned in my initial letter to you, I look forward to working with you as we collectively continue to take steps to prevent human-bear conflict. Prevention of conflict by reducing attractants is a key component of any strategy to reduce conflict, and I am interested in hearing about your approach to controlling and managing bear attractants.

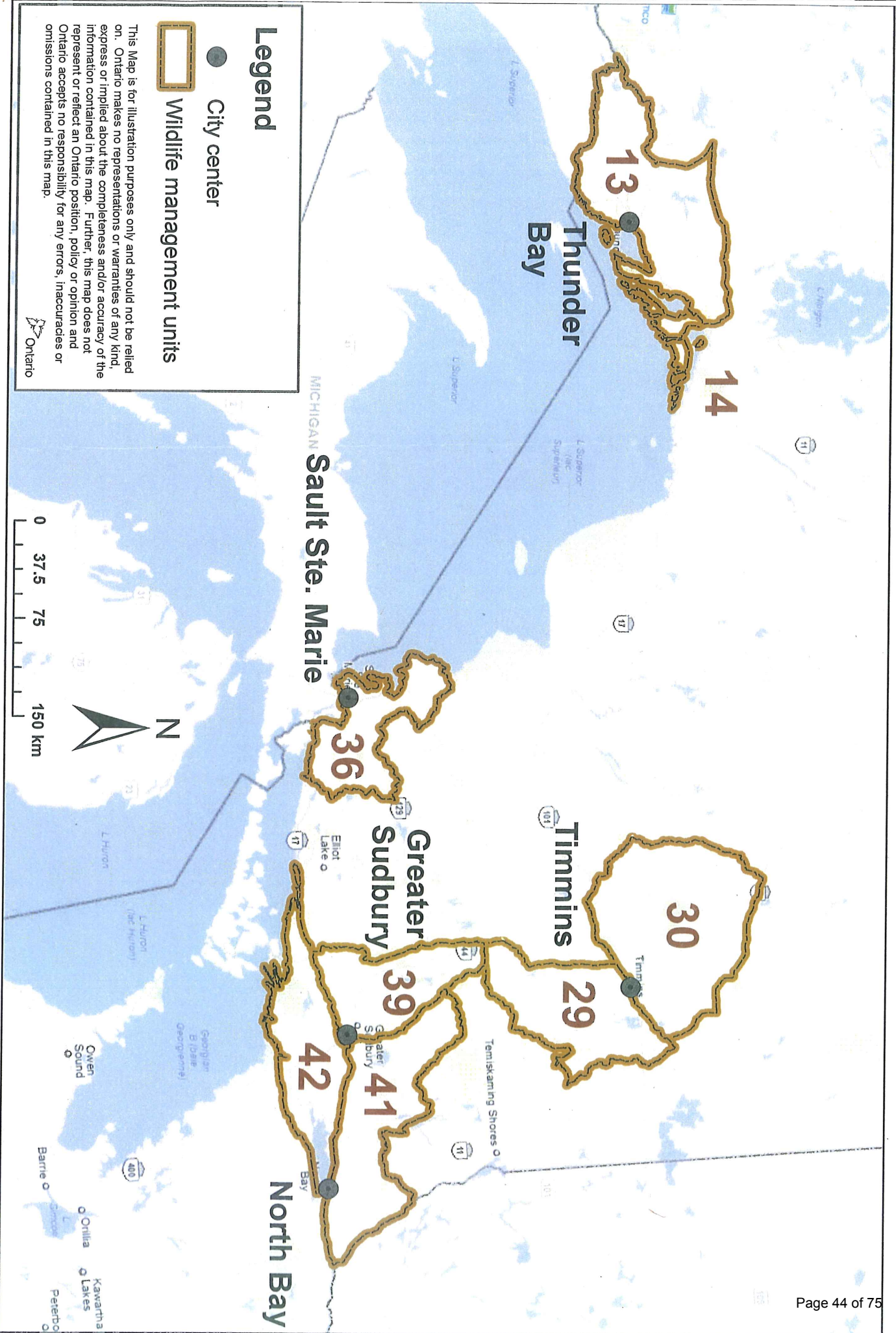
Public safety remains our main concern.

Thank you again for your interest in managing Ontario's black bear population. Please contact my office to discuss any questions you might have.

Sincerely,

David Oraziatti  
Minister of Natural Resources

Enclosure: Proposed bear pilot wildlife management unit map



**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2014-10**

BEING A BY-LAW TO AMEND BY-LAW 2005-38, SCHEDULE 'A' OF THE  
ANIMAL CONTROL BY-LAW

**WHEREAS** By-law 2005-38 of the Municipality of French River has been passed, being a By-law for prohibiting, licensing, regulating and controlling of all dogs including vicious dogs within the Municipality of French River.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby enacts as follows:

- 1) That the amendments to Schedule "A" of the Animal Control By-law be authorized.
- 2) That the Schedule 'A' attached hereto shall form part of this By-law.
- 2) That any Schedule 'A' inconsistent with this By-law are hereby repealed.
- 3) That this By-law comes into force and takes effect upon the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 19<sup>TH</sup> DAY OF MARCH 2014.**

---

**MAYOR**

---

**CLERK**

### **SCHEDULE 'A'**

	1 Dog	2 Dogs (Per Dog) (5% Savings)	3+ Dogs (Per Dog) (10% Savings)
<b>Regular</b>			
Dog Licence - 1 Year (Purchase on/before March 31)	\$15.00	\$14.25	\$13.50
Dog Licence - 1 Year (Purchase after March 31)	\$30.00	\$28.50	\$27.00
Dog Licence - 3 Year (10% savings)	\$40.50	\$38.48	\$36.45
Dog Licence - 5 Year (20% savings)	\$60.00	\$57.00	\$54.00
Dog Licence - Lifetime (30% savings)	\$105.00	\$99.75	\$94.50
<b>Seniors/Disabled</b>			
Dog Licence - 1 Year (Purchase on/before March 31)	\$10.00	\$9.50	\$9.00
Dog Licence - 1 Year (Purchase after March 31)	\$20.00	\$19.00	\$18.00
Dog Licence - 3 Year (10% savings)	\$27.00	\$25.65	\$24.30
Dog Licence - 5 Year (20% savings)	\$42.50	\$40.38	\$38.25
Dog Licence - Lifetime (30% savings)	\$80.00	\$76.00	\$72.00
<b>Other Fees</b>			
Guide/Service Dog(s)	No Fee	No Fee	No Fee
Replacement Tag	\$5.00	\$5.00	\$5.00
Administration Fee - For the impounding of dog(s)	\$25.00		

**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2014-11**

**BEING A BY-LAW TO SET FEES AND RELATED  
CHARGES SET OUT BY THE MUNICIPAL COUNCIL OF FRENCH RIVER**

**WHEREAS** Section 391(1) of the Municipal Act, 2001 S.O. 2001, c. 45, as amended to October 22, 2008, gives Council the authority to pass by-law imposing fees or charges on any class of persons;

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- (c) for the use of its property including property under its control.

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby set out such fees and related charges in the following Schedules:

Schedule "A" - Administration & Fire Department

Schedule "B" - Animal Control \*

Schedule "C" - Cemeteries \*

Schedule "D" - Community Services

Schedule "E" - Building Control \*

\*Fees are governed by a separate By-law and are subject to change as the By-law gets amended

**AND THAT** this By-law shall take force and effect on the day of its final passing.

**AND THAT** all By-laws and parts of By-laws inconsistent with this By-law are hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 19<sup>th</sup> DAY OF MARCH, 2014.**

---

**MAYOR**

---

**CLERK**

**Schedule "A" To By-law 2014-11  
FEES AND RELATED USER CHARGES**

**Administration & Fire Department**

<b>LOTTERY LICENCES</b>	
Bingo	3%
Raffles	3%
Break Open Tickets	\$ 20.00 per box

<b>PHOTOCOPIES &amp; FAXES</b>	
Black and White	\$ 0.30 + appl. taxes
Colour	\$ 0.50 + appl. taxes
Double sided	\$ 0.40 + appl. taxes
Double sided Colour	\$ 0.90 + appl. taxes
Non profit groups, w/paper	\$ 0.10 + appl. taxes
Non profit groups, no paper	\$ 0.15 + appl. taxes
11" x 17" paper	\$ 0.40 + appl. taxes
Large Scale - Scanning/Copying/Printing	\$1.00 p/sq.f + appl. taxes
<b>Faxes</b> (Sent/ Received)	\$ 3.00 + appl. taxes

<b>FIRE DEPARTMENT</b>	
Fire Permit - Brush	\$ 10.00
Fire Permit - Incinerator	\$ 30.00
Fire Reports	\$ 75.00
Pool Filling - fee per load	\$165.00 + appl. taxes

<b>OTHER</b>	
Tax Certificates	\$ 30.00
Property/File Search	\$ 50.00
NSF Cheque	\$ 25.00
Tree Harvesting Administration Fee (Application required a \$300 Deposit, \$250 may be returned once complete)	\$ 50.00
Administration Fee	15%
Encroachment Permit	\$100.00

**Schedule "B" To By-law 2014-11**  
**FEES AND RELATED USER CHARGES**

**Animal Control**  
**Fees Regulated by By-law 2005-38**

Dog Tag (per calendar year)	\$15.00
Replacement Dog Tag (if lost)	\$10.00
Dog Tag (with proof of tag from other municipality)	\$ 8.00
Impoundment Fee	\$50.00
Additional days of impoundment to a max. of 3 days	\$ 5.00

# Schedule "C" To By-law 2014-11

## FEES AND RELATED USER CHARGES

### Cemeteries

#### Fees Regulated by By-law 2006-01

<b>LOT PURCHASE</b>	
Regular Lot 4' x 10'	\$ 351.00 + appl. taxes
Cremation Lot 2' x 2'	\$ 145.00 + appl. taxes
<b>COLUMBARIUM - EXTERIOR NICHE WALL</b>	
Level F	\$ 1,440.00 + appl. taxes
Level E	\$ 1,335.00 + appl. taxes
Level D	\$ 1,335.00 + appl. taxes
Level C	\$ 1,335.00 + appl. taxes
Level B	\$ 1,155.00 + appl. taxes
Level A	\$ 1,120.00 + appl. taxes
<b>INTERMENT</b>	
Adult Casket	\$ 330.00 + appl. taxes
Adult Casket - Saturday Interment - additional fee of:	\$ 75.00 + appl. taxes
Adult Casket - Sunday Interment - additional fee of:	\$ 125.00 + appl. taxes
Exterior Vault (Adult Casket)	\$ 354.00 + appl. taxes
Infant Casket	\$ 108.00 + appl. taxes
Cremated Remains	\$ 100.00 + appl. taxes
Cremated Remains - Saturday Interment - additional fee of:	\$ 50.00 + appl. taxes
Cremated Remains - Sunday Interment - additional fee of:	\$ 75.00 + appl. taxes
2nd Entombment of Cremated Remains in niche unit	\$ 150.00 + appl. taxes
2 <sup>nd</sup> Entombment of Cremated Remains in niche unit, on Saturday - additional fee of:	\$ 50.00 + appl. taxes
2 <sup>nd</sup> Entombment of Cremated Remains in niche unit, on Sunday - additional fee of:	\$ 75.00 + appl. taxes
<b>ADDITIONAL SERVICES</b>	
Disinterment and reburial in any other location in the same cemetery - Adult Casket	\$ 700.00 + appl. taxes
Disinterment and reburial in any other location in the same cemetery - Cremated Remains	\$ 200.00 + appl. taxes
Disinterment for reburial in another cemetery	\$ 350.00 + appl. taxes
Transfer of deed	\$ 10.00 + appl. taxes
Recording change of ownership	\$ 10.00 + appl. taxes
Issuing new deed	\$ 10.00 + appl. taxes
<b>MONUMENT INSTALLATION</b>	
Setting markers (as per regulations for flat markers)	\$ 50.00 + appl. taxes
Upright Markers (4 feet or less)	\$ 100.00 + appl. taxes
Upright Markers (more than 4 feet)	\$ 200.00 + appl. taxes
<b>FEES FOR ETCHING ON EXTERIOR NICHE WALL</b>	
Etched scenes, verses, emblems	\$ 75.00 + appl. taxes
Portraits	\$ 300.00 + appl. taxes
To complete previously inscribed unit (example: year of death)	\$ 100.00 + appl. taxes
Etched scenes, verses, emblems (with second inscribed name/date)	\$ 100.00 + appl. taxes
Portraits (with second inscribed name/date)	\$ 300.00 + appl. taxes

# Schedule "D" To By-law 2014-11 FEES AND RELATED USER CHARGES

## Community Services

<b>ICE RENTAL - for 2014/2015 Winter Season effective September 1, 2014</b>	
Public Skating, 12 & under	FREE
Public Skating, Adult	FREE
Public Skating, Family	FREE
Schools, hourly during school time	\$ 38.05 + appl. taxes
Minor Sports, hourly	\$ 68.14 + appl. taxes
Adults, hourly	\$ 85.84 + appl. taxes
Family Fun Skate, hourly	\$ 68.14 + appl. taxes
Shinny, drop in per person	\$ 4.43 + appl. taxes
Shinny, private rental per person (min. 10 peoples)	\$ 4.43 + appl. taxes
Curling, per set up	\$159.12 + appl. taxes
Curling, per hour	\$ 68.14 + appl. taxes
NFT Weekend Rate (Noëlville Family Hockey Tournament), hourly	\$ 76.99 + appl. taxes
*for every 20hrs of ice rental per month, users will receive additional 2hrs of free ice time.	

<b>BALL FIELD RENTAL</b>	
Youth League, per team for season	\$ 25.00 + appl. taxes
Adult League, per team for season	\$ 65.00 + appl. taxes
Weekend Ball Tournament, per team - maximum of 30 teams	\$ 45.00 + appl. taxes

<b>ADVERTISING</b>	
Arena Wall Space (4' x 8'), per year	\$ 60.00 + appl. taxes
Arena Dasher Boards (4' x 8'), per year	\$ 210.00 + appl. taxes
Zamboni, per year	\$ 260.00 + appl. taxes
Ice Surface - Painted	\$ 120.00 + appl. taxes
Ice Surface - Flag	\$ 60.00 + appl. taxes

<b>OUTSIDE VENDORS</b>	
Outside Vendors, daily	\$ 50.00 + appl. taxes
Outside Vendors (weekend)	\$ 95.00 + appl. taxes

<b>NOËLVILLE COMMUNITY CENTRE</b>	
Upstairs Hall, daily	\$ 300.00 + appl. taxes
Upstairs Hall, daily (Commercial)	\$ 350.00 + appl. taxes
Upstairs Hall, Meetings / Seminars, hourly	\$ 30.00 + appl. taxes
Arena Pad, daily	\$ 540.00 + appl. taxes
Arena Pad, daily (Commercial)	\$ 633.45 + appl. taxes
Arena Pad, hourly	\$ 35.00 + appl. taxes
Special Occasions Permit after 1am	\$ 40.00 + appl. taxes
Youth Sports / Programs, per person (min. of 10 peoples)	\$ 2.88 + appl. taxes
Adult Sports / Programs, per person (min. of 10 peoples)	\$ 4.87 + appl. taxes
Arena Complex (hall, kitchen, ice pad, arena grounds, both ball fields in Noëlville & Alban ball fields if necessary)	\$ 2,708.10+ appl. taxes
Mezzanine, daily	\$ 100.00 + appl. taxes
Youth Centre, hourly	\$ 30.00 + appl. taxes

<b>ALBAN COMMUNITY CENTRE</b>	
Hall, daily	\$ 375.00 + appl. taxes
Hall, daily (Commercial)	\$ 500.00 + appl. taxes
Hall, daily with Attendant	\$ 450.00 + appl. taxes
Special Occasions Permit after 1am	\$ 40.00 + appl. taxes
Youth Sports / Programs, per person (min. of 10 peoples)	\$ 2.88 + appl. taxes
Adult Sprorts / Programs, per person (min. of 8 peoples)	\$ 4.87 + appl. taxes
Meetings / Seminars, hourly	\$ 40.00 + appl. taxes
Funeral, daily (Kitchen Included)	\$ 120.00 + appl. taxes

<b>KITCHEN (ALBAN OR NOËLVILLE HALL)</b>	
Kitchen, daily	\$ 90.00 + appl. taxes
Kitchen, daily (2 meals)	\$ 150.00 + appl. taxes
SOCAN Fee, dances/receptions	\$ 59.16 + appl. taxes

<b>PARKS</b>	
Picnic Tables, daily	\$ 6.02 + appl. taxes
Picnic Shelter, daily reservations with hydro & garbage pick-up	\$ 40.00 + appl. taxes
Picnic Shelter, daily reservations without hydro & garbage pick-up	\$ 30.00 + appl. taxes
Municipal Complex Council Chamber, hourly	\$ 30.00 + appl. taxes

**Schedule "E" To By-law 2014-11  
FEES AND RELATED USER CHARGES**

**Environmental & Public Works**

<b>DRIVEWAY CULVERT REPLACEMENT</b>	
Per meter, 12 inch culvert	\$ 125.00 + appl. taxes
Per meter, 15 inch culvert	\$ 140.00 + appl. taxes
Per meter, 18 inch culvert	\$ 145.00 + appl. taxes
Per meter, 24 inch culvert	\$ 155.00 + appl. taxes

<b>DRIVEWAY CULVERT ADJUSTMENT</b>	
Per meter, 12 inch culvert	\$ 65.00 + appl. taxes
Per meter, 15 inch culvert	\$ 70.00 + appl. taxes
Per meter, 18 inch culvert	\$ 75.00 + appl. taxes
Per meter, 24 inch culvert	\$ 80.00 + appl. taxes

<b>911 SIGNS</b>	
Per sign (including installation)	\$ 75.00 + appl. taxes
Per sign (excluding installation)	\$ 40.00 + appl. taxes

<b>LANDFILL DISPOSAL FEES</b>	
<b>SEPARATION FEES</b>	
Tandem Truck	\$ 382.00
Tri-axle Truck	\$ 486.00
Each Additional Cubic Yards	\$ 51.00
<b>RESIDENTIAL FEES</b>	
Household Waste	No Cost
Tires, per tire	No Cost
Tire, with rim	\$ 6.00
Electronics	No Cost
White Goods	No Cost
Scrap Metals	No Cost
Refrigerants	No Cost
<b>CONSTRUCTION AND DEMOLITION FEES (drywall, insulation, shingles, flooring, lumber, yard waste, etc.)</b>	
Car	\$ 6.00
Truck / Van / Small Trailer	\$ 12.00
Medium Trailer	\$ 18.00
Large Trailer	\$ 24.00
Each Additional Cubic Yards	\$ 12.00
Tandem Truck	\$ 90.00
Tri-axle Truck	\$ 110.00
<b>CONTAMINATED WASTE FEES (contaminated soil or substrate, asphalt, etc.)</b>	
Tandem - Contaminated Waste	\$ 340.00
Tri-axle - Contaminated Waste	\$ 425.00
Each Additional Cubic Yards	\$ 45.00

<b>ASBESTOS – Flat Fee</b> *Must receive prior approval before entering Landfill Site	\$ 200.00 + Appl. Disposal Fees
<b>LANDFILL PASSES</b>	
Landfill Pass Non Resident	\$ 100.00
Landfill Pass Non Resident Commercial	\$ 600.00
Landfill Pass Non Resident Industrial	\$1,000.00

## Schedule "E" To By-law 2014-11 FEES AND RELATED USER CHARGES

### Building Control Fees Regulated by By-law 2005-59

Note: The rate to be charged against each \$ 1,000.00 of construction shall be \$ 8.00 with a minimum fee of \$ 80.00.	
<b>RESIDENTIAL BUILDINGS</b>	<b>VALUATION</b>
Single Storey dwellings & additions	\$ 140.00 per sq.ft.
Second Storeys or more & additions	\$ 120.00 per sq.ft.
Unfinished dwellings and cabins	\$ 80.00 per sq.ft.
Finish basement	\$ 30.00 per sq.ft.
Renovation	based on contract price

<b>ACCESSORY BUILDINGS</b>	
Garages, storage, buildings, boathouses	\$ 30.00 per sq.ft.
Porches, carports, boat ports	\$ 25.00 per sq.ft.
Sundecks, balconies	\$ 20.00 per sq.ft.
Solariums, sunrooms	\$ 70.00 per sq.ft.

<b>COMMERCIAL BUILDINGS</b>	
Office space, showrooms, restaurants, etc.	\$ 100.00 per sq.ft. or based on contract price (greater of)
Accessory buildings	\$ 40.00 per sq.ft.
Farm Buildings	\$ 25.00 per sq.ft.
Swimming Pools/Enclosures	\$ 10.00 per sq.ft.
Solar Panel Installation or Towers	\$ 200.00

<b>CLASS OF PERMIT</b>	<b>PERMIT FEE</b>
Construction	As determined in section above
Demolition	\$ 80.00
Demolition other than residential	\$ 160.00
Temporary Buildings	\$ 80.00
Partial (eg. Foundation only)	\$ 80.00
Renewal	\$ 80.00
<b>Conditional Permit</b>	
Residential Buildings	\$ 50.00
Non-Residential	\$ 100.00
<b>Plumbing</b>	
Construct plumbing or revise a permit	\$ 80.00
Additional fee per fixture or appliance for residential building	\$ 5.00
Additional fee per fixture or appliance for building other than residential	\$ 10.00
Alter, renew or repair plumbing or to make a revision to a permit, per unit or suite	\$ 10.00
Additional fee per fixture or appliance	\$ 5.00
To construct, alter, renew or repair a building sewer	\$ 40.00
To disconnect, plumbing from a septic tank and connect to a building sewer no additional fixture or appliances	\$ 20.00

When plumbing inspector has been notified and the inspection is not ready or if the installation fails to conform to the requirements, additional fee shall be paid for each additional inspection	\$ 50.00
<b>Sub-division site planning</b>	
Fee to charge for inspection	\$ 150.00
Fee to charge for Administration	\$ 150.00
Fee to charge for sub-dividers agreement if completed by Municipal Staff	\$1,000.00

**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2014-12**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A  
LAND LEASE AGREEMENT WITH OZA PILON**

**WHEREAS** the Council of the Municipality of French River deems it desirable to execute a Land Lease Agreement with Oza Pilon for farming operations on the property known as Scollard Discovery Park

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) That the execution of a Land Lease Agreement with Oza Pilon be authorized to allow farming operations on the property known as Scollard Discovery Park.
- 2) That the attached agreement shall form part of this By-law.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) That this By-law comes into force and takes effect upon the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 19<sup>th</sup> DAY OF MARCH, 2014.**

---

**MAYOR**

---

**CLERK**

**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2014-13**

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A  
HELIPAD MAINTENANCE FUNDING AGREEMENT WITH ORNGE

**WHEREAS** Section 10(2) of the Municipal Act, S.O. 2001, c. 25, provides that Council may pass By-Laws for the health, safety, and well-being of persons;

**AND WHEREAS** Council deems it desirable and necessary to enter into an agreement with Ornge to set out the terms and conditions of maintenance and repair of a Helipad Site;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) That the execution of the Helipad Maintenance Agreement with Ornge be authorized to set out the terms and conditions of maintenance and repair of the Noëlville Helipad Site.
- 2) That the attached agreement shall form part of this By-law.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) That this By-law comes into force and takes effect upon the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 19<sup>th</sup> DAY OF MARCH, 2014.**

---

**MAYOR**

---

**CLERK**

**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2014-14**

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF  
THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER  
AT A MEETING HELD THIS 19<sup>th</sup> DAY OF MARCH 2014

**WHEREAS** pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, the powers of a municipality shall be exercised by its Council;

**AND WHEREAS** pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, a Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that proceedings of the Council of the Corporation of the Municipality of French River as herein set forth be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

1. The actions of the Council of the Corporation of the Municipality of French River at the meeting held on this 19<sup>th</sup> day of March 2014 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of French River at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of French River are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Municipality of French River referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of French River.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 19<sup>th</sup> DAY OF MARCH, 2014.**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**

**From:** Allan J. Heywood [<mailto:al@thesurveyors.ca>]  
**Sent:** December 10, 2013 10:11 AM  
**To:** 'sgoyer@frenchriver.ca'  
**Subject:** Riverview Drive reserve

Good day Sebastian

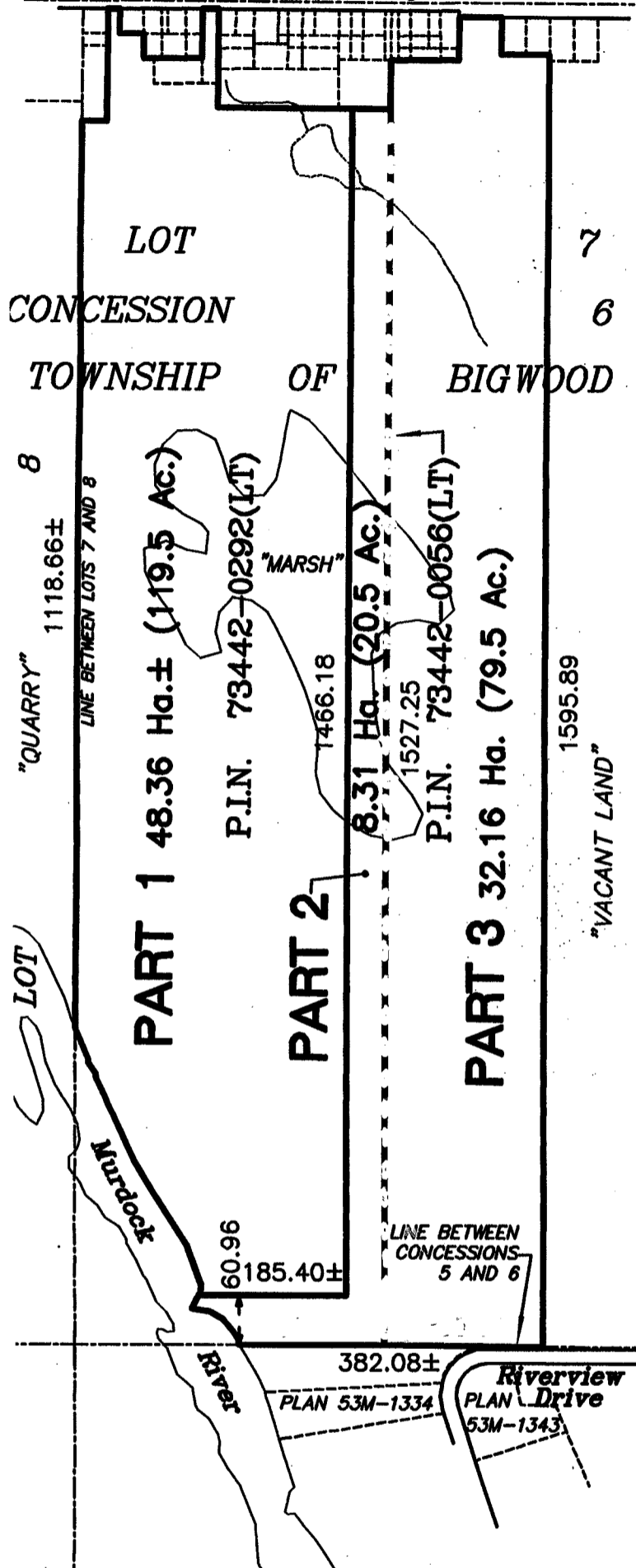
Please see the attached sketches (3 pages) to illustrate the location of the request to lift the reserve to provide access for a driveway entrance for a proposed dwelling. The lot is approximately 100 acres and has frontage on Hwy 64 to the north. The proposed location of the dwelling will be near the Murdock river and it is very impractical to construct a laneway all the way from Hwy 64 when Riverview drive is a municipal road and located in close proximity to the proposed dwelling location.

The request therefore would be that the Municipality dedicate a portion of the reserve, being Block 25 on Plan 53M-1334, as part of Riverview Drive sufficient to provide an access point for a laneway to service the proposed dwelling. Alternatively the Municipality could simply dedicate all of the block.

Should you have any questions regarding the request please feel free to contact me.

**Al Heywood** BSc., OLS  
MCHKTH Surveying Ltd.  
5233 Stanley Ave - Unit #1  
Niagara Falls, Ontario L2E 7C2  
Phone (905)358-3693  
Fax (905)358-6224  
[al@thesurveyors.ca](mailto:al@thesurveyors.ca)  
[www.thesurveyors.ca](http://www.thesurveyors.ca)

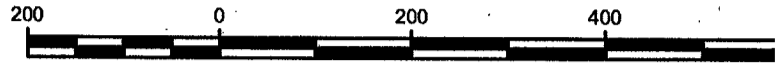
**the King's Highway No. 64**



MUNICIPALITY OF FRENCH RIVER

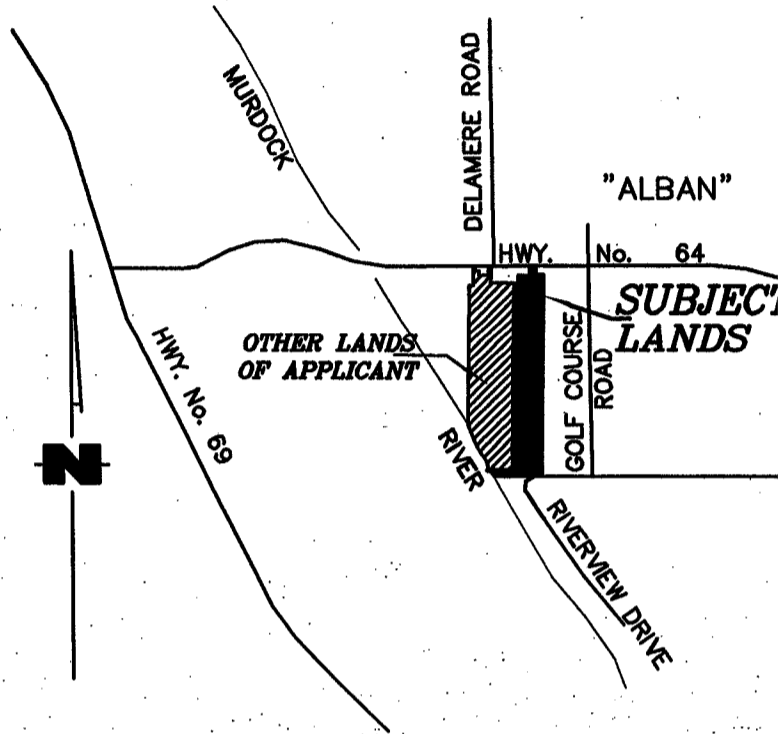
**DISTRICT OF SUDBURY**

MATTHEWS, CAMERON, HEYWOOD - KERRY T. HOWE



2013

**KEY PLAN (not to scale)**



**METRIC NOTE**

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CONVERTED TO FEET BY DIVIDING BY 0.3048

November 28, 2013

DATE

*[Signature]*  
Allan J.  
Ontario Land

**MATTHEWS, CAMERON, HEYWOOD - KERRY T. HOWE**

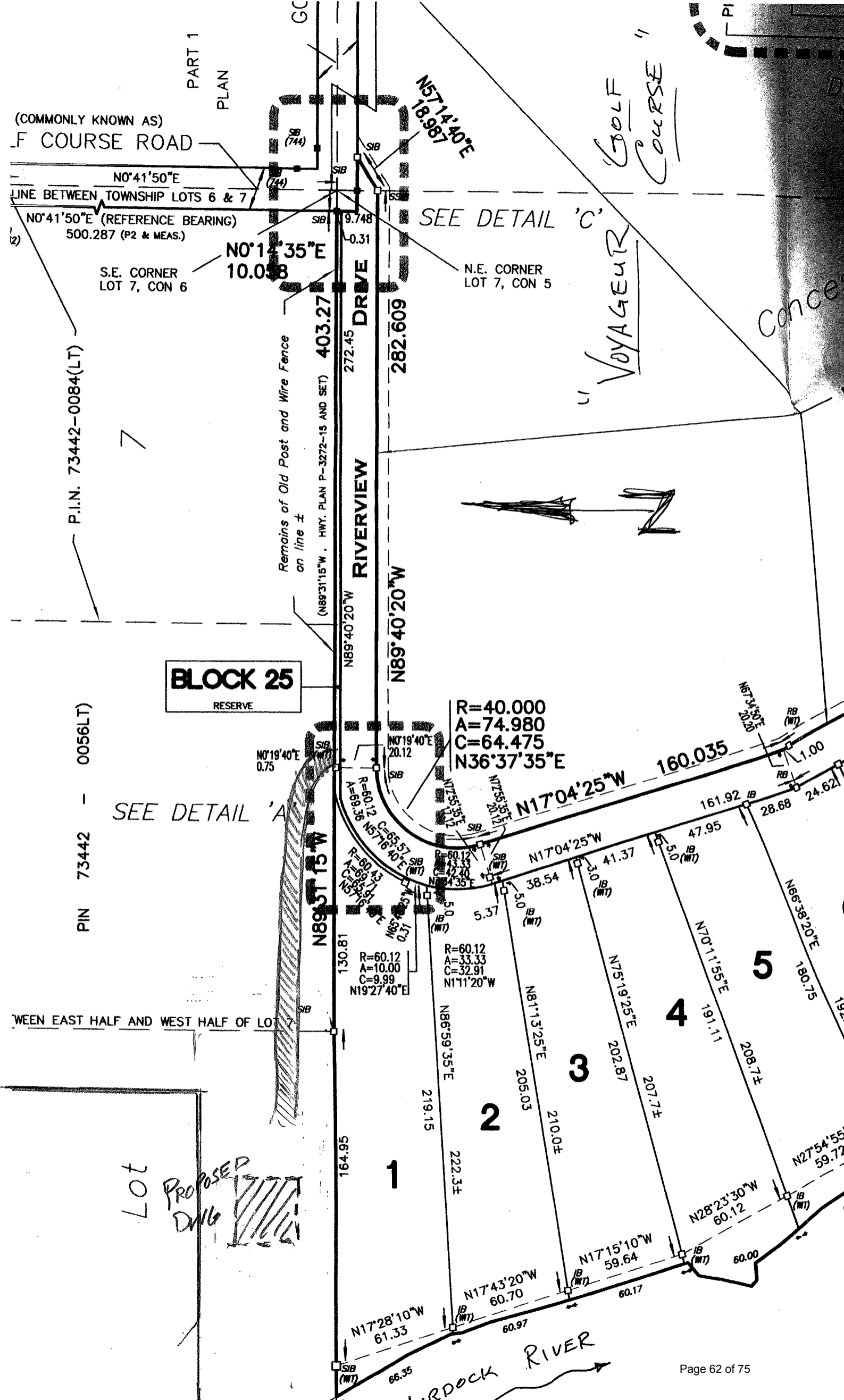
5233 Stanley Avenue - Unit #1, Niagara Falls, Ontario L2E 7C2 Phone(905)358-6224 St. Catharines Phone(905)687-3300 E-mail info@thesurveyors.ca

[www.thesurveyors.ca](http://www.thesurveyors.ca)

Drawn

Checked

ITIN



(COMMONLY KNOWN AS)  
F COURSE ROAD

PART 1  
PLAN

N0°41'50"E

LINE BETWEEN TOWNSHIP LOTS 6 & 7

N0°41'50"E (REFERENCE BEARING)  
500.287 (P2 & MEAS.)

S.E. CORNER  
LOT 7, CON 6

N0°14'35"E  
10.058

N57°14'40"E  
18.987

SEE DETAIL 'C'

N.E. CORNER  
LOT 7, CON 5

Voyager  
GOLF  
COURSE

P.I.N. 73442-0084(LT)

Remains of Old Post and Wire Fence  
on line ±

(N89°31'15"W, HWY. PLAN P-3272-15 AND SET)

RIVERVIEW DRIVE

BLOCK 25  
RESERVE

PIN 73442 - 0056(LT)

SEE DETAIL 'A'

R=40.000  
A=74.980  
C=64.475  
N36°37'35"E

160.035

N17°04'25"W

N89°51'15"W

N0°19'40"E  
0.75

N0°19'40"E  
20.12

R=60.12  
A=69.96  
C=65.57  
N57°16'40"E

R=60.12  
A=43.33  
C=42.40  
N65°43'51"E

R=60.12  
A=10.00  
C=9.99  
N19°27'40"E

R=60.12  
A=33.33  
C=32.91  
N1°11'20"W

R=60.12  
A=10.00  
C=9.99  
N19°27'40"E

R=60.12  
A=33.33  
C=32.91  
N1°11'20"W

R=60.12  
A=10.00  
C=9.99  
N19°27'40"E

R=60.12  
A=33.33  
C=32.91  
N1°11'20"W

R=60.12  
A=10.00  
C=9.99  
N19°27'40"E

R=60.12  
A=33.33  
C=32.91  
N1°11'20"W

R=60.12  
A=10.00  
C=9.99  
N19°27'40"E

R=60.12  
A=33.33  
C=32.91  
N1°11'20"W

R=60.12  
A=10.00  
C=9.99  
N19°27'40"E

R=60.12  
A=33.33  
C=32.91  
N1°11'20"W

R=60.12  
A=10.00  
C=9.99  
N19°27'40"E

1

2

3

4

5

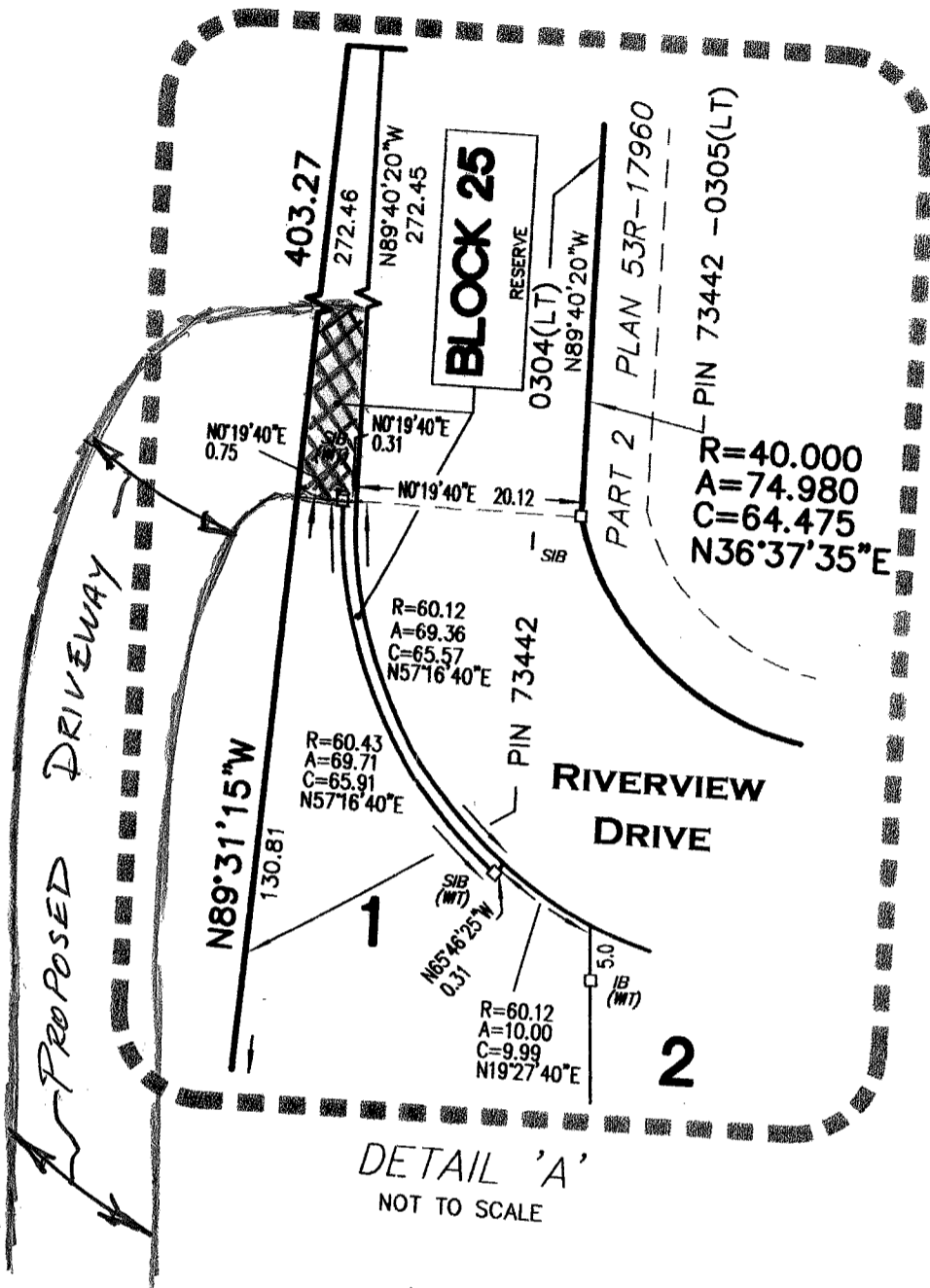
Lot

PROPOSED  
DITCH

Harlock RIVER



AREA OF RESERVE TO  
BE REMOVED



and affidavits

registered in the Land Titles Division of Suburban  
(No. 53) at 14:58 o'clock on the 16<sup>th</sup> day of MARCH, 2006  
and entered in the register for PIN 73442-0304(LT)

## Prompt Payment Act - Municipal Action Required

02/24/2014

Bill 69, The Prompt Payment Act, 2013 has been referred to the Standing Committee on Regulations and Private Bills of the Ontario Legislature.

Municipalities are urged to write to the members of the Standing Committee, the party leaders and their local MPPs. Following is a sample letter municipalities can use to voice their concerns.

The *Prompt Payment Act*, a Private Members Bill proposed by Liberal MPP Steven Del Duca will set strong limits on municipalities' freedom of contract for construction and infrastructure projects if it is passed without amendment. To ensure contractors and sub-contractors are paid quickly when they undertake work, the Act would:

- Amend all construction contracts to conform – no ability to negotiate payment terms;
- Eliminate any hold-back (including warranty and maintenance) beyond that allowed under the Construction Liens Act and allow one day to release that hold back;
- Not permit payments tied to contract or construction milestones;
- Require progress payments every 31 days or less;
- Deem payment applications as accepted within 10 days unless the payer provides written notice and full particulars;
- Payment applications can be based on services performed or materials delivered – or services and materials to be supplied;
- Allow suspension or termination of a contract if progress payments are not paid on time; and
- Allow contractors to request financial information regarding the construction owners' viability to undertake a project without limit.

*Bill 69* provides for extremely short payment timelines that will not allow for appropriate review of work and certification of the payments process. The Bill could result in costly work stoppages and restarts and potential litigation to settle disputes.

AMO is requesting that *Bill 69, The Prompt Payment Act, 2013* be amended to allow municipalities to continue to exert prudent stewardship over public financial resources by:



### Contact

Craig Reid

Senior Advisor

[creid@amo.on.ca](mailto:creid@amo.on.ca)

T 416.971.9856 ext. 334

TF 1.877.426.6527

F 416.971.6191

- reflecting more realistic timelines for payments in infrastructure projects;
  - allowing time for due diligence before accepting work and certifying payments; and
  - allow payments to continue to be tied to project milestones;
- 

Members of the Standing Committee on Regulations and Private Bills  
c/o Valerie Quioc Lim, Committee Clerk  
valerie\_quioc@ontla.ola.org

Local MPPs

Dear (\_\_\_\_\_):

Re: *Bill 69, The Prompt Payments Act, 2013* - An Act respecting payments made under contracts and subcontracts in the construction industry

I am writing to you today regarding Bill 69, The Prompt Payments Act, 2013. This legislation will have significant impacts on my municipalities' ability to manage taxpayer funds prudently in construction and infrastructure contracts. If it is passed as is, Bill 69 could negatively impact municipalities, other public sector organizations, provincial government ministries and agencies as well as potentially residents and homeowners.

In particular, Bill 69 will limit our ability to contract for the best payment arrangements to safeguard public funds in each construction project we manage. It imposes unrealistic and imprudent timelines for payment and to review work and certify payments; limits our ability to hold back reserves for warranty and maintenance; and does not reflect the complex nature of financial arrangements under large infrastructure projects.

As a result, we are requesting that Bill 69 be amended to:

- reflect more realistic timelines for payments in infrastructure projects;
- allow time for due diligence before accepting work and certifying payments; and
- allow payments to continue to be tied to project milestones;

Sincerely,

(Name)

cc: The Honourable Kathleen Wynne, Premier of Ontario  
The Honourable Linda Jeffrey, Minister of Municipal Affairs and  
Housing  
Steven Del Duca, MPP, Vaughan  
Andrea Horwath, NDP Leader  
Tim Hudak, PC Leader

**Advocacy**

Economic Development  
Energy  
Finance  
Housing  
Infrastructure  
Labour  
Planning  
Risk Management  
Social Services  
Waste Management

**Events & Training**

Conferences  
Councillor Training  
Symposiums  
Webcasts  
Workshops

**About Us**

Accessibility  
AMOMobile app  
Annual Report  
Awards  
Board of Directors  
By-Law  
Careers  
Contact Us  
History  
Membership  
Memorandum of Understanding  
Municipal 101  
Products & Services  
Volunteering  
Watch File

**Related Sites**

FONOM  
Gas Tax at Work  
LAS  
MEPCO  
NOMA  
OMKN  
OSUM  
ROMA

**Programs**

Gas Tax  
MIDAS

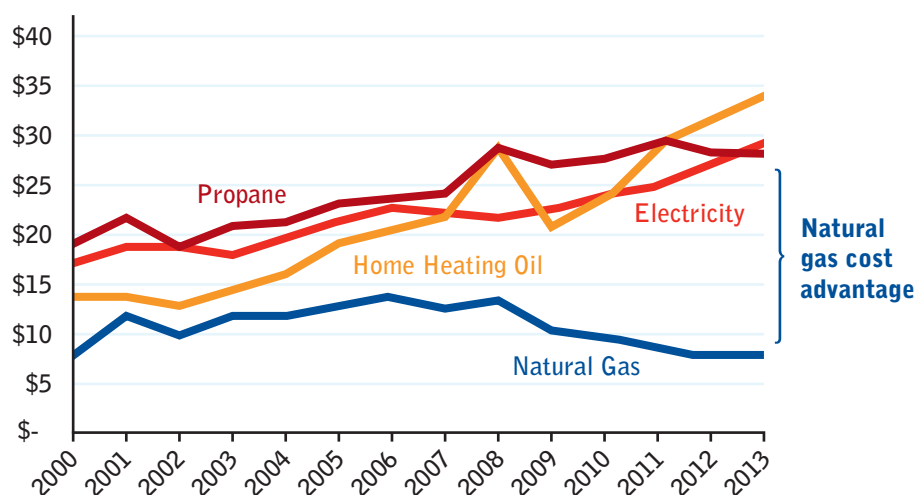


# Rural Ontario Wants Gas!

The North American economy is recovering faster than expected because of rich new domestic supplies of affordable and clean natural gas. However, not everyone is experiencing the benefits of being able to access our most affordable and reliable form of energy. These benefits are mostly realized by communities that are connected to the natural gas distribution system.

Since 2008, the new and exciting natural gas market has saved the Ontario economy \$3-5 billion per year – a massive stimulus that didn't cost taxpayers a single cent. Residential gas users have saved more than \$400 per year, commercial users \$9,000-\$15,000 and industrials \$10-20 million depending on their size. Again, not everyone has been able to benefit from these savings – your community must be connected to the natural gas distribution system.

**Natural Gas Cost Advantages (burner tip rates)**



The absence of natural gas service is a barrier to economic development in a number of rural communities – most especially for large energy-intensive industry that provides many well-paid jobs. Expanding access to affordable and clean natural gas in rural communities will result in:

- Delivering **annual savings** in energy costs of **approximately \$55 million** to Ontario families and businesses
- Residential customers can save an average of 70-80% or \$1,500 to \$2,500 per year over current energy costs for heat and hot water (depending on their current energy source)
- Medium sized commercial businesses saving up to \$15,000 per year over current energy costs
- Helping to place rural Ontario on a more level economic playing field with surrounding communities here in Ontario and across North America to land much needed investment and jobs

Rural Ontario needs access to affordable and clean natural gas, but we all need to work together to make it a reality. Municipal, provincial and federal governments can and should work with Ontario's natural gas distributors to deliver on this vitally important initiative. The economic future of our rural communities depends on it!



February 27, 2014

Honourable Jason Kenney  
Minister of Employment and Social Development  
House of Commons  
Ottawa ON  
K1A 0A6

Dear Minister,

On behalf of the Manitoulin-Sudbury District Services Board, I am writing to impress upon the federal government the urgent need to come back to the table as a partner with the Provinces and Territories in funding long-term social and affordable housing for our most vulnerable residents.

We are very concerned that the federal funding for housing is declining and your government currently appears to be exiting the long-term commitment to address the housing needs of the country.

If Ottawa does not change course, social housing providers across Ontario will see a \$1.3 billion decrease in federal funding over the next ten years. It was disheartening to see that this serious funding shortfall was not addressed in the recent federal budget. Municipalities and provinces will be left footing the bill.

This situation is made worse because the evidence shows that Ontario does not receive its fair share of federal funding for housing and homelessness either based on population or core housing need. Ontario should receive just over 38 per cent of federal funding based on population but only receives approximately 33 per cent.

With long-term federal support for social housing declining, there is a real risk that these tenants will lose their housing. These cuts will make it more difficult to continue to help the over 260,000 Ontario families that currently live in social housing and make it increasingly challenging to help the 627,000 families that are in danger of losing their housing. We need to ensure that these tenants' homes are protected and that we remain able to help Ontarians in need of affordable housing.

.../2

Canadians deserve a national housing strategy that includes the creation of new affordable housing and maintains our existing social housing units.

It is imperative you come back to the table and sit down with Provincial/Territorial housing ministers to work on a long-term plan that addresses the need for housing across the country. The time to act is now.

Respectfully yours,



Les Gamble,  
Manitoulin-Sudbury DSB Chair

C.c. Honourable Linda Jeffrey, Minister of Municipal Affairs and Housing  
Michael Mantha, MPP Algoma-Manitoulin  
Carol Hughes, MP Algoma-Manitoulin-Kapuskasing  
Federation of Canadian Municipalities  
Association of Municipalities of Ontario  
Federation of Northern Ontario Municipalities  
Northern Ontario Service Deliverers Association  
Ontario Municipal Social Services Association  
DSB Member Municipalities



## RESOLUTION 14-24

DATE: February 27, 2014

MOVED BY: Mike Lehoux

SECONDED BY: Dennis Golden

WHEREAS there is an urgent need for the federal government to come back to the table as a partner with the Provinces and Territories in funding long-term social and affordable housing for our most vulnerable residents; and

WHEREAS The Manitoulin-Sudbury DSB is very concerned that the federal funding for housing is declining and the federal government currently appears to be exiting the long-term commitment to address the housing needs of the country; and

WHEREAS Canadians deserve a national housing strategy that includes the creation of new affordable housing and maintains existing social housing.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB writes to the Honourable Jason Kenney, Minister of Employment and Social Development to stress that it is imperative the federal government come back to the table and sit down with Provincial/Territorial housing ministers to work on a long-term plan that addresses the need for housing across the country.

FURTHER BE IT RESOLVED that a copy of this resolution and accompanying letter be shared with Honourable Linda Jeffrey, Minister of Municipal Affairs and Housing, Michael Mantha, MPP Algoma-Manitoulin, Carol Hughes, MP Algoma-Manitoulin-Kapuskasing, FCM, FONOM, NOSDA, OMSSA and DSB member municipalities.

**Carried**

Original signed by chair

---

CHAIR

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
ADDISON, LOU			LEONARD, DAVID		
BYHAM, ANDRE			McMILLAN, JACK		
PITFIELD, MORGAN			MARTIN-CROSS, SHAWNDA		
GAMBLE, LESLIE			MOFFATT, PAUL		
GOLDEN, DENNIS			LOVELACE, EDGAR		
KILLAH, BRUCE			STEPHENS, DEREK		
LEHOUX, MIKE			TURCOT, DENIS		

STAKEHOLDER TEMPLATE LETTER: LONG-TERM FUNDING

Dear Minister Kenney:

On behalf of the Municipality of \_\_\_\_\_, I am writing to impress upon the federal government the urgent need to come back to the table as a partner with the Provinces and Territories in funding long term social and affordable housing for our most vulnerable residents.

We are very concerned that the federal funding for housing is declining and your government currently appears to be exiting the long term commitment to address the housing needs of the country.

If Ottawa does not change course, social housing providers across Ontario will see a \$1.3 billion decrease in federal funding over the next ten years. It was disheartening to see that this serious funding shortfall was not addressed in the recent federal budget. Municipalities and provinces will be left footing the bill.

This situation is made worse because the evidence shows that Ontario does not receive its fair share of federal funding for housing and homelessness either on the basis of population or core housing need. Ontario should receive just over 38 per cent of federal funding on the basis of population but only receives approximately 33 per cent.

With long-term federal support for social housing declining, there is a real risk that these tenants will lose their housing. These cuts will make it more difficult to continue to help the over 260,000 Ontario families that currently live in social housing and make it increasingly challenging to help the 627,000 families that are in danger of losing their housing. We need to ensure that these tenants' homes are protected and that we remain able to help Ontarians in need of affordable housing.

Canadians deserve a national housing strategy that includes the creation of new affordable housing and maintains our existing social housing units.

It is imperative you come back to the table and sit down with Provincial/Territorial housing ministers to work on a long term plan that addresses the need for housing across the country. The time to act is now.

Sincerely,

Head of Council,  
Municipality of \_\_\_\_\_

Chair \_\_\_\_\_  
District of \_\_\_\_\_ Social Services Administration Board

CC: Linda Jeffrey, Minister – Government of Ontario - Municipal Affairs and Housing



West Nipissing Ovest

Joie de vivre

The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ovest  
101-225, rue Holditch Street, Sturgeon Falls, ON P2B 1T1

P/T (705) 753-2250 (1-800-263-5359)  
F/TC (705) 753-3950

February 25, 2014

Honourable Kathleen Wynne  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

RECEIVED  
FEB 27 2014  
MUNICIPALITY OF  
FRENCH RIVER

Dear Premier Wynne:

**Re: PETITION – RE-CLASSIFICATION OF HIGHWAYS**

The following resolution no. 2014/65 was passed unanimously by Council of the Corporation of the Municipality of West Nipissing on February 18, 2014 :

« **WHEREAS** the Municipality of West Nipissing is bounded and serviced by Provincial Highways 17 and 64 as well as a number of other secondary highways, for which the Ministry of Transportation is responsible for the maintenance of through its private contractors;

**AND WHEREAS** Highway 17 is classified under the Province's minimum maintenance standard as a Class 2 Highway and Highway 64 is classified as a Class 3 Highway; and Highways 575 and 539 as a Class 4 Highway;

**AND WHEREAS** the Ministry of Transportation has recently penalized various maintenance contractors responsible for clearing provincial highways in Ontario for not meeting winter maintenance standards;

**AND WHEREAS** during recent weather events and, in particular, from January 24 to January 30, 2014, it was apparent that the minimum standards were not met on either Highway 17 or 64 resulting in extreme dangerous driving conditions for both residents of West Nipissing and the travelling public;

**AND WHEREAS** weather and climate conditions are constantly changing such that the minimum maintenance standards on Provincial Highways should be re-evaluated on a regular basis to ensure that the safety of the travelling public is ensured;

**THEREFORE BE IT RESOLVED THAT** the Province of Ontario Premier Kathleen Wynne and Minister of Transportation Glen Murray be petitioned to request that the Ministry of Transportation undertake the evaluation and potential reclassification of all Provincial Highways in an effort to ensure adequate road maintenance;

**BE IT FURTHER RESOLVED** that the Ministry of Transportation undertakes to ensure that its contractors consistently maintain Provincial Highways to the standard that ensures continued public safety;

**BE IT FURTHER RESOLVED THAT** this resolution be forwarded to Northern Ontario municipalities, Federation of Northern Ontario Municipalities (FONOM), Association of Municipalities of Ontario (AMO) and Association française des municipalités de l'Ontario (AFMO) requesting their support of this resolution.. »

Sincerely,



Melanie Ducharme  
Municipal Clerk / Planner

cc: Honourable Glen Murray, Minister of Transportation  
Association française des municipalités de l'Ontario (AFMO)  
Association of Municipalities of Ontario (AMO)

Federation of Northern Ontario Municipalities (FONOM)

City of North Bay

City of Sudbury

City of Timmins

City of Sault Ste-Marie

City of Temiskaming Shores

City of Pembroke

Township of Bonfield

Township of Callander

Township of Black River-Matheson

Township of Chisholm

Town of Englehart

Town of Kapuskasing

Town of Cochrane

Town of Kirkland Lake

Town of Marathon

Town of Espanola

Town of Iroquois Falls

Town of Mattawa

Town of Deep River

Town of Thessalon

Town of Blind River

Municipality of East Ferris

Municipality of French River

Municipality of Powassan

Municipality of Markstay-Warren

Municipality of Wawa

Municipality of Temagami

Municipality of St-Charles



West Nipissing Ouest

Joie de vivre

The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest  
101-225, rue Holditch Street, Sturgeon Falls, ON P2B 1T1

P/T (705) 753-2250 (1-800-263-5359)  
F/TC (705) 753-3950

February 25, 2014

Honourable Kathleen Wynne  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

RECEIVED  
FEB 27 2014  
MUNICIPALITY OF  
FRENCH RIVER

Dear Premier Wynne:

**Re: PETITION - HYDRO ONE RATE INCREASES**

The following resolution no. 2014/64 was passed unanimously by Council of the Corporation of the Municipality of West Nipissing on February 18, 2014 :

« **WHEREAS** the Ontario Energy Board (OEB) has approved a delivery rate increase for Hydro One customers of 0.97 cents per month and the new rates are effective January 1<sup>st</sup>, 2014;

**AND WHEREAS** Ontario's Ombudsman, André Marin, announced an investigation on February 4, 2014 into Hydro One's billing practices and the lack of customer service, after having received almost 2,500 additional complaints;

**AND WHEREAS** the Ontario electricity rates are the highest of all other provinces in Canada;

**AND WHEREAS** the Provincial Government's new long-term energy plan indicates that the average monthly residential bill of \$125.00 will rise to \$178.00 within five years, demonstrating an increase of 42%;

**AND WHEREAS** all users of Hydro One will experience financial hardship, the rate increase will also have an adverse effect on the Northern Ontario economy;

**THEREFORE BE IT RESOLVED THAT** the Province of Ontario Premier, Kathleen Wynne and Minister of Energy, Bob Chiarelli be petitioned to stop the planned Hydro One rate increase that will impose undue financial hardship on families and businesses, creating a negative economic impact in Northern Ontario;

**BE IT FURTHER RESOLVED THAT** the Province of Ontario investigate alternatives including opportunities to purchase electricity from the Province of Québec and/or distributed generation in order to lower the high cost of providing electricity in Ontario;

**BE IT FURTHER RESOLVED THAT** this resolution be forwarded to Northern Ontario municipalities, Federation of Northern Ontario Municipalities (FONOM), Association of

Municipalities of Ontario (AMO) and Association française des municipalités de l'Ontario (AFMO) requesting their support of this resolution. »

Sincerely,



Melanie Ducharme  
Municipal Clerk / Planner

cc: Honourable Bob Chiarelli, Minister of Energy  
Association française des municipalités de l'Ontario (AFMO)  
Association of Municipalities of Ontario (AMO)  
Federation of Northern Ontario Municipalities (FONOM)

City of North Bay

City of Sudbury

City of Timmins

City of Elliot Lake

City of Sault Ste-Marie

City of Temiskaming Shores

City of Thunder Bay

Town of Englehart

Town of Kapuskasing

Town of Cochrane

## Town of Kirkland Lake

## Town of Marathon

## Town of Espanola

Town of Iroquois Falls

Town of Mattawa

Township of Bonfield

Township of Callander

Municipality of East Ferris

Municipality of French River

Municipality of Powassan

Municipality of Markstay-Warren

Municipality of Wawa

Municipality of Temagami



March 19, 2014

French River Multi-Use Trail Association  
P.O. Box 226  
Alban, ON P0M 1A0

**RE: Letter of Support – Trans Canada Trail**

Dear Board Members,

With the adoption of the Economic Development Strategic Plan in 2012, and the subsequent adoption of the Community Strategic Plan in 2013, it was identified that the tourism industry and the health of our citizens were two areas which required improvement. With this in mind, the Municipality set aside \$25,000 for trail development in French River.

Since then, the French River Multi-Use Trail Association (FRMUTA) has done wonderful work in the community to promote a healthy and active lifestyle through the use of the continuously improving multi-use trail system. Through buy-in from the local tourism operators, health agencies and government partners, FRMUTA has made great progress regarding the goal of developing a world-class outdoors experience for the area.

The addition of the internationally-recognized Trans Canada Trail system will make a wonderful addition to the community, and FRMUTA's efforts enjoy the full support of Council. This includes administrative support from the Economic Development and Public Works departments, as well as consideration in future budgets for financial support.

Please keep us apprised of your efforts regarding not only the Trans Canada Trail, but all trail development in French River and the surrounding area. We congratulate you on your success thus far, and look forward to future partnership opportunities.

Best regards,

Claude Bouffard  
Mayor

Tel: (705) 898-2294  
Fax: (705) 898-2181  
[www.frenchriver.ca](http://www.frenchriver.ca)



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Noëlville, Ontario  
P0M 2N0