



## Municipality of French River

### AGENDA REGULAR MEETING OF COUNCIL held in the Council Chambers Wednesday, February 10, 2016 at 6pm

1. **Call to order, roll call and adoption of the agenda**
2. **Moment of reflection**
3. **Disclosure of Pecuniary Interest and General Nature Thereof**
4. **Resolution to resolve into Committee**

#### COUNCIL IN COMMITTEE

5. **Delegations**
  - 5.1 Marianne Schwendener **p. 3**  
Opposition to the elimination of Community Development Programs, to submit a petition and present letters of support
  - 5.2 Sue Crane **p. 8**  
Opposition to the elimination of the Tourism Programs
6. **Management, Committee and Board Reports**
  - 6.1 Mayor
  - 6.2 **Chief Administrative Officer**
    - 6.2.1 Resolution to create an Ad Hoc Committee and adopt Terms of Reference to set the framework for a waste diversion educational and marketing plan (**item from Jan 27 meeting**)
  - 6.3 **Clerk**
    - 6.3.1 Action Report - Resolution to adopt By-law 2016-07, amendment to By-law 2006-01 **p. 14**  
Cemeteries By-law - Schedule 'C' Price List
  - 6.4 **Finance Department**
    - 6.4.1 Monthly Disbursements Report
  - 6.5 **Public Works & Environmental Department**
    - 6.5.1 Resolution - Investigation of the design, construction and operation of a Waste Water Treatment Plant (**item from Jan 27 meeting**)
  - 6.6 **Fire Department**
    - 6.6.1 Action Report - Resolution to approve the purchase of Fire Services Truck **p. 20**

7. **Correspondence for Council's Consideration**

8. **Verbal Motion to return into the Regular Meeting**

**REGULAR MEETING**

9. **Resolution adopting proceedings from Council in Committee**

10. **Consent Agenda**

**10.1 Adoption of Minutes**

**10.1.1** Special Meeting of Council held January 27, 2016 p . 22

**10.1.2** Regular Council Meeting held January 27, 2016 p . 25

**10.2 Minutes Received**

**10.3 Correspondence Received for Council's Information**

**10.4 Adoption of By-laws**

**10.4.1** 2016-08 Confirmation By-law

11. **Addendums**

12. **Notices of Motion**

13. **Announcement and Inquiries** Members of Council may make brief verbal reports (meeting/conference/announcements). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration. Members of the Public may direct comments and questions to Council only.

14. **Closed Session**

15. **Adjournment**



Corporation of the Municipality of French River  
Corporation de la Municipalité de la Rivière des Français  
Box 156, 44 St. Christophe Street / CP 156, 44 rue St. Christophe  
Noëlville, Ontario P0M 2N0  
Telephone / Téléphone : (705) 898-2294  
Facsimile/Télécopieur : (705) 898-2181

## Demande pour être une délégation / Delegation Request Form

DATE DE LA RÉUNION / DATE OF MEETING: FEB 10 / 2016

Nom / Name: MARIANNE SCHWENDENER Date: FEB 3 / 2016

Adresse/Address: 6 BROUSSEAU RD. ALBAN ON P0M1A0

Courriel/Email Address: frenchriverbooks@hotmail.ca

Organisation / Organization: N/A

Téléphone / Telephone: 705-857-3055

### Sujet – Topic

(S.V.P. inclure documentation d'appui à votre demande)  
(Please enclose documentation supporting your request)

To express my opposition (& that of fellow residents) to the decision to eliminate the CDP & its officer. I will submit a petition (photo attached, currently circulating), letters from children, letters of support for the CDP. Meghan Perrin will be my second speaker, as the FRNPLC's health promoter, speaking to the value of the programs. I will read my own speech regarding the impact on me.

M. Schwendener  
Signature du demandeur / Signature of applicant

[Signature]  
Signature du Greffier / Signature of Clerk

**La présentation aura un temps limite de 15 minutes.**  
**Presentation cannot exceed 15 minutes.**



**BRIEFING NOTE FOR RECOMMENDATIONS ON  
THE IMPORTANCE OF COMMUNITY DEVELOPMENT AT A MUNICIPAL LEVEL**

**Date: Wednesday, February 10<sup>th</sup> 2016**

**Prepared by: Meghan Perrin  
Health Promoter, French River Nurse Practitioner-Led Clinic**

*Community Development is a process designed to create conditions of economic and social progress for the whole community with its active participation and fullest possible reliance upon the community's initiative – United Nations (1948)*

The role of a municipality as the backbone organization in leading this progress is integral to achieving best practices in community development and to continue growing the French River as a healthy vibrant community.

---

The *Ontario Health Communities Coalition* explains the roles commonly ascribed to community development workers are that of:

**Guide:** As a guide, the worker helps the community identify their goals and find the means to achieve them.

**Enabler:** The worker can enable the community in a variety of ways. S/he might facilitate a problem solving process with the community, which could include helping them to articulate dissatisfactions and identify their causes. The worker could also help them to organize and plan their activities and encourage positive interpersonal relationships. The enabler role is most associated with locality development strategies.

**Technical Assistant:** This "expert" role is most associated with social planning. However, in all forms of community development there is usually some need by the community to access technical support, in areas such as community assessment, media relations, accessing information or project development.

**Liaison/Advocate:** Depending on the nature of the community and the type of community development initiative it has taken on, there may be a need for the worker to assume a liaison or advocacy role. S/he may be the intermediary between the community and other bodies such as government, institutions or other community factions. The worker may be asked by the community to present their views, access information or negotiate an agreement

The following “Ingredients for Success” as taken from the *Best Practices in Rural & Small Town Economic Development* report by the Municipal Economic Development Readiness Initiative of Huron County, Ontario (2004).

### Ingredients for Success

#### **1. Political Commitment.**

Which includes providing both adequate resources and ‘operating freedom.’

#### **2. Investment in Community Economic Development.**

Which includes:

- a) having an Economic Development Officer or equivalent,
- b) multiple funding sources and
- c) a dedication to research and analysis.

#### **3. Plan or Strategy.**

CED is not random exercise. A vision for the future is needed for community commitment.

#### **4. Participation.**

Broad participation is recommended from Council, business, community groups and the general public.

#### **5. Collaboration.**

Partnering with community groups, business groups, institutions, service clubs, other municipalities and other levels of government has proven to be efficient and effective.

This Best Practice Report suggests that by applying the 5 ingredients for success and by focusing on Community and Economic Development strategies that work for rural areas, municipalities can take a stronger role and elevate the current level of effort/success of community groups by filling the gaps, offering support and facilitating collaboration.

---

## SUMMARY

Based on even just these brief evidence based definitions and recommendations, I hope the council can recognize the importance of community development in their community.

By deeming economic development a “non-essential service”, the council is making a statement to its residents.

Without a community development officer / economic development office

- Who will apply for grants, which has already injected hundreds of thousands of dollars in the local economy and infrastructure?
- Who will apply for grants as representative of the Municipality for collaborative projects on behalf of groups that are not registered non-profits, or where moneys are only accessible through municipal application?
- Who will organise, plan, recruit volunteers and facilitate coordinated recreation activities?
- Who will provide social and recreational opportunities for our youth and keep them from engaging in more harmful activities?

On a larger scale,

- Access to recreation is a determining factor in attracting young families to move to the area.
- Existing residents have come to rely on recreation activities to create physically literate kids. Physical literacy is the foundation for lifelong physical fitness.
- Isolation and mental health problems in youth is astounding in this community. There is opportunity for community development to engage these youth and empower them and build their capacity.



Corporation of the Municipality of French River  
Corporation de la Municipalité de la Rivière des Français  
Box 156, 44 St. Christophe Street / CP 156, 44 rue St. Christophe  
Noëlville, Ontario P0M 2N0  
Telephone / Téléphone : (705) 898-2294  
Facsimile/Télécopieur : (705) 898-2181

## Demande pour être une délégation / Delegation Request Form

DATE DE LA RÉUNION / DATE OF MEETING: February 10, 2016.

Nom / Name: Susan Crane Date: February 3, 2016

Adresse/Address: 2692 C Highway 528

Courriel/Email Address: lochaven@vianet.ca

Organisation / Organization: Crane's Lochaven Wilderness Lodge

Téléphone / Telephone: 705 898-2222

### Sujet – Topic

(S.V.P. inclure documentation d'appui à votre demande)

(Please enclose documentation supporting your request)

Recent budge decision to eliminate  
Economic Development Programs

[Signature]  
Signature du demandeur / Signature of applicant

\_\_\_\_\_  
Signature du Greffier / Signature of Clerk

**La présentation aura un temps limite de 15 minutes.**  
**Presentation cannot exceed 15 minutes.**

TO: Municipality of French River Mayor, CAO and Councillors

My name is Sue Crane. I am

- The owner/operator of Crane's Lochaven Wilderness Lodge, a full American plan fishing lodge located on Commanda Island on the French River.
- President of the French River Resorts Association.
- A director on the Northeastern Ontario Tourism Board
- Chair of the Northeast Ontario Tourism (NeOnt) Fish/Hunt Marketing Committee
- an advisory for Tourism Northern Ontario (TNO) Angling Product Team.

I find myself very involved within the Tourism. Industry

You are in no doubt aware that the decision to eliminate the Tourism and Community Development programs have raised considerable interest in the community. I and many others wish to express our concern and I appreciate the opportunity to be heard. I focus my presentation on the Tourism portion of concern. I am a parent of a 12 year old and fully support the arguments with respect to the Community Development Program heard here today.

I wish for council to consider the following.

- retract the statement "tourism is a non-essential service in our area."
- revisit the decision to terminate the the tourism program through the Economic Development and Tourism Coordinator or explore other alternatives aside from eliminating the programming altogether

As a tourist owner and operator, our business:

- bring in income to local businesses through the purchase of supplies that include food, building supplies, hardware, fuel, boats, motors, bait.
- provides employment opportunities for local residents.
- allocate dollars to market and promote our business to bring people to our area increasing revenues and generate tourism receipts.

Times this by 46, the number of tourism operators in our area, and it achieves compelling economic viability for our local business and for the province.

The vision statement from the Municipality Economic Development strategy reads:

An outdoor paradise rich in culture and hospitality, the community of French River is the community of choice as a beautiful and peaceful place to live, work, visit, and vacation along the unique, historic, and nationally significant French River. French River is environmentally and economically sustainable, supporting growth and development of entrepreneurship, small businesses, tourism, agriculture, arts and culture, and industries that contribute to the economy without adversely impacting the community's natural environment or quality of life.

The actions designed to achieve the Economic Development goals are, and in this order.

1. Maximize tourism potential
2. Enhance marketing expertise
3. Dynamically market region
4. Capitalize on arts, culture
5. Enhance agriculture industry
6. Support entrepreneurship and exiting businesses
- 7 grow forestry/wood manufacturing
- 8 Ensure investment readiness and responsiveness to new business
- 9 encourage mining-supply industry
- 10 attract industry that fits vision

A direct quote from the strategy:

Based on the economic base analysis, we conclude that tourism is a very important industry for French River, so French River needs to increase the area's capture of the tourist market visiting the broader region, plus cottagers using the area as a service centre.

The strategy is a 5 year plan, approved by council in 2012. We are in year 3. Great progress has been made. Businesses are seeing an increase in revenue. I have attended numerous tourism meeting, AGMs, summits, and it has been evident that our community has been gaining respect and true momentum from our tourism partners through the work managed by Trista Verbiwski.

Wonderful opportunities have been presented.

- \$30,000 used to purchase billboards, develop a tourism website, enhance the travel and tourism guide, purchase a trade show booth.
- The "Learn to fish program" Trista on behalf of the municipality and in collaboration with the french River Resort Association completed the application for \$30,000 grant. The program will or was set for approval April 1? The program is geared towards encouraging people with minimal fishing experience to enjoy the outdoors by picking up a rod, learning and enjoying and will benefit the businesses in the area.
- \$80,000 grant received for business development program that includes agriculture tourism, tourism business workshops, community improvement plan, investment attraction for tourism and business.
- French River Cultural Industries Council will follow to speak about their partnership opportunities that also have a positive spin on tourism.

Councils decision to cancel the tourism program sends a negative and disturbing message to the Tourism businesses: Tourism businesses are accountable for attracting tourist to the area and can no longer rely on the municipality for assistance and support. What are the plans for the tourism website, the travel and tourism guide, businesses representation? The recent decision will impact our industry and there are valid concerns that need to be addressed.

I ask council to seriously consider re-instating the position of Economic Development and Tourism Co-ordinator to manage tourism through ongoing program and events. If council sees a need to scale back on funding due to budget constraints then that can be addressed. However,

we can continue to generate revenue and receive government grants and we can keep some of these events and programs with the funds that are available. There are other initiatives that could elevate some budget concerns. One example, develop a Memorandum of Understanding between the Municipality and French River Resorts Association to cost share some initiatives.

My questions to council are:

1. Does council feel the recent decision to terminate the Economic Development Tourism Officer and eliminate the programs align with the strategy and is it the intention of council to alter the strategy or is it the intention of council to develop a new strategy?
2. The Economic Development Committee used community input to create the strategy plan. Did council involve the community when passing the motion to terminate the program and potentially develop a new strategy?
3. Did council explore all the facts and other options before reaching the decision to terminate the program?
4. The Announcement from Council suggested approximately one million dollars spent to provide services. Does this account for grants and revenue generated from programs. Is council in a position to provide support documents to confirm the dollar amount.

I close with statements from local business and industry partners.

Gilles Mayer  
owner of Mayer Service Ltd  
Esso gas station

*Our company sustainability is because of Tourism in the French River. The Esso is in its 47 year of operation in the area and if it wasn't for tourism, we could not of survived on local economy alone or provide the services we do. We employ 4 full time local employees year round and 3 more full time from May to October because of Tourism. We are able to contribute to local activities, sports and events and give back to our community because of Tourism.*

Jacques Guy  
Pharmacien/Pharmacist

*La région de la Rivière-des-français a beaucoup à offrir aux visiteurs au point de vue d'expériences dans la nature comme les excursions, la pêche et autres activités en plein air. Plusieurs entreprises de pourvoyeurs et de lodges sont présents pour accommoder une industrie touristique. Tout cela se traduit par de la création d'emploi directe et indirecte. According to some business statistics one job created in a community benefits seven other businesses. Our resources industries have limited impact and we should support the tourism industry since it is renewable and with the present stakeholders, they will ensure that the beauty of our region will be preserved, since most of them have the environment at interest.*

Jacques Guy  
Pharmacien/Pharmacist

Mike Bouffard, Maples Golf Course

*“As a business owner in our municipality, my business relies from income generated during the summer months. The lodge owners are responsible for a large portion of my revenue in the summer. we need to have a tourist coordinator in place, in order to help keep these lodges vibrant. I have seen an increase in revenue in direct relation to what our Tourist coordinator has provided in the past few years. Last year was my best year for golfing revenue.*

*In my opinion, with the new opportunities that will come forward in the next few years and with the 4 landing, of hwy 400, our EDO, (if John takes charge on that) will be swamped and our seasonal tourist businesses will suffer. At this time the tourist dollars are what keeps us vibrant and still existing. We need the tourist coordinator to continue with the relationships and the programs already in place. Let's move forward in making this the place to be.”*

Ellie Lefebvre, 64 Auto & Parts

*“This is a true statement that I 64 Auto rely very much on our tourism in this municipality as there is no industry in the area to attract new families or keep the younger generation, all business support each other and if tourism affects just one it affects all of us.”*

Bob LaLonde  
Marine Tech Plus

*It has come to my attention that the EDC and the Tourism program have come to an end. These programs are essential for the survival of our business and others. It is imperative that these programs continue in order for us to thrive and for the community*

David MacLachlan Executive Director.  
TOURISM NORTHERN ONTARIO

- Tourism is the largest employer of young workers in Ontario
- 2012 saw 8.1 million visitors spending \$1.5 billion in Northern Ontario/\$2.2 billion counting Parry Sound and Muskoka districts
- Industry continues to show strong growth after US recession
- 40% of Northern Ontario's workforce is tourism related
- 1 in 4 businesses are attached to tourism industry
- Northern Ontario is #1 destination for high yield anglers
- Tourism is recognized as a key economic driver by the province with a priority on tourism investment to grow Ontario's Tourism economy
- Programs like Tourism Excellence North, a renewed development plan for the Georgian Bay Coastal Route, TNO's product development priorities will contribute to growing the sector.
- 

"I find it extremely troubling a municipality would turn its back on such an important economic sector and one that shows such tremendous promise and ROI for the nation, province and region."

Donna MacLeod  
Executive Director Northeastern Ontario Tourism

*“We at Northeastern Ontario Tourism were very disappointed to learn of the dissolution of the Tourism Department of the Municipality of French River. The French River Resorts Association has been making great strides over the past years working with Trista Verbewski in the development and marketing of tourism in the French River area.*

*We were excited to be in the initial planning stages of a \$60,000 - plus partnership program, The Learn to Fish Program. This program would have had a tremendous impact on the tourism industry and on supporting businesses as well such as restaurants, gas stations, and the like. This is just one tourism initiative that has been stopped in its tracks.*

*We have a strong voice from the French River in the person of Trista Verbiwski. Trista and Sue Crane working together ensured excellent representation for the Municipality of French River at the regional level.*

*Working in partnership on behalf of the Municipality of French River, we have been making great inroads in marketing the region—gaining both recognition and market share.*

*This is truly a step backwards for the tourism industry in the French River. “*

Laurie Marcil, Executive Director  
Nature and Outdoor Tourism Ontario (NOTO)

*Prior to our relation with Trista Verbiwski we did not acknowledge the tourism efforts of the Municipality of French River. Her work has put French River on the map in regards to potential partnership and really brought forward information specific to the French River area in terms of French River area and showed that the municipality was an integral part of tourism in the North.*

*Tourism is essential in any municipality across the north, particularly French river based on the natural ascetics in the area.*



## Municipality of French River

Action Report CL-02-2016  
of the Clerk's Department  
For Consideration by Council

**RE: Review of Cemetery By-law Price List**

**OBJECTIVE:** To update Council on the ongoing review of the operations and by-law of the Cemeteries and the adoption of the amended Price List.

### **RECOMMENDATIONS:**

1. THAT Council receives the report and adopts a by-law to amend Schedule 'C' of the Cemeteries By-law 2006-01.

Respectfully submitted:

Approved:

Mélanie Bouffard  
Clerk  
Date: February 4, 2016

John Regan Ec.D.(F), CEcD.  
Chief Administrative Officer (CAO)  
Economic Development Manager (EDM)

## **BACKGROUND:**

The Funeral, Burial and Cremation Services Act, 2002 (FBCSA) came into effect on July 1, 2012 replacing the Cemeteries Act and the Funeral Directors and Establishment Act. The new combined legislation resulted in major changes to the regulations and requirements for cemetery operators, funeral establishment owners and consumer groups.

The Municipality of French River operates two cemeteries; Notre Dame de Lourdes in Alban and St. David in Noëlville.

In August 2015, the Inspections and Investigations Unit, Consumer Protection Branch of the Ministry of Government and Consumer Services conducted an inspection of our cemeteries, their books and records. The purpose was to ensure compliance with the requirements of the *Act*.

Resulting from the inspection, a total number of thirteen (13) items needed to be addressed such as the update of our price lists, contracts, certificates and by-law and modifications to our operational duties. The requirement was to have those items submitted to the Registrar by September 24<sup>th</sup>; an extension to that deadline was permitted for certain items.

## **ANALYSIS:**

There are four items left to be addressed in order to become compliant which all pertain to the review of the Cemetery By-law that sets the rules and regulations to operate the cemeteries.

This process is ongoing and involves the review and update of the whole by-law and specific items as follows:

- the *Act* now allows the resale of unused interment rights, the Cemetery By-law must either contain provisions to permit or prohibit the resale
- Price List update; the *Act* has increased minimum care and maintenance contributions, the by-law requires a review of pricing to reflect the changes
- Contracts update; to ensure it meets the new requirements of the *Act*
- Certificate of Interment Rights; to ensure it meets the new requirements of the *Act*

The review of the by-law is ongoing and the current work load is limiting the completion of the entire task. However, the review of the price list is priority because of the strict requirements pertaining to the Care and Maintenance Fund contributions.

The revised Schedule 'C' - Price List is included as an attachment to this report.

## **BUDGET/LEGAL IMPLICATIONS:**

The budget implication is a loss of revenue used to operate the cemeteries if the price list and care and maintenance contributions are not updated. For example, the current price list states a contribution of \$150 when selling a Regular Lot at \$351, the revenue should have been \$201 but is only \$101 since the requirement is to contribute \$250 to the Fund.

## **INTERDEPARTMENTAL IMPACTS:**

Not applicable.

**LINKS TO STRATEGIC PLANS:**

Not applicable.

**CONCLUSION:**

Not applicable.

**ATTACHMENTS:**

Schedule 'C' - Price List of Cemeteries By-law 2006-01

**Municipality of French River**  
**SCHEDULE 'C'**  
**TO CEMETERIES BY-LAW 2006-01**  
*Fees approved by Registrar March 10, 2010*

**1. LOT PRICES**

	<b>Interment Rights</b>	<b>Care &amp; Maintenance</b>	<b>Sub-Total</b>	<b>Applicable Taxes</b>	<b>Total</b>
Regular Lot 4' x 10'	\$ <del>201</del> 210.00	\$ <del>150</del> 250.00	\$ <del>351</del> 460.00	\$ <del>45.63</del> 59.80	\$ <del>396.63</del> 519.80
Cremation Lot 2' x 2'	\$ <del>87</del> 90.00	\$ <del>58</del> .150.00	\$ <del>145</del> 240.00	\$ <del>18.85</del> 31.20	\$ <del>163.85</del> 271.20

**Comment [MB1]:** The Care and Maintenance amount reflect current requirements.

**Comment [MB2]:** The fees were increased from \$201 to \$210 and from \$87 to \$90 to reflect the market in the area.

**2. INTERMENT FEES**

	<b>Sub-total</b>	<b>Applicable Taxes</b>	<b>Total</b>
Adult Casket	\$ 330.00	\$ 42.90	\$ 372.90
Adult Casket - Saturday Interment - additional fee of:	\$ <del>75</del> 100.00	\$ <del>9.75</del> 13.00	\$ <del>84.75</del> 113.00
<del>Adult Casket - Sunday Interment - additional fee of:</del>	<del>\$ 125.00</del>	<del>\$ 16.25</del>	<del>\$ 141.25</del>
Infant Casket	\$ 108.00	\$ 14.04	\$ 122.04
Exterior Vault (Adult Casket), additional fee	\$ <del>354</del> 100.00	\$ <del>46.02</del> 13.00	\$ <del>400.02</del> 113.00
Cremated Remains	\$ 100.00	\$ 13.00	\$ 113.00
<del>Cremated Remains - Sunday Interment - additional fee of:</del>	<del>\$ 75.00</del>	<del>\$ 9.75</del>	<del>\$ 84.75</del>
2 <sup>nd</sup> Entombment of Cremated Remains in niche unit	\$ 150.00	\$ 19.50	\$ 169.50
Cremated Remains - Saturday Interment/2 <sup>nd</sup> Entombment in niche unit - additional fee of:	\$ 50.00	\$ 6.50	\$ 56.50
<del>2<sup>nd</sup> Entombment of Cremated Remains in niche unit, on Sunday - additional fee of:</del>	<del>\$ 75.00</del>	<del>\$ 9.75</del>	<del>\$ 84.75</del>

**Comment [MB3]:** Increase reflects the cost of providing service and market in the area.

**Comment [MB4]:** Sunday fees deleted, to reflect common practice of no interments on Sundays, statutory holidays and civic holidays.

**Comment [MB5]:** Represents the additional fee, increase to reflect cost of providing service

**3. MONUMENT INSTALLATION FEES**

	Sub-total	Applicable Taxes	Total
Flat marker (173 square inches or larger)	\$ 50.00	\$ 6.50	\$ 56.50
Upright monument (4 feet or less)	\$ 100.00	\$ 13.00	\$ 113.00
Upright monument (more than 4 feet in height or width)	\$ 200.00	\$ 26.00	\$ 226.00

**4. ADDITIONAL SERVICE FEES**

	Sub-total	Applicable Taxes	Total
Disinterment and reburial in any other location in the same cemetery - Adult Casket	\$ 700.00	\$ 91.00	\$ 791.00
Disinterment and reburial in any other location in the same cemetery - Cremated Remains	\$ 200.00	\$ 26.00	\$ 226.00
Disinterment for reburial in another cemetery	\$ 350.00	\$ 45.50	\$ 395.50
Transfer of deed	\$ 10.00	\$ 1.30	\$ 11.30
Recording change of ownership	\$ 10.00	\$ 1.30	\$ 11.30
Issuing new deed	\$ 10.00	\$ 1.30	\$ 11.30

**5. EXTERIOR NICHE WALL FEES**

**Comment [MB6]:** The Care and Maintenance amounts reflect current requirements.

Levels	Interment Rights	1 <sup>st</sup> Entombment	Etching	Care & Maintenance	Subtotal	Applicable Taxes	Total
F	\$ 841.50	\$ 150.00	\$ 300.00	<del>\$126.23</del> \$148.50	<del>\$1,417.73</del> \$1,440.00	<del>\$184.31</del> \$187.20	<del>1,602.04</del> 1,627.20
E	\$ 752.25	\$ 150.00	\$ 300.00	<del>\$112.84</del> \$132.75	<del>\$1,315.09</del> \$1,335.00	<del>\$170.97</del> \$173.55	<del>1,486.06</del> 1,508.55
D	\$ 752.25	\$ 150.00	\$ 300.00	<del>\$112.84</del> \$132.75	<del>\$1,315.09</del> \$1,335.00	<del>\$170.97</del> \$173.55	<del>1,486.06</del> 1,508.55
C	\$ 752.25	\$ 150.00	\$ 300.00	<del>\$112.84</del> \$132.75	<del>\$1,315.09</del> \$1,335.00	<del>\$170.97</del> \$173.55	<del>1,486.06</del> 1,508.55
B	\$ 599.25	\$ 150.00	\$ 300.00	<del>\$100.00</del> \$105.75	<del>\$1,149.25</del> \$1,155.00	<del>\$149.41</del> \$150.15	<del>1,298.66</del> 1,305.15
A	\$ 569.50	\$ 150.00	\$ 300.00	<del>\$100.00</del> \$100.50	<del>\$1,119.50</del> \$1,120.00	<del>\$145.54</del> \$145.60	<del>1,265.04</del> 1,265.60

**6. FEES FOR ETCHING ON EXTERIOR NICHE WALL**

Price for original etching of names/dates on each niche wall is included in the Niche price.

**Comment [m7]:** The fees reflect the cost of providing this service, updated due to increase of provider

<u>Small</u> Etched scenes, verses, emblems (per item)	<del>\$75</del> <u>135</u> .00 each + applicable taxes
<u>Large Etched scenes, verses, emblems</u> (per item)	<del>\$75</del> <u>185</u> .00 each + applicable taxes
<u>Portraits</u>	<del>\$300.00 each + applicable taxes</del>
To complete previously inscribed unit (example: year of death)	\$150.00 each + applicable taxes
<u>Portraits</u> (with second inscribed name/date)	<del>\$300.00 each + applicable taxes</del>

**Comment [m8]:** Portraits: Option no longer available due to quality of granite

**Option #1**

**Option #2**

Last Name First Name Year of Birth/Death	Last Name First Name Year of Birth/Death First Name Year of Birth/Death
--	---



## Municipality of French River

Action Report FD-001-2016  
Of the Fire Department  
For Consideration by Council

**RE: Capital Appropriation Request**

**OBJECTIVE: Ensure Community Safety**

### **RECOMMENDATIONS:**

1. The Approval of Purchase for a New Fire Services truck, prior to approval of 2016 budget.

Respectfully submitted:

Approved:

Denis Seguin  
Fire Chief  
Fire Department  
February 4, 2016

John Regan  
Chief Administrative Officer

## **BACKGROUND:**

The Fire services truck is being “tagged” it will not be utilized for operations as it no longer meets the requirements as per highway safety act. Without replacing this vehicle it would have a significant impact on the operations of the Fire Department.

## **ANALYSIS:**

The current truck is a 2003 GMC Sierra 4x4 with over 230,000 km on it. It is in poor condition with several electrical and performance issues that cannot easily be identified without spending considerable money.

The current identified issues are as follows:

- Electrical Issues (gauges not working and the truck won't stay running)
- Right front wheel bearing
- Upper and Lower Ball Joints
- Leaf Springs and Shackles
- Sway Arm Bushings
- Exhaust Manifold
- Intake Manifold Gasket
- Rear Breaks
- Front Brake Caliper
- Front Emergency Brake Cable
- Both Rear Emergency Break Cables
- Body Rust
  - Cab Corners
  - Rocker Panels
  - Truck Bed Crossers Rotted
  - Fender Flares

It would be impossible to determine an exact price for repairs as there are too many unknowns with electrical issues to estimate. However, the estimate for parts totals \$3573.90 and it would take approximately 40 hours to complete the work not including body, paint and electrical issues. The body is estimated at \$5000.00 and the electrical would start at \$1000.00 and go up from there.

Being that the current value of the truck is between \$1000.00 to \$2000.00 it is not recommended to complete this work.

A Tender has been created and is awaiting council approval for the purchase of a new truck.

## **BUDGET/LEGAL IMPLICATIONS:**

Purchase of New truck has an estimated cost of \$55,000.00 which includes the vehicle and equipment necessary to maintain the service provided by the Fire Department.

## **INTERDEPARTMENTAL IMPACTS:**

Not applicable.



## Municipality of French River

### MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers  
French River Municipal Complex  
Wednesday, January 27, 2016 at 5:00pm

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

#### **Members Excused:**

#### **Officials Present:**

John Regan, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Melissa Riou, Director of Planning, Sudbury East Planning Board  
Greg Darby, Director of Operations

#### **Guests:**

1 Guest

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 5:00 p.m.

---

Moved By Gisèle Pageau and Seconded By Ron Garbutt

Resol. 2016- 24

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

---

#### **2. Disclosure of Pecuniary Interest**

None declared.

---

#### **3. Closed Session**

Moved By Gisèle Pageau and Seconded By Ron Garbutt

Resol. 2016- 25

**BE IT RESOLVED THAT** the meeting be closed pursuant to section 239 (2) (b) of the *Municipal Act*, for the purpose of personal matters that would identify municipal employees relating to budget deliberations.

Carried

**BE IT RESOLVED THAT** the open session reconvenes at 5:34pm.

Carried

---

**4. Public Hearing at 5:30pm**

**Application File No. ZBA 15-13FR (Greg & Christine Lebert)**

The Chair summarized the procedure of a Public Hearing to deal with the consideration of a proposed general amendment to Zoning By-law 2014-23.

The Director of Planning informed Council that the Notice of the Public Hearing was posted in the Municipal Office and was sent by First Class Mail on January 5, 2016 (being over twenty (20) days prior to this evening's meeting) to the assessed owners within 120 metres of the property subject to the proposed Zoning By-law Amendment, and to those persons and agencies likely to have an interest in the application and that included with each Notice was an explanation of the purpose and effect of the proposed Zoning By-law Amendment application and a key map showing the location of the property.

The purpose of the Public Meeting was to consider a proposed general amendment to Zoning By-law 2014-23 received from Greg & Christine Lebert to extend the temporary use of a garden suite on the subject lands. In 2004, the garage was converted to a garden suite for a period of ten years. The temporary zoning lapsed in 2014 and the applicants have re-applied to renew the use for an additional three years.

Through agency circulation, the following comments were received:  
- comments from a neighbour in support of the application were received prior to the meeting

Mr. Lebert was present to answer any questions from the Members.

In response to questions from Council, the Director of Planning advised as follows:

- the detached garage was converted into a garden suite
- there are no limits to the amount of times that a renewal can be requested

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at tonight's Regular Council Meeting.

---

**5. Adjournment**

Moved By Gisèle Pageau and Seconded By Michel Bigras

Resol. 2016- 27

**BE IT RESOLVED THAT** the special meeting be adjourned at 5:45 p.m.

Carried

---

---

**MAYOR**

---

**CLERK**



## Municipality of French River

### MINUTES OF THE REGULAR MEETING OF COUNCIL held in the Council Chambers French River Municipal Complex Wednesday, January 27, 2016 at 6pm

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

#### **Members Excused:**

#### **Officials Present:**

John Regan, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Arthur Smith, Treasurer/Tax Collector  
Robert Martin, Parks, Recreation & Facilities Manager  
Michael Campbell, Chief Building Official  
Greg Darby, Director of Operations  
Melissa Riou, Director of Planning, Sudbury East Planning Board

#### **Guests:**

21 members of public

#### **1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**

The Chair called the meeting to order at 6:00 p.m.

---

Moved By Malcolm Lamothe and Seconded By Dean Wenborne

Resol. 2016- 28

**BE IT RESOLVED THAT** the agenda be approved as distributed.

Carried

---

#### **2. MOMENT OF REFLECTION**

---

#### **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared.

---

#### **4. DELEGATIONS**

---

## **5. MANAGEMENT, COMMITTEE AND BOARD REPORTS**

### **5.8 Sudbury East Planning Board**

#### **5.8.1 OMB User Fees Report**

The Planner summarized the report found in the agenda package.

Moved By Michel Bigras and Seconded By Dean Wenborne

Resol. 2016- 29

**BE IT RESOLVED THAT** Council agrees to the policy recommended by the Planner with respect to Planning Act applications appealed by third parties to the Ontario Municipal Board.

Carried

---

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Resol. 2016- 30

**BE IT RESOLVED THAT** Council agrees to not seek party status before the Ontario Municipal Board for the hearing regarding Minor Variance Application A/09/15/FR (Beaulieu).

Carried

---

### **5.1 Mayor's Report**

Mayor gave a verbal report.

---

#### **5.1.1 AMO Conference, August 14-17 in Windsor**

Moved By Ron Garbutt and Seconded By Gisèle Pageau

Resol. 2016- 31

**BE IT RESOLVED THAT** Council approves the following attendees at the AMO's Annual Conference August 14-17 held in Windsor at an approximate cost of \$2,000 each.:

- 1) Claude Bouffard
- 2) Mike Bigras
- 3) John Regan

Carried

Council showed interest on strategizing on issues to request delegations with Ministers at the conference.

## 5.2 Chief Administrative Officer

---

### 5.2.1 Ad Hoc Committee to set the framework for a waste diversion educational and marketing plan (item from Jan 13 meeting)

Councillor Malcolm Lamothe presented a report distributed under separate cover outlining a plan on how the committee could create a program to educate and market waste diversion.

Moved By Michel Bigras and Seconded By Dean Wenborne

Resol. 2016- 32

**BE IT RESOLVED THAT** Council creates a Waste Diversion Education and Marketing Ad Hoc Committee to set the framework for a waste diversion educational and marketing plan;

**AND THAT** the report prepared by Councillor Malcolm Lamothe be received as the basis for the establishment of the Terms of Reference to be presented for Council consideration at the February 10<sup>th</sup> Regular Council Meeting.

Carried

---

## 5.3 Clerk's Department

### 5.3.1 Action Report and Resolution - Trailer Site User Fee Study

The Clerk presented the report; Council showed interest in pursuing the province to reset the legislative framework for assessment and taxation in Ontario pertaining to campground properties.

---

## 5.4 Finance Department

### 5.4.1 2016 Budget Deliberation

The next Budget Deliberation meeting will be scheduled in February.

---

## 5.5 Building Controls / Municipal Law Enforcement Department

### 5.5.1 Fourth Quarter Report

The Chief Building Official presented a power point presentation to highlight items of the Fourth Quarter Report.

---

## 5.6 Parks, Recreation & Facilities Department

### 5.6.1 Fourth Quarter Report

The Parks, Recreation & Facilities Manager presented the Fourth Quarter Report.

## **5.6.2 Grants and Subsidy Application**

Moved By Gisèle Pageau and Seconded By Dean Wenborne

Resol. 2016- 33

**BE IT RESOLVED THAT** Council approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Noëlville Community Centre received from the French River Curling Club for their Spring Banquet being held on March 6.

Carried

---

## **5.7 Public Works & Environmental Department**

### **5.7.1 Fourth Quarter Report**

The Director of Operations presented a power point presentation to highlight items of the Fourth Quarter Report.

---

### **5.7.2 Investigation of the design, construction and operation of a Waste Water Treatment Plant**

The Director of Operations made a power point presentation.

Moved By Dean Wenborne and Seconded By Ron Garbutt

Resol. 2016- 34

**BE IT RESOLVED THAT** Council directs staff to investigate the design, construction and operation of a Waste Water Treatment Plant for a cost of up to \$150,000 and that the funds be borrowed.

Motion to Defer

Moved By Malcolm Lamothe and Seconded By Gisèle Pageau  
To Defer the Resolution to the February 10<sup>th</sup> Regular Council Meeting.

Deferral Carried

---

## **6. CONSENT AGENDA**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2016- 35

**BE IT RESOLVED THAT** Council approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

### **6.1 Adoption of Minutes by Resolution**

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2016- 36

**BE IT RESOLVED THAT** Council adopts the following minutes as presented:

Regular Council Meeting held April 16, 2016

Carried

---

### **6.2 Minutes Received by Resolution**

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2016- 37

**BE IT RESOLVED THAT** Council receives the following minutes as presented:

Committee of Adjustment held October 14, 2015

Carried

---

### **6.3 Award of Tenders and Request for Proposals by Resolution**

### **6.4 Correspondence for Council's Information Received by Resolution**

### **6.5 Adoption of By-laws by Resolution**

**The following By-laws were read and adopted:**

---

#### **6.5.1 Provide for an Interim Tax Levy**

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2016- 38

**BE IT RESOLVED THAT** By-law 2016-03, being a by-law to provide for an interim levy be read a first, second and third time and finally passed.

Carried

---

#### **6.5.2 Zoning By-law Amendment (Greg & Christine Lebert)**

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2016- 39

**BE IT RESOLVED THAT** By-law 2016-04, being a by-law to amend Zoning By-law 2014-23, as amended (Greg & Christine Lebert) be read a first, second and third time and finally passed.

Carried

---

### **6.5.3 By-law to repeal By-laws 2013-11 and 2015-30**

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2016- 40

**BE IT RESOLVED THAT** By-law 2016-05, being a by-law to repeal By-laws 2013-11 and 2015-30 be read a first, second and third time and finally passed.

Carried

---

### **6.5.4 Confirmation By-law**

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2016- 41

**BE IT RESOLVED THAT** By-law 2016-06, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on January 27, 2016 be read a first, second and third time and finally passed.

Carried

---

## **7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**

---

### **7.1 Community Event**

Moved By Ron Garbutt and Seconded By Malcolm Lamothe

Resol. 2016- 42

**BE IT RESOLVED THAT** Council declares the Noëlville Family Hockey Tournament (NFHT) being held on February 12-14, 2016 as an Event of Municipal Significance.

Carried

---

## **8. ADDENDUM** (if required and by resolution)

---

## **9. NOTICES OF MOTION**

---

## **10. ANNOUNCEMENTS AND INQUIRIES**

Mike Bouffard, resident and business owner in Noëlville, opposed and disappointed in Council's decision of eliminating the tourism and community development programs.

Sylvia Tomlinson, resident of Noëlville, questioned the lack of posting meeting schedules on the website.

Ron Robert, resident of Alban, requested clarification on item 6.5.3, repeal by-law relating to the OMB Order for Maples Subdivision.

Roxanne Lord, resident of Noëlville and mother of small children, opposed and disappointed in Council's decision of eliminating the community programs.

Carl Bisailon, resident of Alban, requested clarification on item 5.3, there was no action relating to the user fee as it is prohibited.

---

**11. CLOSED SESSION**

Moved By Dean Wenborne and Seconded By Malcolm Lamothe

Resol. 2016- 43

**BE IT RESOLVED THAT** the meeting be closed pursuant to section 239 (2) (d) of the *Municipal Act*, for the purpose of labour relations or employee negotiations.

Carried

---

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Resol. 2016- 44

**BE IT RESOLVED THAT** the open session reconvenes at 8:39 p.m.

Carried

---

**12. ADJOURNMENT**

Moved By Dean Wenborne and Seconded By Gisèle Pageau

Resol. 2016- 45

**BE IT RESOLVED THAT** the meeting be adjourned at 8:40 p.m.

Carried

---

**MAYOR**

---

**CLERK**