



Municipality of French River

AGENDA REGULAR MEETING OF COUNCIL held in the Council Chambers French River Municipal Complex Wednesday, May 13, 2015 at 6pm

1. **Call to order, roll call and adoption of the agenda**
2. **Prayer**
3. **Disclosure of Pecuniary Interest**
4. **Closed Session** - under section 239 (2) (d) "labour relations or employee negotiations" with respect to the recruitment process for the Chief Administrative Officer
5. **Resolution to resolve into Committee**

COUNCIL IN COMMITTEE

6. **Delegations**
 - 6.1 Presentation of the 2014 Annual Financial Report by Collins Barrow
 - Resolution to approve the audited 2014 Financial Statements
 - 6.2 French River Active Parks Association (FRAPA)
Request for partnership to apply to the AgriSpirit Fund for the splash pad project
 - Resolution to support the application and act as partner organization
7. **Management, Committee and Board Reports**
 - 7.1 Mayor
 - 7.2 **Ontario Provincial Police / Community Policing Advisory Committee**
 - 7.2.1 Municipal Policing Report for the month of March 2015
 - 7.3 **CAO/Clerk Department**
 - 7.3.1 Acting CAO/Clerk's Report
 - 7.4 **Finance Department**
 - 7.4.1 Treasurer's Report
 - 7.4.2 OPP Levy Options
 - 7.5 **Building Controls / Municipal Law Enforcement Department**
 - 7.5.1 Chief Building / Municipal Law Enforcement Officer's Report *
 - 7.6 **Parks, Recreation & Facilities Department**
 - 7.6.1 Parks, Recreation & Facilities Manager's Report
 - 7.6.2 Action Report - Results of the Request for Tenders/Quotes for Arena Glass, Ice Resurfacer, low e-ceiling and L.E.D. lights *
 - Resolutions to award the contracts
 - 7.7 **Economic Development Department**

7.8 Public Works & Environmental Department

7.8.1 Award of Wood Waste Chipping Contract at the Noëlville Landfill Site

7.9 Manitoulin-Sudbury District Services Board

7.9.1 Report to Council prepared by Councillor Dean Wenborne

7.10 French River Public Library Board

7.10.1 Library Chief Executive Officer's Report

7.11 Fire Department

8. Correspondence for Council's Consideration

9. Verbal Motion to return into the Regular Meeting

REGULAR MEETING

10. Resolution adopting proceedings from Council in Committee

11. Consent Agenda - Resolution to Approve Items 11.1, 11.4 and Receive Items 11.2, 11.3

(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

11.1 Adoption of Minutes

11.1.1 Special Meeting of Council held April 7, 2015

11.1.2 Special Meeting of Council held April 15, 2015

11.1.3 Regular Council Meeting held April 22, 2015

11.1.4 Special Meeting of Council held April 29, 2015

11.2 Minutes Received

11.3 Correspondence for Council's Information

11.4 By-laws

11.4.1 2015-20 Sign By-law

11.4.2 2015-21 Agreement for Lease of Space - Dentist Office, Dr. Jacinthe Lapalme

11.4.3 2015-22 Approval of the 2015 Budget *

11.4.4 2015-23 Fees and Related Charges

11.4.5 2015-24 Confirmation By-law

12. Addendums

13. Notices of Motion

14. Announcement and Inquiries (from Council Members and Public)

(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair. Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.

15. Adjournment



Municipalité de la Rivière des Français

ORDRE DU JOUR **RÉUNION RÉGULIÈRE DU CONSEIL** qui aura lieu dans la salle du conseil Complexe municipal de la Rivière des Français Mercredi le 13 mai 2015 à 18h

1. **Appel à l'ordre, présence et l'adoption de l'ordre du jour**
2. **Prière**
3. **Révélation d'intérêt pécuniaire**
4. **Session à huis clos** - section 239 (2) (d) "les relations de travail ou les négociations avec les employés" au sujet du procès de recrutement d'un Directeur administratif
5. **Résolution pour résoudre en comité**

CONSEIL EN COMITÉ

6. **Délégations**
 - 6.1 Présentations des États financiers 2014 par Collins Barrow
 - Résolution pour approuver les États financiers 2014
 - 6.2 Association des parcs actifs de la Rivière des Français (APARF)
Demande d'un partenariat pour appliquer au Fond de AgriSpirit pour le projet du parc d'eau
 - Resolution to support the application and act as partner organization
7. **Rapports de la direction, comités et conseils**
 - 7.1 **Maire**
 - 7.2 **Police provinciale de l'Ontario / Comité consultatif de la police communautaire**
 - 7.2.1 Rapport mensuel de la police provinciale de l'Ontario de mars 2015
 - 7.3 **Administration**
 - 7.3.1 Rapport de la directrice/greffière intérimaire
 - 7.4 **Département des finances**
 - 7.4.1 Rapport de la trésorière
 - 7.5 **Département des services de construction et des règlements municipaux**
 - 7.5.1 Rapport du Directeur des services de construction et des règlements municipaux *
 - 7.6 **Département des parcs, loisirs et des installations**
 - 7.6.1 Rapport du Directeur des parcs, loisirs et des installations
 - 7.6.2 Rapport d'action - Résultats des appels d'offres pour du travail à l'arène, vitre, une resurfaceuse, insulation du plafond et lumière L.E.D. *
 - Résolutions pour décerner les contrats
 - 7.7 **Département du développement économique**

7.8 Département des travaux publics et de l'environnement

7.8.1 Décerner le contrat pour le déchiquetage de bois au site d'enfouissement

7.9 Conseil des Services du District de Manitoulin-Sudbury

7.9.1 Rapport au Conseil préparé par Conseiller Dean Wenborne

7.10 Conseil de la bibliothèque publique de la Rivière des Français

7.10.1 Rapport de la Directrice exécutive de la Bibliothèque publique

7.11 Département des services d'incendie

8. Correspondance pour la considération du Conseil

9. Motion verbale pour retourner en réunion régulière

RÉUNION RÉGULIÈRE

10. Résolutions pour adopter les procédures du Conseil en comité

11. Ordre du jour regroupé - Résolution pour adoptés items 11.1, 11.4 et recevoir items 11.2, 11.3

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

11.1 Procès-verbaux adoptés

11.1.1 Réunion spéciale du Conseil le 7 avril 2015

11.1.2 Réunion spéciale du Conseil le 15 avril 2015

11.1.3 Réunion régulière du Conseil le 22 janvier 2015

11.1.4 Réunion spéciale du Conseil le 29 avril 2015

11.2 Procès-verbaux reçus

11.3 Correspondance à titre de renseignement

11.4 Règlements

11.4.1 2015-20 Règlement pour enseigne

11.4.2 2015-21 Entente de bail - bureau du dentiste, Dr. Jacinthe Lapalme

11.4.3 2015-22 Approbation du budget 2015 *

11.4.4 2015-23 Règlement des Frais d'utilisations et des décharges

11.4.5 2015-24 Règlement de confirmation

12. Addendum

13. Avis de motion

14. Annonce et questions (par membres du Conseil et gens du public)

(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président. Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.

15. Ajournement



Corporation of the Municipality of French River
Corporation de la Municipalité de la Rivière des Français
Box 156, 44 St. Christophe Street / CP 156, 44 rue St. Christophe
Noëlville, Ontario P0M 2N0
Telephone / Téléphone : (705) 898-2294
Facsimile/Télécopieur : (705) 898-2181

RECEIVED

APR 28 2015

MUNICIPALITY OF FRENCH RIVER

Demande pour être une délégation / Delegation Request Form

DATE DE LA RÉUNION / DATE OF MEETING: May 13th, 2015

Nom / Name: Chantal Beaulieu - FRAPA

Date: April 28th, 2015

Adresse/Address: 6 Brousseau RD Alban, ON P0M 1A0

Courriel/Email Address: frapa@hotmail.ca

Organisation / Organization: French River Active Parks Association - FRAPA

Téléphone / Telephone: 705-626-3518

Sujet – Topic


(S.V.P. inclure documentation d'appui à votre demande)

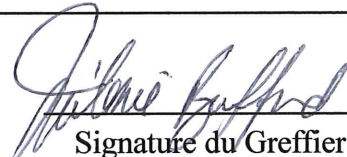
(Please enclose documentation supporting your request)

The FRAPA committee would like to partner up with the municipality of French River to apply

for the following AgriSpirit fund in order to raise money for the splashpad project.

Farm Credit Canada, is for playground projects that partner with a municipal body who agree to
receive the money contributed and issue a receipt. The project must enhance the quality of life for
people, recognize FCC's contribution, be completed within two years of receiving AgriSpirit funding,
and be a capital project. With this fund FRAPA will be able to enhance the splashpad project.


Signature du demandeur / Signature of applicant


Signature du Greffier / Signature of Clerk

La présentation aura un temps limite de 15 minutes.

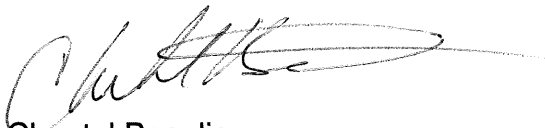
Presentation cannot exceed 15 minutes.

Municipality of French River
Box 146, 44 St. Christophe Street
Noelville, On
P0M 2N0

To whom it may concern,

As with any project, there are always unforeseen expenses which can derail, delay, and jeopardize the overall success of the project. The FRAPA committee truly believes that by partnering up with the Municipality to apply for the AgriSpirit fund, we will help to mitigate and avoid some of these surprises we will surely encounter over the course of execution of our community Splashpad project. With this fund, and with the help of the municipality, we will also be able to deliver some of the secondary enhancements we have planned for the Splashpad. Farm Credit Canada and FRAPA have a lot in common, as we promote physical activity to create a healthy and vibrant community, we enhance the quality of life for residents and visitors, and we recognize all generations and cultures in the development of all projects by ensuring accessibility to all. Partnering with FCC and the Municipality will benefit the community and help to ensure the Splashpad project is an outstanding success!

We thank you for your time and consideration.

A handwritten signature in black ink, appearing to read 'Chantal Beaulieu', with a long horizontal flourish extending to the right.

Chantal Beaulieu
Secretary - FRAPA

FCC AgriSpirit Fund

Organizations we consider for funding

- 1 registered charities with Canada Revenue Agency
- 2 non-profit organizations that will partner with a municipal body, territorial or provincial government who agree to receive the money contributed and issue a receipt in your name.
- 3 a municipal body (a municipal body can include a town, city under 150,000 people, a rural municipality or a First Nations band)

Programs we support

- 1 enhance the quality of life for people in rural communities across Canada
- 2 be a capital project (equipment, building funds, etc.)
- 3 be completed within two years of receiving AgriSpirit funding
- 4 recognize FCC's contribution
- 5 are located in rural communities with less than 150,000 people

Organizations or programs we will not support

- 1 take place in cities over 150,000 people or are outside Canada
- 2 have received funding from the FCC AgriSpirit Fund in the past four years
- 3 contribute to operating budgets or debt reduction campaigns
- 4 raise funds for a charity through private foundations or third parties (Lion's Club, Rotary Club, Knights of Columbus, etc.) unless funds are directed to a specific capital project for which FCC receives recognition for the donation
- 5 support individual endeavours
- 6 benefits members of a particular religion, political party or social organization whose primary focus is advocating a particular religious, social, moral, political or economic point of view.
- 7 benefit private schools
- 8 adversely impact the environment
- 9 where the directing mind of that organization is an elected Federal Official

Additional information

- 1 only online applications will be evaluated
- 2 preference may be given to organizations that have a focus on agriculture
- 3 FCC employees and their immediate family members are not eligible to complete the application for the FCC AgriSpirit Fund
- 4 selected organizations must sign a letter of agreement with FCC and show documentation of project completion

Past FCC AgriSpirit Projects - 2014

Ontario

#	Organization	Amount	Project
1	Huron Park Secondary School (Woodstock)	\$25,000	Improve the athletic facility at Huron Park Secondary School
2	Lambton Children's Safety Village (Sarnia)	\$20,000	Build a children's safety village
3	West Niagara Agricultural Society (Grassie)	\$20,000	Purchase equipment and furnishings for the agricultural hall
4	Municipality of North Perth (Listowel)	\$20,000	Build a new arena and community meeting space
5	Glencoe Agricultural Society	\$20,000	Replace heating and cooling units
6	Southwestern Ontario Gleaners (Leamington)	\$15,000	Purchase an electric fork lift
7	Burford Fairgrounds Fence Replacement Program	\$15,000	Upgrade fencing at fairgrounds
8	Woolwich Recreational Facilities Foundation (Elmira)	\$15,000	Build outdoor skateboard park

Past FCC AgriSpirit Projects - 2014

9	Markdale Agricultural Society	\$15,000	Replace an announcer booth for the show ring and install bleachers for event audiences
10	Optimist Club of East Williams (Alisa Craig)	\$15,000	Purchase small ice resurfacing machine to maintain the ice
11	Friends of the Utopia Mill and Park	\$14,700	Create a commercial community kitchen
12	North Lanark Agricultural Society (Almonte)	\$13,000	Repair the roof and balcony and replace the siding on the front exterior walls of the ag hall
13	St. Lawrence District Medical Centre (Lansdowne)	\$12,650	Expand and modernize a rural community primary health care facility
14	Manitoulin Family Resources (Mindemoya)	\$12,000	Build a modern facility to provide emergency food assistance to those in need
15	L.K.C.S. Booster Club (Dresden)	\$10,000	Improve the existing L-K sports field
16	Huron County Junior Farmers (Edgemondville)	\$10,000	Construct a playground
17	LOFT Community Services (Toronto)	\$10,000	Provide supportive housing for at-risk and homeless seniors
18	Hospice Prince Edward (Picton)	\$7,650	Create a serenity garden and children's natural play area
19	Pelham Cares Inc. (Fonthill)	\$5,000	Upgrade lighting in food storage, sorting and distribution area

Past FCC AgriSpirit Projects - 2014

20	Royal Canadian Legion Br. 102 (Walkerton)	\$5,000	Purchase heavy-duty carts and peg boards to assist in the display of historical military artifacts
21	Milverton Public School	\$5,000	Build a new playground
22	Port Perry Hospital Foundation	\$5,000	Bring inpatient wing (built in 1967) up to current safety and accessibility standards
23	Crysler Community Centre	\$5,000	Build an outdoor covered community ice rink and gathering place
24	Renovation de parc sportif de Casselman	\$5,000	Upgrade the sports centre



The Corporation of the Municipality of French River

Information Report

REPORT TO: Council	REPORT FROM: Mélanie Bouffard Acting CAO/Clerk	MEETING DATE: May 13, 2015
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MONTHLY REPORT

Subject: To provide Council with updates of ongoing matters:

Human Resources: It is with mixed feelings that I announce that Brennan Kenny, our Economic Development Manager has resigned, his last day was May 11, 2015. Although we will miss him and that we appreciate his dedicated and hard work in the past years, we are truly happy for Brennan who is moving forward to a great career opportunity at the Town of Innisfil.

Ad hoc Committees: Council were advised internally that there was an oversight with the creation of the latest ad hoc committees; Audit Committee and the Operations Review committee. The resolutions to appoint the members to these ad hoc committees also appointed staff as members. It is to be clarified that only Members of Council are members of Committees of Council as per our Procedure By-law. Staff are present to provide advice, resources and information to the Members.

Waste Management Program Open House: The Open House is scheduled for Saturday, May 16, 3-8pm at the Alban Community Centre. We have been working diligently towards preparing the information while taking all comments received to date into consideration. The goal of the Open House is to educate, inform, receive feedback and consult with the community. It is important to mention that the objective of a Municipality's Waste Management Program is to reduce waste, increase recycling and extend the life of the landfill site for the next generations in our community.

Budget 2015: The budget process is finally coming to an end, which has very tedious for all involved especially in the past month with Special Meetings and consultations with staff, Council and the public. The 2015 Budget is being considered by Council at the May 13th meeting.

Dentist Office: The ongoing negotiations and consultations with a new dentist are also complete. Dr. Jacinthe Lapalme will be setting up her practice as of July 1, 2015; the lease of space agreement is being considered by Council at the May 13th meeting.

Collective Bargaining: The dates for the collective bargaining have been set for early June.

*Original Reports have been signed by:

Prepared by: Mélanie Bouffard, Acting CAO/Clerk



The Corporation of the Municipality of French River

Information Report

REPORT TO: Council	REPORT FROM: Julie Bouthillette, CPA, CGA	MEETING DATE: May 13 th , 2015
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TREASURER'S REPORT

SUBJECT

To update on current items, projects in the Treasury Department

BACKGROUND

Cash Disbursements

The March 2015 cash disbursements totaled \$381,014.29. Confirming the disbursements in the minutes are for audit purposes in order to verify that this number has not changed from the time of confirmation to the annual audit.

Budget versus Actual 2015

The Budget versus Actual and Committed – to April is attached. Please note that the comparisons are to the unapproved “DRAFT” budget at this time.

Lease Agreement Committee

Nothing to report.

Procurement Policy

Nothing to report.

Asset Management

Nothing to report.

Insurance: Hydro Damage - Subrogation/ AIG

We have received a final response to the Hydro Damages of April 2014 from AIG our insurance broker as follows:

We have now received the opinion from our subrogation counsel. As per counsel's report, there are a number of issues that we are facing with this case. We would first of all have to retain an engineer to further investigate the theory of liability, as right now liability against Hydro One is unclear. Given the quantum of the claim this doesn't warrant us incurring further fees for investigation and legal proceedings, and even in the case where we would proceed with further investigation, the outcome might not be favourable for recovery. As the chances of recovery in this case are unlikely AIG maintains the position that we will not be advancing this claim to litigation.

PREPARED BY:

Original signed by:

APPROVED BY:

Original signed by:

Julie Bouthillette, CPA, CGA - Treasurer
May 8th, 2015

Melanie Bouffard, interim CAO/Clerk
May 8th, 2015



The Corporation of the Municipality of French River

Action Report

REPORT TO: Council	REPORT FROM: Julie Bouthillette, CPA, CGA	MEETING DATE: May 13 th , 2015
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OPP Levy Options

Subject

The purpose of this report is share information on the impacts of shifting the OPP costs from being levied as part of the tax rate to a separate levy.

Background

In 2014, it was announced that the OPP billing model in Ontario would change for the billing year of 2015 to a cost per household which would equalise costs through the Province.

For the Municipality of French River this resulted in a cost increase of \$109,871 (from \$526,100 in 2014 to \$635,971 in 2015).

The new billing model has two main components a base service cost of \$200.51/household and a calls for service cost of \$40.39/household.

A report was presented at the April 29th Special Budget Council Meeting that detailed:
The OPP billing model uses 2012 household data with a household total count of 2,640 properties (2,509 residential and 131 commercial and Industrial). We have been advised by MPAC that Properties could be listed and counted twice due to mixed classifications on their properties (residential and commercial). For instance, a property with a home based business that is classified as both residential and commercial would be included in both lists and count as two properties. The list was reviewed and three anomalies were found in the recreational trailer park category. The three properties identified contain multiple households as each campsite has been counted as a household. The reason that this was flagged as an anomaly is that the other recreational trailer park properties containing campsites are counted as either one or two households.

At the meeting of April 29th, 2015 the following resolution was approved:

BE IT RESOLVED THAT Council directs staff to establish an OPP Levy at a cost of \$206.81 per household to equalise on the same basis as the new OPP Billing Model;

AND THAT the three anomalies identified in the report dated April 29, 2015 be charged the OPP Levy with a household count capped at 50% as stated by MPAC for 2015 and be levied at the full household count for subsequent years and that they be notified.

Discussion

On Friday May 8th, representatives of the Municipality met with OPP and MPAC representatives to share the anomalies found and to discuss possible solutions. MPAC agreed that the anomalies exist in recreational trailer parks across Ontario and that they do not have the resources to review the property counts. A filtering of the properties was the only viable alternative to address the anomalies. The OPP has agreed to consider this alternative and will inform us of the impacts with the 2016 billing only. The 2015 billing cannot be adjusted.

Financial Considerations

- \$206.81 distributed across 2560 households (three anomalies getting 50% of their identified household counts)
- \$213.10 distributed across 2,484 households (three anomalies getting only one household count)

Strategic Plan - N/A**Communication Plan** – N/A**Recommendation**

It is recommended that Council set the user fee at 213.10 per household in order to equalise the anomalies across all households for the 2015 billing.

Document(s) Attached – N/A

***Original Reports have been signed by:**

Prepared by:
Julie Bouthillette, CPA, CGA, Treasurer

Approved by:
Mélanie Bouffard, Acting CAO/Clerk



The Corporation of the Municipality of French River

Information Report

REPORT TO: Council	REPORT FROM: Michael Campbell Chief Building Official & MLEO	MEETING DATE: May 13, 2015
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CHIEF BUILDING OFFICIAL AND MUNICIPAL LAW ENFORCEMENT OFFICER'S REPORT

SUBJECT

To provide Council with updates of ongoing matters in the Building Control and By-Law Enforcement Department.

Clean Yard Complaints

With warm weather and melted snow, calls for the Clean Yards By-Law have increased during the past month. When the complaints are received, they will be assessed and dealt with appropriately. Due to my additional role as the Chief Building Official, these complaints will be resolved as soon as possible but depending on the severity/size/location of the property in question; some issues may take some time to get resolved. Please refer to the attached schedule to By-Law 2009-19 for further clarification on how Clean Yard complaints will be handled.

MLEO Student

Vanessa Giroux (Municipal Law Enforcement Student) started work on May 11, 2015. Vanessa will assist in the daily operations of the By-Law Enforcement department. Due to this being a student position, Vanessa will be unable to fulfill all duties of a MLEO (Issuing Provincial Offence Notices and Parking Tickets) however, she will be provided with a wealth of knowledge and experience in the enforcement field that will prepare her for her desired future career as a Lawyer.

Chief Building Official Report

Please see attached report.

Document(s) Attached

1 - SCHEDULE "A" of BY-LAW 2009-19 - CLEAN YARD POLICY

2 – Detailed Building Permit Report

***Original Reports have been signed by:**

Prepared by: Michael Campbell – Chief Building Official/MLEO

Approved by: Mélanie Bouffard, Acting CAO/Clerk

**SCHEDULE “A” of BY-LAW 2009-19
CLEAN YARD POLICY**

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BEING A BY-LAW TO PROVIDE FOR THE MAINTENANCE OF LAND (CLEAN YARD BY-LAW) WITHIN THE MUNICIPALITY OF FRENCH RIVER

All property owners are required to maintain their property according to standards set in the “Clean Yard By-law”, including owners of rental residential properties. (This is unless there is a specific agreement between the property owner and the lessee or occupants that assigns maintenance of the property.)

The By-law Enforcement Officer will act not only on written complaints but will use a common sense approach to the application of the clean yard by-law.

When a complaint is received, an Officer will investigate to determine if a violation exists. This by-law will not be used to resolve issues between neighbors. If a violation is found, the officer can issue an Order advising the owner of the violation and requiring that it be remedied within a specified time period.

In view of the fact that the Municipality of French River has many diverse properties such as village areas, waterfront residential, waterfront commercial, farmland, and rural residential, enforcement will have to be done with some discretion taking into consideration the complainant, the geographic location of the property in question, the size of the property in question (farmland versus urban lot), the condition of the adjacent properties, and the effect of the infraction on adjacent properties and the general well being of the residents of the area, and the Municipality. As the complaints and the investigations become more numerous, past practice data as well as the consistent application of the policy will become more evident, and will act as a guide in the application of the by-law.

If you are a tenant that has concerns regarding ill-maintenance of your home or apartment building, first advise the landlord of your concerns in writing. This gives the landlord an opportunity to address the issue. If these concerns are not adequately addressed, register a complaint with the By-law Enforcement office.

This information is for convenience and quick reference only. For specific information, contact the By-law Enforcement officer at (705) 898-2294.

Municipality of French River
Detailed Building Permit Report
YTD until April 30, 2015

2015 Permits Year To Date			2014 Permits YTD (Jan 1 - April 30 2014)	
Residential	Permits	Construction Value	Permits	Construction Value
New Building Construction	2	512,840	2	266,000
New Accessory Structure	3	105,000	3	92,000
Install/Erect/Replace	1	6,300	1	100,000
Renovation/Alter/Repair	6	151,000	0	-
Demolish	4	41,000	5	17,000
Addition	5	212,800	1	4,000
Total Residential	21	1,028,940	12	479,000
Commercial	0	-	2	13,000
Industrial	1	72,000	0	-
Government/Institutional	0	-	0	-
Total Permits	22	1,100,940	14	492,000

Original signed by:

Submitted by: Michael Campbell
CBO

Permits - April 2015			Permits - April 2014	
Residential	Permits	Construction Value	Permits	Construction Value
New Building Construction	1	240,000	1	216,000
New Accessory Structure	2	65,000	2	58,000
Install/Erect/Replace	0	-	0	-
Renovation/Alter/Repair	5	129,000	0	-
Demolish	0	-	4	13,000
Addition	2	118,000	1	4,000
Total Residential	10	552,000	8	291,000
Commercial	0	-	1	1,000
Industrial	0	-	0	-
Government/Institutional	0	-	0	-
Total Permits	10	552,000	9	292,000

Original signed by:

Approved By: Melanie Bouffard
Acting CAO/Clerk

Municipality of French River
Detailed Building Permit Report
YTD until April 30, 2015

PERMIT NO.	ROLL NUMBER	Site Civic # RoadName Suffix Direction Apt	LAST NAME	FIRST NAME	Approval Granted Date	DESCRIPTION OF WORK	Bld Fee	VALUE (\$)	Property Category	TYPE OF WORK
15-001	520103000057500	41 GILBERT RD.	HIBBS	GERALD	2015/01/06	Demo the house in order	80	20000	Residential	Demolish
15-002	520105000022000	505 E ASH BAY RD.	CROTEAU	DONALD	2015/01/15	Erect 16' x 26' sleep cabin	420	40000	Residential	New Accessory Structure
15-003	520103000063104	91 LEGER RD.	MARTIN	NORMA	2015/02/18	Finish basement, drywall,	271	22000	Residential	Renovation/Alter/Repair
15-004	520103000033400	240 WHIPPOORWILL RD.	PITMAN	GRANT	2015/02/23	Erect a 12' x 26' detached	80	6300	Residential	Install/Erect/Replace
15-005	520106000012600	4981 HWY 64	PILON	Julie	2015/03/20	Construct 50' x 46' Single	2404	272840	Residential	New Building Construction
15-006	520106000012600	4981 HWY 64	PILON	JULIE	2015/03/20	Demolish SFD (Approx 800	80	10000	Residential	Demolish
15-007	520106000039100	248 FOREST HILL RD.	GUILLEMETTE	NORBERT	2015/03/23	Construct a 16' x 20' Sunr	272	34000	Residential	Addition
15-008	520101000027700	256 TURENNE RD.	RIOUX	SHERRY	2015/03/25	Demolish remainder of hc	80	10000	Residential	Demolish
15-009	520102000055300	446 A-B CHERRIMAN RD.	WISMER	ARTHUR WILLIAM	2015/03/24	Construct a 8' x 24' porch	80	4800	Residential	Addition
15-010	520103000033100	218 B WHIPPOORWILL RD.	WALLIS	PAUL	2015/03/26	Addition to existing cottag	448	56000	Residential	Addition
15-011	520102000031900	59 DAOUST ST.	NEO	OAHS/	2015/03/26	Demolish dilapidated deta	80	1000	Residential	Demolish
15-012	520102000013500	1326 MAYER RD.	SHARP	PAUL MICHAEL	2015/03/31	Erect a 60`x 120`(7200 sq	576	72000	Industrial	New Building Construction
15-013	520101000046700	585 HWY 64	THOMAS	MADELEINE YVETTE	2015/04/10	Install new siding & Insula	80	8000	Residential	Renovation/Alter/Repair
15-014	520103000014500	2670 HWY 64	ARBOUR	DEBORAH ROSE	2015/04/10	Construct a 30' x 40' deta	288	36000	Residential	New Accessory Structure
15-015	520104000021600	747 DRY PINE BAY RD.	TWORO	CHRISTINE DORIS	2015/04/15	Construct 1200 Sq/Ft. coti	1682	240000	Residential	New Building Construction
15-016	520104000027200	326 A DRY PINE BAY RD.	FORGET	MARC	2015/03/31	Repair fire damage to hou	800	100000	Residential	Renovation/Alter/Repair
15-017	520105000036100	702 HWY 528	HEBERT	MONIQUE	2015/04/21	24' x 26' Addition + Plumb	522	54000	Residential	Addition
15-018	520106000060300	1850 HWY 535	CHAMPAGNE	RONALD	2015/04/21	Install 13.5' x 32' Addition	512	64000	Residential	Addition
15-019	520106000056005	94 SUCKER CREEK RD.	LAWRENCE	HUBERT	2015/04/27	Install insulation to existir	80	1000	Residential	Renovation/Alter/Repair
15-020	520101000030400	430 A TURENNE RD.	MARIER	NICOLE	2015/04/27	Construct a 24' x 40' deta	232	29000	Residential	New Accessory Structure
15-021	520101000038800	701 HWY 64	CARRIERE	ROBERT MARCEL	2015/04/28	Install new metal roof, sid	120	15000	Residential	Renovation/Alter/Repair
15-022	520102000002500	2829 HWY 64	CHARBONNEAU	ROLAND VICTOR	2015/04/30	Replace siding and window	80	5000	Residential	Renovation/Alter/Repair
								1,100,940		



The Corporation of the Municipality of French River

Information Report

REPORT TO: Council /Committee	REPORT FROM: R. Martin Parks, Recreation & Facilities	MEETING DATE: May 13, 2015
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Monthly report

Subject

To provide members of Council with the activities of the Parks, Recreation and Facilities department.

Summary of matter to date

Splash Pad

The construction phase for the new Splash Pad has started. The well is installed, 500' was drilled, only 7 gallons per minute were obtained. Next step is to build a pump room/ change room.

Junior A hockey team

The Junior Hockey team has been approved by all concerned parties and is now in the process of recruiting players and staff.

Summer activities

Summer maintenance operations are in full swing, with this warm weather we are having the cemeteries and parks will be needing lawn care.

***Original Reports have been signed by:**

Prepared by: Robert Martin, Parks, Recreation & Facilities Manager

Approved by: Mélanie Bouffard, Acting CAO/Clerk



The Corporation of the Municipality of French River

Action Report

REPORT TO: Council	REPORT FROM: R. Martin Parks, Recreation & Facilities	MEETING DATE: May 13, 2015
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Improvements to Noëlville Community Centre

Subject

To report the results of the Request for Tenders/Quotes for improvements at the Noëlville Community Centre.

Background

Council agreed to capital expenditures for upgrades at the Noëlville Community Centre (Arena) at the March 11, 2015 meeting and the Request for Tender and/or Quotes at the meeting of April 8, 2015.

Discussion

The deadline for the following requests was May 13, 2015 at 4pm.

The results are as follows:

Request for Tender (2015-007) for the supply and installation of a low e-ceiling **and** L.E.D. lights

- Dancey Electric \$92,400
- Nu-Style Construction \$100,400
- Athletica Sport Systems \$70,431
- ONEnergy Inc. \$89,092.13

Request for Tender (2015-007) for the supply and installation of a low e-ceiling **only**

- Custom Ice Inc. \$33,850
- Athletica Sport Systems \$36,504
- Coliseum Recreation \$34,996
- Energie Innovation Inc. \$43,780

Request for Tender (2015-007) for the supply and installation of L.E.D. lights **only**

- Madden Electric \$41,841
- Bernard Rochefort Ltd \$39,819
- Metal Air \$43,188.94
- Okey Lamp \$37,785
- Gordon Electric \$26,665

Request for Tender (2015-006) for the supply of an Ice Resurfacer:

- Zamboni Company Ltd \$80,217.15
- Resurface Corp. \$79,990 (disqualified, bid for a propane model, request was for a gas model)

Financial Considerations

The lowest bids are within budgeted amounts for 2015.

Strategic Plan

Ensure community safety & Provide beautiful places for the community to gather.

Communication Plan

n/a

Recommendation

The Resolutions to award the contracts will be brought forward at the May 27th, 2015 Council Meeting as the tenders will be reviewed for accuracy.

Document(s) Attached

n/a

***Original Reports have been signed by:**

Prepared by: Robert Martin, Parks, Recreation & Facilities Manager

Approved by: Mélanie Bouffard, Acting CAO/Clerk

MUNICIPALITY OF FRENCH RIVER

REPORT TO MAYOR AND COUNCIL

MSDSB FOR MARCH AND APRIL

THIS REPORT BEGINS WITH A FEW NOTES FROM THE DSSB MARCH MEETING. TIME CONSTRAINTS DID NOT ALLOW FOR A REGULAR MARCH REPORT

THE CAO-FERN DOMINELLI- HAS AGREED TO A NEW 5 YEAR CONTRACT. THIS IS A BIG PLUS FOR THE MSDSB AS, IN MY OPINION, HE PERFORMS HIS JOB WITH PASSION AND EXCELLENCE.

SOME NEW FUNDING FROM THE PROVINCE ALONG WITH DSSB FUNDS IS PERMITTING A NEW PILOT PROGRAM AIMED AT ASSISTING SENIORS TO STAY COMFORTABLY IN THEIR HOMES. THE PROGRAM USES THE DSSB PARAMEDICS WHILE NOT ON CALLS TO VISIT AND OFFER ASSISTANCE THAT WILL HELP TO LIMIT 911 CALLS WHILE ALSO PROVIDING OTHER HELPFUL NEEDS. THERE ARE TWO PILOT PROGRAMS IN GOGAMA AND GORE BAY.

THE DSSB EMS RESPONDED TO THE GOGAMA RAIL ACCIDENT AND FIRES IN ORDER TO INSURE READINESS FOR ANY EMERGENCIES. THERE WAS A COST TO THE DSSB AND THERE IS AN ATTEMPT TO RECOVER SAME FROM CN RAIL. THAT PRETTY MUCH COVERS THE MARCH MEETING.

THE APRIL MEETING BEGAN WITH AN INTRODUCTION TO THE NEW DEPUTY CHIEF OF THE DSSB EMS SERVICE. MR. ROBERT SMITH. ROBERT HAS HAD QUITE A LONG STINT WITH THE SUDBURY EMS AND BRINGS A LOT OF EXPERIENCE TO THE MSDSB SERVICE. HE WILL UNDOUBTEDLY BE A LOT OF ASSISTANCE TO CHIEF MACISSAC.

THERE WAS MUCH DISCUSSION AROUND THE ISSUE OF SOCIAL HOUSING RENT INCREASES. THE PROVINCE HAS MANDATED THAT PERSONS EARNING \$37,500.00 AND UP MUST NOW PAY MARKET RENT. FOR EXAMPLE, A TENANT IN SEVERAL MANITOULIN SOCIAL HOUSING BUILDINGS PRESENTLY PAYING \$571.00 FOR A ONE BEDROOM UNIT WILL NOW BE REQUIRED TO PAY \$940.00. AS CAN BE EXPECTED CONCERN WAS RAISED OVER THE AMOUNT OF THE INCREASE AND THE TIME GIVEN TO IMPLEMENT. CONSEQUENTLY, THE INCREASES WILL BE PHASED IN. SHOULD A TENANT DECIDE TO MOVE OUT BECAUSE OF THE INCREASE, THERE IS A WAITING LIST OF OVER 300 PERSONS WHO WOULD LIKE THE APARTMENT UNIT. AND THOSE FOLKS ARE NOT MAKING \$37,500.00 ! IN MOST CASES MUCH LESS.

ANOTHER SOCIAL HOUSING ISSUE THAT WAS TABLED IS THE LEGAL REQUIREMENT TO ACCOMMODATE. THAT MEANS THAT IF A TENANT HAS AN IMPAIRMENT THAT REQUIRES WIDER DOORS OR LOWER KITCHEN COUNTERS THE DSSB MUST PROVIDE THE NECESSARY CHANGES AS LONG AS THE COST OR STRUCTURAL ISSUES DO NOT PREVENT DOING THE JOB. COULD BE VERY COSTLY IF AN ELEVATOR WAS REQUIRED.

IN OTHER EMS MATTERS THE DSSB WILL APPLY TO THE MOHLTC FOR FUNDING FOR A PRV (PARAMEDIC RESPONSE UNIT) TO AUGMENT THE WIKWEMIKONG AMBULANCE RESPONSE UNIT. THERE IS TOO MUCH TIME WHEN THAT UNIT IS AWAY ON CALL AND THE WISH IS TOO USE A MORE ECONOMICAL METHOD TO SUPPLEMENT THAT STATION. THE FUNDING, IF GRANTED, WILL BE FULLY PROVINCIAL

FINALLY, ON EMS MATTERS THE CHIEF IS TRYING VERY HARD TO MEET THE PROVINCIAL RESPONSE TIMES FOR AMBULANCE CALLS. THESE STANDARDS, HOWEVER, ARE NOT APPROPRIATE FOR VERY LARGE RURAL AREAS SUCH AS THIS DSSB DEALS WITH. THE STANDARDS WERE DERIVED FROM MUCH MORE POPULATED OR URBAN AREAS WHERE DISTANCE AND SUBSTANDARD ROADS WERE NOT AN ISSUE. ON THE PLUS SIDE THIS DSSB SERVICE REGULARLY MEETS THE STANDARDS SET BY THE CHIEF AND STAFF. WE CAN BE VERY PROUD OF THE KIND OF SERVICE THAT IS ENJOYED BY THE RESIDENTS OF ALL OF AREA COVERED BY THE MSDSB.

THE PROVINCE HAS SET NEW DEMOGRAPHIC BENCHMARKS FOR CHILD CARE FUNDING. THIS DSSB WILL RECEIVE A \$121,000.00 INCREASE AS A RESULT. THE INCREASE WILL RESULT THIS YEAR IN A TOTAL BUDGET AMOUNT OF \$4,143,495.00. STAFF ARE PLEASED WITH THE INCREASE BUT ARE CONCERNED ABOUT THE LACK OF A FIXED AND CERTAIN AMOUNT EVERY YEAR. THE VOLATILITY OF THE FUNDING ON A YEAR OVER YEAR BASIS MAKES FOR UNCERTAINTY.

THE MSDSB HOMELESSNESS PROGRAM RECEIVED \$324,000.00 FOR USE IN ISSUES SUCH AS SUPPLEMENTING THE FOOD BANKS AND HELPING FOLKS TO STAY IN THEIR HOMES WHEN FUNDS ARE SHORT FOR PAYING HYDRO BILLS OR OTHER IMMEDIATE NEEDS. THIS IS A PROGRAM THAT REQUIRES THE SOCIAL WORKERS TO TRY AND BECOME KNOWLEDGEABLE ON WHO NEEDS ASSISTANCE AND WHAT KIND OF HELP. THE FUNDS ARE FOR 2015-16 AND 2016-17.

FINALLY, THIS DSSB WITH ALL THE OTHERS IS STILL HAVING A LOT OF PROBLEMS WITH THE SAMS PROGRAM. THIS IS THE PROGRAM THAT IS SUPPOSED TO SIMPLIFY THE ONTARIO WORKS ADMINISTRATION. SO FAR IT HAS ONLY SUCCEEDED IN CREATING A LOT MORE COST AND WORK!

COUNCILLOR WENBORNE



Succursale Alban Branch
Branch

796 Hwy 64, Unit A, Alban ON

Succursale Noëlville

Rue 15 Dollard St, Noëlville ON

TO: Library Board Members

FROM: Linda Keenan/CEO French River Public Library

SUBJECT: CEO's written Report

DATE: March 24, 2015

Meetings:

The first Board meeting of the new term was held January 7th, to which our new Board members where voted in.

Attended a budget meeting at the Municipality.

Events:

We hosted a movie during March Break and had a great turnout. Also the Youth group had a great turnout for cooking with Chris.

Closure:

The library was closed for Family Day on February 16th.

Programs:

Gave three I-pad sessions in January and they were in such demand repeated the sessions in February. Had a very good attendance. Our computer courses wrapped up at the end of February and will start up again in April. We are now part of the Food Box program. Members of the community can come and purchase the food boxes at the Library and pick up at the day care.

Thank you



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Tuesday, April 7, 2015 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp

Members Excused:

Councillor Dean Wenborne

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Robert Martin, Parks, Recreation & Facilities Manager
Brennan Kenny, Economic Development Manager
Linda Keenan, Library Chief Executive Officer
Jim Sartor, Public Works Superintendent
Kevin Benvenuti, Environmental Services Operator

Guests:

13 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6pm.

Moved By: Denny Sharp
Seconded By: Michel Bigras

Resol. 2015- 122

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Budget Deliberation

The goal of the second Budget Deliberation was to outline the 2015 assessments and to go through the budget as a whole which now includes all Operational & Capital Items. The management team met prior to the meeting to review the budget and was able to reduce a few items.

The Treasurer distributed the following sheets to Council:

- 2015 Assessment Totals
 - 2015 Draft Operating Budget
 - 2015 Draft Capital Budget
-

As requested by Council, the option to levy the OPP cost was included in the draft budget. The new OPP billing model now outlines the true cost per household which simplifies the task of levying accordingly. The amount that could be levied per household is \$200.51 which leaves an amount of \$106,625 that would remain on the overall burden of the budget.

The total cost of OPP for 2015 is \$635,971, if the cost is not levied per household, it is charged by assessment, therefore the higher assessed properties are charged more than lower assessments. The levy provides that each household is charged equally no matter the value of the property. However, the burden would be put on multi-residential properties who would pay per household (unit/apartment).

Overview of where the budget was at that point:

10.45% assessment increase

.6% increase in tax rate

11.25% increase in taxes (assessment and rate)

Pulled from reserves \$718,900

Repayable of long term debt \$249,000

Purchase of Tangible Capital Assets \$1,301,000

New long term debt \$277,100

The Public Library budget was discussed which represents \$124,000 in the draft budget. The impact of reducing that amount was questioned; whether there would be a need to reduce to one branch, reduce staff and/or reduce levels of programming and if the stats support that our small municipality has two branches. It was suggested that the discussion and questions be considered in the fall, it would allow the time for the board and the municipality to look at the stats, possible cost savings and to fully consider the impact in next year's budget and on the desirable level of service in our community.

The Council per diems of \$150 per day was discussed again; a Notice of Motion will be brought forward to review the Council Remuneration Policy.

After going through the budget :

10.45% assessment increase

.6% increase in tax rate

11.25% increase in taxes (assessment and rate)

operational review and financial planning was added for an amount of \$50,000

It was discussed that more funds could be pulled from reserves, the municipality has double the reserves than other municipalities and might be missing out on grants because we are in a better financial situation than others. Council requested that the Treasurer prepare a scenario to outline the impact of not replenishing the assets to be considered at the next budget meeting.

On February 25, 2015, a Notice of Motion was moved by Councillor Ron Garbutt and adopted by Council setting a policy to present the final draft budget each year to the taxpayers in the form of special budget meetings. The Resolution specifies that the meetings are to be held at the Municipal Office in Noëlville, the Alban Community Center in Alban and at the Monetville Public School in Monetville for the convenience of our taxpayers in those areas and scheduled for evenings or week-ends. Members of council and staff are required to be present to explain the budget and answer any questions that may arise from the public and to make note of any comments/suggestions from the public. Council agreed to discuss these meetings at a subsequent meeting.

The next budget meeting will be held on April 15 at 7pm after the Public Works & Environmental Meeting at 6pm.

Moved By: Gisèle Pageau
Seconded By: Michel Bigras

Resol. 2015- 123

BE IT RESOLVED THAT the special meeting be adjourned at 9:37 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, April 15, 2015 at 7pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Robert Martin, Parks, Recreation & Facilities Manager
Brennan Kenny, Economic Development Manager
Linda Keenan, Library Chief Executive Officer
Jim Sartor, Public Works Superintendent

Guests:

6 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 7pm.

Moved By: Gisèle Pageau
Seconded By: Ron Garbutt

Resol. 2015- 124

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Budget Deliberation

The goal of the third Budget Deliberation was to revise the Draft Final Budget.

The Treasurer had distributed the Draft Final Budget to Council through email containing the changes from the last budget deliberation meeting of April 7th, 2015.

The following removals were agreed:

\$15,000 contingency for Police (potential revenue is a false alarm by-law is established)

\$25,000 Houle Rd hard surface

\$2,500 Repair & Maintenance for Streetlights

\$73,642 of human resources costs were decreased to reflect more accurately the 2015 staffing which excludes a full time by-law officer, a full time lead hand in public works, a 5 months without a deputy clerk, and adds \$16,000 HR Dibrina Sure and \$10,000 for Collective Bargaining

It was proposed that each department should be mandated to cut a stated percentage to reduce their budget and to find efficiencies. Consensus was not reached as the upcoming Operational review will achieve that goal.

As requested by Council, the option to levy the OPP cost was included in the draft budget. The new OPP billing model now outlines the true cost per household which simplifies the task of levying accordingly. The amount that could be levied per household is \$200.51 which leaves an amount of \$106,625 that would remain on the overall burden of the budget.

The total cost of OPP for 2015 is \$635,971. If the cost is not levied per household, it is charged by assessment; therefore the higher assessed properties are charged more than lower assessments. The levy provides that each household is charged equally no matter the value of the property. However, the burden would be put on multi-residential properties that would pay per household (unit/apartment).

Overview of where the budget was at that point:

10.45% assessment increase

.6% increase in tax rate

11.25% increase in taxes (assessment and rate)

Pulled from reserves \$718,900

Repayable of long term debt \$249,000

Purchase of Tangible Capital Assets \$1,301,000

New long term debt \$277,100

Discussion on the notice of motion with regards to taking the budget to public meeting. The Resolution specifies that the meetings are to be held at the Municipal Office in Noëlville, the Alban Community Center in Alban and at the Monetville Public School in Monetville for the convenience of our taxpayers in those areas and scheduled for evenings or week-ends. Members of council and staff are required to be present to explain the budget and answer any questions that may arise from the public and to make note of any comments/suggestions from the public. Dates and times will be determined at a later time.

The 2015 Municipal Budget could potentially be adopted at the Regular Council Meeting of May 13th, 2015.

Moved By: Dean Wenborne
Seconded By: Michel Bigras

Resol. 2015- 125

BE IT RESOLVED THAT the special meeting be adjourned at 9:10 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE REGULAR MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, April 22, 2015 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Jim Sartor, Public Works Superintendent
Robert Martin, Parks, Recreation & Facilities Manager
Michael Campbell, Municipal Law Enforcement Officer
Brennan Kenny, Economic Development Manager

Guests:

9 Members of public
Gerry Dignard, CEO, Canadian Shield Consultants
Andrew Hellebust, P. Eng. Senior Engineer, Canadian Shield Consultants

1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

The Chair called the meeting to order at 6:00 p.m.

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2015- 126

BE IT RESOLVED THAT the agenda be approved as distributed and amended:

1. To withdraw Items 2.0 and 5.1.1.

Carried

2. PRAYER

Item withdrawn

Council took a moment of silence in lieu of the prayer.

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. DELEGATIONS

4.1 Canadian Shield Consultants Agency Inc.

Gerry Dignard, CEO and Andrew Hellebust, P. Eng. Senior Engineer at Canadian Shield Consultants made a presentation of the concept and benefit of a wetland for the treatment of wastewater.

5. MANAGEMENT, COMMITTEE AND BOARD REPORTS

5.1 Mayor's Report

Mayor summarized the report found in the agenda package.

5.1.1 2015 Asset Management Symposium Workshop - Report from Attendees

Item withdrawn

5.2 CAO/Clerk's Report

The Acting CAO advised Council that an additional Budget Special Meeting might be required to further discuss the implementation of the proposed OPP user fee. Staff are in the process of gathering information required to implement the user fee and have come across some elements that would need to be considered by Council.

5.2.1 Information Report - Chief Building Official/Municipal Law Enforcement Officer

The Acting CAO summarized the report found in the agenda package and congratulated Mr. Michael Campbell who has successfully completed his training and testing to be qualified as our Chief Building Official.

A By-law will be considered later during the meeting for Michael's appointment as Chief Building Official. The by-law also continues with the appointments of Rhéal Pitre and Richard Beaudry to allow further mentoring and on a as need basis.

5.3 Treasurer's Report

Treasurer summarized written report.

5.3.1 Actions Report - 2014 Reserve Transactions

Moved By: Ron Garbutt
Seconded By: Dean Wenborne

Resol. 2015- 127

BE IT RESOLVED THAT Council approves the 2014 reserve transactions as detailed in the attached revised report dated April 22, 2015.

Carried

5.3.2 Supplemental Tax Levy/Property Tax Changes

Moved By: Gisèle Pageau
Seconded By: Tammy Mitchell

Resol. 2015- 128

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby accepts the Treasurer's report dated April 22, 2015 regarding the MPAC Assessment Changes as per the attached sheets and that the necessary changes and write-off of any late penalty charges be made to each individual tax file to reflect these changes.

Carried

5.4 Economic Development Committee

5.4.1 Information Report - Proposed Signage By-law

The Economic Development Manager summarized the report found in the agenda package and outlined the draft Signage By-law that was distributed under separate cover. Council will have time to review it before it is considered for adoption at the May 13th, 2015 Regular Council Meeting.

5.5 Public Works & Environmental Committee

5.5.1 Resolution - Funding Application to the Green Municipal Fund for a feasibility study for a wetland for the treatment of wastewater

Councillor Tammy Mitchell clarified that the Public Works & Environmental Committee has recommended that Council apply for the grant for a feasibility study as the Municipality needs to be pro-active. The feasibility study would outline whether an engineered wetland would be beneficial to our lagoon system. It was also recommended that the application be prepared by a qualified and professional engineer.

Moved By: Michel Bigras
Seconded By: Ron Garbutt

Resol. 2015- 129

BE IT RESOLVED THAT Council approves the Funding Application to the Green Municipal Fund for a feasibility study for a wetland for the treatment of wastewater for an amount of \$40,000;

AND FURTHER that the sum of \$20,000 which represents 50% of the Green Municipal Fund be committed to this project by the Municipality.

Motion to Amend

Moved By: Dean Wenborne
Seconded By: Denny Sharp

To replace \$40,000 by \$50,000 and \$20,000 by \$25,000.

Amendment Carried

Resolution now reads:

BE IT RESOLVED THAT Council approves the Funding Application to the Green Municipal Fund for a feasibility study for a wetland for the treatment of wastewater for an amount of \$50,000;

AND FURTHER that the sum of \$25,000 which represents 50% of the Green Municipal Fund be committed to this project by the Municipality.

Carried

5.6 Parks, Recreation & Facilities Department

5.6.1 Information Report - Completion of the Sucker Creek Wharf Project

The Parks, Recreation & Facilities Manager summarized the report found in the agenda package and informed that the grant was unsuccessful.

5.7 Manitoulin-Sudbury District Services Board

None

5.8 Ontario Provincial Police

None

6. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Tammy Mitchell
Seconded By: Denny Sharp

Resol. 2015- 130

BE IT RESOLVED THAT Council approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

6.1 Adoption of Minutes by Resolution

Moved By: Tammy Mitchell
Seconded By: Denny Sharp

Resol. 2015- 131

BE IT RESOLVED THAT Council adopts the following minutes as presented:

Regular Council Meeting held April 8, 2015

Carried

6.2 Minutes Received by Resolution

Moved By: Tammy Mitchell
Seconded By: Denny Sharp

Resol. 2015- 132

BE IT RESOLVED THAT Council receives the following minutes as presented:

Economic Development Committee held February 9, 2015
Public Works & Environmental Committee held April 15, 2015

Carried

6.3 Award of Tenders and Request for Proposals by Resolution

6.4 Correspondence for Council's Information Received by Resolution

6.5 Adoption of By-laws by Resolution

The following By-laws were read and adopted:

6.5.1 Appointment of Chief Building Officials

Moved By: Tammy Mitchell

Seconded By: Denny Sharp

Resol. 2015- 133

BE IT RESOLVED THAT By-law 2015-18, being a by-law to appoint Chief Building Officials be read a first, second and third time and finally passed.

Carried

6.5.5 Confirmation By-law

Moved By: Tammy Mitchell

Seconded By: Denny Sharp

Resol. 2015- 134

BE IT RESOLVED THAT By-law 2015-19, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on April 22, 2015 be read a first, second and third time and finally passed.

Carried

7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

7.1 Student bursary of \$200 for the École de la Rivière-des-Français

Moved By: Gisèle Pageau

Seconded By: Ron Garbutt

Resol. 2015- 135

BE IT RESOLVED THAT the Council agrees to contribute \$200.00 to École secondaire de la Rivière-des-Français towards the 2015 student scholarships and bursaries fund.

Carried

8. ADDENDUM (if required and by resolution)

None.

9. NOTICES OF MOTION

9.1 Council Wage Freeze

Motion submitted by Councillor Gisèle Pageau

Moved By: Gisèle Pageau

Seconded By: Ron Garbutt

Resol. 2015- 136

WHEREAS the Municipality of French River finds itself in a severe budget situation with possible tax increases in the double digits; and

WHEREAS all Council members **MUST** lead by example.

THEREFORE BE IT RESOLVED THAT Council freezes the wages for all Councillors and for the Mayor for a period of two years (2015 and 2016).

Recorded Vote

Councillor Garbutt requested a Recorded Vote.

	FOR	AGAINST
COUNCILLOR Michel Bigras		x
COUNCILLOR Ron Garbutt	x	
COUNCILLOR Tammy Mitchell		x
COUNCILLOR Gisèle Pageau	x	
COUNCILLOR Denny Sharp		x
COUNCILLOR Dean Wenborne	x	
MAYOR Claude Bouffard	x	

Carried

9.2 Council Per Diem

Motion submitted by Councillor Gisèle Pageau

Moved By: Gisèle Pageau

Seconded By: Dean Wenborne

Resol. 2015- 137

WHEREAS the Municipality of French River finds itself in a severe budget situation with possible tax increases in the double digits; and

WHEREAS when members of Council attend any conferences, all travel and accommodations including a \$75 per day meal allowance is covered by the Municipality; and

WHEREAS there is also an additional per diem of \$150 per day given to Council members who attend conferences; and

WHEREAS this Council **MUST** lead by example.

THEREFORE BE IT RESOLVED THAT Council cease immediately the awarding of the \$150 per day per diem for Council members attending conferences/meetings.

Recorded Vote

Councillor Garbutt requested a Recorded Vote.

	FOR	AGAINST
COUNCILLOR Michel Bigras		x
COUNCILLOR Ron Garbutt	x	
COUNCILLOR Tammy Mitchell		x
COUNCILLOR Gisèle Pageau	x	
COUNCILLOR Denny Sharp		x
COUNCILLOR Dean Wenborne	x	
MAYOR Claude Bouffard		x

Defeated

9.3 Council Conference Attendance

Motion submitted by Councillor Gisèle Pageau

Moved By: Gisèle Pageau
Seconded By: Ron Garbutt

Resol. 2015- 138

WHEREAS it is important that Council keeps abreast with provincial municipal affairs and that the Municipality must be visible at many of these events especially when provincial ministers are in attendance; and

WHEREAS these conferences are educational and Council attending such conferences bring a wealth of knowledge to the Municipality; and

WHEREAS members of Council attending any conferences or external meetings must submit in writing a report. The report serves as an information and educational tool for those who cannot attend conferences and for the general public as a whole; and

WHEREAS the Municipality of French River finds itself in a severe budget situation with possible tax increases in the double digits; and

WHEREAS all council members MUST lead by example.

THEREFORE BE IT RESOLVED THAT Council authorizes a maximum of two council members (the mayor plus one Councillor) may attend any municipal conferences. Should the mayor not be available, then he may be replaced by another Councillor.

THEREFORE BE IT FURTHER RESOLVED THAT should more than one Councillor be interested in attend any conference, selection of the participant will be made by a draw.

Recorded Vote

Councillor Garbutt requested a Recorded Vote.

	FOR	AGAINST
COUNCILLOR Michel Bigras		x
COUNCILLOR Ron Garbutt	x	
COUNCILLOR Tammy Mitchell		x
COUNCILLOR Gisèle Pageau	x	
COUNCILLOR Denny Sharp		x
COUNCILLOR Dean Wenborne	x	
MAYOR Claude Bouffard		x

Defeated

10. ANNOUNCEMENTS AND INQUIRIES

11. CLOSED SESSION

Moved By: Ron Garbutt
Seconded By: Tammy Mitchell

Resol. 2015- 139

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (c) "a proposed or pending acquisition or disposition of land by the municipality or local board" with respect to proposed investment opportunities.

Carried

Moved By: Gisèle Pageau
Seconded By: Dean Wenborne

Resol. 2015- 140

BE IT RESOLVED THAT the open session reconvenes at 8:38 p.m.

Carried

12. ADJOURNMENT

Moved By: Denny Sharp
Seconded By: Tammy Mitchell

Resol. 2015- 141

BE IT RESOLVED THAT the meeting be adjourned at 8:39 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, April 29, 2015 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector

Guests:

5 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6pm.

Moved By: Ron Garbutt
Seconded By: Dean Wenborne

Resol. 2015- 142

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Budget Deliberation

3.1 Action Report - OPP Levy Options

The goal of the third Budget Deliberation was to present Council with options to levy the new OPP billing model costs and to share information on the impacts of shifting the costs from being levied as part of the tax rate to a separate levy.

In 2014, it was announced that the OPP billing model in Ontario would change for the billing year of 2015 to a cost per household which would equalise costs through the Province.

For the Municipality of French River this resulted in a cost increase of \$109,871 (from \$526,100 in 2014 to \$635,971 in 2015). The new billing model has two main components; a base service cost of \$200.51/household and a calls for service cost of \$40.39 per household.

At previous Budget Meeting, Council directed staff to levy the OPP costs per household for the 2015 Budget.

The OPP billing model uses the 2012 household data from the Municipal Property Assessment Corporation (MPAC). The list was reviewed for accuracy and three anomalies were found. Most properties in the recreational trailer park category containing multiple households (camping sites) are counted as one while three are counted as having multiple households (camping sites). For example, one recreational trailer park property containing 105 camping sites is identified as one household while another containing 88 camping sites is identified as having 88 households.

The household data is prepared by MPAC and the timing is unknown when the rest of the household counts for recreational trailer park properties will be adjusted.

The Treasurer presented the options outlined in the report found in the agenda package and answered questions from Council.

Since the MPAC data is likely to eventually represent the accurate household counts for all recreational trailer park properties, another option was brought up as compromise for this year to alleviate the burden to those properties presently being levied for each camping site.

Moved By: Gisèle Pageau
Seconded By: Ron Garbutt

Resol. 2015- 143

BE IT RESOLVED THAT Council directs staff to establish an OPP Levy at a cost of \$206.81 per household to equalise on the same basis as the new OPP Billing Model;

AND THAT the three anomalies identified in the report dated April 29, 2015 be charged the OPP Levy with a household count capped at 50% as stated by MPAC for 2015 and be levied at the full household count for subsequent years and that they be notified.

Motion to Amend

Moved By: Dean Wenborne
Seconded By: Tammy Mitchell

To add the following:

WHEREAS the list of households was reviewed and three anomalies were found in the recreational trailer park category that contain multiple households as each campsite has been counted as a household while the other recreational trailer park properties containing campsites are counted as either one or two households;

Amendment Carried

Resolution now reads:

WHEREAS the list of households was reviewed and three anomalies were found in the recreational trailer park category that contain multiple households as each campsite has been counted as a household while the other recreational trailer park properties containing campsites are counted as either one or two households;

THEREFORE BE IT RESOLVED THAT Council directs staff to establish an OPP Levy at a cost of \$206.81 per household to equalise on the same basis as the new OPP Billing Model;

AND THAT the three anomalies identified in the report dated April 29, 2015 be charged the OPP Levy with a household count capped at 50% as stated by MPAC for 2015 and be levied at the full household count for subsequent years and that they be notified.

Recorded Vote

Councillor Michel Bigras requested a Recorded Vote.

	FOR	AGAINST
COUNCILLOR Michel Bigras		x
COUNCILLOR Ron Garbutt	x	
COUNCILLOR Tammy Mitchell	x	
COUNCILLOR Gisèle Pageau	x	
COUNCILLOR Denny Sharp	x	
COUNCILLOR Dean Wenborne	x	
MAYOR Claude Bouffard		x

Carried

The Treasurer outlined the status of the Final Draft Budget:

- a reduction of \$10,000 to the library
- an addition of \$25,000 from sanitary sewer reserve for our portion of the funding application for a feasibility study of a wetland lagoon
- 10.45% average assessment increase
- -5.83% tax rate decrease totaling an average of 4.14% residential increase in taxes (net of tax rate decrease and assessment increase)

The Council Presentations of the 2015 Final Draft Budget will be held on the following dates: (dates to be confirmed, will be advertised)

May 11th at 7-8pm at the Alban Community Centre

May 12th at 6-7pm at the Monetville Public School

May 12th at 7:30-8:30pm at the Municipal Complex

The 2015 Municipal Budget will be considered for adoption at the Regular Council Meeting of May 13th, 2015.

Moved By: Denny Sharp
Seconded By: Tammy Mitchell

Resol. 2015- 144

BE IT RESOLVED THAT the special meeting be adjourned at 7:54p.m.

Carried

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2015-20

BEING A BY-LAW TO REGULATE AND PROHIBIT THE PLACEMENT OF SIGNS AND OTHER ADVERTISING DEVICES IN THE MUNICIPALITY OF FRENCH RIVER

WHEREAS pursuant to Section 10 (2) 10. of the Municipal Act, R.S.O. 2001, S.O. 2001, c. 25, as amended, authorizes a municipal council to pass a By-Law to regulate or prohibit signs and other advertising devices within the municipality.

NOW THEREFORE the Council of the Municipality of French River enacts as follows:

SECTION 1 – SHORT TITLE:

1.1. This By-Law may be cited as the “Sign By-Law”

SECTION II - DEFINITIONS AND INTERPRETATION

2.1 In this By-Law,

“Abandoned sign” means a sign located on property which becomes vacant and unoccupied for a period of ninety (90) days or more, or any sign which pertains to a time, event or purpose which no longer applies;

“B.I.A.” means a Business Improvement Area established under the Municipal Act;

“Council” means the elected council for the Municipality;

“Election Sign” means a sign advertising or promoting the election of a political party or a candidate for public office in a federal, provincial or municipal election;

“Municipality” means The Corporation of the Municipality of French River;

“Officer” means anyone appointed by the Corporation of The Municipality of French River to enforce the provisions of this By-Law;

“Official Sign” means a sign required by or erected under any statute or By-Law or other directive of any Federal, Provincial or Municipal Government or agency thereof or any board or commission and shall include a permanent sign erected on a public road allowance to inform the public of the location of Business Improvement Areas, public buildings, hospitals, public libraries, institutions, places of worship, parks, recreational or educational facilities;

“Person” means an individual, business, firm, corporation, association or partnership;

“Portable Sign” means a sign not permanently affixed to the ground and designed in such a manner as to be capable of being moved from place to place but does not include a sidewalk sign;

“Property” means a parcel of land having specific boundaries which is capable of legal transfer;

“Public Property” means property, land, or buildings owned by the Municipality, Region, or a local board as defined in the Municipal Affairs Act, as amended or owned by the Federal or Provincial government(s);

“Real Estate Sign” means a temporary non-illuminated sign installed, erected or displayed on a property for the notification that a building, premises or portion thereof is offered for sale, rent or lease;

“Repair and Maintain” means anything done to preserve the condition of a sign or to prevent the deterioration of the sign and includes the restoration of a sign by removing or replacing worn out, missing, damaged or broken parts;

“Sign” means any surface, structure and other component parts, which are used or capable of being used as a visual medium to attract attention to a specific subject matter for identification, information or advertising purposes and includes an advertising device or notice;

“Sign Face” means the entire area of the surface of a sign including the border or frame together with any material forming an integral part of the background of the display or used to differentiate the sign from the backdrop or building against which it is erected. Where a sign is composed of individually installed letters, numerals or shapes, the sign face shall mean the area of the smallest polygon containing a maximum of eight (8) right angle sides that enclose the groupings of letters, numerals or shapes;

“Sign Owner” means the owner or lessee of a sign, or his agent. Where there is no owner, lessee or agent for a sign or such person cannot be determined with certainty, the sign owner shall be deemed to be the person or business having the use or major benefit of the sign, or if such person or business is unknown, the sign owner shall be deemed to be the registered owner of the land upon which the sign is situated;

“Street” means any public highway but does not include a Provincial highway;

“Unsafe” when used with respect to a sign or sign structure means a condition which is structurally inadequate or faulty, or could be hazardous to a pedestrian or motorist;

“Zone” means the area of a defined land use zone in the Municipality's Zoning By-Laws passed under The Planning Act, 1990, R.S.O. 1990, Chapter P.13, or any predecessor or successor thereof.

SECTION III - ELECTION SIGNS

- 3.1 No candidate or his agent or any other person shall affix, erect or otherwise display an election sign or permit an election sign to be affixed, erected or otherwise displayed:
- a. on or overhanging public property;
 - b. on a utility pole or light standard unless it is affixed to a poster sleeve on a designated light;
 - c. on any official sign or official sign structure;
 - d. within a sight triangle;
 - e. within 50 metres of the exterior main entrance to the polling station or the front facade of the building which contains the polling station, whichever is greater;
 - f. at any location where the election sign:
 - i. obstructs the view of any pedestrian or driver of a motor vehicle, or obstruct the visibility of any traffic sign or device, or where it could interfere with vehicular traffic so that it could endanger any person;
 - ii. obstructs openings required for light, ventilation, ingress, egress or firefighting;
 - iii. constitutes a danger or hazard to the general public.
- 3.2 No candidate or his agent or any other person shall affix, erect or otherwise display an election sign or permit or cause an election sign to be erected, affixed, or otherwise displayed until:
- a. after the candidate has filed his or her nominations papers with the Office of the Clerk, in accordance to the Municipal Act; and
 - b. within twenty-eight (28) days prior of the election day, inclusive of Election Day.
- 3.3 An election sign shall not exceed a maximum sign area of 1.5 m² with the exception of those placed on billboard signs.
- 3.4 An election sign shall be removed within seventy-two (72) hours immediately following 11:59 p.m. of the day of the election.
- 3.5 The candidate to whom the election sign relates shall be responsible for the erection or display of the election sign and shall ensure that all the requirements of this By-Law have been met.
- 3.6 Where an election sign has been affixed, erected or otherwise displayed in contravention of any provision of this By-Law, the Officer may cause the sign to be removed immediately without notice and/or take any further action as provided in Section 8 of this By-Law.

SECTION IV – PORTABLE SIGNS

- 4.1. A portable sign shall be located completely on private property.
- 4.2. A maximum of one portable sign may be erected along each street line of a property.

- 4.3. A portable sign shall:
- (a) contain no more than two (2) sign faces, and each sign face shall have a maximum area of 5 m² (53.8 sq. ft.);
 - (b) not exceed 2.5 m in height above grade and 3.05m width;
 - (c) not be located within 3m of a driveway entrance or exit or a side property line;
 - (d) be located on private property and not be closer than 1.0 m from a municipal sidewalk;
- 4.4. Where a portable sign has been affixed, erected or otherwise displayed in contravention of any provision of this By-Law, the Officer may:
- (a) notify or order the owner to:
 - i. repair the portable sign;
 - ii. pull down or remove the portable sign;
 - iii. make the portable sign comply with the provisions of this Bylaw.
 - (b) pull down or remove such sign and charge the owner of the sign, a fee in accordance with Section 8 of this By-Law.

SECTION V – REAL ESTATE SIGNS

- 5.1. One (1) real estate sign shall be permitted for each street line of the property on which the sign is erected.
- 5.2. The sign face of a real estate sign shall not exceed 1 m² if erected on a property zoned residential and shall not exceed 4 m² if erected on a property zoned industrial or commercial.
- 5.3. Where a real estate sign has been affixed, erected or otherwise displayed in contravention of any provision of this By-Law, the Officer may:
- a. notify or order the owner to:
 - i. repair the real estate sign;
 - ii. pull down or remove the real estate sign;
 - iii. make the real estate sign comply with the provisions of this Bylaw.
 - b. pull down or remove such sign and charge the owner of the sign, a fee in accordance with Section 8 of this By-Law.

SECTION VI – SIGNS ON RIGHT-OF-WAYS

- 6.1. Any sign located on Ministry of Transportation governed properties shall meet the requirements of the Ministry of Transportation Corridor Signing Policy.
- 6.2. Any sign located on Hydro One governed properties shall meet the requirements of the Electricity Act, 1998, S.O. 1998, c. 15, Sched. A.

SECTION VII - MAINTENANCE OF SIGNS

- 7.1. The owner of any sign, shall maintain or cause such sign to be maintained in a proper state of repair, so that such sign remains completely operative at all times and does not become unsafe, defective or dangerous.
- 7.2. Maintenance or repairs using materials identical to the materials of the component being maintained or repaired does not constitute an alteration.

SECTION VIII - PENALTIES AND ENFORCEMENT

- 8.1. Every person who contravenes any provision of this By-Law is guilty of an offence and on conviction is liable to a fine and any other penalties imposed pursuant to the Provincial Offences Act. R.S.O. 1990,c. P-33, as amended.
- 8.2. Where a sign is affixed, erected or otherwise displayed in contravention of this By-Law, in addition to any other action that the Officer may take under this By-Law, the Officer may:
 - (a) immediately remove such sign at the expense of the sign owner or any other person responsible for the erection or display of such sign without notice if:
 - i. the sign constitutes a safety hazard or concern; or
 - ii. the sign or a portion of the sign is located on public property; and/or
 - (b) issue a notice to the owner or any other person responsible for the erection or display of such sign to remove, repair or replace the sign, or otherwise make the sign comply with the provisions of the By-Law. Failure to comply with the notice by the time and date as stipulated may result in the removal of such sign by the Municipality at the expense of the sign owner or such other person responsible for the erection or display of the sign.
- 8.3. Any expense incurred by the Municipality as a result of the work conducted by the Municipality pursuant to subsection 8.2 may be recovered by action or by adding the costs to the tax roll and collecting them in the same manner as taxes.
- 8.4. Any sign removed by the Municipality pursuant to this By-Law shall be stored for thirty (30) days, unless:
 - (a) the sign is redeemed by the owner of the sign or his agent pursuant to subsection 8.5; or
 - (b) the size of the sign is 1.0m² (10 sq. ft.) or less, in which case the Officer may direct that the sign be destroyed or disposed of in any manner he deems fit at any time without further notice; or
 - (c) the sign is a banner, in which case the Officer may direct that the sign be destroyed or disposed of in any manner he deems fit at any time without further notice.
- 8.5. Except for a sign described in subsections 8.4.(b) and 8.4.(c), the owner of a sign or his agent may redeem a sign that has been removed and stored by the Municipality by:
 - (a) completing a signed acknowledgement and release on the prescribed form; and
 - (b) paying the applicable removal and storage fee.

- 8.6. Except for an election sign less than 1m² the fee for the removal of a sign under this By-Law is \$50.00 per sign or the Municipalities actual cost of removing the sign, whichever is greater.
- 8.7. Any sign that is stored by the Municipality for more than thirty (30) days and not redeemed by the owner of the sign or his agent within that period of time may be destroyed or otherwise disposed of by the Officer without further notice.
- 8.8. The owner of any sign which is placed on private property shall:
- a. have written consent from the owner of the property on which the sign is placed; and,
 - b. provide the written consent upon request from the Municipality at any time without notice.

SECTION IX – SEVERABILITY

- 9.1. Should a court of competent jurisdiction declare a part or whole of any provision of this By-Law to be invalid or of no force and effect, the provision or part is deemed severable from this By-Law, and it is the intention of Council that the remainder survive and be applied and enforced in accordance with its terms to the extent possible under law.

SECTION X – AUTHORITY

- 10.1. That any By-law inconsistent with this By-law is hereby repealed.
- 10.2. This By-Law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 13th DAY OF MAY, 2015.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2015-21

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO AN
AGREEMENT WITH JACINTHE LAPALME FOR THE LEASE OF SPACE
AT 37 ST-ANTOINE STREET FOR A DENTAL OFFICE

**NOW THEREFORE THE COUNCIL FOR THE MUNICIPALITY OF FRENCH RIVER
ENACTS AS FOLLOWS:**

- 1) That the Mayor and Clerk be authorized to enter into an Agreement with Doctor Jacinthe Lapalme for the lease of space at 37 St-Antoine Street, Noëlville, for a Dental Office.
- 2) The attached Agreement shall form part of this By-law.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 13th DAY OF MAY, 2015.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2015-23

**BEING A BY-LAW TO SET FEES AND RELATED
CHARGES SET OUT BY THE MUNICIPAL COUNCIL OF FRENCH RIVER**

WHEREAS Section 391(1) of the Municipal Act, 2001 S.O. 2001, c. 45, as amended to October 22, 2008, gives Council the authority to pass by-law imposing fees or charges on any class of persons;

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- (c) for the use of its property including property under its control.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby set out such fees and related charges in the following Schedules:

Schedule "A" - Administration & Fire Department

Schedule "B" - Animal Control *

Schedule "C" - Cemeteries *

Schedule "D" - Community Services

Schedule "E" - Building Control *

*Fees are governed by a separate By-law and are subject to change as the By-law gets amended

AND THAT this By-law shall take force and effect on the day of its final passing.

AND THAT all By-laws and parts of By-laws inconsistent with this By-law are hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 13th DAY OF MAY, 2015.**

MAYOR

CLERK

Schedule "A" To By-law 2015-23

FEES AND RELATED USER CHARGES

Administration & Fire Department

LOTTERY LICENCES	
Bingo	3%
Raffles	3%
Break Open Tickets	\$ 20.00 per box

PHOTOCOPIES & FAXES	
Black and White	\$ 0.30 + appl. taxes
Colour	\$ 0.50 + appl. taxes
Double sided	\$ 0.40 + appl. taxes
Double sided Colour	\$ 0.90 + appl. taxes
Non profit groups, w/paper	\$ 0.10 + appl. taxes
Non profit groups, no paper	\$ 0.15 + appl. taxes
11" x 17" paper	\$ 0.40 + appl. taxes
Large Scale - Scanning/Copying/Printing	\$1.00 p/sq.f + appl. taxes
Faxes (Sent/ Received)	\$ 3.00 + appl. taxes

FIRE DEPARTMENT	
Fire Permit - Brush	\$ 10.00
Fire Permit - Incinerator	\$ 30.00
Fire Reports	\$ 75.00
Pool Filling - fee per load	\$165.00 + appl. taxes

OTHER	
Tax Certificates	\$ 30.00
Property/File Search	\$ 50.00
NSF Cheque	\$ 25.00
Tree Harvesting Administration Fee (Application required a \$300 Deposit, \$250 may be returned once complete)	\$ 50.00
Administration Fee	15%
Encroachment Permit	\$100.00

OPP LEVY 2015	
Ontario Provincial Police - Levy per property <ul style="list-style-type: none"> The fee is charged per property and is comprised of household, commercial and industrial properties as determined by MPAC with the exception of identified trailer parks. The counts included in the 2015 OPP municipal billing were based upon 2012 year end property counts for 2013 taxation. The fee is payable on the Final Tax Bill. 	\$206.81

New

Schedule "B" To By-law 2015-23
FEES AND RELATED USER CHARGES

Animal Control
Fees Regulated by By-law 2005-38 (Amended by By-law 2014-10)

	1 Dog	2 Dogs (Per Dog) (5% Savings)	3+ Dogs (Per Dog) (10% Savings)
Regular			
Dog Licence - 1 Year (Purchase on/before March 31)	\$15.00	\$14.25	\$13.50
Dog Licence - 1 Year (Purchase after March 31)	\$30.00	\$28.50	\$27.00
Dog Licence - 3 Year (10% savings)	\$40.50	\$38.48	\$36.45
Dog Licence - 5 Year (20% savings)	\$60.00	\$57.00	\$54.00
Dog Licence - Lifetime (30% savings)	\$105.00	\$99.75	\$94.50
Seniors/Disabled			
Dog Licence - 1 Year (Purchase on/before March 31)	\$10.00	\$9.50	\$9.00
Dog Licence - 1 Year (Purchase after March 31)	\$20.00	\$19.00	\$18.00
Dog Licence - 3 Year (10% savings)	\$27.00	\$25.65	\$24.30
Dog Licence - 5 Year (20% savings)	\$42.50	\$40.38	\$38.25
Dog Licence - Lifetime (30% savings)	\$80.00	\$76.00	\$72.00
Other Fees			
Guide/Service Dog(s)	No Fee	No Fee	No Fee
Replacement Tag	\$5.00	\$5.00	\$5.00
Administration Fee - For the impounding of dog(s)	\$25.00		

**Schedule "C" To By-law 2015-23
FEES AND RELATED USER CHARGES**

**Cemeteries
Fees Regulated by By-law 2006-01**

LOT PURCHASE	
Regular Lot 4' x 10'	\$ 351.00 + appl. taxes
Cremation Lot 2'x 2'	\$ 145.00 + appl. taxes
COLUMBARIUM - EXTERIOR NICHE WALL	
Level F	\$ 1,440.00 + appl. taxes
Level E	\$ 1,335.00 + appl. taxes
Level D	\$ 1,335.00 + appl. taxes
Level C	\$ 1,335.00 + appl. taxes
Level B	\$ 1,155.00 + appl. taxes
Level A	\$ 1,120.00 + appl. taxes
INTERMENT	
Adult Casket	\$ 330.00 + appl. taxes
Adult Casket - Saturday Interment - additional fee of:	\$ 75.00 + appl. taxes
Adult Casket - Sunday Interment - additional fee of:	\$ 125.00 + appl. taxes
Exterior Vault (Adult Casket)	\$ 354.00 + appl. taxes
Infant Casket	\$ 108.00 + appl. taxes
Cremated Remains	\$ 100.00 + appl. taxes
Cremated Remains - Saturday Interment - additional fee of:	\$ 50.00 + appl. taxes
Cremated Remains - Sunday Interment - additional fee of:	\$ 75.00 + appl. taxes
2nd Entombment of Cremated Remains in niche unit	\$ 150.00 + appl. taxes
2 nd Entombment of Cremated Remains in niche unit, on Saturday - additional fee of:	\$ 50.00 + appl. taxes
2 nd Entombment of Cremated Remains in niche unit, on Sunday - additional fee of:	\$ 75.00 + appl. taxes
ADDITIONAL SERVICES	
Disinterment and reburial in any other location in the same cemetery - Adult Casket	\$ 700.00 + appl. taxes
Disinterment and reburial in any other location in the same cemetery - Cremated Remains	\$ 200.00 + appl. taxes
Disinterment for reburial in another cemetery	\$ 350.00 + appl. taxes
Transfer of deed	\$ 10.00 + appl. taxes
Recording change of ownership	\$ 10.00 + appl. taxes
Issuing new deed	\$ 10.00 + appl. taxes
MONUMENT INSTALLATION	
Setting markers (as per regulations for flat markers)	\$ 50.00 + appl. taxes
Upright Markers (4 feet or less)	\$ 100.00 + appl. taxes
Upright Markers (more than 4 feet)	\$ 200.00 + appl. taxes
FEES FOR ETCHING ON EXTERIOR NICHE WALL	
Etched scenes, verses, emblems	\$ 75.00 + appl. taxes
Portraits	\$ 300.00 + appl. taxes
To complete previously inscribed unit (example: year of death)	\$ 100.00 + appl. taxes
Etched scenes, verses, emblems (with second inscribed name/date)	\$ 100.00 + appl. taxes
Portraits (with second inscribed name/date)	\$ 300.00 + appl. taxes

**Schedule "D" To By-law 2015-23
FEES AND RELATED USER CHARGES**

*= fees have increased
by 2% from last year

Community Services

ICE RENTAL - for 2014/2015 Winter Season effective September 1, 2014	
Public Skating, 12 & under	FREE
Public Skating, Adult	FREE
Public Skating, Family	FREE
Schools, hourly during school time	\$ 38.81 + appl. taxes *
Minor Sports, hourly	\$ 69.51 + appl. taxes *
Adults, hourly	\$ 87.61 + appl. taxes *
Family Fun Skate, hourly	\$ 69.51 + appl. taxes *
Shinny, drop in per person	\$ 4.43 + appl. taxes
Shinny, private rental per person (min. 10 peoples)	\$ 4.43 + appl. taxes
Curling, per set up	\$162.30 + appl. taxes *
Curling, per hour	\$ 69.51 + appl. taxes *
NFT Weekend Rate (Noëlville Family Hockey Tournament), hourly	\$ 78.53 + appl. taxes *
*for every 20hrs of ice rental per month, users will receive additional 2hrs of free ice time.	

BALL FIELD RENTAL	
Youth League, per team for season	\$ 25.00 + appl. taxes
Adult League, per team for season	\$ 65.00 + appl. taxes
Weekend Ball Tournament, per team - maximum of 30 teams	\$ 45.00 + appl. taxes

ADVERTISING	
Arena Wall Space (4' x 8'), per year	\$ 60.00 + appl. taxes
Arena Dasher Boards (4' x 8'), per year	\$ 210.00 + appl. taxes
Zamboni, per year	\$ 260.00 + appl. taxes
Ice Surface - Painted	\$ 120.00 + appl. taxes
Ice Surface - Flag	\$ 60.00 + appl. taxes

OUTSIDE VENDORS	
Outside Vendors, daily	\$ 50.00 + appl. taxes
Outside Vendors (weekend)	\$ 95.00 + appl. taxes

NOËLVILLE COMMUNITY CENTRE	
Upstairs Hall, daily	\$ 300.00 + appl. taxes
Upstairs Hall, daily (Commercial)	\$ 350.00 + appl. taxes
Upstairs Hall, Meetings / Seminars, hourly	\$ 30.00 + appl. taxes
Arena Pad, daily	\$ 540.00 + appl. taxes
Arena Pad, daily (Commercial)	\$ 633.45 + appl. taxes
Arena Pad, hourly	\$ 35.00 + appl. taxes
Special Occasions Permit after 1am	\$ 40.00 + appl. taxes
Youth Sports / Programs, per person (min. of 10 peoples)	\$ 2.88 + appl. taxes
Adult Sports / Programs, per person (min. of 10 peoples)	\$ 4.87 + appl. taxes
Arena Complex (hall, kitchen, ice pad, arena grounds, both ball fields in Noëlville & Alban ball fields if necessary)	\$ 2,762.26+ appl. taxes *
Mezzanine, daily	\$ 100.00 + appl. taxes
Youth Centre, hourly	\$ 30.00 + appl. taxes

ALBAN COMMUNITY CENTRE	
Hall, daily	\$ 375.00 + appl. taxes
Hall, daily (Commercial)	\$ 500.00 + appl. taxes
Hall, daily with Attendant	\$ 450.00 + appl. taxes
Special Occasions Permit after 1am	\$ 40.00 + appl. taxes
Youth Sports / Programs, per person (min. of 10 peoples)	\$ 2.88 + appl. taxes
Adult Sprorts / Programs, per person (min. of 8 peoples)	\$ 4.87 + appl. taxes
Meetings / Seminars, hourly	\$ 40.00 + appl. taxes
Funeral, daily (Kitchen Included)	\$ 120.00 + appl. taxes

KITCHEN (ALBAN OR NOËLVILLE HALL)	
Kitchen, daily	\$ 90.00 + appl. taxes
Kitchen, daily (2 meals)	\$ 150.00 + appl. taxes
SOCAN Fee, dances/receptions	\$ 59.16 + appl. taxes

PARKS	
Picnic Tables, daily	\$ 6.02 + appl. taxes
Picnic Shelter, daily reservations with hydro & garbage pick-up	\$ 40.00 + appl. taxes
Picnic Shelter, daily reservations without hydro & garbage pick-up	\$ 30.00 + appl. taxes
Municipal Complex Council Chamber, hourly	\$ 30.00 + appl. taxes

Schedule "E" To By-law 2015-23
FEES AND RELATED USER CHARGES

Environmental & Public Works

DRIVEWAY CULVERT REPLACEMENT	
Per meter, 12 inch culvert	\$ 125.00 + appl. taxes
Per meter, 15 inch culvert	\$ 140.00 + appl. taxes
Per meter, 18 inch culvert	\$ 145.00 + appl. taxes
Per meter, 24 inch culvert	\$ 155.00 + appl. taxes

DRIVEWAY CULVERT ADJUSTMENT	
Per meter, 12 inch culvert	\$ 65.00 + appl. taxes
Per meter, 15 inch culvert	\$ 70.00 + appl. taxes
Per meter, 18 inch culvert	\$ 75.00 + appl. taxes
Per meter, 24 inch culvert	\$ 80.00 + appl. taxes

911 SIGNS	
Per sign (including installation)	\$ 75.00 + appl. taxes
Per sign (excluding installation)	\$ 40.00 + appl. taxes

LANDFILL DISPOSAL FEES	
SEPARATION FEES	
Tandem Truck	\$ 382.00
Tri-axle Truck	\$ 486.00
Each Additional Cubic Yards	\$ 51.00
RESIDENTIAL FEES	
Household Waste	No Cost
Tires, per tire	No Cost
Tire, with rim	\$ 6.00
Electronics	No Cost
White Goods	No Cost
Scrap Metals	No Cost
Refrigerants	No Cost
CONSTRUCTION AND DEMOLITION FEES (drywall, insulation, shingles, flooring, lumber, yard waste, etc.)	
Car	\$ 6.00
Truck / Van / Small Trailer	\$ 12.00
Medium Trailer	\$ 18.00
Large Trailer	\$ 24.00
Each Additional Cubic Yards	\$ 12.00
Tandem Truck	\$ 90.00
Tri-axle Truck	\$ 110.00
CONTAMINATED WASTE FEES (contaminated soil or substrate, asphalt, etc.)	
Tandem - Contaminated Waste	\$ 340.00
Tri-axle - Contaminated Waste	\$ 425.00
Each Additional Cubic Yards	\$ 45.00

ASBESTOS – Flat Fee *Must receive prior approval before entering Landfill Site	\$ 200.00 + Appl. Disposal Fees
LANDFILL PASSES	
Landfill Pass Non Resident	\$ 100.00
Landfill Pass Non Resident Commercial	\$ 600.00
Landfill Pass Non Resident Industrial	\$1,000.00

Schedule "E" To By-law 2015-23 FEES AND RELATED USER CHARGES

Building Control Fees Regulated by By-law 2005-59

Note: The rate to be charged against each \$ 1,000.00 of construction shall be \$ 8.00 with a minimum fee of \$ 80.00.	
RESIDENTIAL BUILDINGS	VALUATION
Single Storey dwellings & additions	\$ 140.00 per sq.ft.
Second Storeys or more & additions	\$ 120.00 per sq.ft.
Unfinished dwellings and cabins	\$ 80.00 per sq.ft.
Finish basement	\$ 30.00 per sq.ft.
Renovation	based on contract price

ACCESSORY BUILDINGS	
Garages, storage, buildings, boathouses	\$ 30.00 per sq.ft.
Porches, carports, boat ports	\$ 25.00 per sq.ft.
Sundecks, balconies	\$ 20.00 per sq.ft.
Solariums, sunrooms	\$ 70.00 per sq.ft.

COMMERCIAL BUILDINGS	
Office space, showrooms, restaurants, etc.	\$ 100.00 per sq.ft. or based on contract price (greater of)
Accessory buildings	\$ 40.00 per sq.ft.
Farm Buildings	\$ 25.00 per sq.ft.
Swimming Pools/Enclosures	\$ 10.00 per sq.ft.
Solar Panel Installation or Towers	\$ 200.00

CLASS OF PERMIT	PERMIT FEE
Construction	As determined in section above
Demolition	\$ 80.00
Demolition other than residential	\$ 160.00
Temporary Buildings	\$ 80.00
Partial (eg. Foundation only)	\$ 80.00
Renewal	\$ 80.00
Conditional Permit	
Residential Buildings	\$ 50.00
Non-Residential	\$ 100.00
Plumbing	
Construct plumbing or revise a permit	\$ 80.00
Additional fee per fixture or appliance for residential building	\$ 5.00
Additional fee per fixture or appliance for building other than residential	\$ 10.00
Alter, renew or repair plumbing or to make a revision to a permit, per unit or suite	\$ 10.00
Additional fee per fixture or appliance	\$ 5.00
To construct, alter, renew or repair a building sewer	\$ 40.00
To disconnect, plumbing from a septic tank and connect to a building sewer no additional fixture or appliances	\$ 20.00

When plumbing inspector has been notified and the inspection is not ready or if the installation fails to conform to the requirements, additional fee shall be paid for each additional inspection	\$ 50.00
Sub-division site planning	
Fee to charge for inspection	\$ 150.00
Fee to charge for Administration	\$ 150.00
Fee to charge for sub-dividers agreement if completed by Municipal Staff	\$1,000.00